

Meeting Minutes
South Dakota Plumbing Commission
via Microsoft Teams and Conference Call
Thursday, January 25, 2024, 10:00 a.m. CST

Chair Bill Werner called the meeting to order at 10:00 a.m. Chair Werner called the roll. A quorum was present.

Members Present electronically: Bill Werner, Jim Bailey, Duane Levanen, Jeff Leuning, and Jon Kist.

Members Absent: none

Others Present electronically: Mandy Nielsen, Executive Director; Carol Ames, Secretary; Jerry McCabe, Director, DLR; and Rachel Dix, South Dakota Home Builders Association (SDHBA).

Bailey made a motion to approve the agenda. Levanen seconded the motion. **MOTION PASSED.**

The following comments were made during the public comment period:

Rachel Dix with SDHBA advised she would like to keep the line of communication open. She offered to assist with our transition to the new portal.

Levanen made a motion to approve the October 19, 2023, meeting minutes. Leuning seconded the motion. **MOTION PASSED.**

Executive Director Nielsen presented her report.

Bailey made a motion to keep the Affidavit process as is. Leuning seconded the motion. **MOTION PASSED.**

Bailey made a motion to set the next meeting for April 18, 2024. Levanen seconded the motion. **MOTION PASSED.**

Levanen made a motion to adjourn the meeting. Bailey seconded the motion. **MOTION PASSED.**

The meeting adjourned at 10:52 a.m.