

**Board Agenda**  
**SOUTH DAKOTA BOARD OF TECHNICAL PROFESSIONS**

Friday, May 29, 2020  
Teleconference Rapid City, SD

- A. Call to order at 8:30 A.M. Mountain Time for scheduled meeting
- B. Roll Call
- C. Review of January 24, 2020 Minutes
- D. Public Comments
- E. Activities report ending April; financials ending March 2020
- F. Investigation reports  
Case 19-05 PE/AR – Construction Administration  
Case 20-02 LS – Contract issue-Ethics
- G. Unfinished Business  
Action Items
- H. New Business
- I. PDH Audits – held over from March meeting
- J. Approval of Examinees passing NCEES Examinations (Appendix A)  
Including Appendixes from March scheduled meeting
- K. Approval to take the NCEES Examinations as available (Appendix B)  
Including Appendixes from March scheduled meeting
- L. Approval of Applicants by Exam (Appendix C)  
Appendixes from March scheduled meeting
- M. Approval of Comity applications (Appendix D)  
Including Appendixes from March scheduled meeting
- N. Approval of Business applications (Appendix E)  
Including Appendixes from March scheduled meeting
- O. Review previous applications (Appendix F)  
Including Appendixes from March scheduled meeting
- P. Annual, zone, & upcoming meetings  
Travel Matrix
- Q. Correspondence
- R. Adjournment

**Meeting Minutes**  
**SOUTH DAKOTA BOARD OF TECHNICAL PROFESSIONS**

Friday, January 24, 2020

SD School of Mines Campus,

501 E. St. Joseph St., Room 239 of Civil Mechanical Building, Rapid City, SD 57701

A. Call to order at 8:30 A.M. Mountain Time for regularly scheduled meeting

B. Roll Call

**Members present:** Chairman Jeff Nelson, Vice Chairman Steve Thingelstad, Secretary Colby Flynn, Mike Albertson, Dennis Micko, Steve Peters, and Steve Williams.

**Members absent:** None

**Others present:** Guests Lance Roberts, SDSM&T interim provost; Nancy Hoines, ACEC SDES DPC; Brian Jenner, SDES; Adam Thompson, SDSPLS Committee Chair; Tanya Olson, NDC ASLA; Jon Collins, SDSPLS President Elect; Staff Attorney Graham Oey and Staff members Kathryn Patterson, Lorrie Thompson, and Susan Neuf.

C. Hearing on Case 20-01 – Matter of Matthew P. Peramaki – Case settled by Consent Agreement – Letter of Reprimand – Administrative Fine – Mandatory Audit at Renewal

D. Review of November 21, 2019 Minutes  
Micko made a motion, seconded by Peters to approve the November 21, 2019 Minutes. **MOTION PASSED**

E. Public Comments

Lance Roberts spoke about the South Dakota School of Mines and Technology enrollment numbers and recruitment efforts with neighboring states, as well as, a current legislative bill looking to combine administration functions of Black Hills State and School of Mines under one office. This bill did not pass.

Jon Collins spoke about the need to have public access to an updated version of the “archived” license numbers for land surveyors in a pdf format. The board suggested adding this to the action item list.

Nancy Hoines spoke briefly about and in support of Senate Bill 12 that was introduced by the board to allow qualifying experience after initial licensure.

F. Review of vouchers paid since last meeting

The board reviewed the vouchers paid since last meeting and found everything to be in good order.

G. Activities report ending December, Review of Deposits, Financials

The board reviewed the Activities report, Deposits, and Financials and found everything to be in good order.

H. Investigation reports

Case 19-02 PE – Unlicensed practice

Albertson made a motion, seconded by Thingelstad to close this case due to lack of jurisdiction. Micko abstained. **MOTION PASSED**

Case 19-05 PE/AR – Construction Administration

Investigation is ongoing.

Case 20-01 PE – Failure to respond to audit request

Albertson made a motion, seconded by Williams to accept the Consent Agreement.  
**MOTION PASSED**

I. Unfinished Business

Action Items

Item 1: 20:38:38 Fire Protection Systems – Rules review for streamlining Fire Protection – Committee formed – Fact gathering stage

Item 2: Marketing and Outreach – Newsletter, etc. – Fact gathering stage

- Staff is working with Public Affairs to produce/distribute newsletter
- Mobile board meetings – Board meetings to be held at SDSM&T and SDSU
  - o Promote the importance of licensure
  - o Promote understanding of how the SD Board of Technical Professions operates in their mission to protect the health/safety/welfare of the public

Item 3: Comity Licensure 36-18A-35 and ARSD 20:38:34:03 – Update to allow qualifying experience after initial licensure – Senate Bill 12 introduced to change wording currently in 2020 Legislature

- Passed in the Senate

Item 4: Engineering Experience ARSD 20:38:31:03 – In absence of the required mentored experience the qualifying experience requirements may be considered to be satisfied by an applicant licensed in another jurisdiction for at least **ten (10) years** in good standing and without disciplinary actions – Fact gathering stage – Motion made a November 2019 meeting to move forward

Item 5: Carryover PDH hours ARSD 20:38:35:01 or 20:38:35:07 – Limit length of time that carry over hours may be used for credit to fulfill the 30 hours required for renewal – Fact gathering stage – Discussion on limiting carry over hours to one renewal period

J. New Business

NCEES Letter of Emeritus Status for Micko

Peters made a motion, seconded by Albertson to award Dennis Micko “Emeritus” status. **MOTION PASSED**

Albertson left the meeting at 9:33 a.m.

NCARB Update – November 2019 Issue  
NCEES Exam Changes  
CLARB Legislative Activity Tracking  
NCEES 2020 Awards and Elections  
NCARB hiring Outreach Manager  
NCARB Community Update November  
NCARB Fast Facts  
NCEES Updates  
NCARB Community Update December  
CLARB In the Know  
NCEES Exam Item Cost – Exam Conversion Schedule

The board briefly discussed each of the above topics

K. PDH Audits

New Audits: Shane Trampis Andresen, PE; David Scott Arends, AR; David S. Hills, AR; Darin Lewis Hodges, PE; Christopher Scott Konechne, PE; Brad Michael Nyberg, LS; Jeremy David Parrish, PE; Lyle Paul Pudwill, LA; Nathaniel William Shea, AR; Steven Edward Swanson, LS; Dallas Wayne Wilson, LS; Daniel James Woehrle, PE; Jaya K. K. Yerubandi, PE.

Micko made a motion, seconded by Thingelstad to approve the audits of Shane Trampis Andresen, PE; Darin Lewis Hodges, PE; Christopher Scott Konechne, PE; Daniel James Woehrle, PE; and Jaya K. K. Yerubandi, PE. **MOTION PASSED**

Micko made a motion, seconded by Thingelstad to deny the audit of Jeremy David Parrish, PE, pending receipt of additional information. **MOTION PASSED**

Williams made a motion, seconded by Nelson to approve the audits of David Scott Arends, AR; David S. Hills, AR; and Nathaniel William Shea, AR. **MOTION PASSED**

Williams made a motion, seconded by Flynn to approve the audit of Lyle Paul Pudwill, LA. **MOTION PASSED**

Peters made a motion, seconded by Thingelstad to approve the audits of Brad Michael Nyberg, LS; Steven Edward Swanson, LS; and Dallas Wayne Wilson, LS. **MOTION PASSED**

Previous Audits: Russell J. Jensen, PE; Cale Allen Neset, LS.

Thingelstad made a motion, seconded by Peters to approve the audit of Cale Allen Neset, LS. **MOTION PASSED**

Russell J. Jensen, PE is pending receipt of additional information.

L. Approval of Examinees passing NCEES Examinations (Appendix A)

Micko made a motion, seconded by Thingelstad, for approval of the following examinees passing the Fundamentals of Engineering (FE) Exam. **MOTION PASSED**

Name	Certificate #	Exam
Schmidt, Albert	E-12784	FE
Anema, Marshall Scott	E-12785	FE
Brink, Josiah Bernard	E-12786	FE
Hanson, Brock Eugene	E-12787	FE
Hedman, Kaleb	E-12788	FE
Skillingstad, Casey J.	E-12789	FE
Siebrath, Westley Erik	E-12790	FE
Carlson, Trevor James	E-12791	FE
Sieh, Lucas	E-12792	FE
Pollmiller, Shannon	E-12793	FE
Kroehler, Timothy Paul	E-12794	FE
Silveria, Connor	E-12795	FE
Hargreaves, Elijah Ronald	E-12796	FE
Hone, Caitlin Ann	E-12797	FE
Rasmussen, Sheldon G	E-12798	FE
Simonton, Eric	E-12799	FE
Banks, Justin James	E-12800	FE
Gray, Alexander	E-12801	FE
Prchal, Brian Alexander	E-12802	FE
Schneider, Daniel	E-12803	FE
Van Zee, Jamie Dean	E-12804	FE
Terwee, Paul Michael	E-12805	FE
Boese, Brian William	E-12806	FE
Bhandari, Manoj	E-12807	FE

Micko made a motion, seconded by Thingelstad, for approval of the following examinees passing the Principles of Engineering (PE) Exam. **MOTION PASSED**

Name	License #	Exam
Baudhuin, Peter Christian	14595	PE-CE
Bender, Joseph William	14609	PE-CE
Bove, Taylor	14553	PE-CH
Buckmiller, Jake Ryan	14596	PE-ECP
Cazer, Tallon Lee	14597	PE-CE

Name	License #	Exam
Ekdom, Dane	14598	PE-CE
Gukeisen, Christopher Bradley	14610	PE-ME
Hamilton, Christopher Jan	14599	PE-CE
Henderson, Kirk Alan	14690	PE-CE
Hinnerichs, Travis Jay	14601	PE-ME
Kurth, Kyle James	14611	PE-CE
Larson, Benjamin	14602	PE-CE
Maks, Christopher Harland	14612	PE-ME
Nielsen, Matthew	14603	PE-ME
Pataky, Kody	14604	PE-ECP
Rajchel, Eric Andrew	14605	PE-ECE
Robinson, Matthew Gary	14606	PE-CE
Strubel, Thomas Michael	14607	PE-CE
Valenti, Joshua Allan	14608	PE-CE

M. Approval to take the NCEES Examinations as available (Appendix B)

Micko made a motion, seconded by Thingelstad for approval of the following examinees to take the Fundamentals of Engineering (FE) Exam as available.

**MOTION PASSED**

Name	Exam
Adams, Cole Gregory	FE
Adebanjo, Oluwanifemi	FE
Afdahl, Tyler James	FE
Albadanah, Abdulaziz Khalid	FE
Alnassir, Mudher	FE
Alqudaihi, Jawad	FE
Anderson, Brett Luther	FE
Anderson, Kendra Marie	FE
Barnes, Joseph	FE
Becker, Allison Ann	FE
Bierschbach, Joshua Ryan	FE
Boesch, Jessica	FE
Byers, Austin Douglas	FE
Colvin, Benjamin Paul	FE
Erickson, Joel Daniel	FE

Name	Exam
Evans, Austin	FE
Froehlich, Colton Robert	FE
Gagen, Kayla Courtney	FE
Gersch, Casey Elizabeth	FE
Gordon, Elisabeth Kate	FE
Grudem, Zachary Jon	FE
Hainy, Cameron Cole	FE
Hillard, Joshua	FE
Huber, Kayla	FE
Hundekar, Mohnish	FE
Jayamanna, Kaveen Thivanga Thiyanga	FE
Jorgenson, Tyler Mark	FE
Kern, Jaret Jeffrey	FE
Kollars, Cade	FE
Krieger, Daniel Jacob	FE

Name	Exam
Kusek, Adrienne Marie	FE
Larson, Garrett, James	FE
Lau, Adam	FE
Linderman, Tanner	FE
Lindner, Brandon Donald	FE
Lovelace, Rachel Grace	FE
Mathew, Robin Cherryl	FE
McClendon, Sagan	FE
McBride, Ezra	FE
Meyer, Aaron James	FE
Musick, Caleb	FE
Nowstrup, Dexter Colt	FE
O'Hara, Logan Michael	FE
O'Hearn, Trevor Bradley	FE
Ode, Erik	FE
Ode, Lincoln H.	FE
Oehlke, Noah Rusten	FE
Olevson, Brenden Dean	FE
Olson, Cully J.	FE
Olson, John D.	FE
Pankonin, Clayton Russell	FE
Phillips, Matthew Ryan	FE
Pitt, Jacob Douglas	FE
Pudwill, Zachary Alton	FE
Refaei, Mohamed Khaled	FE
Reber, Carter John	FE
Redenbaugh, Michael	FE

Name	Exam
Schiroo, Thomas Wilbur	FE
Schroeder, Teagan James	FE
Schultz, Seth	FE
Shrestha, Jayram	FE
Singleton, Theron	FE
Sorensen, James Mikkell	FE
Spies, Alex John	FE
Stahl, Brent Lee	FE
Stoll, Aaron David	FE
Stukel, Makiah	FE
Thuringer, Dillan	FE
Titilope, Fatai Oyindamola	FE
Trautman, Thomas John	FE
Waugh, Bryan	FE
Weber, Johnathon	FE
Welsh, Stephen	FE
Williams, Dustin Hartwell	FE
Wohlwend, Aaron	FE
York, Jordan	FE
Zimmerman, John Theodore	FE

Thingelstad made a motion, seconded by Peters, for approval of the following examinee to take the Fundamentals of Surveying (FS) Exam as available. **MOTION PASSED**

Name	Exam
Bicknese, Aaron Neal	FS
DeBoer, Preston James	FS

Micko made a motion, seconded by Thingelstad, for approval of the following examinee to take the Principles of Engineering (PE) Exam as available. **MOTION PASSED**

Name	City	State
Brown, Jordan Robert	Huron	SD
Gebhart, Cole Francis	Sioux Falls	SD
Kelley, Colin Ray	Hartford	SD
Kepler, Justin Reed	Summerset	SD
Lee, Derek David	Sioux Falls	SD
Ode, Kent Alan	Sioux Falls	SD
Rinehart, Riley James	Sioux Falls	SD
Sellner, Bjorn Michael	Sioux Falls	SD
Sonne, Jacob Daniel	Mitchell	SD
Struckman, Bruce	Box Elder	SD
Tolliver, Branson	Sioux Falls	SD
Welbig, Alex Steven	Lennox	SD

Peters made a motion, seconded by Thingelstad, for approval of the examinees to take the Principles of Surveying (PS) Exam. **MOTION PASSED**

Name	City	State
Garcia, Russell	Glendive	MT

N. Approval of Applicants by Exam (Appendix C)

Micko made a motion, seconded by Nelson, for approval of the following Architect (AR) by Comity applications. **MOTION PASSED**

Name	City	State	Profession	License #
Lorang, David Francis	Humboldt	SD	AR	14628

O. Approval of Comity applications (Appendix D)

Williams made a motion, seconded by Peters, for approval of the following Architect (AR) by Comity applications. **MOTION PASSED**

Name	City	State	Profession	License #
Berry, Andrew T.	Baraboo	WI	AR	14554

Name	City	State	Profession	License #
Broadbent, Scott	Bella Vista	AR	AR	14555
Bruce, David Michael	Rogers	AR	AR	14632
Hallas, Elizabeth	Kittredge	CO	AR	14556
Keplinger, Shane Keith	Omaha	NE	AR	14621
Kleist, Lane Robert McGil	Willmar	MN	AR	14586
Novak, Robert Alan	Burnsville	MN	AR	14557
RedCorn, Jon Isaac	Rapid City	SD	AR	14585
Reindersma, Sake H.	Scottsdale	AZ	AR	14622
Smith, Stewart	Germantown	TN	AR	14587

Peters made a motion, seconded by Thingelstad for approval of the following Land Surveyors (LS) by Comity applications. **MOTION PASSED**

Name	City	State	Profession	Comment
Albert, Alan Harold	Roan Mountain	TN	LS	#14649
Dunevant, Michael Dwayne	Goochland	VA	LS	#14650
Klarner, Ryan	Green Bay	WI	LS	#14651
Mead, Todd Douglas	Bismarck	ND	LS	#14652
Nelson, Joshua J.	Fargo	ND	LS	#14653

Micko made a motion, seconded by Thingelstad for approval of the following Professional Engineer (PE) by Comity applications. **MOTION PASSED**

Name	City	State	Profession	License #
Anastasio, Steven Michael	King of Prussia	PA	PE	14558
Badiee, Emad	Atlanta	GA	PE	14638
Burke, Aaron Osmum	Ankeny	IA	PE	14559
Carter, David Grayson	Lakeland	TN	PE	14613
Claus, David James	Chelsea	MI	PE	14560

Name	City	State	Profession	License #
Davis, Scott M.	King of Prussia	PA	PE	14592
Dierking, Jeremy	Missoula	MT	PE	14589
Donohue-Babiak, Nathaniel Ryan	Lexington	KY	PE	14614
Earney, Timothy Patrick	Columbia	MO	PE	14629
Ellis, Jeffrey R.	Santa Ana	CA	PE	14639
Folkeringa, Jacob Hendrik Willem	Elk River	MN	PE	14561
Gish, Richard Jeffrey	New Braunfels	TX	PE	14627
Harris, Matthew C.	Fort Morgan	CO	PE	14633
Hill, Christopher A.	Roswell	GA	PE	14590
Howes, Joshua David	Louisville	KY	PE	14640
King, Sam Klaus	Lexington	KY	PE	14616
Landry, Adam C.	Bolingbrook	IL	PE	14641
Macy, Mark A.	Roeland Park	KS	PE	14593
Marcum, Christopher James	Eau Claire	WI	PE	14617
Megaard, Brett	Bozeman	MT	PE	14642
Mertlich, Tyler	Kaysville	UT	PE	14623
Neufeld, Michael Jerome	Silver Lake	KS	PE	14624
Patel, Gopi S.	Plymouth Meeting	PA	PE	14643
Patel, Manofkumar	New Windsor	NY	PE	14644
Perkins, Matthew Killmer	Olathe	KS	PE	14562
Poole, Andrew William	Olathe	KS	PE	14615
Ralphs, Dean Cary	Tukwila	WA	PE	14625
Reynolds, Patrick Dennis	Milwaukee	WI	PE	14618
Rogers, Robin	Raymore	MO	PE	14634

