

May 17, 2019

Workforce Development Council Members,

At the Workforce Development Council (WDC) meeting on May 22 in Mitchell, the Council will be approving training programs eligible for the Workforce Innovation and Opportunity Act (WIOA) Adult, Dislocated Worker, and Youth program funding. The process to approve the Eligible Training Provider List (ETPL) is completed annually.

WIOA strives to provide informed consumer choice, job driven training program, provider performance and continuous improvement. WIOA training funds are for the provision of training services directed towards high demand occupations and training programs allowing WIOA Adult, Dislocated Worker, and Youth participants to earn a credential within two years of beginning their studies. Training providers may include three categories:

- **Category 1:** An institution of higher education with a program resulting in a recognized post-secondary credential.
- **Category 2:** An entity with program registered under the National Apprenticeship Act.
- **Category 3:** A public or private provider of a training service program, including joint labor-management organizations and eligible providers of adult education and literacy activities under Title II, if such activities are provided in combination with occupational skills training.

A training provider in Category 1 or Category 3 must be approved by the Council. A Category 2 training provider may be included and maintained on the ETPL with an active Registered Apprenticeship program.

The Department of Labor and Regulation (DLR) Workforce Training staff created this packet of ETPL applicants for your review and approval. Applicants in this packet are broken into two sections, continued applications and initial applications.

Continued applications are training providers who have been ETPL approved previously. Training providers can be removed from the ETPL if they fail to meet the minimum performance requirement for two consecutive years, or fail to provide required data or performance information. The minimum performance requirement is a 20 percent program completion rate or higher. DLR recommends keeping all current programs who provided data on the list and removing programs that did not submit data. The following continued applications did not meet the completion rate, but DLR recommends approval for continuation:

<i>Provider: Program Title</i>	<i>Total Served</i>	<i>Completed</i>	<i>Completion Rate</i>
Career Learning Center of the Black Hills: Office and Accounting Assistant*	1	0	0%
Southeast Technical Institute: Environmental Technology Diploma**	6	1	16.67%
Western Dakota Technical: Medical Assisting Certificate*	2	0	0%

*Not required to report with less than 10 participants.

**Indicates Build Dakota approved program.

Programs that did not submit data and DLR does not recommend continuation include Loenbro Technical Institute Electrical, Loenbro Technical Institute Facilities Maintenance, Loenbro Technical Institute Welding Education and Certification, and The Training Place Commercial Driver's License. The Avera School of

Emergency Medical Services (EMS) changed their name and are now a Registered Apprenticeship provider, removing the Emergency Medical Technician (EMT) and Paramedic programs.

Initial application information for consideration includes program length, program cost, student completion rate, anticipated starting wage, opening to candidate ratio, deemed a “hot career” and Build Dakota approved programs. July of 2017, the WDC agreed any Build Dakota approved program application for the ETPL may automatically be included. Based on this information and the ability of the curriculum to prepare participants for immediate employment.

DLR recommends approving the following programs for the ETPL:

<i>Provider</i>	<i>Program Title</i>
Independent Health Solutions	Medication Administration Training for Unlicensed Personnel
	Certified Nursing Assistant
Lake Area Technical Institute	Registered Nursing – AAS
	Business Administration
Mount Marty College	Accounting
Sisseton Wahpeton College	Licensed Practical Nursing
	General Building Trade Technology
Wester Dakota Technical Institute	Diesel Technology - Industrial Maintenance – AAS
	Environmental Engineering Technician – Aquaponics AAS
	Business Hospitality Diploma
	Emergency Medical Technician Certificate
	Medical Laboratory Technology

The enclosed packet also includes Labor Market Information (LMI) sources and further explanation of anticipated starting wage, openings to candidate ratio and “hot career” classification.

DLR is requesting guidance from the board on the following programs:

<i>Provider</i>	<i>Program Title</i>
Lake Area Technical Institute	Community Healthcare Worker – AAS
	Community Healthcare Worker – Diploma
	Community Healthcare Worker – Certificate
Western Dakota Technical Institute	Dental Assisting Diploma

We are providing this information in advance for your review. Questions may be brought to the meeting on May 22. Thank you for your assistance in the process.

