



BOARD OF TECHNICAL PROFESSIONS

2525 W. Main St., Suite 211 | Rapid City, SD 57702

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dlr.sd.gov/btp

1.0 Opening of the Meeting

AMENDED Meeting Agenda
South Dakota Board of Technical Professions
Clock Tower Plaza; 2525 West Main St., Suite 211; Rapid City, SD

To join the meeting via **Zoom**, use the link below:

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- Meeting ID: 937 6296 5985
 - Passcode: 391762

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Friday, May 19, 2023, 8:30 a.m. MDT

- 1.0 Opening of the meeting
 - 1.1 Roll Call
 - 1.2 Approval of the agenda
 - 1.3 Public Comments

- 2.0 Action Items
 - 2.1 Approval of Minutes of March 31, 2023, Meeting
 - 2.2 Approval of Financial Reports – March and April 2023
 - 2.3 Discussion of SDCL 36-1C
 - 2.4 Discussion of Decoupling of Board Review/Education Approval
 - 2.5 Approval of License Application Review Policy
 - 2.6 Discussion of Request to Waive PDH requirements

- 3.0 Information
 - 3.1 NCARB Governance Fact Sheet

- 4.0 Activities report ending April 2023

- 5.0 Investigation reports
 - 5.1 Executive Session pursuant to SDCL 1-25-2 during hearing
 - 5.2 Case 23-02 Agreement

- 6.0 Executive Session pursuant to SDCL 1-25-2, as necessary, for the review of a proposed consent agreement and discuss contractual matters

- 7.0 Unfinished Business – Action Items

- 8.0 New Business
 - 8.1 Election of Officers

- 9.0 PDH Audits

- 10.0 Approvals
 - 10.1 Approval of Passed Exams

- 10.1.1 FE Exam
- 10.1.2 FS Exam
- 10.1.3 PE Exam
- 10.1.4 PS Exam
- 10.2 Approval to Take Exams
 - 10.2.1 FE Examinees
 - 10.2.2 FS Examinees
 - 10.2.3 PE Examinees
 - 10.2.4 PS Examinees
- 10.3 Approval to License by Exam
 - 10.3.1 Architects by exam
 - 10.3.2 Landscape Architect by exam
 - 10.3.3 Remediator by exam
- 10.4 Approval of Individuals by Comity
 - 10.4.1 Architect
 - 10.4.2 Landscape Architect
 - 10.4.3 Land Surveyor
 - 10.4.4 Professional Engineer
- 10.5 Approval of Business License

- 11.0 Upcoming Meetings

- 12.0 Adjournment

2.0 Action Items

Meeting Minutes
South Dakota Board of Technical Professions
Clock Tower Plaza, Conference Room, 2525 W. Main St. Suite 211
March 31, 2023, 8:00 a.m. MDT

Chair Catherine Dekkenga called the meeting to order at 8:30 a.m. A quorum was present.

Members Present: Catherine Dekkenga, Ryan Callaghan, Jared Carda, Mike Albertson, Colby Flynn, Steve Peters, and Steve Thingelstad.

Others Present: Cory Biegler; Allen Blattel, Rafael Bombacini, Travis Brodersen, Nancy Hoines, ACEC of SD/SDES/DPC; Jeffrey Jennings; Jaclyn McGuire; Brad Nelson; Tanya Olson, Tallgrass Landscape Architecture; Tim Palone; Shayah Smiley; Alex Smith; Sherrie Dyer, Executive Director; Carrie Kerr, Program Assistant; Kimberly Haibeck, Senior Secretary; Jerry McCabe, Legal Counsel.

Chair Dekkenga asked if there were any revisions to the meeting agenda as published. No items were added.

Albertson moved that the board of directors approve the published meeting agenda. Motion was seconded by Peters **MOTION PASSED.**

The chair opened the floor for public comments:

Tanya Olson, Tallgrass Landscape Architecture spoke regarding a new standard with CLARB and adopting changes to rule.

Nancy Hoines, ACEC of SD/SDES/DPC announced SDES conference in Pierre with PDHs available.

Peters moved that the board of directors approve the January 27, 2023, meeting minutes with an addition explaining the board policy that was rescinded. Motion was seconded by Thingelstad **MOTION PASSED**

Callaghan moved that the board of directors approve the financial statements through February 2023. Motion was seconded by Albertson **MOTION PASSED**

Thingelstad moved that the board of directors approve the revisions to the Records Retention and Destruction Schedule. Motion was seconded by Peters. **MOTION PASSED**

Executive Director Dyer provided information from NCEES regarding 2023 Bylaws proposed revisions, from NCARB on the elimination of the Rolling Clock, and the NCARB US and US Reciprocity Agreement.

The Board discussed the activities report ending February 2023.

Attorney McCabe discussed updates on investigation report:

Case 21-07 LS – Agreed Settlement

Callaghan moved that the board of directors approve the settlements. Motion was seconded by Thingelstad. **MOTION PASSED**

Case 23-01 PE – Agreed Settlement

Albertson moved that the board of directors approve the settlements. Motion was seconded by Peters. **MOTION PASSED**

Discussion on how the Board would like to handle hearings that result from complaints that come before the Board. Board agreed that Amber Mulder would serve as prosecutor and Board Counsel McCabe would serve as Board Advisor.

There was no executive session.

Executive Director Dyer provided an update on unfinished business action items. Most items are ongoing and in process. The following items will be added to the action item list. Board of Directors to discuss threshold for Board expenses. Board's upcoming 100-year anniversary and how to celebrate. Request endowment follow up from universities.

There was no new business.

The Board discussed the final pending PDH Audit.

Thingelstad moved that the board of directors approve the completed audit. Motion was seconded by Peters. **MOTION PASSED**

Albertson moved that the board of directors approve the following examinees that passed the Fundamentals of Engineering (FE) Exam. Motion was seconded by Callaghan. **MOTION PASSED**

Name	Exam	Certificate #
Buseman, Noah Thomas	FE	E 13318
Jensen, Ethan James	FE	E 13319
Zook, Rachel	FE	E 13320
Rau, Jessica Noelle	FE	E 13321
Eskam, Asher	FE	E 13322
Tomes, Amanda Ann	FE	E 13323
Hieb, Carolyn Faye	FE	E 13324
Jones, Max Mitchell	FE	E 13325
Healy, Mitchell Robert	FE	E 13326

Rothschadl, Beau	FE	E 13327
Schlotman, Paul David	FE	E 13328
Krommendyk, Spencer Dale	FE	E 13335
Scott, Sommer	FE	E 13341
Lommel, Carter Lee	FE	E 13343
Lakmann, Dalton Daniel	FE	E 13344
Ihrke, Samuel Arles	FE	E 13345
Good, Cameron Wade	FE	E 13348
Cotter, Kimberly Ferguson	FE	E 13351
Anderson, Josiah Paul	FE	E 13352
Forman, Adam John	FE	E 13353
Huizenga, Caleb James	FE	E 13354
Austin, Trever	FE	E 13355
Brainard, Benjamin Scott	FE	E 13356
Moberg, Jason D	FE	E 13357
Bergjord, Zechariah Linn	FE	E 13358
Boerboom, Noah James	FE	E 13359
Tisher, Jacob Aaron	FE	E 13360
Pfeiffer, Vishnu Syd	FE	E 13361

Jeffrey Jennings left the call 8:53 a.m.

Albertson moved that the board of directors approve the following examinees that passed the Principles and Practice of Engineering (PE) Exam. Motion was seconded by Callaghan. **MOTION PASSED**

Name	License #	Exam
Nelson, Anna	16258	Mechanical
Bell, Tyler	16259	Civil
Haigh, Seth	16260	Civil

Albertson moved that the board of directors approve the following examinees to take the Fundamentals of Engineering (FE) Exam as available. Motion was seconded by Callaghan. **MOTION PASSED.**

Last Name	First Name	Exam
Almhed	Mohammed	FE
Almhed	Mamdouh	FE
Bennett	David	FE
Brummer	Russell	FE
Buse	Landon	FE
Cork	Brady	FE
Crowson	Alexander	FE
Elkin	Bryce	FE
Elliott	Samuel	FE
Finch	Daniel	FE
Hamann	Parker	FE
Hammond	Christian	FE
Helgeson	Ian	FE
Hennies	Cole	FE
Holter	Scott	FE
Jaeger	Madison	FE
Jehn	Jordan	FE
Jonas	Johnathan	FE
Josephson	Zach	FE
Kent	Heather	FE
Kerzman	Jacob	FE
Kistner	Mitchell	FE
Kluver	Tanner	FE
Lannerd	Armand	FE
Law	Kyle	FE

Last Name	First Name	Exam
Lundberg	Devin	FE
McDaniel	Carson	FE
Messegee	Blake	FE
Morgan	Michel	FE
Naeve	Nicholas	FE
Nierman	Jacob	FE
Olivier	Brody	FE
Olsen	Riley	FE
Overend	Samantha	FE
Reede	Dillion	FE
Robertson	Curran	FE
Satter	Michael	FE
Schlabach	Zane	FE
Seiwald	Cole	FE
Selbach	Maxwell	FE
Sharp	Shad	FE
Slattery	Collin	FE
Sudmeier	Christian	FE
Thompson	Morgan	FE
Tornberg	Josie	FE
Weisner	Connor	FE

Peters moved that the board of directors approve the following examinees to take the Fundamentals of Surveying (FS) Exam as available. Motion was seconded by Thingelstad. **MOTION PASSED.**

Last Name	First Name	Exam
Anderson	Logan	FS
Andresen	Alex	FS
Bahmuller	Hayder	FS
Fish	Dustin	FS
Frick	Kaden	FS
Hofer	Marie	FS
Kummer	Kayden	FS