Name	City	State	Profession	License #
Russo, Craig Andrews	Hermitage	PA	PE	14594
Sauter, Mark Werner	Altadena	CA	PE	14630
Schaffnit, Colin Douglas	Las Vegas	NV	PE	14645
Schwarz, Clinton J.	Mason City	IA	PE	14626
Seavert, Ryan James	Becker	MN	PE	14565
Shams, Jacob Hossain	Bardstown	KY	PE	14646
Spivey, Richard L.	Plano	TX	PE	14647
Stephani, Mark	Chicago	IL	PE	14619
Stewart, Nathan	Lakeland	TN	PE	14588
Strain, Nicholas	Overland Park	KS	PE	14635
Sybron, Rohan Hugh	West Palm Beach	FL	PE	14648
Szatanek, Alexander	Palatine	IL	PE	14563
Taghizadeh Dalout, Roksana	Denver	CO	PE	14591
Tuck, Andrew J.	Bismarck	ND	PE	14564
Tuttle, Toby William	Minneapolis	MN	PE	14620
Walker, Adam R.	Fargo	ND	PE	14631

Micko made a motion, seconded by Thingelstad for denial of the following Professional Engineer (PE) Comity application based on determination of the lack of mentored experience. **MOTION PASSED**

Name	City	State	Profession
Arnett, Michael	Chicago	IL	PE
Fernandez, Melvyn	The Woodlands	TX	PE
Grevious, Todd	Faribault	MN	PE
Lindsay, Terrence M.	Sugar Grove	IL	PE
Oguntoyinbo, Oladapo Folorunsho	Tiffin	IA	PE

Name	City	State	Profession
Ramirez, Darin	Denver	CO	PE

Micko made a motion, seconded by Thingelstad for denial of the following Professional Engineer (PE) Comity application based on determination of the FE Exam can be verified to be equivalent to NCEES exam. **MOTION PASSED**

Name	City	State	Profession
Brogger, Mark Alan	Ponca City	OK	PE

P. Approval of Business applications (Appendix E)

Micko made a motion, seconded by Thingelstad for approval of the following Business Applications. **MOTION PASSED**

Company Name	City	State	Profession	License #
Bala Consulting Engineers Inc.	King of Prussia	PA	PE	C-6268
BlackRock Resources, LLC	Canonsburg	PA	PE	C-8081
Blue Energy Group	Louisville	KY	PE	C-8082
BSC Forensic Services, LLC	Rosenberg	TX	PE	C-8076
Cementation USA	Sandy	UT	PE	C-8073
Dyno Nobel Inc.	Salt Lake City	UT	PE	C-8056
Elcon Associates Inc.	Portland	OR	PE	C-8074
EnCon Design, LLC	Denver	CO	PE	C-8066
FARR Technologies LLC	Sioux Falls	SD	PE	C-8075
Goldmark Design and Development	Fargo	ND	AR	C-8067
Harris Engineering Consultants, Inc.	Fort Morgan	CO	PE	C-8077
Marcus Construction Co., Inc.	Willmar	MN	AR	C-8064
P. Marshall & Associates LLC	Roswell	GA	PE	C-8065
PSquared Consulting Engineers	Plymouth Meeting	PA	PE	C-8083
Pure Design LLC	Kansas City	MO	AR	C-8079

Company Name	City	State	Profession	License #
REYN Engineering, Inc.	Milwaukee	WI	PE	C-8071
Rosebud Construction Inc.	Rapid City	SD	AR	C-8063
Russell Tea., P.E.	North Canton	OH	PE	C-8069
Stewart Reindersma Architecture, pllc	Phoenix	AZ	AR	C-8072
Strubel, LLC	Ft. Pierre	SD	PE	C-8070
T-Squared Site Services	Hermitage	PA	PE	C-8068
Tower Engineering Company	Mountlake Terrace	WA	PE	C-8078

Micko made a motion, seconded by Williams, for denial of the following Business Applications based on the determination of no licensed professional. **MOTION PASSED**

Company Name	City	State	Profession
Lindsay & Associates, Inc.	Aurora	IL	PE
Ramirez, Johnson, and Associates	Denver	CO	PE

Q. Review previous applications (Appendix F)

Micko made a motion, seconded by Peters to be tabled until next board meeting for further research on the following Professional Engineer (PE) Comity application based on determination of the PE and PE Exams can be verified to be equivalent to NCEES exams. **MOTION PASSED**

Name	City	State	Profession
Brennan, Donald Duncan	Lancaster	PA	PE

R. Annual, zone, & upcoming meetings  
Travel Matrix

02/12-14/2020 NCARB New Board Member & Executive Orientation, Washington, DC

- Flynn to attend

03/05-07/2020 NCARB Reginal Summit, Cambridge, MA

- Williams to attend

04/23-25/2020 NCEES Zone Interim Meeting, Houston, TX

06/18-20/2020 NCARB Annual Business Meeting, Austin, TX

S. Correspondence

NCEES Treasurer Candidacy - Tyrell  
SD Municipal League Update

Tanya Olson spoke briefly about how AIA, DPC, and NCARB collaborate on various issues impacting their members. She also spoke briefly about Municipal League membership.

NCARB Secretary Candidacy – Schreiber  
NCARB Secretary Candidacy – Van Tine  
CLARB Bill Tracking Updates

The board briefly discussed each of the above topics

T. Adjournment  
Next Meeting – March 20, 2020

Micko made a motion, seconded by Williams to adjourn the meeting. **MOTION PASSED**

There being no further business, at the hour of 10:25 a.m. Mountain Time the Board meeting of the South Dakota Board of Technical Professions adjourned.

  
Kathryn Patterson  
Executive Director

Submitted by Susan Neuf, Secretary, SDBTP

ACTIVITIES REPORT FOR THE YEAR 2020

DATE	ASSESSOR			AR			AR/LA			LA			LS			PE			PE/AR			
	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	
1/31	9	4	13	127	823	950	1	0	1	21	53	74	112	296	408	965	3667	4632	1	1	2	
2/28	9	4	13	125	826	951	1	0	1	21	53	74	112	296	408	966	3699	4665	1	1	2	
3/31	9	4	13	125	825	950	1	0	1	21	53	74	112	295	407	969	3736	4705	1	1	2	
4/30	4	9	13	125	826	951	1	0	1	21	53	74	111	294	405	967	3732	4699	1	1	2	
5/31		0			0			0			0			0			0					
6/30		0			0			0			0			0			0					
7/31		0			0			0			0			0			0					
8/31		0			0			0			0			0			0					
9/30		0			0			0			0			0			0					
10/31		0			0			0			0			0			0					
11/30		0			0			0			0			0			0					
12/31		0			0			0			0			0			0					

DATE	PE/LA			PE/LS			PE/LS/R			PE/R			REMEDIATOR			LICENSEES			BUSINESS			
	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	
1/31	0	1	1	47	13	60	1	1	2	14	5	19	17	22	39	1315	4886	6201	280	2150	2430	
2/28	0	1	1	47	13	60	1	1	2	14	5	19	17	22	39	1314	4921	6235	280	2161	2441	
3/31	0	1	1	47	13	60	1	1	2	13	6	19	17	21	38	1316	4956	6272	279	2231	2510	
4/30	0	1	1	47	13	60	1	1	2	13	6	19	17	21	38	1308	4957	6265	277	2169	2446	
5/31	0	0			0			0			0			0			0					
6/30	0	0			0			0			0			0			0					
7/31	0	0			0			0			0			0			0					
8/31	0	0			0			0			0			0			0					
9/30	0	0			0			0			0			0			0					
10/31	0	0			0			0			0			0			0					
11/30	0	0			0			0			0			0			0					
12/31	0	0			0			0			0			0			0					



FINANCIAL COMPARISON FOR THIRD QUARTER JULY - MARCH FOR FY 2020

	FY2020	FY2019	FY2018	FY2017	FY2016	FY2015
BEGIN BALANCE	360,421.59	473,684.59	521,181.71	794,794.65	695,629.16	616,975.64
EXAM apps			2,640.00			-
RENEWALS	181,985.00	227,950.00	174,150.00	247,820.00	166,490.00	248,380.00
APPS - PROF	54,450.00	49,460.00	49,000.00	47,225.00	51,350.00	52,940.00
MISCELLANEOUS	1,450.40	511.75	6,876.65	102,114.59	6,550.00	7,670.00
LATE PENALTY	10,700.00	10,600.00	11,700.00	11,200.00	11,200.00	12,900.00
INTEREST	9,515.28	7,698.80	10,304.33	9,768.75	7,984.30	6,109.53
REVENUE	258,100.68	296,220.55	254,670.98	418,128.34	243,574.30	327,999.53
TOTAL REVENUE	618,522.27	769,905.14	775,852.69	1,212,922.99	939,203.46	944,975.17
WAGES/STAFF	88,989.83	83,030.51	88,624.52	87,387.02	53,620.65	75,214.09
WAGES/COMM	5,520.00	5,040.00	4,800.00	6,060.00	5,220.00	8,700.00
BENEFITS	36,498.61	29,721.09	34,280.65	33,500.49	19,070.63	30,042.38
TRAVEL	9,370.24	6,886.94	8,226.60	3,839.30	8,291.89	7,314.91
DUES	18,540.00	10,715.00	11,795.00	11,680.00	11,680.00	18,180.00
LEGAL FEES	-	-	-	18,012.33	14,492.89	34,756.01
CONSULTANTS	-	-	-	-	-	2,160.00
REGISTRATION	810.00	1,140.00	805.00	78.00	365.00	450.00
STATE SVCS	15,951.15	9,453.00	14,535.98	9,838.01	12,914.79	12,227.19
B-PRO COMPUTER	410.00	140.00	630.00	2,060.00	1,020.00	5,749.50
EQUIP MTN	600.97	593.82	699.07	935.96	864.89	649.15
AUDITS	-	-	-	4,198.00	-	-
JANITORIAL	1,435.64	1,413.80	1,579.65	1,345.80	1,213.62	1,054.60
ADS	-	146.97	-	124.41	-	-
RENT/EQUIP	940.86	783.91	1,379.70	1,103.76	828.99	1,645.32
RENT/OFFICE	20,250.00	19,350.00	19,350.00	19,350.00	19,350.00	19,350.00
RENT/EXAMS	-	-	-	-	-	-
TELEPHONE	5,311.93	5,170.80	5,776.58	9,327.27	1,043.33	4,483.69
EXAMS	-	-	-	-	-	-
SUPPLIES	3,169.43	3,599.64	2,741.47	3,713.28	1,803.99	2,925.04
PRINTING	1,250.94	924.08	514.64			
POSTAGE	10,000.00	5,000.00	5,000.00	10,000.00	5,000.00	5,000.00
CREDIT CARD	-	-	111.93	433.21	-	711.89
INSURANCE	-	-	-	-	-	1,566.78
ANK CHG-Other Contractural	6,592.89	4,698.32	5,943.19	13,076.37	5,151.81	17,496.40
MISC (refund prev yr)		-				40.00
ASSETS/capital outlay		6,421.88			4,431.40	7,674.25
TOT EXPENSES	225,642.49	194,229.76	206,793.98	236,063.21	166,363.88	257,391.20
To other state agency	-	268,079.36				
END BALANCE	392,879.78	307,596.02	569,058.71	976,859.78	772,839.58	687,583.97

**ACTION ITEMS**

	<b>Initial Date</b>	<b>Action</b>	<b>Decision</b>	<b>Responsible Person(s)</b>	<b>Status</b>
1	05/18/2018	20:38:38 Fire Protection Systems	Rules review for streamlining Fire Protection	Committee formed by Albertson and Williams	Fact Gathering stage - going On
2	01/18/2019	Marketing and Outreach	Newsletter, etc.	Board/Staff	Fact Gathering stage - going On
3	09/19/2016	Engineering Experience ARSD 20:38:34:03	In absence of the required mentored experience the qualifying experience requirements may be considered to be satisfied by an applicant licensed in another jurisdiction for at least <b>ten (10)</b> years in good standing and without disciplinary actions.	Board/Legal Counsel/Staff	Forms for LRC in progress to change rule
4	11/24/2019	Carryover PDH hours ARSD 20:38:35:07; 20:38:35:09; 20:38:35:10; 20:38:35:11 (new section)	Limit length of time that carry over hours may be used for credit to fulfill the 30 hours required for renewal.	Board/Legal Counsel/Staff	Fact Gathering stage - going On
5	01/24/2020	Verify what information to be on surveyor cap	Check statutes	Board/Legal Counsel/Staff	Fact Gathering stage - going On

05/15/2020

## **Patterson, Kathryn**

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**From:** Ryan Benson <RyanB@ntigeo.com>  
**Sent:** Tuesday, March 31, 2020 12:47 PM  
**To:** Patterson, Kathryn  
**Subject:** [EXT] Northern Technologies, LLC PE Office Hours

Kathryn,

I reaching out to let you know that we will be having a change in our PE's office hours at our Rapid City location for the foreseeable future. Chris Liebrock as elected to move back to Kansas so we will be supporting that office with SD registered PE's out of our Minneapolis location but with regular office hours in RC.

We are looking at having a PE in office the 1<sup>st</sup> and 3<sup>rd</sup> Thursday of every month with additional office time as client needs dictate. We will be starting this rotation ASAP the travel restriction and safety issues with staying in Hotels due to COVID19 are under control.

Steven Gerber will be the other PE besides myself that will be supporting this office. I apologize for not having our registration numbers at hand as that documentation is on our office and we are currently on state mandated stay at home orders. I can provide those registration numbers in the future if that would be helpful for you.

Please feel free to reach out to me directly with any questions.

Thank You,

Ryan



**Ryan M. Benson, P.E.**  
Vice President  
6160 Carmen Avenue East  
Inver Grove Heights, MN 55076  
Direct 651.389.4181  
[RyanB@NTIgeo.com](mailto:RyanB@NTIgeo.com)

## Patterson, Kathryn

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**From:** NCARB <customerservice@ncarb.org>  
**Sent:** Friday, April 24, 2020 1:38 PM  
**To:** Patterson, Kathryn  
**Subject:** [EXT] Prometric Announces Continued Closures Through May 31

# ARE update



Dear Kathryn,

Due to ongoing concerns over safe delivery of examinations, Prometric has decided to keep all its test centers in North America closed until at least May 31, 2020. NCARB is aware you may have already received this information from Prometric, and we apologize for any confusion that may have added to your stress during this already difficult time. We know delaying your testing progress is discouraging, and we are looking into options to allow more flexibility.

### Prometric Closure and Reopening

Prometric is continuing to monitor the Coronavirus outbreak to determine when they will reopen test centers across the globe. When Prometric reopens a center, **it will operate at 50 percent capacity** to maintain social distancing for those who are testing. Prometric will give exam seat priority to essential exams, as identified by the U.S. Cybersecurity and Infrastructure Security Agency (CISA)—this may shift Architect Registration Examination® (ARE®) appointments to a lower priority.

If a reopened test center is booked beyond the 50 percent capacity limit, **Prometric will randomly select candidates to reschedule** in order to ensure a safe testing environment.

### Webinar

We know you have questions, and we're here to help. Next Thursday at 2 p.m. ET, we'll be hosting a live webinar with our examination experts, where you can learn more about the COVID-19 pandemic's impact on the ARE. Be on the lookout for a link to the webinar, coming soon!

### Rescheduling

Candidates who had exams scheduled during the closure will receive a separate email providing next steps. All rescheduling fees have been waived until further notice. If you don't want to test in the current environment, **please be proactive in rescheduling upcoming exam appointments**. Rescheduling proactively will help ensure you encounter fewer delays, as appointments will be limited.

### Rolling Clock Adjustment

NCARB is actively working to apply a total of a nine-month rolling clock extension to all passing ARE scores that were valid as of March 1, 2020.

All extensions should be applied by the end of April. You do not need to take any additional action to receive this extension.

## Moving Forward

You can check the [Prometric test center closures website](#) to learn more about the continued closure of your local test center. Updates regarding Prometric's COVID-19 response can be found [here](#).

For additional support, please [contact us online](#) or at 202-879-0520. We appreciate your patience.

National Council of  
Architectural Registration Boards  
1401 H Street NW Suite 500  
Washington, DC, 20005



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This email was sent to [kathryn.patterson@state.sd.us](mailto:kathryn.patterson@state.sd.us).  
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emma

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## COVID-19 Update

As our community continues to navigate the COVID-19 outbreak, we know this is a difficult period for many of our staff, volunteers, members, and customers. We want to reassure you all that NCARB is closely following the ongoing developments and is working hard to provide you with the services you need in this time of uncertainty and to communicate updates about our operations. Explore our [summary of NCARB's Coronavirus-related messaging](#) , as well as talking points.

While NCARB's physical office is closed, our full team continues to operate remotely, and our services remain available to you. We remain focused on our mission to facilitate the licensure and credentialing of architects, at a time when the health, safety, and welfare aspect of our work is brought to the forefront of our thoughts and efforts.

We encourage you to use this messaging as you communicate with your licensees and candidates. As always, please reach out to us if you have any questions or concerns regarding our services, and review our most recent [web updates](#)  for more information.

Thank you for your ongoing patience and support.

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## Member Board Executives Town Hall

To ensure that our Member Board Executives (MBEs) remain supported, NCARB, the Council of Landscape Architectural Registration Boards (CLARB), and the Council for Interior Design Qualification (CIDQ) helped facilitate a virtual town hall meeting, hosted by NCARB MBE Director Kathy Hillegas and CLARB MBE Director Julie Hildebrand, to better understand the issues impacting our Members Boards during this time. A recording of the town hall will be available on the Member Board Community. We will continue to work with our collateral partners to ensure our MBEs and Member Boards remain connected and supported. For questions, please email the Council Relations team at [council-relations@ncarb.org](mailto:council-relations@ncarb.org) .

