

Meeting Agenda
BOARD OF TECHNICAL PROFESSIONS

Zoom Meeting – Conference Call

<https://state-sd.zoom.us/j/93914635839?pwd=Mndyek5rVGfQamp6ZzRnSDVMeU1QQT09>

or Call +1-346-248-7799 Meeting ID: 939 1463 5839 Passcode: 088977

March 26, 2021 8:30 a.m. (MDT)

- A. Call to order at 8:30 A.M. MDT
- B. Roll Call
- C. Review of January 22, 2021 Meeting Minutes
- D. Public Comments
- E. Review of vouchers; Activities report ending February; Review of Deposits
- F. Investigation reports
 - Case 20-03 PE – Bridge Structural – Calculations
 - Case 20-04 PE – Response to Board
 - Case 21-01 PE – Plans stamped with out of state seal
 - Case 21-02 PE – No Response to Audit
 - Case 21-03 LS – No Notification of Address Change
- G. Unfinished Business
 - Action Items
- H. New Business
- I. PDH Audits
- J. Approval of Examinees passing NCEES Examinations (Appendix A)
- K. Approval to take the NCEES Examinations as available (Appendix B)
- L. Approval of License by Exam (Appendix C)
- M. Approval of Comity applications (Appendix D)
- N. Approval of Business applications (Appendix E)
- O. Review previous applications (Appendix F)
- P. Annual, zone, & upcoming meetings
- Q. Correspondence
- R. Adjournment

Meeting Agenda
BOARD OF TECHNICAL PROFESSIONS
Zoom Meeting
January 22, 2021 8:30 a.m. MST

Call to order at 8:30 A.M. MT by Chairman Steven O. Thingelstad

Roll Call

Members present: Mike Albertson, Ryan Callaghan, Catherine Dekkenga, Colby Flynn, John S. Peters, Steve Williams

Others present: Graham Oey, legal counsel; Tanya Olson, SD Chair ASLA Nebraska/Dakotas; Nancy Hoines, SD Engineering Society; E. Rollston; Nate Buscher; Kathryn Patterson, Executive Director; Lorrie Thompson, Senior Secretary

Review of November 20, 2020 Hearing and Meeting Minutes

Peters made a motion, seconded by Albertson to approve the minutes of November 20, 2020. **MOTION PASSED**

Public Comments

None noted

Review of vouchers paid since last meeting

Vouchers paid were reviewed and found to be in order. It was requested that staff develop a tracking system that all Board members would receive for review.

Activities report ending December; Review of Deposits, financials

Activity report shows slight decline in December; financials were reviewed and found in order. Tracking spreadsheet to be developed for full Board review.

Investigation reports

Case 20-03 PE – Bridge Structural – Calculations – Legal counsel is working on and has been delayed due to Legislative Session.

Case 20-04 PE – Response to Board – Response received from licensee with committee review and forwarded to counsel for review. Should have action at next meeting

Unfinished Business

Action Items

Board discussion held on NCEES Task Force reviewing Policy Statement on Fire Protection

New Business

NCARB – Destination Architect

NCARB Update

ARE Update

CLARB Annual Meeting Info

ICC Update – December

CLARB Job Task Analysis Update

ICC Update – January

NCEES Zone Awards Nomination – Deadline Feb. 19, 2021
ARE Update
NCEES Zone Leadership visits
NCARB FY20 Annual Report

Board briefly discussed all of the above items

PDH Audits

New Audits: Zachary John Burggraff, R; Grant G. Creager, AR; Jeffrey Mark Denevan, PE; Gregory Loren Frear, LS; Steven Frooman, PE; Jared Franz Jones, PE; Paul C. Nikolas, PE; Heather Ann Olson, AR; Terrence Lee Rothanzal, LS; Adam Dodd Spindler, PE; Shawn Michael Thomasson, LS; Steven S. Vondal, PE; and Christopher John Wand, AR.

Previous Audits: Adam Shane Gallant, PE; Dion Charles Lowe, PE; Charles Anthony Nettleman III, LS; Danyelle Payne Pierquet, LA; and Timothy R. Tracy, AR.