Last Name	First Name	Exam
McLaury	Hudson	FS
Popkes	Carson	FS
Riibe	Joshua	FS
Watley	Chase	FS
Wendland	Jaden	FS

Albertson that the board of directors approve the following examinees to take the Principles and Practice of Engineering (PE) Exam as available. Motion was seconded by Callaghan. **MOTION PASSED.**

Name	City	State
Allbee, Jordan	Aberdeen	SD
Beck, Deryn	Pierre	SD
Brockel, Brady	Sioux Falls	SD
Gillen, Nicholas	Mount Vernon	SD
Hanson, Danielle	Yankton	SD
Harms, Blake	Dell Rapids	SD
Hart, Nathan	Dakota Dunes	SD
Hoekstra, Arie	Sioux Falls	SD
Link, Brandon	Harrisburg	SD
Malsom, Luke	Aberdeen	SD
Manfull, Riley	Dell Rapids	SD
Peterson, Nicholas	Sioux Falls	SD
Stearns, John	Harrisburg	SD

Albertson moved that the board of directors table the following examinees until the May meeting for Principles and Practice of Engineering (PE) Exam approval. Motion was seconded by Callaghan. **MOTION PASSED.**

Name	City	State
Christiansen, Jace	Sioux Falls	SD
Cleveland, Tyler	Sioux Falls	SD

Peters moved that the board of directors deny the following examinee to take the Principles and Practice of Surveying (PS) Exam as available. Motion was seconded by Thingelstad. **MOTION PASSED.**

Name	City	State
Bixenman, Nick	Sioux Falls	SD

Albertson moved that the board of directors license the following Remediator by Exam. Motion was seconded by Thingelstad. **MOTION PASSED.**

Name	City	State	Profession	License #
Jaclyn McGuire	Pierre	SD	R	16357

Jaclyn McGuire left the call 9:12 a.m.

Dekkenga recused herself from voting for Hadley, Jesse Robert.

Dekkenga moved that the board of directors license the following Architects (AR) by comity. Motion was seconded by Carda. **MOTION PASSED.**

Name	City	State	Profession	License #
Bradshaw, David	Austin	TX	AR	16261
Brodersen, Travis	Omaha	NE	AR	16262
Busch Jr, Michael	Little Falls	NJ	AR	16263
Carcoana, Lawrence	Fargo	ND	AR	16264
Delk, Daniel Wayne	Madison	WI	AR	16265
DeMartelaere, Scott Allen	Fergus Falls	MN	AR	16266
Englund, Corey Allan	Burnsville	MN	AR	16267
Haller, Kai David	St. Louis Park	MN	AR	16269
Hanigan, Darin	Lincoln	NE	AR	16270
Hindes, Frank Elton	Indianapolis	IN	AR	16271

Hofmeister II, Richard Gail	Lodi	CA	AR	16272
Jennings, Jeffrey Dean	Roseville	CA	AR	16273
Kennedy, Kevin	Charlotte	NC	AR	16274
Knodel, Angela	St. Louis Park	MN	AR	16275
Mazzetti, Bryant	Denver	CO	AR	16276
McLain, Carry D.	Dallas	TX	AR	16277
Meseck, Timothy Robert	Ringwood	IL	AR	16278
Miller, Gregory	Arvada	CO	AR	16279
Murray, Justin A	Kansas City	MO	AR	16280
Nelson, Brad	Highlands Ranch	CO	AR	16281
Palone, Timothy	Oklahoma City	OK	AR	16282
Popp, Danny	Overland Park	KS	AR	16283
Roinila, Veli-Matti Tomi	Lincoln	NE	AR	16284
Smith, Ronald Keith	Dallas	TX	AR	16285

Carda moved that the board of directors license the following Architects (AR) by comity. Motion was seconded by Callaghan. **MOTION PASSED.**

Name	City	State	Profession	License #
Hadley, Jesse Robert	Maple Grove	MN	AR	16268

Dekkenga moved that the board of directors license the following Landscape Architects (LA) by comity. Motion was seconded by Carda. **MOTION PASSED.**

Name	City	State	Profession	License #
West, Tim L.	Ankeny	IA	LA	16174

Travis Brodersen left the call 9:32 a.m.

Callaghan recused himself from voting for Corbridge, Chase James.

Peters moved that the board of directors license the following Land Surveyors (LS) by comity. Motion was seconded by Thingelstad. **MOTION PASSED.**

Name	City	State	Profession	License #
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Dodge, Ty R.	Clear Lake	WI	LS	16286
Jensen, Nicholas Robert	Dickinson	ND	LS	16287
Money, Aaron Lee	Buffalo	WY	LS	16288

Peters moved that the board of directors deny the following Land Surveyors (LS) by comity. Motion was seconded by Thingelstad. **MOTION PASSED.**

Name	City	State	Profession
Bombacini, Rafael	Colorado Springs	CO	LS
Corbridge, Chase James	North Sioux City	SD	LS
Springer, Jay	Havre	MT	LS

Peters moved that the board of directors rescind the motion to deny the following Land Surveyors (LS) by comity. Motion was seconded by Thingelstad. **MOTION PASSED.**

Name	City	State	Profession
Bombacini, Rafael	Colorado Springs	CO	LS
Corbridge, Chase James	North Sioux City	SD	LS
Springer, Jay	Havre	MT	LS

Peters moved that the board of directors table the following applicants until the May meeting for Land Surveyors (LS) by comity. Motion was seconded by Thingelstad. **MOTION PASSED.**

Name	City	State	Profession
Bombacini, Rafael	Colorado Springs	CO	LS
Corbridge, Chase James	North Sioux City	SD	LS
Springer, Jay	Havre	MT	LS

Callaghan moved that the board of directors license the following Professional Engineers (PE) by comity. Motion was seconded by Albertson. **MOTION PASSED.**

Name	City	State	Profession	License #
Ali, Sarah Elizabeth	Colorado Springs	CO	PE	16290
Allen, Chad M	Appleton	WI	PE	16291
Ashton, Alec James	Duluth	MN	PE	16292

Bergquist, Thomas	Newton	KS	PE	16293
Blinsky, Preston	Mandan	ND	PE	16294
Brucke, Paul	Toronto, ON	CAN	PE	16295
Brunsvold, Sarah Elise	St. Paul	MN	PE	16296
Bryantt, Tanner Scott	Minot	ND	PE	16297
Burbage, George Gregory	Summerville	SC	PE	16298
Clarke, Ronald Allen	Kaukauna	WI	PE	16299
Cline, William Kevin	Richardson	TX	PE	16300
Cook, Kyle Gregory	JENKS	OK	PE	16301
Creamer, Philip Alan	Springboro	OH	PE	16302
Curtin, Ashley A	Blaine	MN	PE	16303
Denker, Benjamin Paul	Minneapolis	MN	PE	16304
Erwin, Christopher William	Lisle	IL	PE	16305
Esho, Luay Subhi	Madison Heights	MI	PE	16306
Featherston, Travis Cole	Culbertson	MT	PE	16307
Fortin, Kyle	Queen Creek	AZ	PE	16308
Fox, Daniel James	St. Paul, MN	MN	PE	16309
Fratinaro, Vincent Frank	Glen Ellyn	IL	PE	16310
Gresty, Katlyn M.	Colorado Springs	CO	PE	16311
Habibi, Majid	Lake Oswego	OR	PE	16312
Hoban, Joanne Kay	Rio Rancho	NM	PE	16313
Jones, Kaleb K	New Plymouth	ID	PE	16314
Kapurani, Jim John	Albuquerque	NM	PE	16315
Kosakowski, Derek	Sioux Falls	SD	PE	16316
Layman, Allen Dean	Modesto	CA	PE	16317
Lee, Gary Michael	Harrisonville	MO	PE	9196
Leiss, Peter J	Hershey	PA	PE	16318
Lighthouse, Harvey E	Pasco	WA	PE	16319

Lund, Nels	Bismarck	ND	PE	16320
Lyon, Nicholas Jonathon	White Bear Lake	MN	PE	16321
Mack, Scott A.	Johnstown	PA	PE	16322
Mansell, Juliana Barbatto	Plano	TX	PE	16323
Marvar, Paul Anthony	Novi	MI	PE	16324
Matthews, Donny R	Lexington	SC	PE	16325
Matthews, Steven M	Schenectady	NY	PE	16326
McMillan, George Arthur	Edinboro	PA	PE	16327
Montague, David L.	Cordova	TN	PE	16328
Mueller, Anthony	Omaha	NE	PE	16329
Murray, Shanique	Tulsa	OK	PE	16330
Prazer, Brent	Doylestown	OH	PE	16331
Reed, Lonny Robert	Heber City	UT	PE	16332
Riley, Gregory Leo	Tehachapi	CA	PE	7178
Robole, Jacob	Mound	MN	PE	16333
Rothweiler, David John	Foley	MO	PE	16334
Rusinkiewicz, Piotr	Saint Paul	MN	PE	16335
Sabacky, Steven	Red Bank	TN	PE	16336
Schuele, Brian	Lincoln	NE	PE	16337
Scrima, Corey	Meridian	ID	PE	16338
Severson, Linda	Oregon	WI	PE	16339
Simpson, Sarah Lynn	Chanhassen	MN	PE	16340
Smiley, Shayah A.M.	Cumming	GA	PE	16341
Strehle, James Delmer	Golden valley	MN	PE	16342
Tashiro, Asato Samuel	Jeffersonville	IN	PE	16343
Turovskiy, Jeffrey	Denver	CO	PE	16344
Van Hove, Jay Matthew	Topeka	KS	PE	16345
Vandergrift, Christopher Lee	Lexington	KY	PE	16346
VanOstrand, Zachary	Eagan	MN	PE	16347

Ver Steeg, Jason Douglas	Prinsburg	MN	PE	16348
Vu, Dung Duc	Houston	TX	PE	16349
Walkowicz, Scott William	East Lansing	MI	PE	16350
Wanzek, Michael Richard	Bismarck	ND	PE	16351
Wiener, Tom Wayne	Millville	MN	PE	16352
Williams, Christopher John	Santa Fe	NM	PE	16353
Wynn, Casper Jay	Springfield	MO	PE	16354
Zach, Bryan	Spring Dale	AR	PE	16355
Zarebinski, Charles Robert	Lino Lakes	MN	PE	16356

Colby Flynn left the meeting 10:00 a.m.