Sincerely,



Kendra Ringstmeyer
Workforce Training Director

Enclosure

ETPL Initial Application Review

Training Provider	Training Program	Program Length	Program Cost	Anticipated Starting Wage	Openings/Cand. Ratio	Yes
Independent Health Solutions Huron, SD	Medication Administration Training for Unlicensed Personnel Medication administration may be delegated by a nurse only to those individuals who have completed an approved MATP training program, pass the practical skills test, written exam and are registered with the state of SD by the Board of Nursing. This program is listed on the SDBON website for approved training and uses Mosby's Textbook for MA'S. Relias Training Center for online work study, simulation, and performance evaluation with both a written and skills test for completions.	2 weeks	\$800	\$20,528 - \$22,188	19:3	Yes
	Certified Nursing Assistant Certified Nursing Assistant program is approved by the SD Board of Nursing, combining online learning, text with workbook and in-person training for a total of 75 hours. This Certified Nursing Assistant program includes: 51 hours of online or self study with workbook and text, 8 hours of skill review with face to face instruction in classroom or simulated setting, 16 hours of clinical training with direct supervision, and uses Mosby's textbook and Relias Training programs for curriculum.	3 weeks	\$900	\$20,528 - \$22,188	19:3	Yes
Lake Area Technical Institute Watertown, SD	Registered Nursing - AAS Lake Area Technical Institute offers the Associates of Applied Science-Registered Nursing Degree on our campus. Our program has interim approval from the SD Board of Nursing. One class will be admitted in the fall each year. Individuals interested in the program need to have a current unencumbered LPN license. (This is an additional 11 month program after the 11 month LPN program.)	42 weeks	\$10,750	\$42,055 - \$47,000	1175:11	Yes
	Community Healthcare Worker - AAS Graduates will be equipped with the necessary skills to be employed in medical positions such as a community health adviser, social and human services assistant/specialist, community health advocate, eldercare advocate, addictions counselor assistant, and casework specialist.	68 weeks	\$18,400	\$30,155 - \$35,506*	0:1	Yes
	Community Healthcare Worker - Diploma Graduates will be equipped with the necessary skills to be employed in medical positions such as a community health adviser, social and human services assistant/specialist, community health advocate, eldercare advocate, addictions counselor assistant, and casework specialist.	34 weeks	\$9,200	n/a	1:2	Yes
	Community Healthcare Worker - Certificate Graduates will be equipped with the necessary skills to be employed in medical positions such as a community health adviser, social and human services assistant/specialist, community health advocate, eldercare advocate, addictions counselor assistant, and casework specialist.	17 weeks	\$4,600	n/a	1:2	Yes

