

Meeting Minutes
WORKFORCE DEVELOPMENT COUNCIL

Microsoft Teams

Wednesday, March 19, 2025 | 1:30 – 3:30 p.m. CDT

Chairman Lee Anderson called the meeting to order at 1:32 p.m. CDT. Molly Banuat called the roll. A quorum was present.

Members Present: Michelle Black, Dave Bonde, Liza Clark, Carla Gatzke, John Herweh, Kim Ludwig, Jon Mahan (joined at 1:34 p.m.), Mark Rogers, Hannah Sage, Joel Sylvester, Amy Tlam, Vice Chairwoman Keri Wientjes, Chairman Lee Anderson.

Members Absent: Amanda Dokter, Secretary Marcia Hultman, Candy Klingensmith, Laura Scheibe.

Others Present: Felicia Alspach, John Anderson, James Babbitt, Tara Bartekoske, Penny Brandt, Jami Burrer, Taunya Charlton, Bill Christensen, Dawn Dovre, Kaitlin Foster, Jacob Fuerst, Melanie Garstenshlager, Ashley Glaspell, Morgan Heuer, Jason Himrich, Lacey Johnson, Lisa Johnson, Jennifer Keyes, Melodee Lane, Bill McEntaffer, Jeanne McKenna, Heather Nelson, Rita Nelson, Adrian Ness, Jason Nysten, Kim Olson, Rebecca Ortmeier, Carmen Pacheco, Kara Palmer, Todd Peters, Kendra Ringstmeyer, Laura Smith-Hill, Jennifer Sterling, Lindsay Stroman, Laura Trapp, Sommer VanDewater, Emily Ward, Brenda Weishaar, Bill Wendling.

AGENDA ITEM C. APPROVAL OF MINUTES FROM DECEMBER 2, 2024

John Herweh made a motion to approve the meeting minutes from December 2, 2024. Dave Bonde seconded the motion. **MOTION PASSED** 13-0.

AGENDA ITEM D. ELECTION OF VICE CHAIR: JOHN HERWEH

Vice Chairwoman Keri Wientjes previously requested to resign the position of Vice Chair and made a motion to elect John Herweh as Vice Chair to fill the vacancy. Joel Sylvester seconded the motion. **MOTION PASSED** 13-0.

AGENDA ITEM E. YOUTH EMPLOYMENT LAWS

DLR Wage and Hour Investigator Todd Peters provided information on state and federal youth employment laws, along with specific scenarios for youth under 16 years and 14 years old and allowable duties and working hours.

AGENDA ITEM F. HOW DLR SUPPORTS YOUTH IN THE WORKFORCE

DLR Labor Program Specialist II Kaitlin Foster presented on Career Launch which focuses on 18–24-year-old, out-of-school youth who have at least one barrier to employment. Partnerships and services were highlighted.

DLR State Workforce Initiatives Manager Heather Nelson and DLR Career Coordinator Morgan Heuer provided a recap of Career Ready from June 2023 to December 2024, including the number of schools and students served, the number of work-based learning opportunities created, and four highlighted stories.

DLR Apprenticeship Coordinator Bill Christensen shared information on Youth Registered Apprenticeships program, paid jobs that offer flexible training and support for career development.

AGENDA ITEM G. INTERACTIVE POLL

Executive Director Dawn Dovre opened an interactive online poll for Council members to answer questions about practices of employing youth in the workforce and offering workforce opportunities. The group then discussed results to identify best practices, challenges, and examples.

AGENDA ITEM H. LABOR MARKET INFORMATION

DLR Labor Market Information Center (LMIC) Administrator Melodee Lane provided details about updates to the SD Career Interest Survey as well as updates to the Career Exploration webpages.

AGENDA ITEM I. PUBLIC COMMENT

Rita Nelson thanked DLR for the response to Cimpl's closure and support of the Yankton community. Nelson stated the budget impacts to Lutheran Social Services Center for New Americans and Cornerstones Career Learning Center.

Jeanne McKenna shared information on the Yankton Community Job and Resources Fair taking place on Tuesday, March 25, from 9 a.m. to 1 p.m.

AGENDA ITEM J. EXECUTIVE DIRECTOR UPDATES

Executive Director Dawn Dovre shared DLR received the NASWA Pinnacle Award for Business Development for its Teacher Apprenticeship Program. The next Council meeting will take place in person in May or June.

AGENDA ITEM K. ADJOURN

Mark Rogers made a motion to adjourn the meeting. Joel Sylvester seconded the motion. **MOTION PASSED.**

Chairman Lee Anderson called the meeting adjourned at 3:34 p.m. CDT.