Albertson moved that the board of directors table the following Professional Engineers (PE) comity application until the May Meeting. Motion was seconded by Callaghan.
MOTION PASSED.

Name	City	State	Profession
Dux, Darin	Pella	IA	PE

Peters moved that the board of directors approve the following business applications. Motion was seconded by Thingelstad. **MOTION PASSED.**

Company Name	City	State	Profession	License#
Ad Astra Collaborative	Overland Park	KS	PE/LS	C 8693
Arise Design, LLC	Nunda	SD	AR	C 8694
Atlas Engineering, PLLC	Santa Fe	NM	PE	C 8695
Bell/Knott & Associates, Corporate Architects, P.C	Leawood	KS	AR	C 8696
Blue Skies Engineering, PLLC	Mandan	ND	PE	C 8697
CARI Consulting Engineers, PLLC	Tulsa	OK	PE	C 8698
CJW Transportation Consultants LLC	Springfield	MO	NA	C 8699
Cluck Design Collaborative PLLC	Charlotte	NC	AR	C 8700
Design Intent Architects	Fergus Falls	MN	AR	C 8701
Diversified Fall Protection	Westlake	OH	PE	C 8702

Dr. JB Turnmire, PE	Knoxville	TN	PE	C 8703
Duininck, Inc.	Prinsburg	MN	PE	C 8704
Econstruct USA LLC	Omaha	NE	PE	C 8705
Elevated Structural Consultants, LLC	Summerville	SC	PE	C 8706
Frame Engineering	Sioux Falls	SD	PE	C 8707
Greg Riley, PE Structural Eng. Consultant	Tehachapi	CA	PE	C 8708
Harms Engineering, Inc.	Pasco	WA	PE	C 8709
ICON Technology, Inc.	Austin	TX	PE/AR	C 8710
IMEG Consultants Corp.	Rock Island	IL	PE/LS/LA	C 8711
Industrial Tower West, LLC	Fort Morgan	CO	PE	C 8712
James F Turner Engineers, LP	Dallas	TX	PE	C 8713
JJK Group	Albuquerque	NM	PE	C 8714
JSN Engineering LLC	Mound	MN	PE	C 8715
Kai David Haller Architects, Inc.	St Louis Park	MN	AR	C 8716
Lee and Company	Harrisonville	Mo	PE	C 8717
Legend Engineering, LLC	Heber City	UT	PE	C 8718
Majid Engineering Consultants Inc.	Lake Oswego	OR	PE	C 8719
Mazzetti, Inc.	San Francisco	CA	PE	C 8720
MB Architecture and Design LLC	Little Falls	NJ	AR	C 8721
McPherson Concrete	Newton	KS	PE	C 8722
MEP Green Design & Build, PLLC	Houston	TX	PE	C 8723
MVP Architects, LLC	Ashland	NE	AR	C 8724
Nexus Engineering, Inc	Modesto	CA	PE	C 8725
NTB Associates, Inc.	Shreveport	LA	LS	C 8726
Pinnacle Consulting, Inc.	Gilbert	AZ	PE	C 8727
Pinpoint Engineering LLC	Brookings	SD	PE	C 8728
Powers Brown Architecture NA, LLC	Houston	TX	AR	C 8729
Professional Engineering Services	Minneapolis	MN	PE	C 8730
Reigstad & Associates Inc.	Saint Paul	MN	PE	C 8731

Richard G Hofmeister II	Lodi	CA	AR	C 8732
Scott Allen McNamara Engineering	Fort Wayne	IN	PE	C 8733
Sightline Commercial Solutions LLC	Minneapolis	MN	PE	C 8734
Smiley Structural Engineering LLC	Cumming	GA	PE	C 8735
Snake River Engineering	Caldwell	ID	PE	C 8736
Solph Engineering PLLC	CANADA		PE	C 8737
Studio NYL-SD LLC	Boulder	CO	PE	C 8255
t r b Architecture PC	Omaha	NE	AR	C 8738
TEMO, Inc.	Clinton Township	MI	PE	C 8739
The idGROUP, LLC	Dallas	TX	AR	C 8740
TP Architecture LLC	Oklahoma City	Ok	NA	C 8741
Ulteig Operations, LLC	White Plains	NY	PE/LS	C 8742
VH Consulting	Topeka	KS	PE	C 8743
Walkowicz Consulting Engineers, L.L.C.	East Lansing	MI	PE	C 8744
Way South Architecture, LLC	Indianapolis	IN	AR	C 8745
WSE Engineering Services, Ltd.	Kasson	MN	PE	C 8746
WTS Paradigm, LLC	Middleton	WI	PE	C 8747

Annual, Zone, & Upcoming meetings:

DATES	MEETING	PLACE	BOARD ATTENDEES	PAID BY
March 2-4, 2023	NCARB – MBE Workshop and Region 5 Summit	Honolulu, HI	Dekkenga, Carda, Dyer, McCabe, Thingelstad	NCARB
April 27-29, 2023	NCEES All Zone meeting	Houston, TX	Callaghan, Thingelstad, Dyer	NCEES
June 15-17, 2023	NCARB Annual Meeting	Tampa, FL	Carda, Dyer	NCARB
August 15-18, 2023	NCEES Annual Business Meeting	Boston, MA	Callaghan, Thingelstad, Dyer	NCEES

FUTURE MEETING DATES (all times MT)

May 19, 2023	8:30 a.m.	Virtual meeting
July 28, 2023	8:30 a.m.	Virtual meeting

Peters moved that the board of directors adjourn the meeting. Motion was seconded by Thingelstad. **MOTION PASSED.**

Adjournment of Meeting

All business having come before the board was concluded and Chair Dekkenga adjourned the meeting at 10:27 a.m.

Sherrie Dyer
Executive Director

Date

DRAFT

STATE OF SOUTH DAKOTA
CASH CENTER BALANCES
AS OF: 03/31/2023

AGENCY: 10 LABOR & REGULATION
BUDGET UNIT: 1035 BOARD OF TECHNICAL PROFESSIONS - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
6503	103500061808	1140000	828,274.77	DR	BOARD OF TECHNICAL PROFESSIONS
COMPANY/SOURCE TOTAL 6503 618			828,274.77	DR *	
COMP/BUDG UNIT TOTAL 6503 1035			828,274.77	DR **	
BUDGET UNIT TOTAL 1035			828,274.77	DR ***	

STATE OF SOUTH DAKOTA
 MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT
 FOR PERIOD ENDING: 03/31/2023

AGENCY 10 LABOR & REGULATION
 BUDGET UNIT 1035 BOARD OF TECHNICAL PROFESSIONS - INFO
 CENTER-5 10350 BOARD OF TECHNICAL PROFESSIONS

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
COMPANY NO		6503				
COMPANY NAME		PROFESSIONAL & LICENSING BOARDS				
103500061808	6503	51010100	F-T EMP SAL & WAGES	21,816.03	146,566.34	
103500061808	6503	51010300	BOARD & COMM MBRS FEES	840.00	4,620.00	
ACCT:	5101	EMPLOYEE SALARIES		22,656.03	151,186.34	*
103500061808	6503	51020100	OASI-EMPLOYER'S SHARE	1,659.83	10,854.28	
103500061808	6503	51020200	RETIREMENT-ER SHARE	1,308.98	8,131.44	
103500061808	6503	51020600	HEALTH/LIFE INS.-ER SHARE	4,057.84	26,081.57	
103500061808	6503	51020800	WORKER'S COMPENSATION	52.42	352.05	
103500061808	6503	51020900	UNEMPLOYMENT COMPENSATION	2.84	19.11	
103500061808	6503	51021100	MOVING EXPENSES	.00	5,833.33	
ACCT:	5102	EMPLOYEE BENEFITS		7,081.91	51,271.78	*
ACCT:	51	PERSONAL SERVICES		29,737.94	202,458.12	**
103500061808	6503	52030100	AUTO-STATE OWNED-IN STATE	.00	179.85	
103500061808	6503	52030200	AUTO PRIV (IN-ST.) L/RTE	.00	79.12	
103500061808	6503	52030300	AUTO-PRIV (IN-ST.) H/RTE	.00	1,132.86	
103500061808	6503	52031000	LODGING/IN-STATE	.00	376.12	
103500061808	6503	52031400	TAXABLE MEALS/IN-STATE	.00	28.00	
103500061808	6503	52031500	NON-TAXABLE MEALS/IN-ST	.00	262.00	
103500061808	6503	52033500	NON-TAXABLE MEALS/OUT-ST	.00	84.00	
ACCT:	5203	TRAVEL		.00	2,141.95	*
103500061808	6503	52040200	DUES & MEMBERSHIP FEES	.00	16,300.00	
103500061808	6503	52040500	COMPUTER CONSULTANT	.00	467.50	
103500061808	6503	52041800	COMPUTER SERVICES-STATE	623.25	4,356.00	
103500061808	6503	52041810	BIT DEVELOPMENT COSTS	.00	76.00	
103500061808	6503	52042000	CENTRAL SERVICES	1,064.25	5,678.58	
103500061808	6503	52042200	EQUIPMENT SERV & MAINT	91.40	975.65	
103500061808	6503	52042300	JANITORIAL & MAINT SERV	450.00	2,612.42	
103500061808	6503	52043300	COMPUTER SOFTWARE LEASE	.00	67.25	
103500061808	6503	52045210	REVENUE BOND LEASE PYMTS	557.56	1,115.12	
103500061808	6503	52045250	REVENUE BOND LEASE PYMTS	2,472.00	22,248.00	
103500061808	6503	52045300	TELECOMMUNICATIONS SRVCS	538.30	5,025.70	
103500061808	6503	52047400	BANK FEES AND CHARGES	893.85	9,266.72	
103500061808	6503	52049600	OTHER CONTRACTUAL SERVICE	40.00	1,059.58	
ACCT:	5204	CONTRACTUAL SERVICES		6,730.61	69,248.52	*
103500061808	6503	52050200	OFFICE SUPPLIES	595.10	6,724.83	
103500061808	6503	52053500	POSTAGE	.00	10,000.00	
ACCT:	5205	SUPPLIES & MATERIALS		595.10	16,724.83	*
103500061808	6503	52074410	FILING EQUIPMENT	231.78	231.78	
103500061808	6503	52074510	OFFICE FURN & FIXTURES	65.98	65.98	
103500061808	6503	52079010	COMPUTER HARDWARE	.00	10,904.69	
103500061808	6503	520790100	COMPUTER HARDWARE	.00	69.99	