ETPL Initial Application Review

Training Provider	Training Program	Program Length	Program Cost	Anticipated Starting Wage		Yes
Mount Marty College Yankton, SD	Business Administration	64 weeks	\$23,520	\$56,730 - \$80,438	Openings/Cand. Ratio	108:113
	The Mount Marty College Business Program prepares students for a contemporary world of work through education and experience in current theories and practices of management, finance, and accounting as well as giving students a moral foundations based on traditional Catholic values.				Hot Career Build Dakota	Yes
					DLR Recommends	No
Mount Marty College Yankton, SD	Accounting	64 weeks	\$23,520	\$32,888 - \$50,013	Openings/Cand. Ratio	19:3
	The Mount Marty College Business Program prepares students for a contemporary world of work through education and experience in current theories and practices of financial accounting, managerial accounting, taxation, auditing and business as well as giving students a moral foundations based on traditional Catholic values.				Hot Career Build Dakota	Yes
					DLR Recommends	Yes
Sisseton Wahpeton College Sisseton, SD	Licensed Practical Nursing	64 weeks	\$6,500	\$28,914 - \$33,091	Openings/Cand. Ratio	249:8
	Graduates will demonstrate accountability for own nursing practice, caring/advocacy behaviors, collaborative skills within health care environments within the scope and practice of the LPN, therapeutic interpersonal skills in operationalizing nursing care, incorporate critical thinking in the management of clients within the scope and practice of the LPN, safety in the performance of nursing skills, nursing process in decision-making related to client care within the scope and practice of the LPN, assist with the implementation of nursing care that promotes an optimal level of self-care, solve problems in a team environment within the scope and practice of the				Hot Career Build Dakota	Yes
					DLR Recommends	Yes
Sisseton Wahpeton College Sisseton, SD	General Building Trade Technology	32 weeks	\$3,450	\$26,050 - \$28,942	Openings/Cand. Ratio	34:29
	The Mount Marty College Business Program prepares students for a contemporary world of work through education and experience in in current theories and practices of financial accounting, managerial accounting, taxation, auditing and business as well as giving students a moral foundations based on traditional Catholic values.				Hot Career Meets Completion Rate Build Dakota	Yes -
					DLR Recommends	Yes
Western Dakota Technical Institute Rapid City, SD	Diesel Technology - Industrial Maintenance AAS	64 weeks	\$25,218	\$22,978 - \$36,783	Openings/Cand. Ratio	31:4
	The Diesel Technology program provides training on new technology, new control systems and their components, how they function, and how to diagnose and service them. Western Dakota Tech uses both classroom and hands-on training to give the individuals the skills they need to be successful in their field. Graduates of this program will be able to seek employment in a variety of settings, including entry-level employment as a General Maintenance & Repair Technician, Machine Tender, and/or Maintenance Mechanic Supervisor.				Hot Career Build Dakota	Yes
					DLR Recommends	Yes
Western Dakota Technical Institute Rapid City, SD	Environmental Engineering Technician - Aquaponics AAS	32 weeks	\$22,880	\$39,570 - \$45,420***	Openings/Cand. Ratio	n/a
	The Environmental Engineering Technician - Aquaponics program is designed to prepare students for work in an exciting and growing field. Upon graduation, students will be able to seek outside employment with greenhouses as we as develop their own business in the aquaponics field. With the expanded interest in farm to table, there are increased opportunities to apply the skills learned in this program in a variety of settings.				Hot Career Build Dakota	Yes
					DLR Recommends	Yes

ETPL Initial Application Review

Training Provider	Training Program	Program Length	Program Cost	Anticipated Starting Wage	Openings/Cand. Ratio	Hot Career Build Dakota	
Western Dakota Technical Institute Rapid City, SD	Farm & Ranch Management	64 weeks	\$21,454	\$80,755 - \$84,675	2:1	Hot Career Build Dakota	
	<p>This four-semester Associate of Applied Science degree program will prepare students who plan to run family farms and ranches and those who wish to enter industries that support agriculture, including equipment sales and others. This program includes classroom theory and hands-on experience that allows students to practice what they learn in the classroom. Students will visit farm and ranch operations and support businesses to apply what they learn.</p>					DLR Recommends	No
	Business Hospitality Diploma	40 weeks	\$13,118	\$41,002 - \$44,315	19:3	Hot Career Build Dakota	
	<p>The Hospitality program will provide students with technical understanding and skills developments by integrating theory with proactical experience. Through the program, students will develop skills in hospitality management principles, finance, and more. Students will learn how varying duties of someone working in the hospitality field and will include a minimum of 240 internship hours.</p>					DLR Recommends	Yes
Emergency Medical Technician Certificate	9 weeks	\$4,079	\$22,175 - \$25,373	45:11	Hot Career Build Dakota		
<p>This training program focuses on care of life-threatening conditions, care of non-life threatening situations, and other issues related to the care of the sick or injured. The EMT is responsible for providing or continuing the initial care and transporting the patient to the hospital in an ambulance.</p>					DLR Recommends	Yes	
Dental Assisting Diploma	44 weeks	\$5,755	\$25,592 - \$28,450	11:4	Hot Career Build Dakota		
<p>The Hospitality program will provide students with technical understanding and skills developments by integrating theory with proactical experience. Through the program, students will develop skills in hospitality management principles, finance, and more. Students will learn how varying duties of someone working in the hospitality field and will include a minimum of 240 internship hours.</p>					DLR Recommends		