*Celebrating 100  
years of protecting  
the health, safety, and  
welfare of the public.*

1401 H Street, NW  
Suite 500  
Washington, DC 20005  
202/783-6500

[WWW.NCARB.ORG](http://WWW.NCARB.ORG) 

## Member Board Community

Over the last few weeks, we have all had to adjust our lives, including working from home and social distancing. These changes are important for the public health and safety and give us an opportunity to revisit our virtual tools to remain connected. As members of the NCARB family, we want to remind all of our Member Board Members (MBMs) and Executives that we have an online community to share information, ask questions, and engage with one another. [Explore the community.](#)

For questions on how to navigate our Member Board Community, please reach out to the Council Relations team at [council-relations@ncarb.org](mailto:council-relations@ncarb.org) [✉](#).

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## Regional Summit and MBE Workshop Recap

Earlier in March, we hosted our MBE Workshop, immediately followed by the Regional Summit in Cambridge, Massachusetts.

As the second largest meeting for our Member Boards, the Regional Summit—hosted by the Regional Leadership Committee—brings together board staff and volunteers for two days to explore national regulatory trends, discuss regional business, and conduct regional business including determining nominations for candidates to the NCARB Board of Directors and electing regional leadership. This year's meeting had an attendance of 185 delegates representing 53 jurisdictions.

The annual MBE workshop, hosted by the MBE Committee, welcomed 50 attendees representing 40 jurisdictions. As an extension of presentations from last year's meeting, attendees got the chance to learn from an "Architecture 201" presentation led by Second Vice President Alfred Vidaurri Jr., FAIA, NCARB, AICP; hear from a panel discussion on investigations; participate in a north star exercise by CIO Guillermo Ortiz de Zárate and the MBE Committee; and engage in breakout discussions to share ideas and best practices.

We would like to thank the MBE Committee and the Regional Leadership Committee for leading efforts on each of these events. For questions or feedback, please reach out to the Council Relations team at [council-relations@ncarb.org](mailto:council-relations@ncarb.org) [✉](#).

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## Alliance for Responsible Professional Licensing

The Alliance for Responsible Professional Licensing (ARPL [✉](#)) recently hosted a [webinar](#) [✉](#) highlighting important tools and messaging Member Boards can use to educate stakeholders on the role that regulation plays in protecting the public's health, safety, and welfare. The webinar featured two ARPL representatives: CLARB Senior Director of Strategy Veronica Meadows and the National Society of Professional Engineers (NSPE) Manager of Government Relations and Advocacy Stephanie Hamilton. Brian Grossman of CRAFT Communications—

ARPL's public relations firm—served as the webinar's facilitator. Included in the presentation are policy trends, research findings, and ways to engage key audiences. Access the [webinar slides](#) and [ARPL resources](#) online.

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## Legislative Update

While many states have temporarily suspended their legislative sessions in response to COVID-19, below are a few bills we have continued to monitor. As a reminder, NCARB is well equipped to support your efforts by providing a broad range of tools and resources, including talking points, data, and additional legislative-related services such as leave-behinds and flyers. We encourage you to continue to take advantage of these resources when protecting the public health, safety, and welfare.

- [Arizona Senate Bill 1274](#) – Members of the Arizona Legislature continue to introduce licensing reform legislation. Arizona Senate Bill 1274 (AZ SB 1274) would substantially modify the Arizona Board of Technical Registration's membership composition. As currently written, the bill would reduce the number of licensed architect members from two to one and increase the number of public members from one to six. The bill has the support of Governor Doug Ducey as part of his effort to prioritize public members over professional members on regulatory boards. We have provided testimony and continue to support the board. This bill recently passed its first House committee.
- [Iowa Senate Study Bill 3122](#) – While this study bill has not been officially introduced, there are a number of concerns with the proposal. Although similar to other “universal licensure” bills we've seen this session, Iowa Senate Study Bill 3122 (IA SSB 3122) contains nuances that may be problematic. The current language would undermine a well-functioning reciprocity system and potentially confuse those seeking to provide services in Iowa. For instance, the bill requires a reciprocal applicant to have had their license in another state for at least one year. It also requires reciprocal applicants to obtain residency. These provisions may cause unintended consequences. The Council Relations team at NCARB has drafted testimony to educate the bill sponsors on Iowa's current effective and efficient model of reciprocity for those seeking licensure. As part of ARPL's continued efforts to promote responsible and balanced regulation, and in anticipation of these issues arising in Iowa, ARPL submitted a [letter to the editor](#) that was published last fall in the Iowa Gazette. The Council Relations team, in collaboration with ARPL, will continue to monitor this bill and inform you of any relevant developments. Iowa's Legislature has been temporarily suspended until April 15, 2020.
- [Kansas House Bill 2506](#) – Originally intended to specifically accommodate the military community, this bill would expand on potential modified licensure paths to a greater scope of individuals. Several provisions in the bill merit further clarification and could complicate an already streamlined path to licensure. Some of the concerns include residency requirements and temporary licenses. Our Council Relations team is working diligently with the Kansas Board of Technical Professions and the American Institute of Architects (AIA) Kansas chapter to provide clarity and suggestions on the bill's

proponents. This bill is currently in its first House committee. Kansas' Legislature has been temporarily suspended until April 27, 2020.

## New Member Board Members

We would like to welcome the following new Member Board Members:

- **Dan Dutcher** joined the Iowa Architectural Examining Board as a Public Member.
- **Franklin Gray** joined the Kentucky Board of Architects as a Member Board Member.

## Upcoming Meetings and Deadlines

NCARB is closely monitoring the COVID-19 outbreak and the recommendations of the Centers for Disease Control (CDC). In doing so, we have decided to cancel all in-person meetings and are constantly reevaluating the status of future NCARB planned events, such as the Annual Business Meeting. The Board of Directors will make a decision about the Annual Business Meeting during their meeting on April 23-24. We will communicate all updates to the membership at that time.

## Patterson, Kathryn

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**From:** NCARB <customerservice@ncarb.org>  
**Sent:** Wednesday, March 25, 2020 11:21 AM  
**To:** Patterson, Kathryn  
**Subject:** [EXT] Update on NCARB Services

National Council of Architectural Registration Boards



NCARB

Dear Kathryn,

**NCARB is monitoring the Coronavirus and is committed to doing everything we can to support you.**

As our community navigates the COVID-19 outbreak, we know this is a difficult period for many of our customers. We want to reassure you that NCARB is closely following the ongoing developments and is working hard to provide you with the services you need in this time of uncertainty.

While NCARB's physical office is closed, our full team continues to operate remotely, and our services remain available to you. We remain focused on our mission to facilitate the licensure and credentialing of architects, at a time when the health, safety, and welfare aspect of our work is brought to the forefront of our thoughts and efforts.

For that reason, NCARB has temporarily updated our policies related to candidates taking the Architect Registration Examination® (ARE®). Prometric has temporarily closed test centers in the United States and Canada to protect the health of candidates and staff, and NCARB is offering free rescheduling and 90-day rolling clock extensions to all candidates.

We are also aware that some of our customers may experience a range of challenges as a result of Coronavirus. If you are impacted, please contact us to discuss how we can help. We encourage you to reach out to us for assistance if you have any questions or concerns regarding our services.

Our staff is here to support you online or at 202-879-0520. As a reminder, our normal business hours are Monday – Friday, 8:30 a.m. – 5:30 p.m. (ET).

Thank you for your ongoing patience and support.



National Council of  
Architectural Registration Boards

## Patterson, Kathryn

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**From:** Miller, Matthew <mmiller@clarb.org>  
**Sent:** Monday, March 30, 2020 8:58 AM  
**To:** Patterson, Kathryn  
**Subject:** [EXT] NEW L.A.R.E. DATES: Important Update Regarding COVID-19

Click [here](#) if you are having trouble viewing this message.



*A message from Matt Miller*

While CLARB continues to follow the news of the spread of the novel coronavirus, COVID-19, throughout North America, we are also working to best support our exam candidates during this time. After last week's announcement that the decision was made to postpone the April L.A.R.E. exam dates, our team has worked with our test center provider, Pearson VUE, to secure new "make-up" administration dates.

The dates of **May 23 - June 14** have now been identified as a new administration window that works within both capacity of the test centers and protects the safety of all candidates, staff, local communities and the public. While CLARB fully expects the L.A.R.E. to be administered during this "make-up" window, we will continue to work within the recommendations of Pearson VUE and follow CDC guidelines to ensure the safety of our exam candidates, test center staff, and the public. If continued circumstances make it so the "make-up" window cannot happen as scheduled, CLARB will notify all candidates and this administration will not be rescheduled.

CLARB staff is inviting candidates with questions related to the April 2020 "make-up" exam to a live presentation and Q&A via webcast tomorrow, March 31 at 12:00 p.m. ET. Registration is [available here](#).

Now that a new administration window has been identified, CLARB will notify candidates to begin scheduling their appointments. This notice is available to [view here](#).

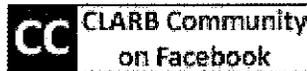
Last week, we [announced](#) that all current exam registrations will be carried over into the postponed "make-up" exam administration. No candidate who is currently registered for the L.A.R.E. will need to re-

register. If a candidate chooses to cancel their registration for this exam administration, they have until April 30, 2020 to do so in order to receive a full refund. CLARB will not be able to re-register candidates if a candidate chooses to cancel.

CLARB will continue to share all updates via email, our [COVID-19 webpage](#), and on Facebook, Twitter, and Instagram at @CLARBHQ.

CLARB's main goal is to protect the public, the candidates, and all the staff involved in the administration of the exam. CLARB is continuing to follow the guidance of the U.S. Centers for Disease Control and Prevention (CDC) and we appreciate your understanding as we all navigate through the uncertainty and look for a return to "normal."

*Matt*



Council of Landscape Architectural Registration Boards (CLARB)  
1840 Michael Faraday Drive, Suite 200, Reston, Virginia 20190  
[info@clarb.org](mailto:info@clarb.org) / [www.clarb.org](http://www.clarb.org) / 571-432-0332  
Click [here](#) to unsubscribe or change your subscription preferences.

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**Patterson, Kathryn**

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**From:** NCARB <customerservice@ncarb.org>  
**Sent:** Tuesday, March 31, 2020 11:03 AM  
**To:** Patterson, Kathryn  
**Subject:** [EXT] Celebrating Women In Architecture

# NATIONAL ARCHITECT

*A newsletter for NCARB-certified architects*

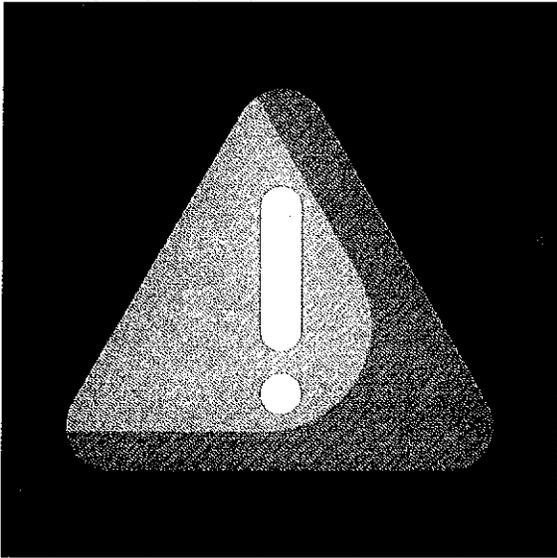
MARCH 2020



FEATURE STORY

## **Celebrating Women in Architecture »**

In honor of Women's History Month, we're highlighting advice from 10 women in architecture who are making strides to impact the profession now and into the future.



## **Coronavirus Updates »**

NCARB is committed to supporting our community during the COVID-19 outbreak. While our team continues to operate remotely, we remain focused on our mission to facilitate the licensing and credentialing of architects. Read the full [message from NCARB's CEO](#).

To protect the health and safety of candidates taking the ARE®, we also announced several [updates to our exam policies](#)—including free rescheduling and 90-day rolling clock extensions for all candidates.

## **BLOG**



## **SAY IT LOUD: Celebrating Diverse Architects and Designers »**

16 designers share their favorite projects and what they love about shaping the built environment.



## **Successful Mentorships: A Win for Architects, Firms, and Candidates »**

Architect Kavitha Marudadu shares the benefits of successful professional mentorships.



## **A Brief History: The National Organization of Minority Architects »**

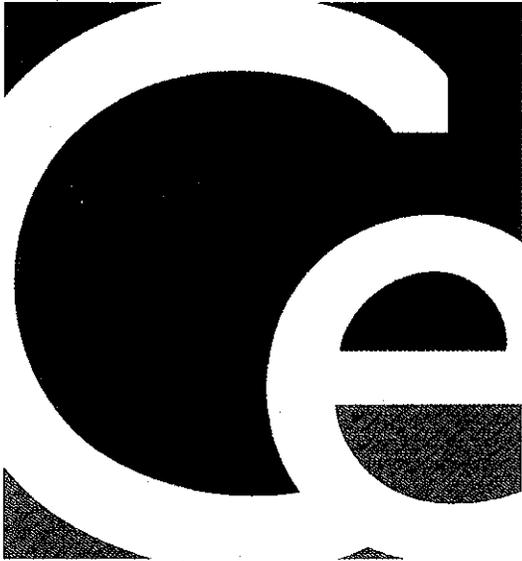
In 1971, 12 architects joined forces to fight discriminatory policies within the field and beyond. Learn more about the history of NOMA by reading [this blog](#).



### **Architect Spotlight: Sara Yehia »**

One architect shares her experience as a member of NCARB's 2019 Re-Think Tank, the steps she took to found her own firm, and advice for other parents entering the field.

### **IN THE NEWS**

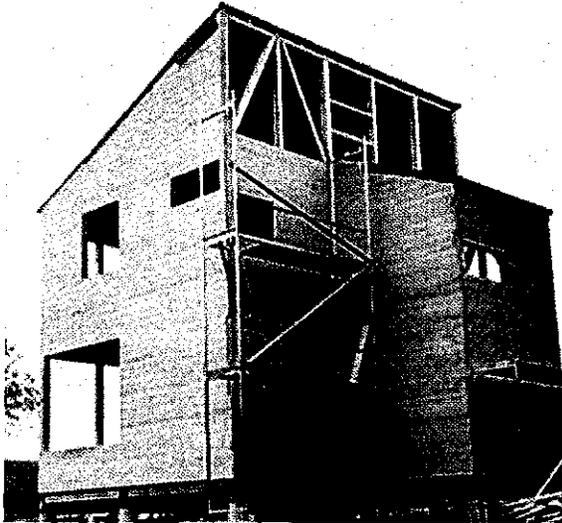


### **NCARB Refreshes Continuing Education Program »**

Our revamped CE program will now provide continuous learning and development courses for all career stages.

### **FREE CONTINUING EDUCATION**

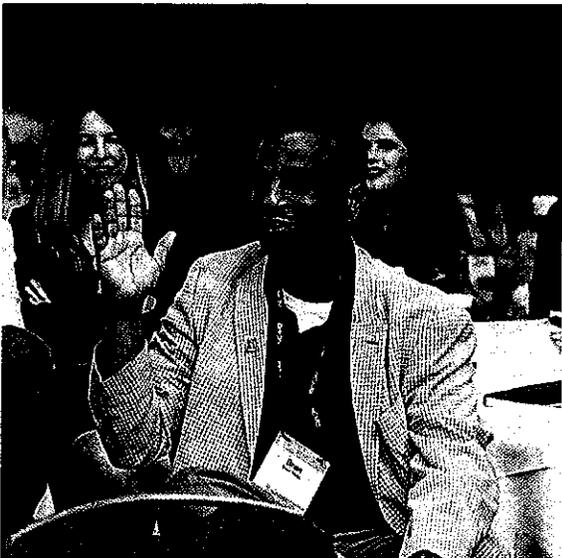
Postponed professional conference or event? Take time to complete your CE requirements by taking one or more self-study courses from the comfort of your home. Check out our latest CE course:



## Building Envelopes Part V »

Learn how advanced technologies can maximize a building envelope's energy performance, plus new alternative energy strategies. Earn 1 learning unit in HSW after completing the related review questions and subsequent quiz.

## VOLUNTEER OPPORTUNITIES



Are you interested in shaping the regulation of architecture? By serving on your local licensing board, you can impact the future of our profession.

The following boards are seeking volunteer architects, educators, and public members:

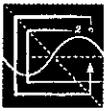
- Maine
- Pennsylvania
- Wisconsin

[Get involved »](#)

**National Council of Architectural Registration Boards**

1401 H Street NW Suite 500  
Washington, DC 20005





# NCEES

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## MEMO

**DATE:** April 14, 2020

**TO:** Member Board Administrators utilizing NCEES Exam Administration Services (EAS)

**FROM:** David Cox, Chief Executive Officer

**RE:** Notice of changes to October 2020 paper-and-pencil exam administration

The cancellation of the April 2020 paper-and-pencil exam administration impacted approximately 16,000 examinees. To accommodate these examinees, the format of the October 2020 exam administration will be modified as shown below.

### **Exam administration format**

The October 2020 paper-and-pencil exam administration will be administered over two days – Thursday, October 22 and Friday, October 23. Please note that exams usually offered once a year during the April administration will be offered in October. Exams must be administered on the day assigned as follows:

#### **Thursday, October 22, 2020**

- Civil: Geotechnical
- Civil: Transportation
- Civil: Water Resources and Environmental
- SE Vertical Forces Bridges
- SE Vertical Forces Buildings

#### **Friday, October 23, 2020**

- Agricultural and Biological Engineering
- Architectural Engineering
- Civil: Construction
- Civil: Structural
- Control Systems
- Electrical and Computer: Computer Engineering
- Electrical and Computer: Electronics, Controls, and Communications
- Electrical and Computer: Power Metallurgical and Materials
- Mining and Mineral Processing
- Naval Architecture and Marine
- SE Lateral Forces Bridges
- SE Lateral Forces Buildings

### **Exam administration schedule**

Registration opens	June 1, 2020 (Note: this is 2 weeks early)
Examinee registration deadline	August 20, 2020, at 3:00 p.m. EDT
Member board approval deadline	August 27, 2020 at 3:00 p.m. EDT (Note: occurs 1 week after the examinee registration deadline)
NCEES ships exam administration manuals	September 11, 2020
Earliest delivery date for exam shipments	October 5, 2020
Latest delivery date for exam shipments	October 16, 2020
Exam inventory deadline	October 19, 2020
Exam administration	October 22 – 23, 2020

### **Examinee approval process for EAS boards**

Examinees who were approved to take an exam during the April 2020 administration will be automatically approved by NCEES Exam Administration Services (EAS) for the October 2020 administration if they register for the same exam through the same board. Examinees who do not meet these conditions and all new examinees must be approved by the board by August 27, 2020, at 3:00 p.m. EDT.