STATE OF SOUTH DAKOTA
 MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT
 FOR PERIOD ENDING: 03/31/2023

AGENCY 10 LABOR & REGULATION
 BUDGET UNIT 1035 BOARD OF TECHNICAL PROFESSIONS - INFO
 CENTER-5 10350 BOARD OF TECHNICAL PROFESSIONS

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
ACCT: 5207		CAPITAL OUTLAY		297.76	11,272.44	*
103500061808	6503	5228000	OPER TRANS OUT -NON BUDGT	779.03	6,856.98	
ACCT: 5228		NONOP EXP/NONBGTD OP TR		779.03	6,856.98	*
ACCT: 52		OPERATING EXPENSES		8,402.50	106,244.72	**
COMP: 6503		PROFESSIONAL & LICENSING BOARDS		38,140.44	308,702.84	***
CENTER: 103500061808				38,140.44	308,702.84	****
B UNIT: 1035				38,140.44	308,702.84	*****

STATE OF SOUTH DAKOTA
 REVENUE SUMMARY BY BUDGET UNIT
 FOR PERIOD ENDING: 03/31/2023

AGENCY 10 LABOR & REGULATION
 BUDGET UNIT 1035 BOARD OF TECHNICAL PROFESSIONS - INFO

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
COMPANY NO		6503				
COMPANY NAME		PROFESSIONAL & LICENSING BOARDS				
103500061808	6503	4293947	EXAM FEE-ENG/ARCH	1,600.00	2,300.00	
103500061808	6503	4293948	RENEWAL CERT-ENG/ARCH	88,924.27	213,367.82	
103500061808	6503	4293949	APPLICATION FEE-ENG/AR	21,000.00	59,100.00	
103500061808	6503	4293950	OTHER ENGINEERING FEE	30.00	90.00	
ACCT:	4293	BUSINESS & OCCUP LICENSING (NON-GOVERNMENTAL)		111,554.27	274,857.82	*
ACCT:	42	LICENSES, PERMITS & FEES		111,554.27	274,857.82	**
103500061808	6503	4391902	LATE FEE - ENG/ARCH	6,900.00	15,500.00	
ACCT:	4391	FINES (NON-GOVERNMENTAL)		6,900.00	15,500.00	*
ACCT:	43	FINES, FORFEITS & PENALTIES		6,900.00	15,500.00	**
103500061808	6503	4920045	NONOPERATING REVENUES	.00	5,976.95	
ACCT:	4920	NONOPERATING REVENUE		.00	5,976.95	*
ACCT:	49	OTHER REVENUE		.00	5,976.95	**
CNTR:	103500061808			118,454.27	296,334.77	***
COMP:	6503			118,454.27	296,334.77	****
B UNIT:	1035			118,454.27	296,334.77	*****

STATE OF SOUTH DAKOTA
CASH CENTER BALANCES
AS OF: 04/30/2023

AGENCY: 10 LABOR & REGULATION
BUDGET UNIT: 1035 BOARD OF TECHNICAL PROFESSIONS - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
6503	103500061808	1140000	887,150.45	DR	BOARD OF TECHNICAL PROFESSIONS
COMPANY/SOURCE TOTAL 6503 618			887,150.45	DR *	
COMP/BUDG UNIT TOTAL 6503 1035			887,150.45	DR **	
BUDGET UNIT TOTAL 1035			887,150.45	DR ***	

STATE OF SOUTH DAKOTA
 MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT
 FOR PERIOD ENDING: 04/30/2023

AGENCY 10 LABOR & REGULATION
 BUDGET UNIT 1035 BOARD OF TECHNICAL PROFESSIONS - INFO
 CENTER-5 10350 BOARD OF TECHNICAL PROFESSIONS

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
COMPANY NO	6503					
COMPANY NAME	PROFESSIONAL & LICENSING BOARDS					
103500061808	6503	51010100	F-T EMP SAL & WAGES	7,224.32	153,790.66	
103500061808	6503	51010300	BOARD & COMM MBRS FEES	960.00	5,580.00	
ACCT:	5101	EMPLOYEE SALARIES		8,184.32	159,370.66	*
103500061808	6503	51020100	OASI-EMPLOYER'S SHARE	602.47	11,456.75	
103500061808	6503	51020200	RETIREMENT-ER SHARE	433.47	8,564.91	
103500061808	6503	51020600	HEALTH/LIFE INS.-ER SHARE	1,324.78	27,406.35	
103500061808	6503	51020800	WORKER'S COMPENSATION	17.33	369.38	
103500061808	6503	51020900	UNEMPLOYMENT COMPENSATION	.93	20.04	
103500061808	6503	51021100	MOVING EXPENSES	.00	5,833.33	
ACCT:	5102	EMPLOYEE BENEFITS		2,378.98	53,650.76	*
ACCT:	51	PERSONAL SERVICES		10,563.30	213,021.42	**
103500061808	6503	52030100	AUTO-STATE OWNED-IN STATE	.00	179.85	
103500061808	6503	52030200	AUTO PRIV (IN-ST.) L/RTE	.00	79.12	
103500061808	6503	52030300	AUTO-PRIV (IN-ST.) H/RTE	.00	1,132.86	
103500061808	6503	52031000	LODGING/IN-STATE	.00	376.12	
103500061808	6503	52031400	TAXABLE MEALS/IN-STATE	.00	28.00	
103500061808	6503	52031500	NON-TAXABLE MEALS/IN-ST	.00	262.00	
103500061808	6503	52033500	NON-TAXABLE MEALS/OUT-ST	74.00	158.00	
ACCT:	5203	TRAVEL		74.00	2,215.95	*
103500061808	6503	52040200	DUES & MEMBERSHIP FEES	.00	16,300.00	
103500061808	6503	52040500	COMPUTER CONSULTANT	.00	467.50	
103500061808	6503	52041800	COMPUTER SERVICES-STATE	.00	4,356.00	
103500061808	6503	52041810	BIT DEVELOPMENT COSTS	.00	76.00	
103500061808	6503	52042000	CENTRAL SERVICES	528.46	6,207.04	
103500061808	6503	52042200	EQUIPMENT SERV & MAINT	89.22	1,064.87	
103500061808	6503	52042300	JANITORIAL & MAINT SERV	450.00	3,062.42	
103500061808	6503	52043300	COMPUTER SOFTWARE LEASE	.00	67.25	
103500061808	6503	52045210	REVENUE BOND LEASE PYMTS	.00	1,115.12	
103500061808	6503	52045250	REVENUE BOND LEASE PYMTS	2,472.00	24,720.00	
103500061808	6503	52045300	TELECOMMUNICATIONS SRVCS	432.30	5,458.00	
103500061808	6503	52047400	BANK FEES AND CHARGES	1,037.79	10,304.51	
103500061808	6503	52049600	OTHER CONTRACTUAL SERVICE	.00	1,059.58	
ACCT:	5204	CONTRACTUAL SERVICES		5,009.77	74,258.29	*
103500061808	6503	52050200	OFFICE SUPPLIES	559.75	7,284.58	
103500061808	6503	52053100	PRINTING-STATE	607.21	607.21	
103500061808	6503	52053500	POSTAGE	.00	10,000.00	
ACCT:	5205	SUPPLIES & MATERIALS		1,166.96	17,891.79	*
103500061808	6503	52074410	FILING EQUIPMENT	.00	231.78	
103500061808	6503	52074510	OFFICE FURN & FIXTURES	.00	65.98	
103500061808	6503	52079010	COMPUTER HARDWARE	.00	10,904.69	
103500061808	6503	520790100	COMPUTER HARDWARE	.00	69.99	

STATE OF SOUTH DAKOTA
 MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT
 FOR PERIOD ENDING: 04/30/2023

AGENCY 10 LABOR & REGULATION
 BUDGET UNIT 1035 BOARD OF TECHNICAL PROFESSIONS - INFO
 CENTER-5 10350 BOARD OF TECHNICAL PROFESSIONS

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
ACCT: 5207		CAPITAL OUTLAY		.00	11,272.44	*
103500061808	6503	5228000	OPER TRANS OUT -NON BUDGT	1,180.60	8,037.58	
ACCT: 5228		NONOP EXP/NONBGTD OP TR		1,180.60	8,037.58	*
ACCT: 52		OPERATING EXPENSES		7,431.33	113,676.05	**
COMP: 6503		PROFESSIONAL & LICENSING BOARDS		17,994.63	326,697.47	***
CENTER: 103500061808				17,994.63	326,697.47	****
B UNIT: 1035				17,994.63	326,697.47	*****