ETPL Initial Application Review

	Training Program	Program Length	Program Cost	Apprenticeship Approach		
Registered Apprenticeships	Compass Military Services: EMT/Paramedic	66 weeks 2915 hours	\$10,050	Time-Based	DLR Recommends	Yes
	Compass Military Services: Paramedic	54 weeks 2705 hours	\$8,250	Time-Based	DLR Recommends	Yes
	Dynamic Engineering: Machinist	40 weeks 2000 hours		Competency-Based	DLR Recommends	Yes
	Lake Area Technical Institute: Welder, Combination	52 weeks 2000 hours	\$7,200	Competency-Based	DLR Recommends	Yes
	Lake Area Technical Institute: Residential Carpenter	104 weeks 4000 hours	\$5,000	Time-Based	DLR Recommends	Yes
	Lake Area Technical Institute: Production Technologist	72 weeks 2000 hours	\$5,000	Competency-Based	DLR Recommends	Yes
	Midwestern Mechanical, Inc: HVAC	208 weeks 8634 hours	\$1,000	Time-Based	DLR Recommends	Yes
	Bear Butte Gardens: Diversified Organic Farmer	2000 hours	\$1,000	Competency-Based	DLR Recommends	Yes
	Select Construction: Carpentry	5200 - 8000	\$264	Hybrid	DLR Recommends	Yes
	Independent Health Solutions: Home Health Aide	52 weeks 2000 hours	\$3,480	Competency-Based	DLR Recommends	Yes
	Aberdeen Fire Rescue: Fire Medic	72 weeks 6000 hours	\$10,000	Time-Based	DLR Recommends	Yes

ETPL Continued Applications

Provider Name	Delivery	Program	Total Served	Total Completers	Overall Completion	Build Dakota	Notes
AETech Electrical Training Center Rapid City, SD							
		Electrical Training Program	21	20	95.24%		
Avera Education & Staffing Solutions Yankton, SD							
		Certified Nurse Assistant	598	580	96.99%		
Career Learning Center of the Black Hills Rapid City, SD							
		Administrative Office Assistant (AOA)	4	1	25.00%		
		Office and Accounting Assistant	1	0	0.00%		Less than 10 participants
Lake Area Technical Institute Watertown, SD							
	All In-Person	Automotive Technology	58	43	74.14%	✓	
	All In-Person	Building Trades Technology	47	41	87.23%	✓	
	All Distance Learning	Computer Information Systems	21	9	42.86%	✓	
	All In-Person	Computer Information Systems	46	23	50.00%	✓	
	All In-Person	Custom Paint and Fabrication - AAS	15	15	100.00%	✓	
	All In-Person	Custom Paint and Fabrication - Diploma	14	13	92.86%	✓	
	All In-Person	DCAT - Diesel ThinkBIG Option	8	5	62.50%		
	All In-Person	Diesel Technology - Ag/Industrial and Truck Options	92	86	93.48%	✓	
	All In-Person	Electronic Systems Technology	19	11	57.89%	✓	
	Blended	Electronic Systems Technology	2	2	100.00%	✓	
	All In-Person	Energy Operations	15	11	73.33%	✓	
	All In-Person	Energy Technology	27	24	88.89%	✓	
	All In-Person	Environmental Technology - AAS	2	1	50.00%	✓	
	All In-Person	Environmental Technology - Diploma	6	1	16.67%	✓	
	All In-Person	Financial Services	43	32	74.42%		
	All Distance Learning	Financial Services	32	31	96.88%		
	All In-Person	Heavy Equipment Operator - AAS	3	3	100.00%	✓	
	All In-Person	Heavy Equipment Operator - Diploma	19	14	73.68%	✓	
	All In-Person	Law Enforcement	44	34	77.27%		
	All In-Person	Medical Assisting	36	31	86.11%		
	All In-Person	Medical Lab Technician	33	26	78.79%	✓	
	Blended	Medical Lab Technician	29	20	68.97%	✓	
	All In-Person	Practical Nursing	54	34	62.96%	✓	
	Blended	Practical Nursing	85	67	78.82%	✓	
	All In-Person	Precision Machining	39	33	84.62%	✓	
	Blended	Precision Machining	5	4	80.00%	✓	
	All In-Person	Robotics	34	27	79.41%	✓	
	Blended	Robotics	25	20	80.00%	✓	
	All In-Person	Welding - AAS	26	25	96.15%	✓	
	All In-Person	Welding - Diploma	55	40	72.73%	✓	
Mitchell Technical Institute Mitchell, SD							
	All In-Person	Accounting	32	28	87.50%		
	All In-Person	Administrative Office Specialist	29	26	89.66%		
	All In-Person	Agriculture Business	24	21	87.50%		
	All In-Person	Agronomy	38	37	97.37%		
	All In-Person	Animal Science	31	26	83.87%		
	All In-Person	Architectural Design and Building Construction	44	37	84.09%	✓	
	All In-Person	Automation Controls/SCADA	33	28	84.85%	✓	
	All In-Person	Commercial Drivers License	134	133	99.25%		
	All In-Person	Diesel Power Technology	41	36	87.80%	✓	
	All In-Person	Electrical Construction & Maintenance	101	84	83.17%	✓	
	All In-Person	Electrical Utilities and Substation Technology	10	10	100.00%	✓	
	All In-Person	GPS/GIS Mapping Technology	3	2	66.67%	✓	
	All In-Person	Heating and Cooling Technology - AAS	27	25	92.59%	✓	
	All In-Person	Heating and Cooling Technology - Diploma	27	25	92.59%		
	All In-Person	Information Systems Technology	42	29	69.05%	✓	
	All In-Person	Licensed Practical Nursing	31	18	58.06%	✓	
	All In-Person	Medical Assistant	38	31	81.58%		
	All In-Person	Medical Laboratory Technology	34	29	85.29%	✓	
	All In-Person	Power Sports Technology	23	16	69.57%		
	All In-Person	Powerline Constuction and Maintenance	92	81	88.04%		
	All In-Person	Precision Ag Technology	24	23	95.83%	✓	
	All In-Person	Professional Truck Driving	6	6	100.00%		
	All In-Person	Telecommunication	28	24	85.71%	✓	
	All In-Person	Utilities Technology	1	1	100.00%		

