

Meeting Minutes
SOUTH DAKOTA COSMETOLOGY COMMISSION

In person or via Microsoft Teams
Monday, June 16, 2025 12:30 p.m. CDT

The meeting was called to order at 12:28 p.m. CDT. Sanner called the roll. A quorum was present.

Commissioners Present: Renee Graf
Karma Sanner
Trish Bates
Jason Pettigrew

Others Present: Tyler Evins, Program Director
Jennifer Doubledee, DLR Attorney
Angela Taylor
Danielle Bouwman
Misty Fish
TSPA Cosmetology Program
Holly Keszler
Stewart School
Anna Malcolm
Kelli Ford
Representative Tessa Schwans
Cami Bloomgren
Wendy Johnston
Zarah Wilsey

Evins requested that agenda items H & M be stricken from the meeting agenda. There were no objections.

Sanner made a motion to approve the agenda as amended. Pettigrew seconded the motion.
MOTION PASSED.

Bates made a motion to approve the June 2, 2025, meeting minutes. Sanner seconded the motion. **MOTION PASSED.**

Evins shared information about the new 'Bulletin Board' page on the website and upcoming Facebook page. These will be used to communicate licensing and operational changes to licensees. Evins discussed the fee increases that will go into effect on July 1, 2025. The Full-Time inspector position will be posted at the beginning of the fiscal year. Evins shared the office can still accept work experience credit for reciprocity applicants. Evins shared the pass/fail rate for the theory examination. The failure rate was much higher than expected.

Sanner and Bates formed an examination committee to brainstorm solutions to the high failure rate for the theory examination.

Sanner reported that the cash center balance was \$178,776.74 on June 7, 2025.

Kelli Ford shared her thoughts about barbers offering dermaplaning services. Ford was grateful to the Commission and felt the fee upcoming increases were modest and necessary.

Representative Tessa Schwans expressed her agreement with the changes the Commission is making as long as they make sense to licensees and do not complicate the licensure process. Schwans shared she is considering legislation for tiered esthetics and reciprocity requirements.

Cami Bloomgren from The Salon Professional Academy shared her concerns with receiving examination results, transcript audit reports for students, and the processing timeline for student licensure applicants with background check concerns.

Wendy Johnston, from The Salon Professional Academy, discussed the 90-day temporary license that used to be issued to instructors and how the school used the time to train new instructors.

Zarah Wilsey, from The Salon Professional Academy, asked about a grace period for initial instructor licenses that were issued three months before their birthdate.

Holly Keszler, from The Salon Professional Academy, shared her thoughts about the update to the required background checks for student licenses. Keszler inquired about what information the office looks at when considering license applications for individuals with criminal histories.

The Commission reviewed a Consent Agreement. Additional details can be found in the meeting packet. Pettigrew made a motion to accept the consent agreement. Sanner seconded the motion. **MOTION CARRIED.**

The Commission discussed the proposed academic dishonesty policy. Additional details can be found in the meeting packet. Bates made a motion to adopt the policy. Sanner seconded the motion. A roll call vote was requested by Graf. Trish Bates – Aye, Jason Pettigrew – Aye, Karma Sanner – Aye, Renee Graf – Aye. **MOTION CARRIED.**

The Commission reviewed and discussed the proposed Disciplinary Action Matrix, available in the meeting packet. Pettigrew made a motion to adopt the matrix. Sanner seconded the motion. Graf requested a roll call vote. Jason Pettigrew – Aye, Trish Bates – Aye, Renee Graf – Aye, Karma Sanner – Aye. **MOTION CARRIED.**

Sanner discussed the dermaplaning procedure and the implements used to perform dermaplaning. She shared her hopes of bringing legislation next session to create regulations for dermaplaning training.

Evins clarified the intent behind and legal requirement for limited salon and booth licenses. He shared that limited licenses only affect a business license, not an individual's personal operator license and that limited licenses are a benefit to business licensees who do not wish to offer all services under the cosmetology scope of practice.

Sanner suggested the Commission look at the required equipment for salons and booths and make updates to administrative rules as needed.

Evins discussed the 'one-time' paper license the Commission has issued since quarter four of 2023. He explained the office worked with the database developer to make the search function for the online verification tool more flexible to reduce errors and confusion.

The Commission discussed upcoming school visits.

Bates made a motion to adjourn the meeting. Pettigrew seconded the motion. **MOTION CARRIED.**

The meeting adjourned at 1:32 p.m. CDT.

DRAFT