STATE OF SOUTH DAKOTA
 REVENUE SUMMARY BY BUDGET UNIT
 FOR PERIOD ENDING: 04/30/2023

AGENCY 10 LABOR & REGULATION
 BUDGET UNIT 1035 BOARD OF TECHNICAL PROFESSIONS - INFO

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
COMPANY NO	6503					
COMPANY NAME	PROFESSIONAL & LICENSING BOARDS					
103500061808	6503	4293947	EXAM FEE-ENG/ARCH	1,000.00	3,300.00	
103500061808	6503	4293948	RENEWAL CERT-ENG/ARCH	57,505.31	270,873.13	
103500061808	6503	4293949	APPLICATION FEE-ENG/AR	13,650.00	72,750.00	
103500061808	6503	4293950	OTHER ENGINEERING FEE	15.00	105.00	
ACCT:	4293	BUSINESS & OCCUP LICENSING (NON-GOVERNMENTAL)		72,170.31	347,028.13	*
ACCT:	42	LICENSES, PERMITS & FEES		72,170.31	347,028.13	**
103500061808	6503	4391902	LATE FEE - ENG/ARCH	4,700.00	20,200.00	
ACCT:	4391	FINES (NON-GOVERNMENTAL)		4,700.00	20,200.00	*
ACCT:	43	FINES, FORFEITS & PENALTIES		4,700.00	20,200.00	**
103500061808	6503	4920045	NONOPERATING REVENUES	.00	5,976.95	
ACCT:	4920	NONOPERATING REVENUE		.00	5,976.95	*
ACCT:	49	OTHER REVENUE		.00	5,976.95	**
CNTR:	103500061808			76,870.31	373,205.08	***
COMP:	6503			76,870.31	373,205.08	****
B UNIT:	1035			76,870.31	373,205.08	*****

Discussion of SDCL 36-1C:

Investigative Committee Authority to Dismiss Cases under SDCL 36-1C-4 (“An agency may allow the investigative committee to dismiss a complaint.”)

Authority to Impose Fines under SDCL 36-1C-5 (“The agency may authorize the administrator to impose an administrative fine upon proof of a violation of specified statutes or rules without additional prior approval.”)

South Dakota Codified Law **36-1C-4. Investigation--Dismissal permitted.**

Upon completion of the investigation, the investigating committee shall recommend to the agency whether the complaint should be dismissed for lack of probable cause, resolved by informal disposition, or settled by a formal hearing. The failure of an applicant or licensee to comply with the investigation is grounds for denial of the application or disciplinary action.

An agency may allow the investigative committee to dismiss a complaint. Any dismissal by the investigative committee must be reported to the agency at its next scheduled meeting or within thirty days, whichever is shorter.

An investigative committee includes the agency's legal counsel.

South Dakota Codified Law **36-1C-5. Option to authorize limited administrative fines for specified violations.**

The agency may authorize the administrator to impose an administrative fine upon proof of a violation of specified statutes or rules without additional prior approval. Any action taken pursuant to this section shall be reported to the agency at its next scheduled meeting or within thirty days, whichever is shorter.

Any administrative fine issued under this section may be appealed by requesting a contested case under chapter [1-26](#). Notice of appeal must be submitted to the administrator within twenty calendar days of service of the fine.

Any fine issued under this section may not exceed five hundred dollars.

Discussion of Decoupling of Board Review/Education Approval:

During the NCEES Zone Meeting, decoupling of board review/education approval to take an exam was discussed. This decoupling means that an applicant would no longer need board review and approval before being allowed to take an exam. Applicants would be able to take the FE, FS, PE, and PS exams, then apply with the board when they are ready to gain licensure. This prevents board members from having to review applications twice, first to approve an applicant to sit for the exam and then a second time when they are ready for licensure.

	FE	FS	PE	LS
Auto Approval	40	30	17	17
Education Restrictions	6	1	9	3
Manual Approval	9	24	29	35

Our application approval process is completely manual.

	PE	LS
Decoupled experience and exam approval	32	18

Presently, 32 member boards have decoupled experience and exam approval for engineering and 18 for surveying successfully, with several others considering making the change soon.

Upon registration with NCEES, the applicant would attest that upon completing registration, they understand that passing this exam does not guarantee licensure with any state. All education and experience requirements detailed in the SD Rules must be met before licensure would be granted. We have the authority to include any information in the attestation section that we want.

As an example, below is the attestation statement from Illinois' PE exam registration page:

The following items are required to be submitted to NCEES through your NCEES dashboard prior to being approved for PE exam registration:

Transcripts: Official college transcript(s) for your conferred Baccalaureate degree must be sent directly from your institution to NCEES or be included with your NCEES credential evaluation.

FE exam Verification: Verification of passage of the FE exam must be listed in your NCEES Account.

1. If you took the FE exam from October 2010 through the present, your passing results should be listed in the exam history of your NCEES dashboard.

Agenda Item 2.4

2. If you do not see your FE exam verified in your NCEES dashboard and passed the exam in another state, you must request for your FE exam to be verified in your NCEES dashboard from the state board where you took and passed the exam.
3. If you took the FE exam in Illinois prior to October 2010, please contact our office at FPR.DesignUnit@Illinois.gov and use the subject line "FE exam verification for PE exam registration" so we can complete your PE exam registration approval process.

The Illinois jurisdiction requires all examinees attest to the following statements before they can proceed with registering and scheduling an exam:

1. I acknowledge I have read and understand the Illinois Statute and Rules, and specifically the minimum qualifications to be eligible for licensure as a Professional Engineer in Illinois.
2. I acknowledge I am a graduate of an EAC/ABET Baccalaureate degree program or have a conferred Baccalaureate degree and meet the NCEES Engineering Education standard.
3. I acknowledge and understand that passing this NCEES examination does not, by itself, guarantee future licensure in Illinois or any other state or jurisdiction.

This change would not only save the Board time by eliminating one of two application reviews, it will save the applicants time by allowing them to take the exams as soon as they're ready, eliminating the need to wait up to two months for board approval before they can register and take an exam, and it will also save staff time by eliminating the need to handle applicant files twice as well as manually approve applicants in NCEES E3 system.

As we move forward to fully digital processes, board members will review the complete application package, including a complete education, experience, references, and that they have passed the professional exam and are ready for licensure. This is a similar process that we currently use with the architects with NCARB and the landscape architects with CLARB.

LICENSE APPLICATION REVIEW – STANDARD TRACK

- 1. APPLICATION RECEIVED.** An application form (comity and initial) is received. The office will work with the database developer to see if the application form can contain language and an acknowledgement which states that the application expires within six months if not complete (i.e. ready for review) within that time.
- 2. APPLICATION COMPLETE.** The board office staff shall internally monitor the application and once it appears that all required materials have been received, the application will be reviewed. If the application materials are not received within six months, the office will send the applicant an expired application notice.
- 3. SUBSTANTIVE REVIEW BY BOARD OFFICE STAFF.** Once an application is complete, the application shall be reviewed by board office staff to ensure its compliance with the requirements for licensure.
 - a. If the application appears to meet the requirements, the staff will approve the application, the application will remain on the Standard Track, and move to review by the assigned board member.
 - b. If application appears incomplete, a deficiency notice shall be sent to the applicant and the application is moved to the Deficiency Track.
 - c. If the staff reviewer has a question that would prevent the reviewer from approving the application but is not clearly a deficiency, the staff reviewer may involve other staff and/or the assigned board member to resolve that question. All staff questions must be resolved prior to sending a deficiency notice or moving the application to the board member review.
- 4. SUBSTANTIVE REVIEW BY BOARD MEMBER.** The assigned board member reviews the application to ensure its compliance with the requirements for licensure.
 - a. If the application appears to meet the requirements, the board member shall approve the application for licensure.
 - b. If the application appears incomplete, a deficiency notice is sent to the applicant and the application is moved to the Deficiency Track.
- 5. LICENSE ISSUED BY BOARD OFFICE.** After review and approval by both the staff and the board member, the office shall issue the appropriate license to the applicant. The board office shall prepare a list of all new licenses issued, at least quarterly, for the board to review at their meetings. The list is for informational purposes only and the whole board does not take any action on the license application for these cases.

LICENSE APPLICATION REVIEW – DEFICIENCY TRACK

- 1. DEFICIENCY IDENTIFIED.** Once a deficiency notice is sent to the applicant, the application is paused pending a response from the applicant.
 - a. If no response is received within 20 calendar days, an adverse decision notice is sent to the applicant.
 - b. If a response is received that does not resolve the deficiency, an adverse decision notice is sent to the applicant.
 - c. If a response is received that resolves the deficiency, the application is returned to the Standard Track at the same stage at which it was removed.
- 2. CONTESTED CASE, IF REQUESTED.** After receipt of the adverse decision notice, if the applicant requests a contested case hearing within 30 calendar days, the matter shall be scheduled for a hearing before the board in accordance with SDCL 1-26. The assigned board member involved in reviewing the application shall not participate as a finder of fact or vote during the hearing, but may testify as a witness regarding their involvement in the review.

NOTICE TYPES

Adverse Decision – A notice to the applicant stating that the deficiencies in their application have not been remedied and that the board office is denying their application based on those deficiencies. The notice shall inform the applicant of their right to request a contested case hearing before the board pursuant to SDCL 1-26. The notice should clearly indicate that if the applicant does not request a hearing within 30 calendar days, the denial will become final.

