

Meeting Minutes
South Dakota Real Estate Commission

Via Zoom

or Call + 1 253 215 8782 Meeting ID: 956 6082 3468 Passcode: 195890

March 10, 2021 9:30 a.m. CST

Chairman Carol Lawhun called the meeting to order at 9:30 a.m. A quorum was participating.

Members Present: Dave Bonde
Carol Lawhun
Mark Wahlstrom
Ryan Wordeman
Ken Cotton (joined at 9:41 a.m.)

Others Present: Melissa Miller, Executive Director, SDREC
Graham Oey, Staff Attorney, SD Department of Labor and
Regulation and Tim Bond, Compliance Officer, SDREC

Wordeman made a motion to approve the agenda. Bonde seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Bonde – yea; Wordeman – yea; Wahlstrom – yea; Lawhun – yea).

Public Comment – No comments were made from the public.

Wahlstrom made motion to approve the January 6, 2021 meeting minutes with adding that they allowed Melissa Miller, Executive Director to sign for the Chair after complaint 2021-001. Wordeman seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Bonde – yea; Wordeman – yea; Wahlstrom – yea; Lawhun – yea).

Summary of the financials for December, January and February was presented by Director Miller. Wordeman made a motion to acknowledge receipt of the December, January, and February financials and to file. Cotton seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Bonde – yea; Wordeman – yea; Wahlstrom – yea; Lawhun – yea).

Cotton joined the meeting at 9:41 a.m.

Wordeman made a motion to approve Consent Agreements (Citation Program) and to allow the Melissa Miller, Executive Director to sign for the Chair. Bonde seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Cotton – yea; Bonde – yea; Wordeman – yea; Wahlstrom – yea; Lawhun – yea).

Complaint 2021-005

Cotton made motion to approve Complaint 2021-005 and allow Melissa Miller, Executive Director to sign for the Chair. Bonde seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Cotton – yea; Bonde – yea; Wordeman – yea; Wahlstrom – yea; Lawhun – yea).

Complaint 2021-006

Bonde made motion to accept dismissal Complaint 2021-006. Wordeman seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Cotton – yea; Bonde – yea; Wordeman – yea; Wahlstrom – yea; Lawhun – yea).

Complaint 2021-009

Bonde made motion to accept dismissal Complaint 2021-009. Cotton seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Cotton – yea; Bonde – yea; Wordeman – yea; Wahlstrom – yea; Lawhun – yea).

A discussion was held about a document Oey prepared to assist brokers who perform Broker Price Opinions, Comparative Market Analyses, Evaluations, and Appraisals. Miller will email the document to Commissioners for their approval before sending the document to licensees and adding it to the website.

A short discussion was held on electronic notary. Commission members Wordeman and Lawhun will participate in a work group on remote notary.

Oey and Miller gave updates on the following legislative bills.

HB 1014 An Act to establish uniform complaint and declaratory ruling procedures for agencies regulating certain professions and occupations.

HB 1002 An act to revise certain provisions regarding fingerprint-based background checks for the Real Estate Commission and the appraiser certification program.

HB 1234 An act to make certain revisions to the seller's property condition disclosure statement.

Other Business:

Miller informed the Commissioner that Oey and SDREC staff will be working to update several forms.

Next Meeting is May 12, 2021.

Bonde made a motion to adjourn the meeting at 10:13 a.m. Cotton seconded the motion. A roll call vote was taken. **MOTION PASSED.** (Cotton – yea; Bonde – yea; Wordeman – yea; Wahlstrom – yea; Lawhun – yea).

Meeting Adjourned.