Albertson made a motion, seconded by Thingelstad, to approve the audit of Zachary John Burggraff, R. **MOTION PASSED**

Williams made a motion, seconded by Dekkenga, to approve the audits of Grant G. Creager, AR; Heather Ann Olson, AR; and Christopher John Wand, AR. **MOTION PASSED**

Albertson made a motion, seconded by Callaghan, to approve the audits of Jeffrey Mark Denevan, PE; Steven Frooman, PE; Paul C. Nikolas, PE; and Steven S. Vondal, PE. **MOTION PASSED**

Albertson made a motion, seconded by Callaghan, to deny the audits of Jared Franz Jones, PE; and Adam Dodd Spindler, PE; pending receipt of additional information. **MOTION PASSED**

Peters made a motion, seconded by Thingelstad, to approve the audits of Gregory Loren Frear, LS; and Shawn Michael Thomasson, LS. **MOTION PASSED**

Peters made a motion, seconded by Thingelstad, to approve the request of Terrence Lee Rothanzal, LS, to delay review of the audit to the March Board meeting. **MOTION PASSED**

Albertson made a motion, seconded by Callaghan, to approve the previous audit of Adam Shane Gallant, PE. **MOTION PASSED**

Dekkenga made a motion, seconded by Williams, to approve the previous audit of Danyelle Payne Pierquet, LA. **MOTION PASSED**

Williams made a motion, seconded by Dekkenga, to approve the previous audit of Timothy R. Tracy, AR. **MOTION PASSED**

Callaghan made a motion, seconded by Albertson, for a complaint process to be initiated against Dion Charles Lowe, PE, for failure to respond to an audit request. **MOTION PASSED**

Peters made a motion, seconded by Thingelstad, for a complaint process to be initiated against Charles Anthony Nettleman III, LS, for failure to notify Board of changes in contact information. **MOTION PASSED**

Approval of Examinees passing NCEES Examinations

Albertson made a motion, seconded by Callaghan, for approval of the following examinees on passing the Fundamentals of Engineering (FE) Exam. **MOTION PASSED**

Name	Certificate #	Exam
Dougherty, Denner James	E-12934	FE
Haas, Joel D.	E-12935	FE
Vockrodt, Kyle Charles	E-12936	FE
Thompson, Ethan John	E-12937	FE
Brunkow, Samuel Neal	E-12938	FE
Kronaizl, Cody Alan	E-12939	FE
Waldner, Jayden Lee	E-12940	FE
Raihle, Mitchell Gordon	E-12941	FE
Kollars, Cade	E-12942	FE
Huber, Carter James	E-12943	FE
Friesen, Seth	E-12944	FE
Mullette, Kyle Andrew	E-12945	FE
Hennen, Ty James	E-12946	FE
Ringhofer, Luke Daniel	E-12947	FE
Noble, Austin	E-12948	FE
Nuese, Thomas Andrew	E-12949	FE
Powell, Nathan Todd	E-12950	FE
Bin Khudhayr, Rashid	E-12951	FE
Wolters, Blake	E-12952	FE
Gross, Joshua David	E-12953	FE
Martinson, Thomas	E-12954	FE
Stahlke, Austin James	E-12955	FE

Motion by Albertson, seconded by Callaghan, for approval of the examinees on passing the Principles of Engineering (PE) Exam with one exception **MOTION PASSED**

Name	License #	Exam
Bollinger, Ryon Wayne	15035	PE – CE

Name	License #	Exam
Clemen, Alyssa	15036	PE – CE
Franklin, Kari Lynn	15037	PE – CE
Hansen, Gregory Lorren	15038	PE – CE
Hanson, Max D.	15048	PE - ECP
Herber, Chelsey Jeanine	15039	PE - CE
Lee, Derek David	15040	PE - CE
Metzger, Brendan Allen	15049	PE - ECP
Munsterman, Jesse	15041	PE – CE
Ode, Kent Alan	15042	PE – CE
Rinehart, Riley James	15044	PE – CE
Sellner, Bjorn Michael	15045	PE – CE
Sonne, Jacob Daniel	15046	PE – CE
Suess, Taylor Neal	15033	PE – ME
Tolliver, Branson	15047	PE - CE

Motion by Callaghan, seconded by Thingelstad for approval of the following examinee on passing the Principles of Engineering (PE) Exam. **MOTION PASSED** Albertson recused from voting.