If you have any questions about the October 2020 exam administration format or schedule, please contact Stef Goodenow at [sgoodenow@ncees.org](mailto:sgoodenow@ncees.org).

#### **C: NCEES Board of Directors**

Davy McDowell, P.E., Chief Operating Officer  
Steven Matthews, Chief Technology Officer  
Tim Miller, P.E., Director of Exam Services  
Stef Goodenow, Director of Member Services  
Bob Whorton, P.E., Manager of Compliance and Security  
Ashley Cheney, Manager of Exam Publications

## Patterson, Kathryn

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**From:** Meadows, Veronica <VMEADOWS@CLARB.ORG>  
**Sent:** Wednesday, April 15, 2020 1:40 PM  
**To:** Patterson, Kathryn  
**Subject:** [EXT] A Recap of Recent CLARB Events

Click [here](#) if you are having trouble viewing this message.

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# CLARB

Council of Landscape Architectural  
Registration Boards

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In light of current events, we want to share an update with you on CLARB's operations and recent activities. CLARB's CEO Matt Miller has taken a "people, then mission, then activities" approach to this unprecedented situation to maintain CLARB's focus on protecting the public's health, safety, and welfare.

### People:

CLARB remains fully operational with our staff working remotely and abiding by all local orders for social distancing. A crisis remote work policy has been implemented and as needed, staff will be in the office to gather necessary items to maintain full organizational operations from home. With CLARB's headquarters in Reston, VA, staff decisions will follow guidance from Governor Northam's executive orders, the most recent of which includes a stay at home order through June 10.

### Mission:

To ensure the safety of our candidates and testing partners, CLARB announced the postponement of the April L.A.R.E. administration. The April administration is rescheduled for May 23-June 14 and CLARB staff is working closely with candidates in jurisdictions where testing capacity may be limited due to Pearson VUE's social distancing and cleaning protocols. As the situation continues to evolve, if the L.A.R.E. cannot be administered during these dates, the April administration will not be rescheduled again and candidates will be encouraged to test in August. Our COVID-19 page will continue to be updated as new information is available.

CLARB staff is seeking new ways to engage with and support our members and is working closely with our MBE Committee to understand current operations at the board level throughout North America. Please reach out to CLARB if there is anything we can do to support your board, candidates, and licensees during this unprecedented time.

### Activities:

In line with CLARB's mindset surrounding keeping people safe during this pandemic, the Leadership Advisory Council (LAC) meeting which is planned for April 23-25 will be conducted virtually. This meeting will include preparation work for elections, nominee interviews, and nominee evaluations which will keep the governance timeline on schedule.

The June 5-6 Board of Directors meeting will also be held virtually. The Board will focus its time on identifying future leadership needs for the organization, evaluating the best approach for assessing leadership performance, approving the 2021 scope of work, exploring options for the CLARB 2020 Annual Meeting and 50th Anniversary, and reviewing a research plan for defining defensible experience requirements for licensure.

CLARB's remote work technology lends itself well to be able to successfully hold these meetings in a virtual manner. Decisions regarding future meetings will be announced closer to their scheduled time.

### Board Meeting Recap:

Just before COVID-19 spread through the U.S. and Canada, CLARB was able to conduct its March Board of Directors meeting in person in Nashville, TN. As a reminder, previous meeting minutes are approved at each quarterly Board meeting and are [available here](#).

Exercising the foresight they are known for, the Board continued to evaluate how they do their work and what it needs for continued success. Acknowledging the need for leadership cultivation through the updated governance structure, the Board has worked to create a "Director Experience" which will be a year-long onboarding plan to develop leadership and experience for new Directors-at-Large.

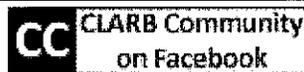
The Board invited [Rebecca Haw Allensworth](#), a professor at Vanderbilt Law School and subject matter expert in antitrust law, to share in a discussion on issues related to antitrust and the work of licensure boards. Allensworth's discussion included thoughts on how lawmakers and courts should balance the need for expertise in regulating professions with the issues that can arise from self-regulation. This conversation allowed the Board to see an alternate side to the discussion and how boards can inadvertently act in a manner which would be possible to be viewed as antitrust behavior.

During this meeting, the Board welcomed the opportunity to vote to approve [Northern Mariana Islands](#) as CLARB's 55th member board. Please join us in welcoming our newest member to the CLARB Community.



As a follow up to members' work at the 2019 Annual Meeting, the Board also voted to approve an updated [Strategic Plan](#) which will inform Board decision making, an updated [Orthodoxy Map](#), and an updated [Foresight Timeline](#). We encourage you to review these documents to better understand how the Board will make decisions which will affect the future of the organization, and will also inform what traits of future leaders the organization will need.

CLARB's Board of Directors and staff send continued best wishes for safety and health for you, your families, and your colleagues, as we all navigate this unprecedented time.



Council of Landscape Architectural Registration Boards (CLARB)  
1840 Michael Faraday Drive, Suite 200, Reston, Virginia 20190  
[info@clarb.org](mailto:info@clarb.org) / [www.clarb.org](http://www.clarb.org) / 571-432-0332  
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**Patterson, Kathryn**

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**From:** NCARB <customerservice@ncarb.org>  
**Sent:** Thursday, April 16, 2020 9:04 AM  
**To:** Patterson, Kathryn  
**Subject:** [EXT] Navigate the AXP During the Coronavirus Outbreak

**AXP** update

NCARB

The COVID-19 (Coronavirus) pandemic has caused a lot of uncertainty, but you're not in this alone—we're here to help. Our staff architects have put together some tips to guide you through the Architectural Experience Program® (AXP®) and pinpoint ways you can still gain experience during the outbreak.

- **Your Experience Won't Expire:** All experience submitted to (and ultimately approved by) your AXP supervisor will not expire. Once you've submitted your experience, the reporting requirement is no longer a concern, even if your supervisor takes a bit longer to approve your report.
- **Only Submit Reports When There is Experience to Report:** You are not required to continuously submit experience reports if you have no experience to report. However, you can always take advantage of our "Other Experience Opportunities" category under Setting O to continue making AXP progress while not employed.
- **Remote Work Qualifies for AXP:** As long as your supervisor has control over and knowledge of your work, you can still submit experience gained while working remotely and have it approved. If you work remotely, we recommend having more frequent check-ins with your supervisor.
- **Report in Shorter Time Frames:** When meeting with your supervisor, take some time to discuss how often you should be reporting your experience. We typically recommend submitting experience in shorter time frames, such as every two weeks.
- **Reporting Requirement Extensions:** If you're experiencing extenuating life circumstances, you may qualify for a reasonable extension to the two-month filing period. To request an extension, you'll need to contact us and be able to provide us with the appropriate documentation to qualify.
- **Explore Our AXP Resources:** There are many free resources and tools on our site for you to explore that will help you successfully

complete the AXP, including the [AXP Guidelines](#), our [AXP Candidate and Supervisor Expectations guide](#), [blog articles](#), and [webinars](#).

Stay up-to-date with our most recent COVID-19 updates by following us on [Twitter](#), [Instagram](#), and/or [Facebook](#).

**National Council of Architectural Registration Boards**

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**Patterson, Kathryn**

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**From:** Miller, Matthew <mmiller@clarb.org>  
**Sent:** Friday, April 17, 2020 12:01 PM  
**To:** Patterson, Kathryn  
**Subject:** [EXT] "April" L.A.R.E. Update - Responding to COVID-19

Click [here](#) if you are having trouble viewing this message.



*A message from Matt Miller*

Good afternoon,

We wanted to provide you with an update on the rescheduled administration of the L.A.R.E. May 23 – June 14, 2020. While there is reduced capacity in Pearson VUE testing centers due to COVID-19 response to ensure proper social distancing and sanitization, the vast majority of candidates have been able to secure appointments for the make-up administration. We remain optimistic that we will be able to accommodate the remaining candidates that wish to test in this administration in the coming weeks. We will continue to keep you updated and appreciate your patience as we work with Pearson VUE to get the remaining candidates scheduled.

As a reminder, the cancellation deadline for the make-up administration is April 30, 2020. Should a candidate decide to cancel their exam(s), CLARB will waive the cancellation fee and will provide a full refund.

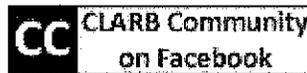
CLARB's main goal is to ensure the health and safety of our candidates and all the staff involved in the administration of the exam. We send our best wishes to you, your families, and your colleagues, as we all navigate this unprecedented time together.

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**Please review these important reminders:**

- Candidates' exam registration(s) have been carried over into the May 23 - June 14 "make-up" exam administration window.
- The appointment scheduling process will operate the same as it did for the April administration. To schedule an appointment for the exam online, candidates should login to the Pearson VUE website using their previous Pearson VUE login credentials (the same credentials used to book their April appointment). If a candidate does not know their login credentials, they can use the forgot username/password tool on the Pearson VUE website.
- If a candidate was approved for ADA accommodations for the April administration, those accommodations have been sent for the make-up administration already. Appointments can be scheduled by calling the Special Accommodations line at 1-800-466-0450 #3.
- The cancellation deadline is April 30, 2020. CLARB is waiving cancellation fees and will provide a full refund. Unfortunately, CLARB will not be able to re-register any candidates if a cancellation is requested.
- We encourage you to follow our COVID-19 page on our website to find the most up-to-date information as well as frequently asked questions regarding the "make-up" administration for the L.A.R.E.

*Matt*



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## Patterson, Kathryn

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**From:** NCARB Council Relations <council-relations@ncarb.org>  
**Sent:** Friday, April 17, 2020 1:14 PM  
**To:** NCARB Council Relations  
**Subject:** [EXT] Latest Updates: ARE Prometric Reopening & AXP Candidates  
**Attachments:** April 20\_All Candidates\_Email \_ Preview.pdf; April 20\_ScheduledCandidates\_Email \_ Preview.pdf; COVID-19 Messaging.docx

Dear Member Board Executives –

We want to keep you informed regarding all program updates related to COVID-19. As a follow-up to our previous message, Prometric plans to resume testing operations in their U.S. and Canadian locations effective May 1, 2020, if they can do so in compliance with local directives and regulations.

Upon reopening, Prometric will implement several new or enhanced processes designed to safeguard the health and well-being of everyone at the center. This will result in **Prometric randomly selecting and canceling 50 percent of all currently scheduled May and June appointments** to maintain social distancing standards upon reopening.

Attached are two messages that will go to exam takers on Monday depending on which testing category they fall into. For your reference, we are attaching a new compiled messaging document which includes information sent to AXP candidates.

We wanted you to receive this notification in advance and please feel free to forward to your board members as necessary. Please don't hesitate to contact the Council Relations team if you have any questions about this policy or your jurisdiction's ability to honor the rolling clock extensions.

Regards,  
The Council Relations Team

 NCARB

LET'S GO FURTHER

### **National Council of Architectural Registration Boards**

1401 H Street NW Suite 500  
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Customer Service: 202-879-0520

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Dear Candidate,

Prometric plans to resume testing operations in their U.S. and Canadian locations effective May 1, 2020, if they can do so in compliance with local directives and regulations. Upon reopening, Prometric will implement several new or enhanced processes designed to safeguard the health and well-being of everyone at the center, including a reduction of active workstations in the testing room to conform with social distancing guidelines. **Please expect limited availability of appointments throughout the summer months.**

## Plan to Test This Fall

Schedule future appointments for this fall or early winter to avoid future disruption. NCARB has waived all rescheduling fees until further notice to allow you flexibility.

## When Will Your Local Test Center Reopen?

All U.S. and Canadian locations are closed until May 1, 2020. [Prometric's Test Center Closures List](#) provides an up-to-date list of all locations closed past May 1, 2020. Check here to learn more about your local test center.

## Rolling Clock Extensions

Combined extensions totaling nine months have been applied to all division scores that were valid as of March 1, 2020, to ensure no exam scores will be impacted by current test center closures and reopening delays.

National Council of  
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Dear Candidate,

According to our records, you currently have an Architect Registration Examination® (ARE®) division scheduled for May or June. Prometric plans to resume testing operations in their U.S. and Canadian locations effective May 1, 2020, if they can do so in compliance with local directives and regulations. Upon reopening, Prometric will implement a reduction of active workstations in the testing room to conform with safe guidelines.

Early next week, **Prometric will randomly select and cancel 50 percent of all currently scheduled May and June appointments** to maintain social distancing standards upon reopening. You may be receiving a communication from Prometric in the next week or so informing you that your appointment has been canceled.

## Take Control—Reschedule Now

Avoid the uncertainty of forced cancellation and rescheduling delays by acting now.

Reschedule

All rescheduling fees have been waived until further notice. Reschedule your appointment for a time in late-summer or early-fall to avoid further disruption.

## If Your Appointment is Canceled by Prometric

If you do not reschedule on your own, your ability to log into your NCARB Record and reschedule this appointment will be delayed up to four weeks due to a backlog at Prometric.

NCARB will reset your exam eligibility for the canceled appointment after being notified by Prometric. NCARB will apply a seat credit to your account, allowing you to reschedule this or any other future division at no cost.

## When Will Your Local Test Center Reopen?

All U.S. and Canadian locations are closed until May 1, 2020. [Prometric's Test Center Closures List](#) provides an up-to-date list of all locations closed past May 1, 2020. Check here to learn more about your local test center.

## Rolling Clock Extensions

Combined extensions totaling nine months have been applied to all division scores that were valid as of March 1, 2020, to ensure no exam scores will be impacted by current test center closures and reopening delays.

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## COVID-19 Messaging

Summary of NCARB's Coronavirus-related messaging and talking points for  
Member Boards and staff.

Updated: April 17, 2020

## **Overview**

NCARB is monitoring the Coronavirus outbreak and is committed to doing everything we can to support our Member Boards and our customers during this time.

NCARB staff are operating remotely until it is safe to resume normal operations at the NCARB office. Member Board Executives, board staff, and Member Board Members are encouraged to contact the Council Relations team at [council-relations@ncarb.org](mailto:council-relations@ncarb.org) with any questions regarding services. MBEs and staff should direct customers to our Customer Relations team [online](#) or at 202-879-0520.

## **Communications Overview**

To ensure NCARB's community stays up-to-date on how the Coronavirus is impacting our programs and services, we have issued the following communications to our customers and/or members. We are sharing this information with you to use as reference if you receive questions from licensees or candidates, and we encourage you to continue to visit the NCARB website and NCARB Community for up-to-date announcements.

NEW

### **Prometric Reopening May 1—Expect Limited Availability**

- Message: Prometric test centers in the U.S. and Canada will reopen May 1, 2020
  - Provided reopening is in compliance with local laws
  - Will operate at 50 percent capacity throughout the summer to enable social distancing in test centers
  - Prometric will cancel some existing appointments to achieve 50 percent capacity
  - Candidates are encouraged to reschedule existing May-June appointments or schedule new appointments for times in the fall
- Will be issued 4/20 with separate messaging for candidates **with scheduled divisions** and candidates without
  - Will be added to ongoing messaging on **NCARB website**

### **Please Reschedule Your April ARE Division**

- Message: Ongoing Prometric closures will impact your scheduled ARE division between April 16-30—Reschedule now
  - Rescheduling your impacted divisions is free and provides you the most flexibility
- Issued 4/16 to candidates with divisions scheduled between April 16-30, 2020

### **Navigate the AXP During the Coronavirus Outbreak**

- Message: Follow these tips to continue making Architectural Experience Program® (AXP®) progress during the current health crisis

- Candidates can report experience earned while working remotely
- Once a report is submitted, hours are not impacted by the reporting requirement
- Check in with your supervisor regularly
- Issued 4/16 to all AXP candidates
  - Also published as [a blog](#) on the NCARB website

#### **ARE Update: Prometric Closure and Rolling Clock Extension Update**

- Message: Prometric test centers are closed until May 1, 2020. NCARB is supporting candidates by extending no-cost rescheduling and adding an additional six-month extension to all valid ARE divisions
  - To be included in rolling clock extension, passed divisions must have been valid as of March 1, 2020
  - All extensions will be granted by the end of April
  - Total of nine-month rolling clock extension automatically applied (six-month plus initial 90-day)

#### PREVIOUS

#### **Coronavirus Update: ARE 5.0 Testing and Rescheduling**

- Message: NCARB has updated testing and rescheduling policies to provide candidates with support and flexibility.
  - Candidates can reschedule all appointments at no cost through April 30, 2020
- Issued 3/12 with continuous updates
  - Sent via email to all candidates with active Architect Registration Examination® (ARE®) eligibilities
  - Published on NCARB website—see link above

#### **Prometric Test Center Update for COVID-19**

- Message: For health and safety reasons, Prometric has closed all U.S. and Canadian test centers through April 15, 2020
  - Candidates can reschedule all appointments at no cost through April 30, 2020
  - All eligible candidates will automatically receive a 90-day rolling clock extension on all valid passing scores
- Issued 3/17
  - Sent via email to all ARE candidates and Architectural Experience Program® (AXP®) supervisors
  - Added to Coronavirus Update on [NCARB website](#)

#### **Prometric ARE Rescheduling Update**

- Message: NCARB is working with Prometric to resolve delays in appointment rescheduling

- Included next steps for candidates with divisions scheduled between March 23 and April 15
- Issued 3/23
  - Sent via email to candidates with exam appointments scheduled during Prometric closure
  - Published on NCARB website—see link above

#### **Update on NCARB Services**

- Message: NCARB is monitoring the situation and is here to help.
  - NCARB Record services remain available
  - Contact NCARB for additional support
- Issued 3/25
  - Sent via email to all NCARB Record holders, members, volunteers, and staff
  - Published on NCARB website—see link above
  - Portion of message included in all outgoing renewal emails

#### **Staying Connected With NCARB**

- Message: Maintain licensure momentum with these tools for staying connected during this period.
- Published 3/26 on NCARB Blog

In addition, we have shared ongoing messaging via:

- Pop-up messages on the NCARB website and in My NCARB
- Ongoing virtual outreach events
- Messaging to the BOD and regional leadership
- Social media posts and monitoring
- Messaging in Member Board Community and Fast Facts
- Messaging in ARE 5.0 Community
- Media advisory to trade publications

## Talking Points

### **NCARB Staff**

- NCARB staff are operating remotely until it is safe to resume normal operations at the NCARB office
  - Staff are available **online** or at 202-879-0520 to provide services as usual to our members and customers
  - NCARB is here to help—if any members or customers have requests regarding how NCARB can best support you during this time, please let us know
- Due to high volume of customer inquiries, wait times may be longer than usual

### **Record Renewals**

- NCARB continues to issue Record renewal emails as normal
- NCARB staff can provide support on an as-needed, case-by-case basis to customers
- Customers who are impacted by the COVID-19 outbreak and are having difficulty renewing their NCARB Record can contact NCARB staff for additional assistance
- All outgoing renewal messages to customers include the following language:

#### **COVID-19 Update**

As our community navigates the COVID-19 outbreak, we are aware that our customers may experience a range of challenges as a result of Coronavirus. We want to reassure you that NCARB is closely following the ongoing developments and is working hard to provide you with the services you need in this time of uncertainty. If you are impacted, please contact us to discuss how we can help.

