

Meeting Minutes
SOUTH DAKOTA PLUMBING COMMISSION
Meeting via Microsoft Teams
October 24, 2024, 10:00 a.m. CDT

Vice Chair Bailey called the meeting to order at 10:12 am. Program Director Nielsen called the roll. A quorum was present.

Board Members Present electronically: Jim Bailey, Jeff Leuning, Jon Kist, and Brian Cooper.

Board Members absent: Duane Levanen.

Others Present electronically: Mandy Nielsen, Program Director; Carol Ames, Senior Secretary; Jerry McCabe, DLR Division Director; Jodi Aumer, Director of Professional Licensing; Kristi Brunick, South Dakota Association of Plumbing, Heating, and Cooling Contractors Executive Vice President; and Justin Blain, City of Sioux Falls Plumbing Inspector.

Bailey made a motion to approve the agenda. Cooper seconded the motion. **MOTION PASSED.**

Cooper made a motion to approve the July 24, 2024, meeting minutes. Leuning seconded the motion. **MOTION PASSED.**

Bailey made a motion that Program Director Mandy Nielsen be the secretary-treasurer. Kist seconded the motion. **MOTION PASSED.**

The Commission discussed the use of a common seal on license cards and mailings that require a seal. Program Director Nielsen provided a proposed update to the common seal. Cooper made a motion to approve the updated common seal. Leuning seconded the motion. **MOTION PASSED.**

Vice Chair Bailey opened the floor to public comment. Kristi Brunick with the SDPHCC spoke.

Review of quarterly reports, applications received, and inspection reports were moved to the next commission meeting.

Program Director Nielsen presented her report.

The Commission discussed restricted licensing.

The Commission discussed inspections.

The Commission discussed 2024 UPC adoption status.

The Commission discussed fees and increases.

The Commission discussed citations and fines.

Bailey made a motion to set the next quarterly meeting for January 9, 2025. Cooper seconded the motion. **MOTION PASSED.**

Vice Chair Bailey adjourned the meeting at 11:29 am.

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