Name	License #	Exam
Preszler, Shaun Adam	15043	PE - CE

Motion by Peters, seconded by Thingelstad, for approval of the following examinee on passing the Principles of Surveying (PS) Exam. **MOTION PASSED**

Name	License #	Exam
Jordan, Travis Scott	15034	PLS

Approval to take the NCEES Examinations as available

Motion by Albertson, seconded by Callaghan, for approval of the following examinees to take the Fundamentals of Engineering (FE) Exam as available. **MOTION PASSED**

Name	Exam
Aljizani, Hassan	FE
Anderson, Cameron	FE
Aycock, Connor Jensen	FE
Bankers, Hanna R.	FE
Banza, Enoch Malale	FE
Bin Khudhayr, Rashid	FE
Burg, Brayden	FE
Cederburg, Lindsey Carla	FE
Dahme, Jacob Ronald	FE
Dillon, James John	FE
Doerr, Kyle Joseph	FE
Erickson, Austin R.	FE

Name	Exam
Escobin, Kelby	FE
Fiala, Megan	FE
Fiegen, Alexander Lee	FE
Gernes, Bryant Mark	FE
Gormley, James Ryan	FE
Gray, Kody Alexander	FE
Hanshaw, Andrew Lewis	FE
Heikens, Matthew James	FE
Heinrich, Christian James	FE
Iverson, Peter Ian	FE
Jamshir, Mohammad	FE
Karki, Sajan	FE

Name	Exam
Kaul, Tyler James	FE
Kreutzfeldt, Jesse Alan	FE
Levitt, Colton Michael	FE
McMahon, Dylan	FE
Miller, Nathan W.	FE
Nelson, Andrew Earl	FE
Nelson, Tanner John	FE
Nesterenko, Daniel	FE
Nickerson, Ty	FE
Odegard, Jordan	FE
Patterson, Alysa	FE
Read, Mycala Leann	FE
Peyton, Ryan C.	FE
Roth, Anthony Wayne	FE

Name	Exam
Rushton, Kobey Dean	FE
Singer, Riley	FE
Scott, Jereamiah Thomas	FE
Stoel, Matthew Lee	FE
Struxness, Colton Matthew	FE
Sydow, Nathan Eugene	FE
Syverstad, Grant Thomas	FE
Trapp, Joshua Allen	FE
Weier, Kyle William	FE
Westerbuhr, Alexander J.	FE
Witcraft, Ryan	FE

Motion by Peters, Seconded by Thingelstad, for approval of the following examinees to take the Fundamentals of Surveying (FLS) Exam as available. **MOTION PASSED**

Name	Exam
Petersen, Jacob Allen	FS

Motion by Albertson, seconded by Callaghan, for approval of the following examinees to take the Principles of Engineering (PE) Exam as available. **MOTION PASSED**

Name	City	State
Buscher, Nate Jerome	Pierre	SD
Duhacek, Brian James	Papillion	NE
Foster, Ivy	Piedmont	SD
Hanson, Andrew Nicholas	Sioux Falls	SD
Hora, Andrew R.	Madison	SD
Morris, Jacob Thomas	Dell Rapids	SD
Odegaard, Tanner York	Sioux Falls	SD
Pollard, Ryan Shane	Pierre	SD
Rodriguez-Gallo, Heriberto	Brookings	SD
Sokulski, Kyle Steven	Brandon	SD
Weiss, Kody Kinyon	Rapid City	SD

Approval of Comity applications

Motion by Williams, seconded by Dekkenga, for approval of the following Architect (AR) applications by Comity. **MOTION PASSED**

Name	City	State	Profession	License #
Argyle, Cynthia Sue	Hooper	UT	AR	15050
Behrens-Smith, Fawn LeAnn	Grand Forks	ND	AR	15051
Blood, David E.	Littleton	CO	AR	15052
Cajas, Oswaldo	Rowlett	TX	AR	15053
Castrovillari, Frank	North Royalton	OH	AR	15054
Donaldson, Rayburn J.	Houston	TX	AR	15055
Goodman, Joel M.	Sanibel	FL	AR	15056
Halling, Ned Niko	Kalispell	MT	AR	15057
Migneron, Christopher Matthew	Kansas City	MO	AR	15058
Pendleton, Sean	Parker	CO	AR	15059
Szabo-Stull, Judith E.	Chagrin Falls	OH	AR	15060

Motion by Williams, seconded by Dekkenga, for denial of the following Architect (AR) by Comity based on waiver of exams and previous discipline. **MOTION PASSED**