ETPL Continued Applications

Provider Name	Delivery	Program	Total Served	Total Completers	Overall Completion	Build Dakota	Notes
Mitchell Technical Institute Mitchell, SD							
	All In-Person	Welding Manufacturing Technology	2	2	100.00%	✓	
	All In-Person	Welding/Machining & Manufacturing	14	11	78.57%	✓	
	All In-Person	Welding/Progressive Welding	32	28	87.50%	✓	
	All In-Person	Wind Turbine Technology	20	17	85.00%	✓	
RTEC, Inc Yankton, SD							
		Basic Welding	65	65	100.00%		
		CDL Training/Northeast Community College	5	5	100.00%		
		CNC Machining	9	9	100.00%		
Southeast Technical Institute Sioux Falls, SD							
	All In-Person	Accounting Online - AAS	76	56	73.68%		
	All In-Person	Accounting - AAS	52	45	86.54%		
	All In-Person	Administrative Assistant - AAS	8	8	100.00%		*2018 Non-Compliance Notice
	All In-Person	Architectural Engineering - AAS	38	32	84.21%		
	All In-Person	Automotive Technology - AAS/Diploma	75	60	80.00%	✓	
	All In-Person	Bookkeeping - Certificate					New Fall of 2019
	All In-Person	Bookkeeping - Diploma					New Fall of 2019
	All In-Person	Certified Nursing Assistant	11	11	100.00%		
	All In-Person	Civil Engineering - AAS	32	27	84.38%	✓	
	All In-Person	Collision Repair and Refinish Technology - AAS	33	27	81.82%	✓	
	All In-Person	Commercial Drivers License Class A	43	34	79.07%		
	All Distance Learning	Computer Programming - AAS	64	37	57.81%	✓	
	All In-Person	Computer Programming - AAS	62	48	77.42%	✓	
	All In-Person	Computer Technician - Diploma	16	11	68.75%		
	All In-Person	Construction Management - AAS	37	27	72.97%	✓	
	All In-Person	Diesel Technology - AAS	55	40	72.73%	✓	
	All In-Person	Diesel Technology, Ag/Construction - AAS	5	3	60.00%	✓	
	All In-Person	Electrician - AAS	48	39	81.25%	✓	
	All In-Person	Electronics - AAS	23	15	65.22%		*2018 Non-Compliance Notice
	All In-Person	Financial Services - AAS	29	18	62.07%		
	All In-Person	HVAC/R - AAS	43	30	69.77%	✓	
	All In-Person	Information Technology Security - AAS	46	34	73.91%	✓	
	All In-Person	Land Survey Science Technology - AAS	12	11	91.67%	✓	
	All In-Person	Law Enforcement	79	60	75.95%		
	All In-Person	Licensed Practical Nursing	239	184	76.99%	✓	
	All In-Person	Mechanical Engineering - AAS	50	41	82.00%	✓	
	All In-Person	Mechatronics - AAS	39	33	84.62%	✓	
	All In-Person	Network Administrator - AAS	81	66	81.48%	✓	
	All In-Person	Plumbing/Machanical Systems Technology	23	18	78.26%		
	All In-Person	Registered Nurse - AAS	82	66	80.49%	✓	
	All In-Person	Residential Heating and AC	0	0	-	✓	
	All In-Person	Software Support Specialist	3	1	33.33%		
	All In-Person	Surgical Technology - AAS	60	51	85.00%	✓	
	All In-Person	System Administrator - AAS	31	29	93.55%	✓	
