

Meeting Minutes
ABSTRACTERS BOARD OF EXAMINERS

Drifters Event Center
325 E. Hustan Ave, Ft. Pierre, SD
January 31, 2018 4:00 p.m. CST

President Wick called the meeting to order at 4:03 p.m. CST.

Members Present: Yvon Burtz, Dan Roe, Greg Wick, Kara Semmler, Victoria Wilds (via teleconference)

Members Absent: None

Others in Attendance via teleconference: Carol Tellinghuisen, Executive Secretary, Jill Lesselyoung, Executive Assistant, Brooke Tellinghuisen Geddes, Executive Assistant; Amber Mulder, Assistant Attorney General.

Roll Call: President Wick conducted roll call; Burtz, Roe, Semmler and Wilds in attendance.

Introductions: Wick introduced others in attendance via teleconference.

Approval of Minutes from October 3, 2017: Semmler moved and Roe seconded to approve the minutes from October 3, 2017. **MOTION PASSED UNANIMOUSLY.**

FY Financial Update: Lesselyoung reported fiscal year to date figures as of November 30, 2017: revenue of \$49,647.89, expenditures of \$19,427.14 and cash on hand of \$310,973.47. Roe moved and Burtz seconded to approve the financials as presented. **MOTION PASSED UNANIMOUSLY.**

Update on South Dakota Land and Title Guide: Wick advised they are close to finalizing the two chapters being updated on probate law. He is following with up Bill Van Kamp. Discussion was held regarding the best route to disseminate the new information when ready for publishing.

Executive Secretary Contract: Tellinghuisen requested to renew the contract with no increase. Semmler moved and Roe seconded to request Department of Labor renew the contract. **MOTION PASSED UNANIMOUSLY.**

Update on State Licensure Compact: Wick reviewed the Occupational Licensing Requirement across the five states handout. Wick noted omissions, researched and forwarded corrections to the Governor's office to validate the reference information.

Other Business: There was no other business.

Next Meeting Date: The next meeting date is set in conjunction with the SD Land Title Association meeting at Custer State Park Creekside Lodge for June 14th at 4:00 CDT.

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Adjourn: Semmler moved and Burtz seconded to adjourn the meeting at 4:15 p.m. CST.
MOTION PASSED UNANIMOUSLY.

Respectfully submitted,

A handwritten signature in cursive script, reading "Carol Tellinghuisen", is written on a light yellow rectangular background.

Carol Tellinghuisen
Executive Secretary
Abstracters Board of Examiners