Deficiency – A notice to the applicant stating that one or more deficiencies in their application have been identified during the review process. The notice shall include a list of the deficiencies and state that the applicant has 20 calendar days to provide any additional information or documentation that they wish to provide. The notice shall also inform the applicant of their right to withdraw the application at any time.

Expired Application – A notice to the applicant stating that the application has expired, that no further action will be taken on their application, and that if they wish to continue with an application, they will need to reapply. This is not a denial, since the application was never completed.

Discussion of Request to Waive PDH requirements:

During the January 27, 2023, Board of Directors Meeting public comments, Bruce Raddatz petitioned the board to consider waiving the PDH requirement for him, due to his age, location, and that he had exhausted online PDH options. The Board agreed to consider his request.

South Dakota Administrative Rule **20:38:35:01** states the requirement of 30 PDH biennially for actively licensed registrants.

On our website, <https://dlr.sd.gov/btp/engineers.aspx>, we list four national organizations that are Continuing Education Providers. Each of these organizations provide several continuing education opportunities, many that are free of charge.

South Dakota Administrative Rule **20:38:35:01. Continuing professional development required for license renewal.** Unless exempted, all individual licensees shall obtain a minimum of 30 PDH during the biennium preceding license renewal. PDH credit must be obtained in a qualifying professional development activity, including courses or activities with clear purposes and objectives that maintain, improve, or expand the licensee's skills and knowledge relevant to the licensee's field of practice.

Of the required 30 PDH, a minimum of 20 PDH must be in technical subjects that lead to further professional development in the licensee's field of practice. Technical subjects include design; environmental analysis; programming and planning; structural systems; lateral forces; mechanical, electrical, plumbing, and acoustical systems; construction methods; construction observation; site and soils analyses and design; accessibility; building codes; selection of building materials; and land survey.

Of the required 30 PDH, a maximum of 10 PDH may be in professional management subjects such as total quality management, professional business practice, and ethics.

Licensees submitting a renewal application shall include a copy of the PDH log required by subdivision 20:38:35:07(1). The licensee shall certify, under penalty of perjury, that all information submitted by the licensee in the application is true and correct.

If notified by the board of an audit, a licensee shall supply sufficient additional information to permit verification that the continuing professional development requirement has been met.

South Dakota Codified Law **36-18A-39. Expiration and biennial renewal of licenses--Continuing professional education.**

A license expires two years after the date of issuance and becomes invalid on that date unless renewed by that date. Any professional engineer, architect, land surveyor, landscape architect, or petroleum release assessor or remediator licensed under this chapter who desires to continue to practice or offer to practice the licensee's profession shall:

- (1) Pay the renewal fee, not to exceed two hundred dollars, established by the board in rules promulgated pursuant to chapter 1-26; and
- (2) Successfully complete all continuing professional development requirements established by the board or make a showing of good cause why the licensee was unable to comply with such requirements.

The board shall promulgate rules, pursuant to chapter 1-26, to establish continuing professional education and development criteria.

3.0 Information

Overview Regarding Proposed Governance Resolution:

All six Regional Director positions retained with no adjustments to the regional map; two at-large director positions added; two officer positions eliminated (merge Secretary/Treasurer and eliminate Second Vice President). Member Board experience required for all Board positions except At-Large Directors; At-Large Directors qualify either with experience as a Member Board Member or NCARB Volunteer for at least two years. There will be no Nominating Committee; candidates will self-nominate for all positions, with volunteer leaders encouraged to recruit eligible individuals from a variety of backgrounds. The Secretary-Treasurer must serve at least two years on the Board and will automatically move up to Vice President, President, and Immediate Past President. A transition plan will calibrate moving to the new model over three years commencing with the 2024 Annual Business Meeting (ABM). These changes will increase the pool of qualified applicants, streamline the leadership timeline, and enable greater flexibility and diversity.

Proposed Governance Changes

For the past several years, NCARB's members have been discussing potential changes to the makeup of NCARB's Board of Directors. In April, NCARB's Board of Directors finalized a draft resolution that, if passed, would update the *NCARB Bylaws*.

Benefits:

- Increase the pool of qualified applicants by removing the one-year window for Member Board service and add a path to the Board separate from regional nomination.
- Streamline the leadership timeline by removing two officer positions.
- Enable greater flexibility and diversity.

Timeline for Changes to Board Positions:

- Add two At-Large Director positions, elected at 2024 ABM.
- Merge Secretary and Treasurer positions, effective at the close of the 2024 ABM, with incumbent Secretary to continue as new Secretary-Treasurer.
- Eliminate Second Vice President position, effective at the close of the 2026 ABM.
- All other existing positions would remain as-is (i.e. six Regional Directors, Public Director, MBE Director).

At-Large Directors:

- Must have served two years on a Member Board or as an NCARB volunteer (at any point in time).
- Do not need to be architects.
- Would self-nominate.

Changes to Elections:

- Merged Secretary/Treasurer would automatically succeed to the First Vice President/President-elect position.
- Membership would elect two at-large directors from the available candidates.
 - Election for at-large director positions will use plurality voting—meaning the person(s) with the most votes will win, even if they do not have 50 percent of the vote. This voting method will minimize the need for additional rounds of voting.
- All other elections remain as-is.

Other Changes:

- Clarification that all officers must have Member Board experience.
- Removal of requirement that Member Board service for Regional, MBE, and Public Directors must have been within one year of nomination. Now candidates must have at least two years of experience on a Member Board, but there is no time limit on when that service occurs.
- Secretary/Treasurer position will require two years of experience on the Board of Directors in the most recent five years, effective 2027.
- **NO** Nominating Committee—Credentials Committee will review qualifications for all available candidates; others within the organization will recruit potential candidates for At-Large Director positions.
- Changes would go into effect through a multi-year transition plan, detailed in the resolution appendices. The transition is expected to be completed at the 2026 Annual Business meeting.

What's Staying the Same:

- Regional Directors
- Requirement for all architect Board members (Directors and Officers) to have an NCARB Certificate (will be reviewed in FY24)
- Regional (and At-Large) Directors will be eligible to serve a maximum of two consecutive one-year terms, with the option to return to the Board later.
- Candidates for Secretary/Treasurer, Public Director, and At-Large Directors will be able to declare at the Annual Business meeting by the deadline determined by the Credentials Committee (current practice is to file no later than the close of the first business session during ABM)

Based on feedback from the Board of Directors, First Vice President/President-elect Jon Baker indicated his commitment to continue discussion regarding the feasibility of more governance adjustments in the coming years.

4.0 Activities Report

ACTIVITIES REPORT FOR THE YEAR 2023

DATE	ASSESSOR			AR			AR/LA			LA			LS		
	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT
1/31	9	4	13	108	854	962	1	0	1	21	62	83	105	287	392
2/28	9	4	13	108	854	962	1	0	1	21	62	83	105	287	392
3/31	8	4	12	107	858	965	1	0	1	21	62	83	106	286	392
4/30	8	4	12	107	858	965	1	0	1	21	62	83	106	286	392
5/31															
6/30															
7/31															
8/31															
9/30															
10/31															
11/30															
12/31				1	0	1	1	0	1	21	60	81	109	293	402

DATE	PE			PE/AR			PE/LA			PE/LS			PE/LS/R		
	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT
1/31	959	4071	5030	1	1	2	0	0	0	35	13	48	1	0	1
2/28	959	4071	5030	1	1	2	0	0	0	35	13	48	1	0	1
3/31	962	4079	5041	1	1	2	0	0	0	36	13	49	1	0	1
4/30	962	4079	5041	1	1	2	0	0	0	36	13	49	1	0	1
5/31															
6/30															
7/31															
8/31															
9/30															
10/31															
11/30															
12/31	965	4095	5060	0	1	1	0	0	0	34	13	47	1	0	1

DATE	PE/R			REMIANIATOR			LICENSEES			BUSINESS		
	RES	NON	TOT	RES	NON	TOT	RES	NON	TOTAL	RES	NON	TOT
1/31	11	3	14	15	19	34	1266	5314	6580	253	2333	2586
2/28	11	3	14	15	19	34	1266	5314	6580	253	2333	2586
3/31	11	3	14	16	19	35	1270	5325	6595	253	2355	2608
4/30	11	3	14	16	19	35	1270	5325	6595	253	2355	2608
5/31												
6/30												
7/31												
8/31												
9/30												
10/31												
11/30												
12/31	11	3	14	15	18	33	1158	4483	5641	257	2332	2589

		JAN	FEB	MAR	APR	MAY	JUNE
Business		2586	2586	2608	2608		
Active		6580	6580	6595	6595		
Inactive		295	295	291	291		
Retired		227	215	216	216		
TOTAL		9688	9676	9710	9710		

		JULY	AUG	SEPT	OCT	NOV	DEC
Business							
Active							
Inactive							
Retired							
TOTAL							

5.0 Investigation Reports

**STATE OF SOUTH DAKOTA
DEPARTMENT OF LABOR AND REGULATION
BOARD OF TECHNICAL PROFESSIONS**

In the Matter of:

NOTICE OF HEARING

Duane F. Buthe, Jr.,
Licensee.

Case No. 21-08

License Nos. 9397, C-6573

TO: Duane F. Buthe, Jr., 7900 Arrowhead Parkway, Sioux Falls, SD 57110, via email only at buthe.engineering@gmail.com.

