

Meeting Minutes
SOUTH DAKOTA ABSTRACTERS BOARD OF EXAMINERS
Drifters Grill and Events Center
325 E. Hustan Avenue
Fort Pierre, South Dakota
February 2, 2022 4:30 p.m. CST

President Wick called the meeting to order at 4:33 p.m. CST.

Members Present: Yvon Burtz, Dan Roe, Greg Wick, Terra Fisher, Victoria Wilds

Members Absent: None

Others Present: Carol Tellinghuisen, Executive Secretary; Brooke Tellinghuisen Geddes, Executive Assistant; Abby Rehorst, Executive Assistant; Graham Oey, Senior Staff Attorney, Department of Labor; Eric Hansen, Dakota Homestead; Ellen Margheim, Homestead Holdings; Josh Reisetten, First Dakota Title; Michael Anderson, First Dakota Title; Kathy Austen, Fidelity Family of Companies; Melissa Bitterman, First Dakota Title; Chris Moran, Dakota Homestead.

Tellinghuisen Geddes conducted roll call; Wick, Burtz, Roe, Wilds and Fisher in attendance. A quorum was present.

Approval of the Agenda: Burtz made a motion to approve the agenda as presented. Fisher seconded the motion. **MOTION PASSED** by unanimous voice vote.

Public Comment: Wick asked for comments from the public. There were no comments offered.

Approval of the Minutes from October 19, 2021: Roe made a motion to approve the minutes from October 19, 2021. Burtz seconded the motion. **MOTION PASSED** by unanimous voice vote.

FY Financial Update: Tellinghuisen Geddes reported fiscal year-to-date figures as of December 31, 2021: revenue of \$13,209.81, expenditures of \$20,679.16 and cash on hand of \$333,647.34. Tellinghuisen Geddes stated that fiscal year end figures were also included for the Board's review.

Plant Exams Update: One pending plant exam has been postponed due to weather. The exam is currently scheduled for May 2022.

Executive Session: The Board did not have a need to enter executive session as there are no pending complaints and Tellinghuisen agreed to discuss her contract during the general meeting.

Executive Secretary Contract: Roe made a motion to approve the executive secretary's contract at the same rate as last year with a cost-of-living increase if granted by the State. Burtz seconded the motion. **MOTION PASSED** by unanimous voice vote.

Legislative Updates: Oey stated that there are no legislative updates at this time.

Other Business: Burtz, Roe and Wick met with twelve applicants on February 2, 2022 to administer abstracter licensing examinations.

The next meeting is set for June 9, 2022 at 5:00 p.m. CDT in Pierre. Testing will occur June 8, 2022 in Pierre starting at 11:00 a.m. CDT.

Fisher made a motion to adjourn. Burtz seconded the motion. **MOTION PASSED** by unanimous voice vote. The meeting adjourned at 4:52 p.m. CST.

Respectfully submitted,

A handwritten signature in cursive script, reading "Carol Tellinghuisen", is written on a light yellow rectangular background.

Carol Tellinghuisen
Executive Secretary
Abstracters Board of Examiners