

Meeting Minutes
SOUTH DAKOTA BOARD OF ACCOUNTANCY
Conference Call
October 23, 2018 9:00 a.m. CT

Chair Deidre Budahl called the meeting to order at 9:01 a.m. Nicole Kasin called the roll. A quorum was present.

Members Present: Jay Tolsma, Marty Guindon, David Pummel, Jeff Strand, and Deidre Budahl.

Members Not Present: Jeff Smith

Others Present: Nicole Kasin, Executive Director, Julie Iverson, Sr. Secretary, Graham Oey, Staff Attorney, DLR, and Kevin Lehan.

Marty Guindon made a motion to approve the agenda. David Pummel seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Tolsma -yea; Guindon -yea; Pummel-yea; Strand-yea; Budahl-yea)

The chair opened the floor for public comment. No comments were received.

The Board discussed Kevin Lehan's request for reconsideration for reinstatement of his license.

Marty Guindon made a motion to approve the reinstatement of Kevin Lehan's license. Mr Lehan must meet the requirements and apply in an active status. Jeff Strand seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Tolsma -yea; Guindon -yea; Pummel-yea; Strand-yea; Budahl-yea)

Kevin Lehan left the meeting at 9:08.

David Pummel made a motion to approve the September 12, 2018 meeting minutes. Jay Tolsma seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Tolsma -yea; Guindon -yea; Pummel-yea; Strand-yea; Budahl-yea)

Marty Guindon made a motion to approve the issuance of individual certificates and firm permits through October 17, 2018. Jay Tolsma seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Tolsma -yea; Guindon -yea; Pummel-yea; Strand-yea; Budahl-yea)

Jeff Strand made a motion to approve the financial statements through September 2018. David Pummel seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Tolsma -yea; Guindon -yea; Pummel-yea; Strand-yea; Budahl-yea)

The Board discussed the CPE extension requests for Steve Wagner and Laura Johnson

Jeff Strand made a motion to deny Laura Johnson's request for a 2nd CPE extension based on Johnson failing to meet the requirements of ARSD 20:75:04:10 and to have the Board suspend her license for a period of 3 months, with 3 months held in abeyance for 1 year subject to Johnson: completing necessary CPE by December 31, 2018, paying an administrative fine of \$250 due within 30 days, and complying with the laws and rules of the Board. In addition, Johnson will not be granted CPE extensions for 3 years and is subject to a CPE audit. Jay Tolsma seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Tolsma -yea; Guindon -yea; Pummel-yea; Strand-yea; Budahl-yea)

Steven Wagner's CPE extension request was tabled until the December 5, 2018 meeting as the board is requesting additional information.

Executive Director Kasin discussed her report with information on the Board Agreed Upon Procedure and an update on CPE audits.

Marty Guindon made a motion to begin the Public Rules Hearing at 9:30 a.m. Jeff Strand seconded the motion. A roll call was taken. **MOTION PASSED** (Tolsma -yea; Guindon -yea; Pummel-yea; Strand-yea; Budahl-yea)

The regular meeting of the board was suspended at 9:30 a.m. for a public hearing to adopt rule changes. See minutes of hearing posted for action taken.

The regular meeting of the board was reconvened at 9:41 a.m.

Jeff Strand made a motion to enter into executive session for the deliberative process for peer reviews, a follow-up, a complaint, and an Initial CPA License application request. David Pummel seconded the motion. A roll call vote was taken. **MOTION PASSED** (Tolsma -yea; Guindon -yea; Pummel-yea; Strand-yea; Budahl-yea)

The Board came out of executive session.

Marty Guindon made a motion to accept the peer reviews, the follow-up, the complaint, and the initial CPA license application as discussed in executive session. Jay Tolsma seconded the motion. A roll call vote was taken. **MOTION PASSED** (Tolsma -yea; Guindon -yea; Pummel-yea; Strand-yea; Budahl-yea)

FUTURE MEETING DATES (all times CT)
December 5, 2018 9:00 a.m. conference call

David Pummel made a motion to adjourn the meeting. Jeff Strand seconded the motion. A roll call vote was taken. **MOTION PASSED** (Tolsma -yea; Guindon -yea; Pummel-yea; Strand-yea; Budahl-yea)

All business having come before the board was concluded and Chair Deidre Budahl adjourned the meeting at 9:58 a.m.

Deidre Budahl, CPA, Chair

Attest: _____
Nicole Kasin, Executive Director

Jeff Smith, Sec/Treasurer