PLEASE TAKE NOTICE that an administrative hearing in the above-captioned matter will be held before the South Dakota Department of Labor and Regulation, Board of Technical Professions (Board) on **Friday, May 19, 2023 at 9:00 A.M. M.D.T., 10:00 A.M. C.D.T.**, or as soon thereafter as the matter can be heard. The hearing will be held via **Zoom Conference Call**, which may be accessed by using the link below (for both video and audio):

<https://state-sd.zoom.us/j/93762965985?pwd=K1pORE5PQ0YrNlpySIVvUGlqc3ZQZz09>

Alternatively, the hearing may be joined via conference call (audio only), by using the following login information:

Meeting ID: 937 6296 5985

Passcode: 391762

One tap mobile +16694449171,,93762965985#,,,,*391762# US

All parties and witnesses must be personally present on the Zoom Conference Call for the hearing unless otherwise authorized by the Board.

This hearing is being held pursuant to the legal authority and jurisdiction granted to the Board under South Dakota Codified Laws (SDCL) Chapters 1-26, 36-1C, and 36-18A.

The purpose of this hearing will be to determine whether Duane F. Buthe, Jr. (Licensee) violated SDCL 36-18A-56(4) by his conviction in South Dakota circuit court file 49CRI21-6226. Additionally, the hearing will determine whether Licensee violated SDCL 36-1C-3 by failing to respond within 20 business days to the written complaint sent to him by the Board office.

Following the hearing, the Board shall issue findings of fact, conclusions of law, and a decision that may take such actions as are authorized by SDCL Chapters 1-26, 36-1C, and 36-18A, which may include, but is not limited to, issuance of an administrative fine, suspension of the license, and/or revocation of the license. Pursuant to SDCL 1-26-29.1,

should this proceeding result in discipline of Licensee, the Board may assess all or part of its actual expenses for this proceeding against Licensee.

This hearing is a contested case as that term is defined in SDCL 1-26-1(2). As such, this hearing is an adversarial proceeding. You have the right to be present at the hearing and to be represented by an attorney. These and other due process rights will be forfeited if they are not exercised at the hearing. If you intend to be represented by an attorney, please have your attorney contact the undersigned with their name, address, and contact information.

If you do not appear at the scheduled time of the hearing, the matter may be dismissed, or it may be decided on the basis of evidence presented at the hearing.

If the amount in controversy exceeds \$2,500 or if a property right may be terminated, a party to the contested case may require the Board to use the Office of Hearing Examiners by giving notice of the request to the Board no later than ten days after service of this notice of hearing.

Notice of the Board's decision will be sent to you within 30 days after this matter is fully submitted to the Board, unless such time is extended by the Board pursuant to SDCL 1-26-30.1. The decision based on the hearing may be appealed to the Circuit Court and the South Dakota Supreme Court, as provided by law.

If you or anyone participating in the hearing on your behalf requires accommodations due to a disability, please contact Sherrie Dyer at 605-394-2510, and suitable arrangements will be made.

Statutes and Rules involved in this hearing:

SDCL 36-18A-56(4) Proof of injury not necessary for board action on certain violations.

SDCL 36-1C-3 Receipt of complaint--Time to respond--Failure to respond.

Facts that support the alleged violations of South Dakota law or rule:

1. Duane F. Buthe, Jr. (Licensee) is licensed by the Board of Technical Professions (Board) as an engineer. Licensee was initially licensed by the Board on December 19, 2007, with the license number 9397. Licensee's license lapsed, as of December 31, 2021, and he is currently ineligible to practice.
2. Buthe Engineering is a business with the license number C-6573 and has been licensed since September 23, 2011. Licensee is the primary agent of that business. The business license has been lapsed since September 30, 2015.
3. On August 26, 2021, in Minnehaha County, the Licensee was indicted of Grand Theft by Embezzlement, a class 3 felony. (South Dakota Circuit Court File Number

49CRI21-6226). The Indictment alleged that Licensee committed said crime against the South Dakota Association of County Highway Superintendents and appropriated property valued at more than \$100,000.

4. On February 7, 2022, the sole charge of the Indictment was dismissed and recharged by a Complaint on February 10, 2022, with a modified charge.
5. On February 10, 2022, in court file 49CRI21-6226 a Complaint was filed which charged Licensee with Grand Theft by Embezzlement, a class 4 felony. The Complaint alleged that Licensee committed said crime against the South Dakota Association of County Highway Superintendents and appropriated property valued in excess of \$5,000 but less than \$100,000 and that the Complaint was based upon a plea agreement.
6. At his arraignment on February 10, 2022, Licensee pleaded guilty to Grand Theft by Embezzlement, a class 4 felony and was sentenced on March 17, 2022 (with the Judgment of Conviction dated March 22, 2022).
7. On April 22, 2022, Licensee submitted his application for renewal of his license and stated, "pled guilty for embezzlement in 2022," on the form.
8. On January 13, 2023, Sherrie Dyer, executive director of the Board, emailed Licensee a copy of a written complaint that had been filed against him by the Board. In her email, she stated that Licensee had "**20** business days and no later than **February 13, 2023**, to respond." [emphasis in original].
9. On February 14, 2023, the Board office served Licensee with a Formal Complaint.
10. As of the date of this Notice of Hearing, no response has been received by the Board office to either the initial written complaint or the Formal Complaint filed against Licensee.

Dated this 22nd day of March 2023.



Gerald M. McCabe
Senior Staff Attorney
Department of Labor and Regulation
420 S. Roosevelt Street
Aberdeen, SD 57401
605-906-8919

CERTIFICATE OF SERVICE

I certify that on the 22nd day of March 2023, I sent by electronic mail a true and correct copy of the preceding Notice of Hearing to Duane F. Buthe, Jr. at the email address buthe.engineering@gmail.com.



Gerald M. McCabe

6.0 Executive Session

7.0 Unfinished Business – Action Items

7.1 Action Items

	Initial Date	Action	Decision	Responsible Person(s)	Status
1	05/18/2018	20:38:38 Fire Protection Systems	Rules review for streamlining Fire Protection	Committee formed by Albertson, Dekkenga, Dyer	Update will be sent in Rules Packet
2	01/18/2019	Marketing and Outreach	Newsletter, Webinars, etc.	Staff	Career day invitations requested
3	03/01/2021	Update Acronyms found in Blue Book	Review Rules for revision/updating	Staff/Legal Counsel	In process
4	05/25/2022	CLARB for adoption of alternative methods to certification for LA	Follow CLARB Regional/Annual meeting for adoption of alternative	Staff/ASLA Section Chair	In process
5	01/28/2022	Strategic Planning	Session to possibly be held on Thursday afternoon before scheduled Board Meetings	Board/Staff	In process
6	01/28/2022	File Director Program	Scanning of Historical Documents	Staff	In process
7	09/30/2022	SD 90	Assess the bill and any possible changes before the effective date arrives	Committee formed of Albertson, Carda, McCabe, and Dyer	In process
8	09/30/2022	Procedures/Policy Overview	Review rules and processes to make sure they align	McCabe and Dyer	In process
9	3/31/2023	Threshold for Board expenses			
10	3/31/2023	Board 100-year Anniversary	Assess feasibility for someone to write history of the board	Dyer	
11	3/31/2023	University Endowment Follow up	Request activity update	Dyer	Requested

8.0 New Business

Election of Officers

Current Officers

- Chair – Catherine Dekkenga
- Vice Chair – Ryan Callaghan
- Secretary – Jared Carda

2023-24 Officers

- Chair – _____
- Vice Chair – _____
- Secretary – _____

9.0 PDH Audits

**PDH AUDIT REPORT
For
BOARD MEETING**

13 audits reviewed at each Board Meeting

Mailed letter to licensee – _____

DEADLINE TO RECEIVE INFORMATION IS _____

Name	Prof	Sent letter - need audit records	Sent email reminder – need audit records	Received audit records

PDH Audits are on currently indefinite hold.

10.0 Approvals

10.1 Approval of Passed Exams

10.1.1 Approval of Passed FE Exam

Meeting Date: May 19, 2023

Name	Certificate #	Exam
Bennett, David	13389	FE
Bjerklie, Tobias	13412	FE
Christen, Luke	13382	FE
Cork, Brady	13393	FE
Dale, Jared James	13401	FE
Decker, Cody E	13403	FE
Fogelson, Tyler Michael	13368	FE
Fuller, Christian	13404	FE
Griesse, Kade Allen	13375	FE
Hall, Alexander James	13390	FE
Hatch, Brett Alexandra	13376	FE
Hennen, Cole T	13370	FE
Hennies, Cole Thomas	13405	FE
Heppner, Brock	13399	FE
Hines, Elaine Marcella	13388	FE
Hodkinson, Connor Lee	13387	FE
Hoffman, Nicholas Robert	13379	FE
Johnson, Ezekiel	13386	FE
Karpen, Mason Matthew	13362	FE
Katz, Matthew Davis	13400	FE
Kerzman, Jacob Bradley	13408	FE
Kittelson, Rick	13369	FE
Kropuenske, Ryan Michael	13378	FE
Kubal, John Daniel	13385	FE
Leone, Jacob David	13377	FE
Lundberg, Devin	13397	FE
McDonald, Mason James	13398	FE
Mendez Mariscal, Jose Emilio	13402	FE
Meyer, Jarrett	13371	FE
Mohr, Quinton John	13363	FE
Muro, Oscar Lamberto	13396	FE
Murray, Liam Michael	13406	FE
Naeve, Nicolas Allen	13392	FE
Neumeister, Thomas	13384	FE
Nierman, Jacob Ryan	13391	FE

10.1.1 Approval of Passed FE Exam

Meeting Date: May 19, 2023

Olsen, Riley	13394	FE
Rebman, Bettina Claire	13372	FE
Robertson, Curran James	13364	FE
Seeley, Theodore	13409	FE
Slagel, Braeden	13367	FE
Sobczak, Ben Dean	13365	FE
Stukel, Calvin	13380	FE
Taylor, Justin Todd	13410	FE
Tilley, David Jerry	13373	FE
Timmer, Elisabeth	13407	FE
Venable, Nathaniel Hall	13413	FE
Wallner, Nicholas Ryan	13383	FE
Wiechmann, Morgan	13381	FE
Wieczorek, Todd	13366	FE
Wiesner, Connor	13395	FE
Yurek, Jonathan Louis	13374	FE

