

**Meeting Minutes**  
**SOUTH DAKOTA PLUMBING COMMISSION**  
Microsoft Teams  
Thursday, April 27, 2023, 10:00 a.m. CDT

Chairman Werner called the meeting to order at 10:07 am. Werner called the roll.  
A quorum was present.

**Members Present electronically:** William Werner, Duane Levanen, and James Bailey

**Members Absent:** none

**Department Staff Present electronically:** Jerry McCabe, DLR Senior Staff Attorney; Mandy Nielsen, Executive Director; Nina Ripley, Executive Director; Carol Ames, Secretary; Daryl Aston, Plumbing Inspector; Roy Boone, Plumbing Inspector; and Ron Healy, Plumbing Inspector

**Others Present electronically:** Justin Blain, Sioux Falls City Inspector; Kristi Brunick, PHCC; Ethan T, O'Connor Companies in Sioux Falls; and Rod Peterson, Building Official Watertown

James Bailey made a motion to adopt the agenda. Duane Levanen seconded the motion. **MOTION PASSED.**

Chairman Werner opened the meeting to public comment. Kristie Brunick advised all sixteen of the continuing education (CE) classes have wrapped up. The PHCC is setting a class date for Springfield Prison and possibly having virtual CE classes in the fall. Ethan T. introduced himself and advised he works for O'Connor Companies in Sioux Falls. Rod Peterson introduced himself as a building official from Watertown. Justin Blain asked when we would be adopting the new code. Discussion on whether to try to get legislation to adopt the 2021 code or wait and try to get the 2024 code passed.

Duane Levanen made a motion to approve the January 27, 2023, meeting minutes. James Bailey seconded the motion. **MOTION PASSED.**

Financial report was acknowledged.

James Bailey made a motion to approve the Applications Report. Duane Levanen seconded the motion. **MOTION PASSED.**

Executive Director Nielsen gave her report. She informed the commission that we have started the Specialty License renewal season and work on the new database has begun. Lastly, she informed the commission this is Nina Ripley's last commission meeting, thanked Nina for her years of service, and wished her well. Attorney McCabe also thanked Nina for her years of service and for all she has done with the DLR.

Inspector Aston gave his report. Inspector Boone gave his report. Inspector Healy gave his report.

Attorney McCabe asked that Disciplinary Matter- Case 22-02 be tabled until the next commission meeting. James Bailey made a motion to table until next meeting. Duane Levanen seconded the motion. **MOTION PASSED.**

Kristie Brunick asked the Chairman if she could say something to Nina Ripley. Chairman Werner approved. Kristie thanked Nina Ripley on behalf of the PHCC for all the work she has done and the years of service.

Attorney McCabe outlined the commission office's request that the commission grant the executive director authority to impose fines for disciplinary violations under SDCL 36-1C-5. James Bailey made a motion to allow the Executive Director to impose fines. Duane Levanen seconded the motion. **MOTION PASSED.**

Chairman Werner advised the next commission meeting is tentatively scheduled for Thursday, July 20, 2023. Chairman Werner requests that this be an In-Person meeting. Duane Levanen made a motion to approve the tentative date of the next meeting. James Bailey seconded the motion. **MOTION PASSED.**

Duane Levanen made a motion to adjourn the meeting. James Bailey seconded the motion. **MOTION PASSED.**

Meeting adjourned at 10:33 am.

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Mandy Nielsen, Executive Director

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William Werner, Chairman