

**Meeting Minutes**  
**SOUTH DAKOTA ABSTRACTERS BOARD OF EXAMINERS**  
Creekside Conference Room, Creekside Lodge at Custer State Park Resort  
13389 U. S. Highway 16A, Custer, SD  
June 14, 2018 3:30 p.m. MDT

President Wick called the meeting to order at 3:31 p.m.

**Members Present:** Yvon Burtz, Dan Roe, Greg Wick, Kara Semmler (via teleconference), Victoria Wilds (via teleconference)

**Members Absent:** None

**Others Present:** Carol Tellinghuisen, Executive Secretary, Brooke Tellinghuisen Geddes, Executive Assistant; Amber Mulder, Senior Staff Attorney, Department of Labor (via teleconference); Traci Renkly, Ellen Margheim, Nancy Aas, Peggy Boysen, Brian Kramer, Dennis Anderson, Michael Anderson, Bobbi Jo Dondelinger, Eric Hansen, Janae Van Ruler

Geddes conducted roll call; Wick, Burtz, Roe, Semmler and Wilds in attendance. Wick introduced those in attendance.

Burtz made a motion to approve the agenda as presented. Roe seconded the motion.

**MOTION PASSED.**

Wick asked for comment from public members in attendance. No comments were made.

Roe made a motion to approve the January 30, 2018 and January 31, 2018 minutes. Burtz seconded the motion. **MOTION PASSED.**

Tellinghuisen reported fiscal year to date figures as of April 30, 2018: revenue of \$52,465.37, expenditures of \$35,026.22 and cash on hand of \$298,191.87. Semmler made a motion to approve the financials as presented. Roe seconded the motion. **MOTION PASSED.**

Wick advised they are close to finalizing the two chapters being updated on probate law and it is close to being ready for dissemination. Roe and Burtz expressed their appreciation for the time Wick and others have spent working on the update.

Tellinghuisen advised the code of conduct is included in their packets and that it is not the final draft but is close to being finished. Once finished, it will be adopted by all Boards.

Mulder shared an update on the recent NC Dental Board training that took place and how it applies to the Board and what changes can be expected because of the NC Dental case. Both Tellinghuisen and Mulder attended the training.

Roe made a motion to enter executive at 3:46 p.m. pursuant to SDCL 1-25-2. Burtz seconded the motion. **MOTION PASSED.** All others exited meeting. Roe made a motion to exit executive session at 4:10 p.m. Burtz seconded the motion. **MOTION PASSED.** Ellen Margheim, Nancy Aas, Brian Kramer, Bobbie Jo Dondelinger, Eric Hansen and Janae Van Ruler re-joined the meeting.

Wick advised that a letter will be drafted on an issue brought to the Board. As related to that issue that was being investigated by Wick, the Board held discussion on confusion among licensees on current administrative rules. Wick made a motion to hire Bill VanCamp to help review the administrative rules and help clarify current language and write new suggested language for the Board to review. Roe seconded the motion. **MOTION PASSED.**

There was no other business.

The next meeting will be held in October 2018. Date to be determined.

Roe made a motion to adjourn. Burtz seconded the motion. **MOTION PASSED.** The meeting adjourned at 4:17 p.m.

Respectfully submitted,

A handwritten signature in cursive script, reading "Carol Tellinghuisen", is written on a light yellow rectangular background.

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Carol Tellinghuisen  
Executive Secretary  
Abstracters Board of Examiners