Name	City	State
Tolman, Samuel Dean	Las Vegas	NV

Motion by Williams, seconded by Dekkenga, for approval of the following Landscape Architect (LA) application by Comity. **MOTION PASSED**

Name	City	State	Profession	License #
Kraisinger, Kurt L.	Kansas City	MO	LA	15061

Motion by Albertson, seconded by Callaghan, for approval of the following Professional Engineer (PE) applications by Comity. **MOTION PASSED**

Name	City	State	Profession	License #
Arehart, David Brian	Anchorage	AK	PE	15062
Bond, Bradley James	Ames	IA	PE	15063
Butt, John Baylis	Centennial	CO	PE	15064
Clark, Brent	St. Louis Park	MO	PE	15065
Dempsey, Eric William	Elk Grove Village	IL	PE	15067
Dennis, Ronald Grant	Greenwood Village	CO	PE	15066
Duncan, Robert Lawrence	Lakeville	MN	PE	15068
Fitzgerald, Harvey Thomas	Williston	ND	PE	15069
Frank, Michael	Seattle	WA	PE	15070
Gossard, Ronald Boyd	Lyman	WY	PE	15071
Green, Chad	Dallas	TX	PE	15072
Hanks, Aaron	Dallas	TX	PE	15073
Harrison, David Thayne	Odessa	TX	PE	15074
Holland, John Patrick Richard	Castle Rock	CO	PE	15075
Horan, Brian John	Denver	CO	PE	15076
Horazdovsky, Jacob	Chigiak	AK	PE	15077
Knudson, Andrew	Spring Green	WI	PE	15078
Koch, Nancy Lee	Austin	TX	PE	15079

Name	City	State	Profession	License #
Kukay, Travis	Missoula	MT	PE	15080
Kurkjian, Christopher W.	Ballston Lake	NY	PE	15081
Lawley, Kenneth Parker	Sioux Falls	SD	PE	15082
Lemmon, Jori Ann	Sacramento	CA	PE	15083
Letzelter, Otto John	Miramar	FL	PE	15084
Lineham, Julian John Benedict	Westminster	CO	PE	15085
Lopez, Eduardo Miguel	Rapid City	SD	PE	15086
Mesik, Jonathan Michael	Chicago	IL	PE	9896
Mills, Nathan Jeffrey	Knoxville	TN	PE	15087
Pauli, Cora Ann	Chicago	IL	PE	15088
Pennekamp, Andrew	Platteville	WI	PE	15089
Peterson, Brian Harold	Jacksonville	FL	PE	15090
Schaffer, Justin	Bloomington	MN	PE	15091
Seal, Aaron Christopher	Greenwood Village	CO	PE	15092
Shaver, Joshua Alan	Houston	TX	PE	15093
Shumock, Craig Alan	Mobile	AL	PE	15094
Smith, Billy Dwayne	Mobile	AL	PE	15095
Wallace, Brad	Brigham City	UT	PE	15096
Ward, Ross Michael	Richardson	TX	PE	15097
Watson, Eric S.	Clarence Center	NY	PE	15098
Weber, Shawn	Mechanicsburg	PA	PE	15099
Wendt, Jeremiah John	New Richmond	WI	PE	11250
Zabilansky, Scott	West Jordan	UT	PE	15100
Zitny, Brett	Roselle	IL	PE	15101

Motion by Peters, seconded by Thingelstad, for approval of the following Land Surveyor (LS) application by Comity. **MOTION PASSED**

Name	City	State	Profession	License #
Rollston, Eric Matthew	Collinsville	OK	LS	15105

Motion by Albertson, seconded by Callaghan, for approval of the following Professional Engineer (PE) applications by Comity. **MOTION PASSED**

Name	City	State	Profession	Comment
Abbott, Megan Leigh	University City	MO	PE	15106
Duvall, Elizabeth	Lee's Summit	MO	PE	15107
Epassa, Julio Thierry	Houston	TX	PE	15108
Gibson, Daniel Thomas	Walcott	ND	PE	15109
Gong, XU	Macgregor	Aus	PE	15110
Highley, Larry Paul	Edgewood	WA	PE	15111
Kean, Brandy	Spearfish	SD	PE	15112
Manzer, James Charles	Gray	ME	PE	15113
Miller, Jerry D.	Littleton	CO	PE	15114
Ross, Ryan David	Port Neches	TX	PE	15115
Sieberg, Jeffrey	Rochester	MN	PE	15116
Southerland, Duane Ray	Rock Island	TN	PE	15117