### **ARE Updates**

- For health and safety reasons, Prometric has closed all U.S. and Canadian test centers through April 30, 2020
  - Prometric plans to reopen test centers on May 1, 2020, in compliance with local guidelines and restrictions
  - Test centers will be operating at 50 percent capacity throughout the summer to ensure social distancing practices are in place
  - Candidates should consider rescheduling all existing appointments for a time during the fall
- NCARB has updated a number of exam policies to provide candidates with support and flexibility:
  - All current appointments can be rescheduled at no cost until further notice
  - All candidates automatically received a 90-day rolling clock extension AND an additional six-month rolling clock extension on any divisions that were valid as of March 1, 2020
  - NCARB is working with Prometric to cancel existing appointments in a timely fashion
  - Candidates with cancelled appointments will receive a free seat credit

- Read the **full announcement**
- NCARB will continue to share announcements regarding ARE availability as the situation develops
  - Customers should ensure they are subscribed to ARE Updates in their NCARB Record

#### **AXP Updates**

- **Submitted experience won't expire**
  - All experience submitted to an AXP supervisor will not expire.
- **Only submit reports when there is experience to report**
  - Candidates are not required to continuously submit experience reports if you have no experience to report
  - However, candidates can always take advantage of our "Other Experience Opportunities" category under **Setting O** to continue making AXP progress while not employed
- **Remote work qualifies for AXP**
  - As long as the AXP supervisor has control over and knowledge of a candidate's work, they can still submit experience gained while working remotely and have it approved.
- **Report in shorter time frames**
  - When meeting with their supervisor, candidates should take some time to discuss how often they should be reporting experience.
  - We typically recommend submitting experience in shorter time frames, such as every two weeks.
- **Reporting requirement extensions**
  - If they are experiencing extenuating life circumstances, candidates may qualify for a **reasonable extension** to the two-month filing period.
  - To request an extension, candidates can **contact us** and be able to provide us with the appropriate documentation to qualify.

**Patterson, Kathryn**

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**From:** Druga, Zachary  
**Sent:** Monday, April 20, 2020 12:00 PM  
**To:** Patterson, Kathryn  
**Subject:** [EXT] An Update on ARPL Activity

Click [here](#) if you are having trouble viewing this message.

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# CLARB

Council of Landscape Architectural  
Registration Boards

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## **Update from The Alliance for Responsible Professional Licensing**

First and foremost, we hope everyone is staying safe and healthy during the COVID-19 crisis. Everyone's top priority should be following CDC recommendations and guidelines to limit the spread of the virus. Given the shifting health and legislative environment, we wanted to update you on ARPL activity during this time.

Although most, if not all, states have tabled licensing reform for this session to focus on COVID-19 response and budget matters, ARPL remains active and engaged. Licensing reform may be on the back burner for now, but it will re-emerge in the months ahead. Here are a few things we are working on during this period:

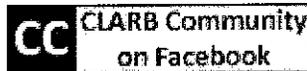
- We are closely monitoring state Executive Orders and other emergency measures to relax licensing requirements so first responders and health care personnel can work across states. These actions are warranted given the extraordinary circumstances, but we do want to track them to ensure they do not open the gates to future, wider-reaching actions that would go beyond an emergency response and weaken licensing
- Just last week, we kicked off development of a policy white paper that will examine proven, responsible paths to license portability. The paper will help reframe universal licensing and educate lawmakers on the principles and requirements necessary for licensing mobility and reciprocity, and common pitfalls to avoid. We expect to release the paper this summer.
- Earlier this month, we participated in a podcast with the Pennsylvania Institute of Certified Public Accountants (PICPA), where we discussed the issue of professional licensing in general, the battle in a post-COVID-19 world and some key findings of our voter survey. We will share the link to that interview once it airs.

- In acknowledgement of World Landscape Architecture Month in April, we also released our latest testimonial video. [Chad Danos](#), a licensed landscape architect in Louisiana, explained the complex nature of the job and how landscape architects protect the health, safety and welfare of the public every day.

In this unsettled time, ARPL is focused on the months ahead and hard at work to ensure we are well positioned and prepared when we emerge from the current crisis.

Again, we hope you and your families are staying safe and well. In the event you need ARPL resources, those are always available in [our state resources repository](#). In the meantime, we encourage you to share the [landscape architecture testimonial video](#) and shout out to World Landscape Architecture Month, follow us on social media [@TheARPL](#) and stay tuned for more information.

Please contact [Zach Druga](#), CLARB's State Government Affairs and Advocacy Manager, if you have any questions.



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**Patterson, Kathryn**

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**From:** Vogt, Marlon  
**Sent:** Thursday, April 30, 2020 9:40 AM  
**To:**  
**Cc:**  
**Subject:** [EXT] 2022 Interim Zone Meeting

Good morning everyone,

It has been some time since I've communicated updates.....there have been so many things going on that it's difficult to know when to pull the trigger and communicate anything that is not subject to change. In that vein, the Board is having a Zoom meeting tomorrow to discuss the annual meeting. You should hear of the significantly altered plans soon. You might want to be sitting down when you get the announcement.

The purpose of this email is to ask your assistance/approval for having a joint interim zone meeting in 2022. The Southern Zone has offered to combine with the Central Zone in Oklahoma City. I am awaiting Michigan's OK first of all. I should know of their OK by the end of this week. My request of you, can you electronically poll your boards to see if they approve? Once I hear from a majority of the CZ boards, we'll let Trish and the Southern Zone know. I assume that at some point we'll have some sort of official zone vote, but not sure how/when. More to come on that.

Interesting times, are they not? Please don't hesitate to reach out with any comments, concerns, or questions.

Thanks for your assistance on this.

Be safe, be healthy.

**Marlon W. Vogt, PE, F.SEI ASCE**  
**Senior Project Manager**  
**ITC Midwest**  
**123 Fifth Street SE**  
**Cedar Rapids, IA**  
**319-270-3779**

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Please consider the planet before you print.

**Patterson, Kathryn**

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**From:** Sierra Burrell  
**Sent:** Monday, May 4, 2020 12:26 PM  
**To:** Sierra Burrell  
**Subject:** [EXT] NCEES seeks licensed petroleum engineers for online survey

Dear Member Board Administrators:

NCEES is seeking licensed petroleum engineers to participate in an online survey as part of the professional activities and knowledge study for the PE Petroleum exam. This survey will be used to update the specifications for the exam.

Please share this news with your board and licensees if possible. The information is posted online [here](#). A PDF of the news release is also available for download on this page.

Thank you for your help with this important study.

Sincerely,

Sierra Burrell  
Digital Communications Coordinator

**NCEES**  
T: 864-654-6824  
[ncees.org](http://ncees.org)

# NCARB

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*Secretary*  
San Diego, California

David L. Hoffman, FAIA, NCARB, Hon. FCARM  
*Past President*  
Wichita, Kansas

Stephen D. Schreiber, FAIA, NCARB  
*Director, Region 1*  
Amherst, Massachusetts

Paul D. Edmeades, RA, AIA, NCARB  
*Director, Region 2*  
Bel Air, Maryland

Robert W. McKinney, Ed.D., NCARB  
*Director, Region 3*  
Washington, Louisiana

Kenneth R. Van Tine, AIA, NCARB, LEED AP  
*Director, Region 4*  
Brighton, Michigan

Ricky L. Engebretson, AIA, NCARB  
*Director, Region 5*  
Fargo, North Dakota

Edward T. Marley, NCARB, AIA, LEED AP  
*Director, Region 6*  
Tucson, Arizona

Katherine E. Hillegas  
*Member Board Executive Director*  
St. Francisville, Louisiana

Darryl R. Hamm  
*Public Director*  
Harrisburg, Pennsylvania

Michael J. Armstrong  
*Chief Executive Officer*

1401 H Street NW, Suite 500  
Washington, DC 20005  
202/783-6500  
FAX 202/783-0290  
www.ncarb.org

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## MEMORANDUM

**TO:** Public Members

**FROM:** Terry L. Allers, FAIA, NCARB, Hon. FCARM  
President

**DATE:** May 4, 2020

**SUBJECT:** Call for Recommendations – Public Director  
National Architectural Accrediting Board,  
Board of Directors

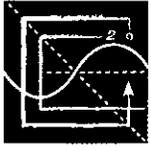
The National Architectural Accrediting Board (NAAB) is seeking nominations from NCARB to fill the position of Public Director on its national Board of Directors, serving a three-year term for the period of October 2020 – October 2023.

The NAAB is seeking individuals who are committed to the advancement of architecture education and are known leaders who can contribute to diversity of perspectives and experience across the spectrum of education, practice, and regulation. Nominees for this specific public director position should be individuals who spend more than 50% of their time as a full-time educator, member of a faculty, program administrator, or institutional leader.

As members of the NCARB community you have a unique perspective about architectural regulation and public protection that would be valuable to the NAAB Board. The NAAB also especially values the perspective of individuals with diverse backgrounds with respect to gender, ethnicity, and geographic distribution and who have experience in program accreditation, and an interest in the challenges facing higher education degree programs and institutions today and looking forward to the future.

Thank you in advance for your thoughtful consideration, and we encourage you to share this letter with anyone else in our community who may be interested in the opportunity. Please complete the enclosed nomination cover page to express your interest and return to Josh Batkin, Vice President of Council Relations, at [jbatkin@ncarb.org](mailto:jbatkin@ncarb.org) by May 8, 2020.

cc. Michael J. Armstrong, Chief Executive Officer  
Josh Batkin, Vice President, Council Relations  
Member Board Executives



**NCEES**  
*advancing licensure for  
 engineers and surveyors*

## NCEES seeks civil engineers' professional expertise and advice

---

NCEES is currently seeking licensed civil engineers to participate in a professional activities and knowledge study, or PAKS, for the PE Civil exam. The results of this online survey will be used to update specifications for the exam, which is used throughout the United States for licensing purposes.

NCEES requires a cross section of licensed professional engineers practicing civil engineering—including those working in industry, consulting, the public sector, and academia—to complete an online survey about the tasks and knowledge required of a licensed civil engineer with four to six years of experience to practice in a manner that safeguards the health, safety, and welfare of the public. The survey can be completed in approximately 40 minutes.

"These studies help NCEES ensure its licensing exams remain relevant to current professional practice," explained Director of Exam Services Tim Miller, P.E. "The value of this PAKS depends on the number of people who participate, so NCEES is eager to get a large response from professional engineers across all areas of civil engineering."

[Click here](#) for access to the online survey before the deadline of July 31, 2020.

[Download the news release](#) (PDF).

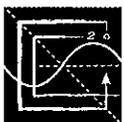
### For more information

Sonya Dawson, P.E.  
 NCEES Exam Development Engineer  
 sdawson@ncees.org  
 864-624-5455

Posted on February 25, 2020 at 9:54 a.m.

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**NCEES**  
*advancing licensure for  
 engineers and surveyors*

*This publication is designed to provide timely updates on the actions and discussions of the NCARB Board of Directors immediately following meetings. Please remember that the information provided here may be confidential and will be indicated as such when necessary.*

## Executive Summary

President Terry L. Allers, FAIA, NCARB, Hon. FCARM, convened the spring meeting of the NCARB Board of Directors (BOD), which incorporated a one-day virtual Executive Committee meeting and a two-day Board meeting due to the COVID-19 situation, occurring April 22-24. The Board took action to increase short-term financial liquidity by reducing minimum Operating Fund and Short-Term Reserve Fund balances, took action in response to a request from the Southern Conference (Region 3) on matters relating to the scope of the NCARB Professional Conduct Committee (PCC), reappointed the Council's investment advisors, and approved a plan for a streamlined, virtual Annual Business Meeting in June 2020. This latter decision includes delaying to a future time the planned action on the three FY20 resolutions: *NCARB Certification Guidelines Amendment – Qualifications for Education Alternative*; *Sunset of Resolution 2000-1 (Opposition to Interior Design Licensing)*; and *Amendment and Restatement of the NCARB Legislative Guidelines and Model Law/Model Regulations*.

In other key business discussions, the BOD provided guidance on the development of a budget for the fiscal year beginning on July 1, 2020, and addressed proposed updates for the FY21 Opportunities and Risks Study—a financial study that identifies how the Council's Strategic Reserve Fund may be expended and informs the minimum target balance of the Strategic Reserve Fund. The BOD also offered feedback on the content and composition of two new “strategic dashboards,” offering “at-a-glance” updates on key programmatic and financial performance metrics.

NCARB staff updated the Board regarding Phase 1 plans for the Analysis of the Practice of Architecture initiative and presented a concept for the future of remote proctoring of the Architect Registration Examination® (ARE®).

President-elect Robert M. Calvani, FAIA, NCARB, updated the BOD on developing charges for FY21 committees, and CEO Mike Armstrong briefed the Board on recent and upcoming Council activities.

The Executive Committee met the day preceding the Board meeting to preview the current financial state of the Council and cost implications of changes to the Annual Business Meeting. The committee also developed recommendations for Board consideration on a first draft of the FY21 budget, updates to the FY21 Opportunities and Risks Study, Operating and Reserve Fund balances, and the potential use of an existing line of credit in lieu of borrowing from Strategic Reserves.

## Financial Updates and Actions

The first order of business for the Board was consideration of the current financial state of the Council. Prior to the onset of the pandemic, revenue had been exceeding budgeted amounts, particularly in ARE administrations, reciprocity transmittals, and architect Record renewals. With expenses under budget, the Council was predicting a surplus for the fiscal year ending June 30, 2020. Now, a downturn in ARE revenue resulting from the closure of Prometric test centers coupled with reductions in licensure candidate applications and reciprocal licensure requests have reversed the surplus. Lower revenues have been offset with reductions in exam related expenses, the shift to virtual meetings, the reduced use of consultants, and delaying planned initiatives.

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The Board made two tactical financial decisions: lowering the minimum required amounts for the NCARB Operating Fund from \$1 million to \$500 thousand and the Short-Term Reserve Fund from \$2.7 million to \$1 million. This will provide additional liquidity for the near future and forestall the need to use Strategic Reserves.

As an added safeguard, the Board authorized borrowing up to two million dollars, if needed, on an existing five-million-dollar line of credit as a preferred borrowing vehicle in lieu of drawing from Strategic Reserves. These actions, taken with advice from the Council's investment advisors, retain the Strategic Reserve Fund in its entirety, allowing assets to recover from recent market declines and provide additional insurance against prolonged revenue reductions.

In other action, the Board reappointed the Council's investment advisors, SPG Fiduciary Partners/Raymond James & Associates, following a recompute process. This decision followed a recommendation from the Investment Advisor Search Workgroup, appointed by President Allers and chaired by Treasurer Bayliss Ward, NCARB, AIA, which considered proposals from four investment firms.

The Board provided feedback on various scenarios proposed for the FY21 budget and on potential risks and opportunities that inform Strategic Reserve Fund policies. The Board will consider a final budget at a June Board meeting.

## 2020 Annual Business Meeting

Taking into account current travel restrictions, the Board converted this year's Annual Business Meeting into an "essential business only" virtual meeting, start time to be determined, on Friday, June 19, 2020, which will accommodate time zones for all members.

Essential business activities include the election of FY21 BOD members; a town hall; state of the organization reports from President Allers, Treasurer Ward, and CEO Michael Armstrong; and remarks from President-elect Calvani. The Board deferred voting on current proposed resolutions to a later date, yet to be determined, which may occur at the next available face-to-face meeting of membership or at the 2021 Annual Business Meeting.

Board elections will be conducted through an electronic balloting process in advance of the meeting, over a multi-day period with start and end times to be determined. Pre-recorded candidate speeches will be made available in advance of the meeting, and the Credentials Committee will issue instructions regarding all parliamentary processes. Should there be a need for run-off voting, a process will be outlined for that to occur during the virtual ABM on Friday.

NCARB will support optional Regional Meetings through a virtual platform on Thursday, June 18, at time-zone compatible hours selected by regional leadership. Regions may opt to invite candidates and/or NCARB leadership to engage virtually.

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## Professional Conduct

The Board discussed concerns raised by the Texas Board of Architectural Examiners and Region 3 relative to the role of the Professional Conduct Committee (PCC), including a recommendation that certain categories of discipline not impact the status of holding an NCARB Certificate. The Board discussion referenced future actions by President-elect Calvani to issue relevant charges to the PCC and Member Board Executives (MBE) Committee, as well as immediate actions to be taken in response to the Region's request.