10.1.2 Approval of Passed FS Exam

Meeting Date: May 19, 2023

Name	Exam	Certificate
Hartung, Zachery James	FS	13411

10.1.3 Approval of Passed PE Exam

Meeting Date: May 19, 2023

Name	License #	Exam
Davis, Jacob	16358	PE
Gunderson, Trevor	16359	PE

10.1.4 Approval of Passed PS Exam

Meeting Date: May 19, 2023

Name	License #	Exam
Johnson, Jesse Kane	16360	PS

10.2 Approval to Take Exams

10.2.1 Approval to Take FE Exam

Meeting Date: May 19, 2023

Last Name	First Name	Exam
Abouelliel	Omar	FE
Bodewitz	Dalton	FE
Browing	Daniel	FE
Byers	Rian	FE
Chong	Kai Yeah	FE
Clausen	Gage	FE
Derr	Eric	FE
Espanet	Gage	FE
Hobbie	Gabriel	FE
Karst	Kaden	FE
Kenner	Cameron	FE
Lund	Brandon	FE
Meyer	Talyn	FE
Reynolds	Tobin	FE
Rotherham	Jill	FE
Shull	William	FE
Tan	Kee Cheong	FE
Weisbrod	Jacob	FE
Williams	Sophia	FE

10.2.2 Approval to Take FS Exam

Meeting Date: May 19, 2023

Last Name	First Name	Exam
N/A		FS
		FS

10.2.3 Approval to Take PE Exam

Meeting Date: May 19, 2023

Name	Comments
Christiansen, Jace	Tabled until May
Cleveland, Tyler	Tabled until May
Bren, Ronald Dean	
Buenger, Matthew James	
Donahue, Cole	
Fleck, Jacob James	
Fraser, Beau	
Hann, James	
Kepler, Justin	
Twedt, Jordan	
Urban, Rebecca Lynn	

10.2.4 Approval to Take PS Exam

Meeting Date: May 19, 2023

Name	Comments
N/A	

10.3 Approval to License by Exam

10.3.1 Approval to License Architect by Exam

Meeting Date: May 19, 2023

Name	Profession	License #
Harnisch, Tyler	Architect	
Ugland, Jacob	Architect	

10.3.2 Approval to License Landscape Architect by Exam

Meeting Date: May 19, 2023

Name	City	State	Profession	License #
N/A			LA	

10.3.3 Approval to License Remediator by Exam

Meeting Date: May 19, 2023

Name	Profession	License #
N/A	R	

10.4 Approval of Individuals by Comity

10.4.1 Approval by Comity - Architect

Meeting Date: May 19, 2023

Name	Profession	License #
Allen, Mark	AR	
Bliss, Addison	AR	
Croft, Gregory William	AR	
Donovan, Larry Wayne	AR	
Grabinski, Kimberly	AR	
Hackett, Gregory	AR	
Hoffmann, Curt William	AR	
Linehan, Kenneth	AR	
Nelson, Cory	AR	
Paluch, William Louis	AR	
Pavlik, Kimberly Connie	AR	
Randazzo, Luigi Francesco	AR	
Rathsam, Brian	AR	
Schaust, Samuel	AR	
Shirk, Zachary	AR	
Swanson, Kyle	AR	
Torbati, Farzin	AR	

10.4.2 Approval by Comity – Landscape Architect

Meeting Date: May 19, 2023

Name	Profession	License #
Wehrle, Chris	LA	
Workmon, Mitchell Rian	LA	

10.4.3 Approval by Comity – Land Surveyor

Meeting Date: May 19, 2023

Name	Profession	License #
Bombacini, Rafael	LS	Application Withdrawn
Corbridge, Chase James	LS	Tabled until May
Springer, Jay	LS	Tabled until May
Budde, Jody Allen	LS	
Duchsherer, Jacob Riley	LS	
Ruetten, Chris	LS	
Stewart, David Allen	LS	

10.4.4 Approval by Comity – Professional Engineer

Meeting Date: May 19, 2023

Name	Profession	License #
Dux, Darin Tabled until May	PE	
Ackerman, Nickolaus	PE	
Adams Jr, William	PE	
Anderson, Drew	PE	
Bailey, Jeffrey	PE	
Batista, Alexandre	PE	
Boren, Barry	PE	
Burkart, Shane Ryan	PE	
Byrd, Paul Michael	PE	
Cooper, Brian	PE	
Dodane, Michael	PE	
Dorr, Danielle	PE	
Entzie, Carl	PE	
Erickson, John Michael	PE	
Eyre, James	PE	
Fabyanic, Randall	PE	
Fielder, Eric D	PE	
Forgy, Darren Edgar	PE	
Gore, Matthew	PE	
Hecht, Casey	PE	
Hemann, Anthony	PE	
Henderson III, Frank	PE	
Huseman, Andrew J	PE	
Johnson, Joshua Dusk	PE	
Kateeb, Mo	PE	
Klebanoff, Greg	PE	
Layman, Matthew	PE	
Lee, Timothy	PE	
Lenox, David	PE	
Lin, Bryan	PE	
MacDougall, Allan Thomson	PE	
MacLeod, John	PE	
Martin, James	PE	
McDonald, Greyson	PE	
Miller, Ethan Duane	PE	
Moyer, Joshua Daniel	PE	
New, Christian Warren	PE	
Noren, Sean	PE	
Patwari, Vamsi	PE	
Pearson, Cameron Boyd	PE	
Perkins, Randall	PE	
Perry, Jason	PE	
Pham, Suong Tuyet	PE	

10.4.4 Approval by Comity – Professional Engineer

Meeting Date: May 19, 2023

Posey, Kaleb Christopher	PE	
Redinger, Travis Anthony	PE	
Robinson, Spencer	PE	
Saarem, Dave	PE	
Saunders, Leslie JR	PE	
Schoenhard, Carl III	PE	
Shen, Zhong Bing	PE	
Starke, Christopher	PE	
Tkachenko, Victor	PE	
Van Derzee, Kristian	PE	
Watson, Dale	PE	
Wertz, Geoffrey David	PE	
Wilt, Bradley	PE	
Wisniewski, Joseph	PE	
Ziganto, Nicholas	PE	
Zupan, Luke	PE	

10.5 Approval of Business License

10.5 Approval of Business License

Meeting Date: May 19, 2023

Company Name	City	State	Profession	License #
Ardurra Group, Inc.	Tampa	FL	PE	
Arizona Design-Build LLC	Tucson	AZ	PE	
Arrington Watkins Architects	Phoenix	AZ	AR	
ATA/Beilharz Architects	Cincinnati	OH	AR	
BlueScope Buildings	Kansas City	MO	PE	
Business Partner	Longwood	FL	PE	
CBRE Design Collective	ATLANTA	GA	PE	
Cross Discipline Engineering, LLC	Marshfield	29	PE	
Danny's Construction Company, Inc.	Shakopee	MN	PE	
DEPCOM Power, Inc	Scottsdale	AZ	PE	
Development Engineering Consultants, LLC	Frisco	TX	PE	
Donovan and Donovan Associates, Inc.	Vincennes	IN	PE/AR	
EnSol, Inc.	Niagara Falls	NY	PE	
Environmental Resources Management, Inc.	Malvern	PA	PE	
Fisher Refrigeration Inc.	South Bend	IN	PE	
Fugleberg Koch	Winter Park	FL	AR	
FUZION Architectural Design, LLC	Glendale	AZ	AR	
Golden Empire Mfg., Inc.	Brigham City	UT	PE	
Hawk Pro Media, LLC	Corsica	PA	PE	
HT Engineering, Inc.	Grand Rapids	MI	PE	
Hubbard Merrell Engineering Corporation	Flagstaff	AZ	PE	
IV Engineering PC	Dubuque	IA	PE	
Keystone Consultants, LLC	Carnegie	PA	LS	
KLS Power Consulting, PLLC	Olympia	WA	PE	
Linderman Engineering & Consulting	Brooklyn Park	MN	PE	
Luigi Randazzo	River Forest	IL	AR	
Optimized Energy & Facilities Consulting, Inc.	Rocklin	CA	PE	
Pearl Engineering Corporation	Wisconsin Rapids	WI	PE	
Resin Architecture LLC	Idaho Falls	ID	AR	
RJH Consultants, Inc.	Englewood	CO	NA	
S&S Engineers LLC	Marietta	GA	PE	

10.5 Approval of Business License

Meeting Date: May 19, 2023

Saarem Consulting Engineers	Carson City	NV	PE	
Starling Madison Lofquist, Inc.	Phoenix	AZ	NA	
The Environmental Group Inc	Crystal Lake,	IL	PE	
TL Engineering LLC	Peachtree Corners	GA	PE	
Veritas Architecture and Design LLC	Kansas City	KS	AR	
Zebra Projects, Inc.	Scottsdale	AZ	AR	

11.0 Upcoming Meeting Dates

Upcoming Meetings

DATES	MEETING	PLACE	BOARD ATTENDEES	PAID BY
June 15-17, 2023	NCARB Annual Meeting	Tampa, FL	Carda, Dyer	NCARB
August 15-18, 2023	NCEES Annual Business Meeting	Boston, MA	Callaghan, Thingelstad, McCabe, Dyer	NCEES
September 20-22	CLARB Annual Meeting	Henderson, NV	Carda, McCabe, Dyer	CLARB

BOARD FUTURE MEETING DATES (All Times are Mountain Time)

July 28, 2023, 8:30am

September

November

12.0 Adjourment