

Meeting Minutes
SOUTH DAKOTA ABSTRACTERS BOARD OF EXAMINERS

Drifters Event Center
Pierre, SD
January 31, 2024 – 4:00 p.m. CST

President Roe called the meeting to order at 4:00 p.m. CST

Members Present: Dan Roe, Greg Wick, Victoria Wilds (via teleconference), Michael Larson

Members Absent: Terra Larson

Others Present: Brooke Tellinghuisen Geddes, Executive Secretary; Katie Funke, Executive Assistant; Jerry McCabe, Board Attorney, Department of Labor; Jenifer Ehmann, Pennington Title Company; Ellen Margheim, Homestead Holdings; Kerry Brandenberger, Titles of Dakota; Melissa Betterman, First Dakota Title; Eric Hanson, Dakota Homestead; and Billy Sitz, Tri State Title.

Board members introduced themselves. Wick, Roe, M. Larson and Wilds (via teleconference) were in attendance. A quorum was present.

Approval of the Agenda: Wick made a motion to approve the agenda as presented. M. Wilds seconded the motion. **MOTION PASSED** by unanimous voice vote.

Public Comment: Roe asked for comments from the public. There were no comments offered.

Approval of the Minutes from October 2, 2023: M. Larson made a motion to approve the minutes from October 2, 2023. Wilds seconded the motion. **MOTION PASSED** by unanimous voice vote.

FY Financial Update: Funke reported fiscal year-to-date figures as of November 30, 2023: revenue of \$22,410.20 expenditures of \$26,319.90 and cash on hand of \$354,746.45.

Plant Exams Update: Tellinghuisen Geddes advised there is one plant that is ready to be examined.

Legislative Updates: Tellinghuisen Geddes made the Board aware of SB 57 that creates a uniform procedure for consideration of criminal histories and convictions in professional or occupational licensure. McCabe advised he helped write the bill and asked for questions. There were no questions from the board.

Schedule Next Meeting: The next meeting was scheduled for June 13, 2024 at 4:30pm MDT. The testing will be held the day prior at 12:00 p.m. MDT on June 12, 2024 in Rapid City. Both meetings are tentatively planned to be held at the Holiday Inn Rapid City Downtown Convention Center.

Executive Session: The Board did not have a need to enter executive session.

Vote on Executive Secretary Contract Renewal: Wilds made a motion to renew the Executive Secretary Contract with Professional Licensing at its current rate with a cost-of-living increase consistent with the cost-of-living increase granted by the state as well as an increase the expense amount by \$1,500. M. Larson seconded the motion. **MOTION PASSED** by unanimous voice vote.

Other Business: Roe and Wick met with five applicants the day prior to administer abstracter licensing examinations.

Wick made a motion to adjourn. Wilds seconded the motion. **MOTION PASSED** by unanimous voice vote. The meeting adjourned at 4:14 p.m. CST.

Respectfully submitted,



Brooke Tellinghuisen Geddes
Executive Secretary
Abstracters Board of Examiners