President-elect Calvani reported pending charges in FY21 for the Member Board Executives (MBE) Committee and the PCC to jointly solicit input from all Member Boards in developing an agreed-upon list of administrative actions that would not be elevated to the PCC. Pending the outcome from this effort, the Board directed that, for a six-month period, the PCC will only consider cases resulting in a suspension or revocation of a license.

CEO Armstrong indicated that staff have, subsequent to discussing these issues while attending the Regional Summit, already instituted several administrative adjustments including copying MBEs on all PCC fact-finding correspondence to licensees, as well as modifying the tone and content of notice letters to de-escalate the impression of a legal confrontation. As a further step to reflect the direction of the Board discussion, he indicated outstanding requests for information from licensees regarding recent discipline will be revoked if that discipline did not result in a suspension or revocation of a license. As a separate matter, the ongoing role of the PCC in reviewing licensure candidate conduct will continue unaltered.

## Reports

President Allers reported on recent engagements with external organizations:

- **Interorganizational Council on Regulation (ICOR)**

In January, Allers; Calvani; Second Vice President Alfred Vidaurri Jr., FAIA, NCARB, AICP; and Armstrong engaged with leadership from the related organizations supporting multi-profession licensing boards to discuss shared areas of interest. The members of ICOR are the: Council for Interior Design Qualification (CIDQ), Council of Landscape Architectural Registration Boards (CLARB), the National Council of Examiners for Engineering and Surveying (NCEES), and NCARB.

- **Five Presidents Meeting**

In April, leadership from the five collateral organizations convened for a brief virtual meeting. Allers, Calvani, Vidaurri, and Armstrong were joined by leaders from the American Institute of Architecture Students (AIAS), American Institute of Architects (AIA), the Association of Collegiate Schools of Architecture (ACSA), and the National Architectural Accrediting Board (NAAB). Agenda topics included current organization status and the potential impact of the pandemic on operations.

- Allers also reported that he and Calvani attended the February co-located meeting of the Model Law Task Force and the Futures Collaborative and engaged in joint discussions with the two groups.

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President-elect Calvani provided the Board with insight into developing charges and appointments for FY21. New initiatives that he will be recommending include task forces on Incidental Practice, Ethics Case Study, and Responsible Charge. Current special initiatives that will continue include the Interiors Task Force, Licensure Advisory Forum, Program Continuum Advisory Committee, Member Board Staff Workgroup, Business Continuity Exam Workgroup, Diversity Collaborative Task Force, and Futures Collaborative. Final charges and committee appointments will be presented to the Board for approval in June.

Calvani reported using Lineup®, NCARB's proprietary team management software, to review applications and fill all committee vacancies. He reported that he will be recommending approximately 350 volunteer appointments, indicating that all Member Board Members and Member Board Executives who expressed interest in serving in a volunteer capacity for NCARB are receiving appointments and comprise 67 percent of all non-ARE committee volunteers.

Other volunteer appointments include long-serving volunteers and former members of the think tanks. He indicated that this is the fourth year that the volunteer application process has been opened to a number of Certificate holders as well.

Armstrong provided the following update:

- **Member and volunteer engagement:** February included a productive visit with the Arizona State Board of Technical Registration and a successful new Board Member and Executive Orientation, delivered in partnership with the ICOR organizations; the FY20 Member Board Satisfaction Survey results showed a 93 percent satisfaction rating with survey respondents expressing continued concern about the changing regulatory climate, and a full report on the survey results will be available for members soon; in consultation with Allers and Calvani, a decision was made to cancel all travel for the remainder of the fiscal year—committee meetings and outreach events have switched to virtual delivery.
- **Programs:** Prometric test centers are closed through the end of May with rescheduling fees waived, and candidates have been granted a nine-month extension on the rolling clock; a refresh of the online resource for licensure candidates known as “Destination Architect,” will launch after Prometric test centers reopen; the August NCARB Scholars in Professional Practice meeting has been canceled; and Continuum Education course deliveries have increased significantly since July 2019.
- **Staff:** Staff are working remotely providing full service to Member Boards and customers; four staff members have been repurposed to launch a new organizational health initiative that will focus on a number of areas critical to business infrastructure including designing a professional development curriculum for all staff, training on effective coaching and mentoring, and rebooting Agile best practices to ensure highly efficient operations in addition to health and wellness activities.
- **NCARB and the National Organization of Minority Architects (NOMA)** have conducted a survey to better understand where minority professionals experience obstacles on the path to licensure—more than 5,000 respondents provided data that is now being analyzed.

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The Board also heard presentations on two new projects: remotely proctoring ARE administrations and an Analysis of the Practice of Architecture.

- NCARB is exploring options to offer remote proctoring for the ARE, but will need to make significant changes to the structure of the exam to make remote delivery possible. Remote proctoring of the ARE will be a secure, alternative method for delivering the ARE. Through the use of technology and live proctors, the exam will be administered online in a secure environment. Licensure candidates will have the option of testing in test centers or may choose to test in the online environment. Significant research has been conducted by the Examination Committee and Council staff in recent years. The Board directed that staff and volunteers proceed immediately toward developing this alternative delivery method.
- The Analysis of Practice is an in-depth study of the current practice of architecture, used to validate and inform NCARB's programs. The study will be conducted through a three-phase data collection and validation process. The project includes focus groups, surveys, a communications campaign, and development of a microsite. While initial research has begun, the project timeline is being reevaluated in light of the pandemic in an effort to avoid tainting the research and survey results with this unusual situation.

In other business, the Board provided feedback on two new dashboards designed from a Board exercise to prioritize important metrics for observation. The Board also discussed a request from NAAB for a nominee to serve as a public member on the NAAB board. President Allers will solicit interest from among the NCARB public member community.

## **Patterson, Kathryn**

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**From:** NCEES <noreply@ncees.org>  
**Sent:** Friday, May 8, 2020 1:14 PM  
**To:** Patterson, Kathryn  
**Subject:** [EXT] 2020 annual meeting update May 2020



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Dear Member Board Members, Associate Members, and Emeritus Members:

Due to conditions created by the COVID-19 pandemic, NCEES will not be able to conduct its traditional in-person annual meeting this year. Therefore, at its June 12 meeting, the NCEES board of directors will be approving an alternate annual meeting structure, including a virtual business session on August 27. We will send you more details about the structure, procedures, and agenda in June.

While we are disappointed to not see you in person this year, we are committed to conducting a meeting that addresses essential Council business that helps safeguard the health, safety, and welfare of the public.

Sincerely,  
NCEES

[Unsubscribe](#) from future NCEES correspondence.

**PDH AUDIT REPORT****For March 20, 2020****BOARD MEETING**

13 audits reviewed at each Board Meeting

**Mailed letter to licensee 01-31-20****DEADLINE TO RECEIVE INFORMATION IS 03-02-20**

Name	Prof	Sent 1 <sup>st</sup> letter (or email) need audit records	Rcvd audit records	Board approved	Board NOT approved	Sent email reminder – need audit records
Baker, Jeffrey	AR 13555	01-31-20	02-05-20			
Barac, Radoslav	PE 8166	01-31-20	02-05-20			
Bendorf, Cyril T.	AR 11062	01-31-20	02-07-20			
Cook, Ryan G.	LS 11146	01-31-20	02-14-20			
Egelhoff, Frank L.	PE 9436	01-31-20	02-04-20			
Housley, Randall "Lane"	LS 11072	01-31-20	02-13-20			
Jones, Kent J.	PE 11894	01-31-20	02-14-20			
Moe, Randy L.	AR 12772	01-31-20	02-18-20			
Myer, Steven J.	PE 8749	01-31-20	02-04-20			
Rau, Daniel J.	PE 12669	01-31-20	02-21-20			
Rich, Gregory J.	LS 9958	01-31-20	02-13-20			
Schueller, Douglas L.	R 7521	01-31-20	02-10-20			
Westergard, Mark A.	PE 9386	01-31-20	02-10-20			

\*\*\*\*\* no information received from licensee

**PDH AUDIT REPORT**  
**PENDING FROM PREVIOUS BOARD MEETING(S)**

**For March 20, 2020**

**BOARD MEETING**

**Mailed Copies to Board Members March 3, 2020**

Name	Prof	Sent 1 <sup>st</sup> letter (or email) need audit records	<u>Rcvd Audit Record</u>	Board NOT approved	Sent 2 <sup>nd</sup> letter – need audit records	<u>Rcvd Audit Record</u>	Board NOT approved	Sent 3 <sup>rd</sup> letter – need audit record	Rcvd Audit Record
Jensen, Russell J.	PE 11494	05-24-19	06-17-19	07-19-19	07-23-19	10-15-19	11-21-19	11-27-19	#####
Parrish, Jeremy David	PE 11858	12-30-19	12-27-19	01-24-20	01-30-20	02-21-20			

Legend:

#### has until 2-27-20 to provide additional info

&&&& has until 4-30-20 to correct deficiency

@@@@ has until \_\_\_\_\_ to correct deficiency

\*\*\*\*\* No Response received

**Board Meeting Examinee Report***FE Examinees Passed FE Exam*

Meeting Date: March 20, 2020

Page 1 of 3

<b>Name</b>	<b>Certificate #</b>	<b>Exam</b>
Meyer, Dustin Thomas	E-12808	FE
Zeng, Lin	E-12809	FE
Smithey, Jeff	E-12810	FE
Stang, Nathan John	E-12811	FE
Rodriguez, Joshua	E-12812	FE
Sudbeck, Scout Mykala	E-12813	FE
Smithee, Isaac	E-12814	FE
Irvin, Joshua David	E-12815	FE
Petersen, Riley Michael	E-12816	FE
Klapperich, Carter John	E-12817	FE
Like, Landon James	E-12818	FE
Englund, Bradley	E-12819	FE
Ketelhut, Tate	E-12820	FE
Hague, Kaitlyn Jean	E-12821	FE
Diaz, Kyla Ann	E-12822	FE
Thomas, Mitchell Joseph	E-12823	FE
Sommers, Dylan	E-12824	FE
McKinley, Seth	E-12825	FE
Heil, Joseph Paul	E-12826	FE
Ziliak, Nathan Ray	E-12827	FE
Baltzer, Cooper	E-12828	FE
Miller, Nicole L.	E-12829	FE
Wassilak, Nicholas	E-12830	FE
Hunt, Braeden Nicholas	E-12831	FE
Hunt, Logan Taelor	E-12832	FE
Barnes, Joseph	E-12833	FE
Olevson, Brenden Dean	E-12834	FE
Foust, Zachary Paul	E-12835	FE
Wolff, Ethan	E-12836	FE

**Board Meeting Examinee Report***FE Examinees Passed FE Exam*Meeting Date: *March 20, 2020*Page 2 of 3

<b>Name</b>	<b>Certificate #</b>	<b>Exam</b>
Smith, Jamie	E-12837	FE
Kalmbach, Alexander Daniel	E-12838	FE
Campbell, Mason Koji	E-12839	FE
Lensegrav, Shilo Lane	E-12840	FE
Braegelmann, Riley Charles	E-12841	FE
Kusek, Adrienne Marie	E-12842	FE
Severson, Cody Allen	E-12843	FE
Statz, Norman	E-12844	FE
Renes, Selene Alyssabeth	E-12845	FE
Trautman, Thomas John	E-12846	FE
Olson, John D.	E-12847	FE
Linderman, Tanner	E-12848	FE
Fuhr, Nichols John	E-12849	FE
Langrud, Strauss Carl	E-12850	FE
Thuringer, Dillan	E-12851	FE
Bray, Caleb Michael	E-12852	FE
Reber, Carter John	E-12853	FE
Singleton, Theron	E-12854	FE
Olson, Colton	E-12855	FE
Lerdal, Kristin	E-12856	FE
Bruxvoort, Kristofer	E-12857	FE
Zettl, Tyler	E-12858	FE
Stoutamire, Steffen Crew	E-12859	FE
Wahle, Jacob Lynn	E-12860	FE
Morsching, Spencer	E-12861	FE
Hainy, Cameron Cole	E-12862	FE
Fauth, Taylor Hope	E-12863	FE
Tetrault, Tyler Gene	E-12864	FE
Stoll, Aaron David	E-12865	FE

**Board Meeting Examinee Report**

*FE Examinees Passed FE Exam*

*Meeting Date: March 20, 2020*

Page 3 of 3

<b>Name</b>	<b>Certificate #</b>	<b>Exam</b>
Reimer, Chad	E-12866	FE
Truxal, Jacob	E-12867	FE

## Board Meeting Examinee Report

## For FE Examinees For Approval

Meeting Date: March 20, 2020

Page   1   of   4  

Name	Exam
Alberts, Nicholas Ryan	FE
Anderson, Noah Michael	FE
Begeman, Christopher Calvin	FE
Berg, Jakob Richard	FE
Bhusal, Basanta	FE
Brown, Justin	FE
Cogswell, Jared Mitchell	FE
Cropsey, Korder Ronald	FE
Darnall, Matthew Gene	FE
Enneking, Jacob Robert	FE
Ezugu, Obinna Peter	FE
Farnsworth, Tanner	FE
Frazier, Ethan	FE
Gelinne, Evan James	FE
Goehring, Joshua Austin	FE
Griffey, Ariana Marie	FE
Hansen, Michael	FE
Hegland, Jacob Charles	FE
Hinricher, Benjamin Christopher	FE
Jain, Vani	FE
Johannsen, Benjamin Mical	FE
Johnson, Rio Royal	FE
Klemisch, Adam Joseph	FE
Kleven, Mitchell	FE
Kocer, Joel	FE
Krause, Dominic	FE
Leiferman, Matthew Earl	FE
Lerdal, Kristin	FE
Maher, Sean	FE
Matzen, Gage	FE
Megard, Lincoln Jay	FE
Miedema, Ceren	FE

Name	Exam
Myers, Brian	FE
Nikkel, Austin Daniel	FE
Reeves, Joshua Brent	FE
Reimer, Chad	FE
Reynolds, Nicholas Riley	FE
Satyanto, Hafidh	FE
Schlagel, Austin Allen	FE
Schroeder, Phillip Perry	FE
Serda, Aebissa Fufa	FE
Slattery, Aaron Nicholas	FE
Squyer, Helen Aplan	FE
Thein, Ethan Timothy	FE
Truxal, Jacob	FE
Uher, Melanie Ann	FE
Vasquez, Raul	FE
Wood, Everett Robert	FE

**Board Meeting Examinee Report*****For FS Examinees For Approval*****Meeting Date: March 20, 2020**Page   2   of   4  

<b>Name</b>	<b>Exam</b>
Bennett, Trevor William	FS
Campbell, Makayla Darnell	FS
Hayen Patzlaff, Damon Lyle	FS
Janis, Chad Melvin	FS
Mallon, Nicholas Patrick	FS
Nickels, Brandon Scott	FS
Ringheimer, Chase Allen	FS
Schweitzer, Ashley Marie	FS
Skoglund, Austin Kelly	FS

**Board Meeting Examinee Report**

*For PS Examinee To Be Approved*

Meeting Date: March 20, 2020

Page 3 of 4

Name	City	State	Comments
Severson, Michael	Rapid City	SD	

**Board Meeting Examinee Report***For PE Examinees To Be Approved*

Meeting Date: March 20, 2020

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<b>Name</b>	<b>City</b>	<b>State</b>	<b>Comments</b>
Carda, Brandon Michael	Pierre	SD	
Grapentine, Zachary James	Sturgis	SD	
Suess, Taylor Neal	Sioux Falls	SD	
Wood, Ryan Roger	Sioux Falls	SD	

**Board Meeting Examinee Report***License by Exam**Meeting Date: March 20, 2020*Page 1 of 1

<b>Name</b>	<b>City</b>	<b>State</b>	<b>Profession</b>	<b>Comments</b>
Sommers, Spencer Alan	Aberdeen	SD	AR	License # 14657
Curley, Tyler	Parker	CO	R	
Snyder, Jay Timothy	Los Lunas	NM	R	

**Board Meeting Comity Report***For Individuals by Comity – Licensed*

Meeting Date: March 20, 2020

Page   1   of   4  

<b>Name</b>	<b>City</b>	<b>State</b>	<b>Profession</b>	<b>License #</b>
Ai, Guangtian	Allen	TX	AR	14637
Albritton, Milton Todd	Thomaston	GA	AR	14689
Clark, Gabriel J.	Frisco	TX	AR	14690
Hansen, Debra	Sioux Falls	SD	AR	14654
Holuby, Jason Turner	Newcastle	OK	AR	14705
Kvapil, Matthew Ross	Omaha	NE	AR	14655
Lang, Ryan Patrick	Kansas City	MO	AR	14636
Smith, Charles	Mokena	IL	AR	14658
Smith, Joshua Edward	St. Louis	MO	AR	14687
Walker, Richard	Dallas	TX	AR	14656
Ahlers, Blake	Sioux Falls	SD	PE	14659
Beckhoff, Michael Allen	Willmar	MN	PE	14691
Benedict, Paul E.	Appleton	WI	PE	14660
Berkowitz, Courtney	Skokie	IL	PE	14661
Brandner, Eric	St. Louis Park	MN	PE	14662
Breeden, James Thomas	Acworth	GA	PE	14682
Brodsho, Brady Alan	Victoria	MN	PE	14663
Brontoli, Mario Joseph	Belton	MO	PE	14692
Burns, Pamela Susan	Arvada	CO	PE	14685
Clark, Donald	Billings	MT	PE	14664
Comber, Matthew Vernon	San Francisco	CA	PE	14665
Eslinger, Tracy Dale	Fargo	ND	PE	14666