	All In-Person	Welding Diploma	45	39	86.67%	✓	
	All In-Person	Welding Flux Core Arc - Certificate					No Completer Data Available
	All In-Person	Welding Gas Metal Arc - Certificate					No Completer Data Available
	All In-Person	Welding Gas Tungsten Arc - Certificate					No Completer Data Available
	All In-Person	Welding Shielded Metal Arc - Certificate					No Completer Data Available
Western Dakota Technical Institute Rapid City, SD							
	All In-Person	Accounting - AAS	21	21	100.00%		
	All In-Person	Automotive Technology - AAS	39	30	76.92%	✓	
	All In-Person	Bookkeeping - Diploma	30	20	66.67%		*2018 Non-Compliance Notice
	All Distance Learning	Bookkeeping - Diploma	30	20	66.67%		*2018 Non-Compliance Notice
	All In-Person	Class B Truck Driving	0	0	-		New November 2018
	All In-Person	Computer Aided Design - AAS	39	25	64.10%		
	All In-Person	Computer Science - Information Technology Specialist AAS	29	21	72.41%	✓	
	All In-Person	Computer Science - Information Technology Specialist	40	31	77.50%	✓	
	All In-Person	Criminal Justice - Law Enforcement Emphasis - AAS	48	36	75.00%		
	All In-Person	Diesel Technology - AAS	62	46	74.19%	✓	
	All In-Person	Drafting and Machining Technology - AAS	7	7	100.00%	✓	
	All In-Person	Electrical Trades - AAS	55	37	67.27%	✓	
	All In-Person	Environmental Engineering Technician - AAS	29	17	58.62%	✓	

ETPL Continued Applications

Provider Name	Delivery	Program	Total Served	Total Completers	Overall Completion	Build Dakota	Notes
Western Dakota Technical Institute Rapid City, SD							
	All In-Person	Health Information Management - Coding Specialty AAS	18	18	100.00%		
	All In-Person	Health Information Management - Diploma	6	5	83.33%		
	All In-Person	HVAC/R Technology AAS	21	16	76.19%	✓	*2018 Non-Compliance Notice
	Blended	Medical Assisting - Certificate	2	0	0.00%		Less than 10 participants
	Blended	Medical Assisting - Diploma	6	5	83.33%		
	All In-Person	Medical Laboratory Technician AAS	54	37	68.52%	✓	
	All In-Person	Office Professional - Diploma	1	1	100.00%		*2018 Non-Compliance Notice
	All Distance Learning	Office Professional - Diploma	1	1	100.00%		*2018 Non-Compliance Notice
	All In-Person	Paramedic - AAS	74	42	56.76%	✓	
	All In-Person	Phlebotomy/Laboratory Assistant - Diploma	20	12	60.00%		
	All In-Person	Plumbing Technology - Diploma	4	1	25.00%	✓	
	All In-Person	Practical Nursing - Diploma	183	125	68.31%	✓	
	All In-Person	Precision Maching Technology Diploma	14	10	71.43%	✓	
	All In-Person	Professional Truck Driving	21	20	95.24%		
	All In-Person	Surgical Technology - AAS	47	37	78.72%	✓	
	All In-Person	Welding and Fabrication AAS	28	24	85.71%	✓	
	All In-Person	Welding and Fabrication - Diploma	46	39	84.78%	✓	