**Board Meeting Comity Report***For Individuals by Comity – Licensed*Meeting Date: *March 20, 2020*Page   2   of   4  

<b>Name</b>	<b>City</b>	<b>State</b>	<b>Profession</b>	<b>License #</b>
Figge, Chris Edward	Peculiar	MO	PE	14693
Fredrickson, Travor	Grand Forks	ND	PE	14667
Gatlin, Joshua Earl	Cave Springs	AR	PE	14668
Gilsanz, Ramon	New York	NY	PE	14669
Gorman, Kevin V.	Mechanicsburg	PA	PE	14694
Jenniges, Randy	Cold Spring	MN	PE	14695
Johnson, Michael E.	Englewood	CO	PE	14696
Juhl, Kevin Michael	Shawnee	KS	PE	14670
Kellas, Aaron Neil	Minneapolis	MN	PE	14697
Kester, Brian Alan	Snohomish	WA	PE	14671
Kist, Charles McLean	Mansfield	TX	PE	14683
Larson, Colby	Rapid City	SD	PE	14698
Lashley, Ulrike	Helena	MT	PE	14672
Lightfoot, Bryan L.	Lee's Summit	MO	PE	14673
Lord, Matthew R.	Houston	TX	PE	14670
Meador, Anson David	Tuscola	IL	PE	14676
Mckelvey, James Aloysius	Plymouth Meeting	PA	PE	14675
McNeill, Kevin	Castle Rock	CO	PE	14699
Moulton, John Dan'l	Bluffton	SC	PE	9799
O'Sullivan, Sean M.	Lake Forest	CA	PE	14677
Olsen, Chad Thomas	Neenah	WI	PE	14678
Parham, James Alan	Knoxville	TN	PE	14700

**Board Meeting Comity Report***For Individuals by Comity – Licensed*

Meeting Date: March 20, 2020

Page 3 of 4

<b>Name</b>	<b>City</b>	<b>State</b>	<b>Profession</b>	<b>License #</b>
Piontkowski, Mary C.	Franklin	WI	PE	14679
Plotkin, Marc Franklin	Concord	NC	PE	14701
Prater, Titus Monroe	Bentonville	AR	PE	14684
Quast, Alexander	Forest Lake	MN	PE	14680
Scullion, Ryan	Totowa	NJ	PE	14702
Sease, Tyler B.	Lexington	SC	PE	14703
Semtner, John B.	Nichols Hills	OK	PE	14706
Solc, Jaroslav	Grand Forks	ND	PE	14704
Staab, Christopher James	Milwaukee	WI	PE	14681
Taylor, Dakota Shane	Richmond	KY	PE	14686

**Board Meeting Comity Report***For Individuals by Comity*Meeting Date: *March 20, 2020*Page   4   of   4  

<b>Name</b>	<b>City</b>	<b>State</b>	<b>Profession</b>	<b>Comment</b>
Shultz, Neil Charles	Uniontown	PA	LS	
Wormley, Michael John	Manning	ND	LS	
Abramov, Aleksandr	Jackson	NJ	PE	
Beaudette, Arlen Earl	Eau Claire	WI	PE	
Daubenberger, Bradley	Maple Grove	MN	PE	
Dawes, Raymond E.	Helena	MT	PE	
DeRuyter, Eric	Denver	CO	PE	
Dorothy, Paul W.	Worthington	OH	PE	
Dotson, Don Wade	Brentwood	TN	PE	
Gerhart, Jason Peter	Greencastle	PA	PE	
Locke, Wesley Andrew	Dover	OH	PE	
Lyons, Michael Edward	Pella	IA	PE	
Nelson, Paul Louis	Perham	MN	PE	
Salmon, Jeremy Thomas	Brentwood	TN	PE	
Seling, Benjamin Adam	Spearfish	SD	PE	
Shaw, Aaron T.	Bangor	ME	PE	
Skwiot, John	Phoenix	AZ	PE	
Theodorou, Anthony	Algonac	MI	PE	
Ventrelli, Mark O.	Long Grove	IL	PE	
Ward, Adam Case	Lexington	KY	PE	
Weegens, Richard Todd	Freeport	IL	PE	
Zucco, Kevin	Santa Rosa	CA	PE	

**Board Meeting Firm Report***For Business Licensed*

Meeting Date: March 20, 2020

Page 1 of 3

Company Name	City	State	Profession	License #
3P Certz, LLC	Monroe	WA	PE	C-8092
5G Studio Altera LLC	Dallas	TX	AR	C-8085
Advanced Engineering Investigations Corporation	Littleton	CO	PE	C-8091
Arete Design Studio, Ltd.	Mokena	IL	AR	C-8090
B&G Pipeline Company	Searcy	AR	PE	C-8089
Corgan Associates, Inc.	Dallas	TX	AR	C-8099
Earth Engineering Incorporated	East Norriton	PA	PE	C-8093
Frankfurt-Short-Bruza Associates, P.C.	Oklahoma City	OK	PE/AR	C-7064
GA Studio Architecture	Dallas	TX	AR	C-8080
Gilsanz Murray Steficek LLP Engineers & Architects	New York	NY	PE	C-8094
Greeley and Hansen LLC	Chicago	IL	PE	C-188
Green Digs LLC	Sioux Falls	SD	AR	C-8084
Howe, Inc.	Sioux Falls	SD	PE	C-8086
Jacobs Telecommunications Inc.	Acworth	GA	PE	C-8095
Larson Engineering Solutions	Rapid City	SD	PE	C-8100
LTF Architecture, LLC	Chanhassen	MN	PE	C-8106
Mortenson Engineering Services, Inc.	Minneapolis	MN	PE	C-8104
Parham Engineering Consultants, Inc.	Knoxville	TN	PE	C-8101
Project Frog, Inc.	San Francisco	CA	PE	C-8096
Southern Steel Engineers, LLC	Lexington	SC	PE	C-8103
Stability Engineering	Decatur	GA	PE	C-8097
Structural Workshop, LLC	Mountain Lakes	NJ	PE	C-8102
Todd Albritton, Architect	Thomaston	GA	AR	C-8098

**Board Meeting Firm Report***For Business Licensed**Meeting Date: March 20, 2020*Page 2 of 3

<b>Company Name</b>	<b>City</b>	<b>State</b>	<b>Profession</b>	<b>License #</b>
Townline Engineering	Rapid City	SD	PE	C-8087
Upstream Technologies Inc.	New Brighton	MN	PE	C-8088
WGI, Inc.	West Palm Beach	FL	PE	C-8105

**Board Meeting Firm Report***For Business to Approve*

Meeting Date: March 20, 2020

Page 3 of 3

<b>Company Name</b>	<b>City</b>	<b>State</b>	<b>Profession</b>	<b>Comment</b>
Abramov and Szast Consulting Engineers, LLC	Saddle Brook	NJ	PE	
Anthony L. Theodorou PE	Algonac	MI	PE	
Dawes Engineering & Design	Helena	MT	PE	
Gordon Associates	Martinsburg	WV	PE	
James W. Sewall Company	Old Town	ME	PE	
Martin Construction, Inc.	Dickinson	ND	LS	
Maverick Engineering, LLC	Deadwood	SD	PE	
Millerbernd Manufacturing Company	Winstad	MN	PE	
RMG Outdoor	Phoenix	AZ	PE	
Wysan Precast Services LLC	Hawley	MN	PE	
ZFA Structural Engineers	Santa Rosa	CA	PE	

**Board Meeting Examinee Report***For PE Comity Second Review*

Meeting Date: March 20, 2020

Page 1 of 2

<b>Name</b>	<b>City</b>	<b>State</b>	<b>Comments</b>
Arnett, Michael	Chicago	IL	
Brennan, Donald Duncan	Lancaster	PA	
Brogger, Mark Alan	Ponca City	OK	
Fernandez, Melvyn	The Woodlands	TX	
Grevious, Todd	Faribault	MN	
Lindsay, Terrance M.	Sugar Grove	IL	

**Board Meeting Examinee Report**

*For Firms Second Review*

Meeting Date: March 20, 2020

Page 2 of 2

Company Name	City	State	Profession	Comment
Lindsay & Associates, Inc.	Aurora	IL	PE	

**Board Meeting Examinee Report***FE Examinees Passed FE Exam*

Meeting Date: May 22, 2020

Page   1   of   1  

<b>Name</b>	<b>Certificate #</b>	<b>Exam</b>
Gullerud, Bailey Rose	E-12868	FE
Evans, Austin	E-12869	FE
Gelinne, Evan James	E-12870	FE
Lau, Adam	E-12871	FE
Kiewel, Hunter	E-12872	FE
Gordon, Elisabeth Kate	E-12873	FE
Filk, Jacob August	E-12874	FE
Bierschbach, Joshua Ryan	E-12875	FE
Christiansen, Jace David	E-12876	FE
Jensen, Tyler	E-12877	FE

**Board Meeting Examinee Report**  
**For FE Examinees For Approval**

**Meeting Date: May 22, 2020**

Page   1   of   2  

<b>Name</b>	<b>Exam</b>
Alkiswani, Samer R.	FE
Beutler, James Lace	FE
Bisgard, Samuel Curtis	FE
Deines, Jacob David	FE
Hedgespeth, Matthew Lee	FE
Huynh, Khang Trong	FE
Jacobson, Tayden Curtis	FE
Keller, Molly	FE
Merritt, Caiden D.	FE

**Board Meeting Examinee Report**

*For PE Examinees To Be Approved*

Meeting Date: May 22, 2020

Page   2   of   2  

Name	City	State	Comments
Knoff, Camden	St. Paul	MN	

**Board Meeting Comity Report***For Individuals by Comity – Licensed*

Meeting Date: May 22, 2020

Page 1 of 4

<b>Name</b>	<b>City</b>	<b>State</b>	<b>Profession</b>	<b>License #</b>
Becraft, Nicholas Everett	Houston	TX	AR	14707
Bisek, Zach Thomas	Denver	CO	AR	14767
Brinza, Matthew John	Wayzata	MN	AR	14708
Deane, Michael Francis	Wentzville	MO	AR	14769
Dostert, Alan D.	Buffalo	ND	AR	14709
Hallerna, John Michael	Des Plaines	IL	AR	14710
Hawk, Timothy Curtiss	Columbus	OH	AR	14736
Maas, Michael Leonard	Endeavor	WI	AR	14770
Maginn, Daniel Patrick	Kansas City	MO	AR	14711
Pyatt, Robert N.	Boulder	CO	AR	14768
Randa, Brennon James	Glava	KS	AR	14771
Schoning, David	Oak Park	IL	AR	14712
Weintraub, Lee S.	Lincolnwood	IL	AR	14713
Adeyemi, Ayodeji T.	Missouri City	TX	PE	14735
Armstrong, Robert	Hagerstown	MD	PE	14740
Bosko, Eric William	Denver	CO	PE	14747
Burke, Michael Leo	Exeter	PA	PE	14752
Carnahan, Patrick W.	New Berlin	WI	PE	14765
Church, Jimmy Ray	Emmett	ID	PE	14734
Cox, Michael Douglas	Livingston	MT	PE	14762
Crever, Gene	Aurora	CO	PE	14733
Das, Chandan	Parker	CO	PE	14751

**Board Meeting Comity Report***For Individuals by Comity – Licensed*

Meeting Date: May 22, 2020

Page   2   of   4  

<b>Name</b>	<b>City</b>	<b>State</b>	<b>Profession</b>	<b>License #</b>
Dean, Jesse Lee	Portland	OR	PE	14754
Dery, William Joseph	Saint Peters	MO	PE	14732
DiMonte, John E.	Naperville	IL	PE	14731
Drazkowski, Eric	Oakfield	WI	PE	14750
Fadlallah, Mohammed	San Antonio	TX	PE	14730
Fowle-Ludlow, Kyle Adrian	Black Hawk	SD	PE	14729
Fulton, David M.	Boise	ID	PE	14760
Gilhousen, Michelle K.	Houston	TX	PE	14728
Giles, Nicholas M.	Blairstown	IA	PE	14727
Halum, Paul Tristan DeJoya	Laveen	AZ	PE	14726
Higgins, Jacob Nathaniel	Hugo	MN	PE	14744
Hochrein, Wayne e.	Eden Prairie	MN	PE	14764
Huff, Kelly Dawn	Littleton	CO	PE	14761
Hunter, Andrew	Houston	TX	PE	14725
Knoll, John Patrick	Missoula	MT	PE	14724
Knopp, Jonathan Ray	Boise	ID	PE	14723
Koffke, Kevin Lee	Montgomeryville	PA	PE	14753
Mailander, Joseph William	Cedar Rapid	IA	PE	14745
Majmudar, Ayan A.	Houston	TX	PE	14741
Matzke, Daryl R.	Sauk City	WI	PE	14756
McGuire, Michael Augustine	Mason	NH	PE	14722
Miller, Matthew Steven	Springfield	MO	PE	14759

**Board Meeting Comity Report***For Individuals by Comity – Licensed*

Meeting Date: May 22, 2020

Page   3   of   4  

<b>Name</b>	<b>City</b>	<b>State</b>	<b>Profession</b>	<b>License #</b>
Moberg, John Edward	Pleasant Hill	IA	PE	14721
Mousel, Thomas	Denver	CO	PE	14720
Olson, Jared	Eagan	MN	PE	14748
Palik, Joshua Scott	Omaha	NE	PE	14743
Rasmussen, Kristian Viggo	Prairie Village	KS	PE	14758
Robbins, Thomas	Waukesha	WI	PE	14719
Schloff, Jason	Bluffdale	UT	PE	14749
Sharp, Brandon Lynn	Palmyra	VA	PE	14718
Sheaffer, Jeffery Michael	Port Trevorton	PA	PE	14738
Simmons, Matthew	Pleasant Hill	MO	PE	14717
Smith, Emily Miller	Victor	NY	PE	14742
Stanley, James Christian	Prairie Village	KS	PE	14716
To, Paul Tat Wai	Sugar Land	TX	PE	14755
Uhing, Peter Russell	Lincoln	NE	PE	14757
Van Leuven, Ryan George	Emmett	ID	PE	14746
Vlock, Daniel L.	Omaha	NE	PE	14715
Waloff, Stefan Luke	Richardsom	TX	PE	14763
Wehbe, Alexander P.	Parker	CO	PE	14714
Wheeler, Jeffrey Glenn	Lenexa	KS	PE	14739
Wyssling, Scott E.	Alpine	UT	PE	14766
Zehr, Kory Matthew	Wagoner	OK	PE	14737

**Board Meeting Comity Report***For Individuals by Comity*

Meeting Date: May 22, 2020

Page   4   of   4  

<b>Name</b>	<b>City</b>	<b>State</b>	<b>Profession</b>	<b>Comment</b>
Duchsherer, Jacob Riley	Bismarck	ND	LS	
Jensen, Noah Matthew	Council Bluffs	IA	LS	
Hough, Steven Frank	Otsego	MN	LS	
Willan, William Craig	Custer	SD	PE	

**Board Meeting Firm Report**

*For Business to Approve*

Meeting Date: May 22, 2020

Company Name	City	State	Profession	Comment
Omega Engineering	Custer	SD	PE	

**Board Meeting Firm Report***For Business Licensed*

Meeting Date: May 22, 2020

Page 2 of 3

<b>Company Name</b>	<b>City</b>	<b>State</b>	<b>Profession</b>	<b>License #</b>
Abel Consulting Engineer, PA	Frederick	MD	PE	C-8125
AES Clean Technology Inc.	Montgomeryville	PA	PE	C-8128
American Geotechnics	Boise	ID	PE	C-8127
Barker Rinker Seacat Architecture	Denver	CO	AR	C-8135
Clearwell, PLLC	Cedar Rapids	IA	PE	C-8126
Craft DC PLLC	Houston	TX	AR	C-8111
Dake Wells Architecture, Inc.	Springfield	MO	AR	C-8113
David Schoning Design LLC	Oak Park	IL	AR	C-8114
eDesign Group, llc	Phoenix	AZ	PE	C-8121
Hurricane Hill Development Company PLLC	Mason	NH	PE	C-8119
Infinity MEP Consultants PLLC	Houston	TX	PE	C-8120
Johnson Engineering Group, LLC	Windom	MI	PE	C-8107
Kilo Engineering, LLC	Roseville	MN	PE	C-8108
Leonard Rice Consulting Water Engineers, Inc.	Denver	CO	PE	C-8116
Machina LLC	Elm Grove	WI	PE	C-8118
Mitchell and Hugeback Architects, Inc.	Saint Louis	MO	AR	C-8136
O'Brien & Gere Engineers, Inc.	Syracuse	NY	PE	C-8109
Plan 4 Architecture Design LLC	McPherson	KS	AR	C-8137
Plan North PLLC	Boise	ID	PE	C-8131
Promus, Inc.	Ball Ground	GA	PE	C-8117
Ross & Baruzzini, Inc.	Saint Louis	MO	PE	C-1062
S.J. Ludlow Consulting Engineers, Inc.	Indianapolis	IN	PE	C-8122
SFA Design Group	Portland	OR	PE	C-7334

**Board Meeting Firm Report***For Business Licensed*

Meeting Date: May 22, 2020

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<b>Company Name</b>	<b>City</b>	<b>State</b>	<b>Profession</b>	<b>License #</b>
Stenstrom Schneider, Inc.	Dallas	TX	PE	C-8132
SNGenium Solutions, LLC	Grand Forks	ND	PE	C-8129
Stahl Sheaffer Engineering LLC	State College	PA	PE	C-8124
The Architects Partnership, Ltd.	Chicago	IL	AR	C-8112
Toth and Associates, Inc.	Springfield	MO	PE	C-8130
Towey Design Group	Rapid City	SD	PE	C-8110
Wandel & Schnell, Architects	Columbus	OH	AR	C-8123
Wyssling Consulting	Alpine	UT	PE	C-8134
Symbiont Science Engineering and Construction, Inc.	West Allis	WI	PE	C-8133
Zimmerman Weintraub Associates	Chicago	IL	AR	C-8115



*Advocating, advancing, and evaluating quality education in Landscape Architecture*

---

Board Members

March 16, 2020

Educators

Jack Ahern, Ph.D., FASLA, FCELA  
Chair-Elect  
University of Massachusetts

Ned Crankshaw, FASLA  
University of Kentucky

Lynn Ewanow  
Kansas State University

Donald Burger, Jr., ASLA  
Associate Professor and Program Coordinator  
Landscape Architecture Program  
School of Design  
South Dakota State University  
Brookings, South Dakota

Practitioners

Joy Lyndes, ASLA, Chair  
Coastal Sage

Ramon Murray, ASLA  
Murray Design Group, Inc.

Juanita Shearer-Swink, FASLA, PLA

Dear Professor Burger:

The Landscape Architectural Accreditation Board (LAAB) at its February 7-8, 2020 meeting granted initial accreditation for a period of six (6) years to the course of study leading to the professional BLA degree at South Dakota State University. This status is subject to review of annual reports and maintenance of good standing.

Public Representatives

Gilbert Holmes  
University of LaVerne College of Law

Tom Jacobs  
Mid-America Regional Council

Lucinda McDade, Ph.D.  
Rancho Santa Ana Botanic Garden

Accreditation is awarded on a time-certain basis. The six-year period of accreditation ends December 31, 2025. Accordingly, the BLA program at South Dakota State University is next scheduled for a review during the fall of 2025.

In making its decision, LAAB considered the program's self-evaluation report, the visiting team report, and the program's response to the report.

There were no recommendations affecting accreditation.

ASLA Representative

Leonard Hopper, FASLA  
Weintraub Diaz, LLC

On behalf of the visiting team, I would like to thank you for the hospitality extended to them by the faculty, staff, and students.

CELA Representative

Roxi Thoren, ASLA  
University of Oregon

Sincerely,

A handwritten signature in black ink, appearing to read 'Joy Lyndes', is written over a faint, light-colored signature line.

Joy Lyndes, ASLA  
LAAB Chair

CLARB Representative

Christine Anderson, ASLA, PLA  
Mark Thomas

Enclosure

Executive Director

Kristopher Pritchard

cc: Barry H. Dunn, Ph.D., President

## **Patterson, Kathryn**

---

**From:** Terry Allers  
**Sent:** Friday, April 24, 2020 7:41 AM  
**To:** Terry Allers  
**Subject:** [EXT] Update: NCARB's Annual Business Meeting

Dear Member Board Members and Executives:

I'd like to inform you that this week our Board of Directors voted to convert our June Annual Business Meeting into a single day, key business items agenda to be held virtually on Friday June 19, times to be announced.

During this virtual meeting, you will hear "state of the organization" information from myself, President-elect Bob Calvani, Treasurer Bayliss Ward, and CEO Michael Armstrong. We will conduct Board elections through an electronic balloting process which will incorporate a multiple day "voting window" with a specific deadline for receipt of ballots. Candidate speeches will be made available in advance of the meeting, and we will issue instructions regarding all parliamentary processes. Should the three-way Secretary's race result in no candidate having a majority, we will announce a run-off voting window and process during the Friday meeting.

Resolutions are being deferred to a later date yet to be determined, which may occur at the next available face to face meeting and/or the 2021 Annual Business Meeting in Los Angeles.

NCARB will support optional Regional Meetings through a virtual platform to be held on Thursday June 18 at a time zone compatible hour. Regions may opt to invite candidates to engage virtually, at the region's discretion.

We will be sending more details to you in the coming weeks, but wanted you to keep the June dates on your calendar for a virtual engagement so that we can best sustain the Council's mission. The current NCARB Board will hold its final meeting on the Wednesday prior to the ABM and the new NCARB Board will meet on the Saturday following the ABM, times TBD.

More to come and hoping this finds you, your families and colleagues, safe and healthy.

Best wishes,

Terry

**Terry L. Allers, FAIA, NCARB, Hon. FCARM**  
President/Chair of the Board

  
NCARB

LET'S GO FURTHER

**National Council of Architectural Registration Boards**  
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**Patterson, Kathryn**

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**From:** Vogt, Marlon  
**Sent:** Thursday, April 30, 2020 9:40 AM  
**To:**  
**Cc:**  
**Subject:** [EXT] 2022 Interim Zone Meeting

Good morning everyone,

It has been some time since I've communicated updates.....there have been so many things going on that it's difficult to know when to pull the trigger and communicate anything that is not subject to change. In that vein, the Board is having a Zoom meeting tomorrow to discuss the annual meeting. You should hear of the significantly altered plans soon. You might want to be sitting down when you get the announcement.

The purpose of this email is to ask your assistance/approval for having a joint interim zone meeting in 2022. The Southern Zone has offered to combine with the Central Zone in Oklahoma City. I am awaiting Michigan's OK first of all. I should know of their OK by the end of this week. My request of you, can you electronically poll your boards to see if they approve? Once I hear from a majority of the CZ boards, we'll let Trish and the Southern Zone know. I assume that at some point we'll have some sort of official zone vote, but not sure how/when. More to come on that.

Interesting times, are they not? Please don't hesitate to reach out with any comments, concerns, or questions.

Thanks for your assistance on this.

Be safe, be healthy.

**Marlon W. Vogt, PE, F.SEI ASCE**  
**Senior Project Manager**  
**ITC Midwest**  
**123 Fifth Street SE**  
**Cedar Rapids, IA**  
**319-270-3779**

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Please consider the planet before you print.

## **Patterson, Kathryn**

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**From:** Steve Schreiber, FAIA  
**Sent:** Thursday, May 7, 2020 6:10 AM  
**To:**  
**Subject:** [EXT] NCARB election--Secretary

Dear South Dakota Board:

The world has changed in the 2 months since the NCARB Regional Summit in my home state of Massachusetts.

I am still very much interested in serving as Secretary of NCARB. The NCARB elections will go forward in June, in NCARB's first ever remote election.

The Covid-19 crisis, which is challenging all of us, will also cause education and practice to reset their priorities. In particular, NCARB will need to focus on those who are on the licensure pathway—students who have been dislocated, recent graduates who cannot find jobs, ARE takers who have been locked out, and newly licensed architects who have been furloughed. Those particular groups, which are the most vulnerable, are the future of the profession. The closing of ARE test centers, for example, has really affected that pipeline towards licensure.

The projected economic downturn will have a devastating effect on all of us—we need to collaborate with the collateral organizations to help support the profession.

I have years of experience on 3 state boards, on the NCARB Board of Directors, and in education and practice. I will be able to hit the ground running—first to help NCARB stabilize its own operation, and then to work with NCARB to help all of us, particularly the most vulnerable.

I look forward to this challenge and hope I have earned the support of your board.

As many Member Boards are now getting together virtually, I would be more than happy to meet with you at your next board meeting.

Stay safe

Steve Schreiber, FAIA

**BOARD FOR PROFESSIONAL ENGINEERS, LAND SURVEYORS, AND GEOLOGISTS**

2535 Capitol Oaks Drive, Suite 300, Sacramento, California, 95833-2944

Telephone: (916) 263-2222 – Toll Free: 1-866-780-5370

Facsimile: (916) 263-2246

[www.bpelsg.ca.gov](http://www.bpelsg.ca.gov)

March 12, 2020

To: Board Members and Board Administrators of NCEES Member Boards

The California Board for Professional Engineers, Land Surveyors, and Geologists is nominating Robert “Bob” Stockton, PE, for the office of NCEES Treasurer for 2020-22 and is requesting the full support of the NCEES Member Boards.

Mr. Stockton served as President of the Board for 2015-16, was originally appointed by Governor Brown in July 2012 and reappointed by Governor Brown in July 2015.

**Relevant experience:**

- Currently serving his fourth term as a Western Zone representative for NCEES’s Committee on Finances and has served on this committee since 2016-17.
- Owner and Principle-In-Charge of Rick Engineering’s Riverside California office for over 30 years.
- Trustee of Rick Engineering’s Profit-Sharing Committee serving more than 300 employees for last 10 years.
- In 2014, Mr. Stockton was elected by voters to serve on the Western Municipal Water District Board; currently the Immediate Past President, on the District’s Finance Committee serving over 1 million customers in the Riverside region.
- Past Chair of the Riverside Chamber of Commerce which serves approximately 1,300 businesses and 340,000 residents.
- Current Chair of the Finance Committee for Path of Life Ministries which is the largest provider of homeless services in the Inland Empire region in Southern California.
- Past member and Chair of the Riverside Public Utilities Board for two terms overseeing a \$500 million annual budget.
- Member of Ad Hoc Advisory Committee for California Board for Professional Engineers, Land Surveyors, and Geologists advising staff and the Board on budget appropriation matters.
- Happily married to wife Kelli with 5 children and 4 grandchildren – which has proven to be the most challenging lifelong commitment to finances he’s ever experienced.

Throughout his tenure on the Board, Mr. Stockton has been actively involved with all aspects of the Board's mission. He regularly contributes to the success of the Board's operations and has represented the Board several times as an observer on ABET visits.

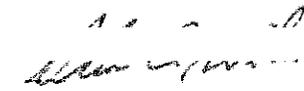
The California Board believes that Mr. Stockton's 40-plus years in the professional engineering profession and pertinent experience makes him uniquely qualified to serve the NCEES Council and all member boards as Treasurer and we are seeking your support in electing him to this office at the NCEES All Zones Joint Meeting in Houston, TX in April 2020.

Respectively,

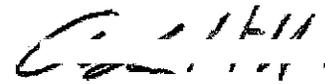


Dr. Fel Amistad, 2019-20 Board President

Cc: Ric Moore, Executive Officer



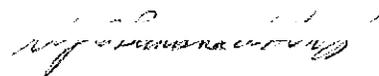
Steven Wilson, P.L.S.  
Vice-President



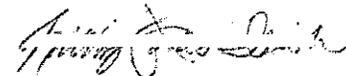
Andrew Hamilton



Asha Lang



Natalie Alavi, P.E.



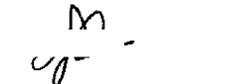
Kathy Jones Irish



Betsy Mathieson, P.G.



Alireza Asgari, P.E.



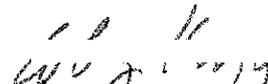
Eric Johnson, P.E.



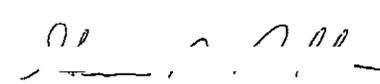
Mohammad Qureshi, P.E.



Duane Friel



Coby King



Frank Ruffino



## Kenneth R. Van Tine, AIA, NCARB – Candidate for NCARB BOD Secretary

As the NCARB annual business meeting approaches, I wanted to thank you for the opportunity to share a few points for you to consider as you discuss the experience, vision and leadership qualities of the three candidates.

### Experience:

- Professional:
  - 30+ years of successful business operation of a woman owned professional practice.
  - Licensed in 34 jurisdictions and familiar with the various state licensing requirements.
- NCARB:
  - 9 years of NCARB leadership service at the Regional and National Board levels.
  - Committee Service: Professional Conduct Committee, Experience Advisory Committee, Audit Committee, Procedures and Documents, Regional Leadership, ARE 5.0
- Academy Engagement:
  - Multiple NAAB visits and NCARB participant in the Architectural Review Forum this past year.
  - Visiting Critic at Lawrence Technological University, University of Michigan and University of Detroit Mercy
  - Worked to change Michigan statute in collaboration with the Universities to allow IPAL.
  - Founding member and active participant in four Region 4 Educator Symposiums.
- NCARB Certificate holder for over 30 years.
- Lineup software Board of Director this past year.

### Vision:

I shared four specific areas of passion and focus during my presentations at the Regional meeting.

1. Diversity: Equality in position, compensation and viewpoints.
  - 30+ successful years of operation of a woman owned professional practice in conjunction with my wife, who is also a licensed architect.
  - Advocated for diverse representation on our state board.
  - Encouraged diverse representation in NCARB Regional 4 Leadership.
2. Mentorship and development of the young professional.
3. Technological advancements in the profession have (and continue to) change the way we practice, collaborate and communicate and the council must be on the forefront of and not reactive to these advancements.
4. Continued Leadership with a focus on opportunities, issues, strategies, transparency and future revenue streams.

### Why I Desire to Serve:

We are all leaders with a volunteer spirit, who choose to lead, follow, and support the council in various ways. I have had the pleasure to participate in a wide variety of NCARB programs. I believe in and am passionate about the work of the council, and I have witnessed the transformation of the council for the better. It has been an honor to be asked to participate and I do so with great excitement because I know that our individual contributions will collectively make a greater impact. Together we make NCARB a better organization, which is why I greatly value the diverse perspectives and opinions that everyone brings. We must always embrace our differences and work for the common good!

There are several very important opportunities in the immediate future that I would like to be involved with if elected:

- **Strategic Plan:** continued evaluation and refinement of the plan to proactively look to the future of this quickly changing world of technology and our culture.
- **Technological Advancements:** To be a leader in this current environment one must be on the forefront of these advances by understanding and taking advantage of the opportunities that technology brings. Our firm is committed to being an industry leader in technology as evidenced by a full time software programmer on our staff, specializing in data driven, computational design. I can provide a unique perspective to the board regarding the implementation and impact of technology on the profession and will work to help NCARB understand and communicate what that impact may have for regulators.
- **Analysis of Practice:** To better understand the work, scope, and skills required of architects—as well as those that overlap with other related professionals through a wide range of data collection methods.

I'm excited about the many opportunities that are before us. Thank you for allowing me to share my thoughts, and I ask for your support. I look forward to the day that we can see each other again and continue our conversations.

**KENNETH VAN TINE**  
AIA, LEED AP

January 10, 2020

NCARB Members

Re: Candidate for Office of Secretary of the NCARB Board of Directors

Dear Colleagues:

I am pleased to announce my candidacy for the position of Secretary of the NCARB Board of Directors and I ask for your support. As the current Region 4 Director, it has been an honor and privilege to serve the Board and entire membership.

Because of my strong beliefs in the mission and goals of the council, I am passionate about its future. Nine years ago I had the privilege of being appointed to my state board. Because effective involvement in an organization requires active participation in support of the organization's goals, I immediately sought involvement in NCARB and have served Region 4 as Secretary/Treasurer, Vice Chair, Chair and I am currently completing my second year as Region 4 Director. As one of the founding members, I was an active participant in the creation and development of the first three Region 4 Educator's Symposiums. During my tenure in serving the council, I have worked to earn and maintain a mutual relationship of trust and respect with my peers while establishing a reputation which has embodied passionate leadership.

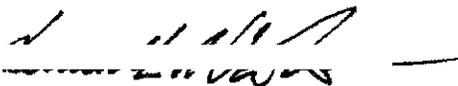
I believe in diversity. As one of the founding Principals of a forward thinking architectural design firm, we strive to be inclusive. Our staff is currently composed of 37 people, with 45 percent women and seven different nationalities where we place the value of others above ourselves. I also have a passion for mentoring and developing the young professional. It is my strong desire and belief that I can use my current experiences to further the boards own commitment to diversity at the board and regional levels.

Technological advancements are challenging the way we practice and potentially the regulatory environment. To be a leader in this current environment one must be on the forefront of these advances by understanding and taking advantage of the opportunities that technology brings. Our firm is committed to being an industry leader in technology as evidenced by the support of a full time software programmer on our staff, specializing in computational design. My involvement on the Board of Directors for LineUp has exposed me to the business side of technology. I can provide a unique perspective to the board regarding the implementation and impact of technology on the profession and will work to help NCARB understand and communicate that impact may have for regulators. I'm committed to always evaluating and improving programs. Through critical and innovative thinking we can work together to challenge the norm of how we practice today and in the future, moving forward to a better tomorrow.

I believe that my credentials, professional experience and thoughtful insight will provide a sound perspective to the board as we address the many issues that face our profession, member boards and the regulatory environment.

Therefore after careful consideration and encouragement from my peers, I would like to announce my candidacy to continue my service to the Council as Secretary. I do not take this position lightly and would like to continue working to develop and advance the common goals of the council, membership and profession. I ask for your support in June and look forward to continuing my service. Please do not hesitate to reach out if you would like further information or if I can be of service.

Sincerely,



**KENNETH VAN TINE**  
AIA, LEED AP

# inFORM

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**Experience:** Kenneth R. Van Tine has been involved in a variety of architectural projects as a founding principal of PDA Architects in 1989 and inFORM studio, p.c. (Formerly Van Tine | Guthrie Studio of Architecture, p.c.) in April 2000. Experience includes healthcare facilities, education, religious, commercial office, retail, libraries, museums, air transportation, R & D and municipal.

**Education:** Bachelor of Architecture, Lawrence Institute of Technology (1986)  
Bachelor of Science in Architecture, Lawrence Institute of Technology (1984)

**Academic Experience:** Visiting Critic: University of Michigan, University of Detroit Mercy, and Lawrence Technological University.

## Registrations:

NCARB Certification, LEED AP

Michigan, Alabama, California, Colorado, Connecticut, Delaware, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maryland, Massachusetts, Minnesota, Missouri, Nebraska, New Mexico, New York, North Dakota, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, Tennessee, Texas, Virginia, District of Columbia, West Virginia, Wisconsin

## Member Board Service:

State of Michigan (2011 – 2019)

Vice Chair (2012 -2013)

Chair (2013-2019)

## National Council of Architectural Registration Boards (NCARB)

NCARB Board of Directors – Regional 4 Director	2018 –present
NCARB Professional Conduct Committee	2019 – present
NCARB Experience Advisory Committee	2018 – 2019
NCARB Audit Committee	2018 – 2019
NCARB Region 4 Chair	2015 – 2018
NCARB Procedures & Documents Committee	2015 – 2018
NCARB Regional Leadership Committee	2015 – 2018
NCARB Region 4 Vice-Chair	2013 – 2015
ARE 5.0 Committee	2014 – 2015
NCARB Region 4 Educator Symposiums	2013, 2015, 2017, 2019
NAAB Accreditation Visits	2014, 2015, 2016, 2018
NCARB Region 4 Treasurer	2012 – 2013

## Professional Organizations:

National Council of Architectural Registration Boards (NCARB)  
American Institute of Architects (AIA)  
United States Green Building Council (USGBC)  
International Code Council (ICC)

## Professional Service:

AIA Detroit House Tour Committee  
AIA Mentorship Program  
AIA Michigan Design Retreat Presenter  
NVARB IDP Supervisor & Mentor

## Community Service:

Volunteers time supporting local non-profit organizations (Life Remodeled and Gleaners Food Bank) in Detroit, Habitat for Humanity, Compassion Evangelical Hospital – Guinea West Africa and local youth programs.