Name	City	State	Profession	Comment
Veach, Kenneth Alan	Elmhurst	IL	PE	15118
Wang, Hongyu	Las Vegas	NV	PE	15119
Wille, Jerry Lee	Story City	IA	PE	4590
Williams, James Michael	Orem	UT	PE	15120
Zablocki, Shawn	Omaha	NE	PE	15121

Motion by Albertson, seconded by Callaghan, to table the application for Professional Engineer (PE) by Comity for the following applicant pending receipt of additional information. **MOTION PASSED**

Name	City	State
Schrum, Kevin Dale	Pelham	AL

Approval of Business applications (Appendix D)

Motion by Peters, seconded by Thingelstad, for approval of the following Business Applications. **MOTION PASSED**

Company Name	City	State	Profession	License #
Access Consulting, PC	Missoula	MT	PE	C-8253
Alexander Building Systems	Oklahoma City	OK	PE	C-8247
American Refrigeration	Jacksonville	FL	PE	C-8256
Anchor Engineering Associates, L.L.C.	Mobile	AL	PE	C-8257
BGW Architect II, PC	Ogden	UT	AR	C-8240
Billboards!	Littleton	CO	PE	C-8263
Brad Lechtenberger, AIA	Owasso	OK	AR	C-8248
Cities Edge Architects, LLC	Willmar	MN	AR	C-1800
CMC Professional Services LLC	Carol Stream	IL	PE	C-8261
CSAi	Parker	CO	AR	C-8245
Curry Wille & Associates	Ames	IA	PE	C-426
Dimensions Dallas, Inc.	Dallas	TX	AR	C-8241
EEEngineering	Houston	TX	PE	C-8262
FMC Architects	North Royalton	OH	AR	C-8242
Freese and Nichols Inc.	Fort Worth	TX	PE	C-8252
Graphite Design Group LLC	Seattle	WA	AR	C-8249
J.M. Williams & Assoc.	South Jordan	UT	PE	C-8266
Joel M. Goodman Architect	Sanibel	FL	AR	C-8244
Lorax Design Group	Overland Park	KS	LA	C-8246
Malta Engineering, Inc.	New Hope	MN	PE	C-8250
Method Architecture, PLLC	Houston	TX	AR	C-8243
Noble Engineering Consultants	Flora	IL	PE	C-6175

Company Name	City	State	Profession	License #
RJ Watson Inc	Alden	NY	PE	C-8258
SAC Incorporated	South Burlington	VT	PE	C-8260
Ronald B. Gossard	Lyman	WY	PE	C-8251
Safebuilt, LLC	Loveland	CO	PE	C-8254
Studio NYL Structural Engineers	Boulder	CO	PE	C-8255
The Structural Shop	Schiller Park	IL	PE	C-8264
Westbrook Associated Engineers, Inc.	Spring Green	WI	PE	C-2223
WET Engineering, Inc.	Jacksonville	FL	PE	C-6486
Whitney, Bailey, Cox & Magnani, LLC	Baltimore	MD	PE	C-8259
Z2 Safety Solutions, LLC	Omaha	NE	PE	C-8267

Motion by Peters, seconded by Thingelstad, for denial of the following Business Application based on no licensed professional in charge. **MOTION PASSED**

Company Name	City	State	Profession
Samuel D. Tolman AIA NCARB	Las Vegas	NV	AR

Motion by Peters, seconded by Thingelstad, to table the following Business Application pending additional information for the Comity Application of Kevin Dale Schrum. **MOTION PASSED**

Company Name	City	State	Profession
Schrum Consulting, LLC	Pelham	AL	PE

Review previous applications

Motion by Albertson, seconded by Callaghan, for approval of the following Professional Engineer (PE) Comity application on second review. **MOTION PASSED**

Name	City	State	Profession	License #
Martin, Brian Michael	Fargo	ND	PE	15122
Ruse, Kyle	Lincoln	NE	PE	15123
Veenstra, Jared	Tabernash	CO	PE	15124

Motion by Albertson, seconded by Callaghan, for denial of the following Professional Engineer (PE) Comity application on second review based on lack of qualifying experience. **MOTION PASSED**

Name	City	State	Profession
Memon, Hyder Ali	Plymouth	MN	PE

Motion by Albertson, seconded by Callaghan, for approval of the following Business Application on second review. **MOTION PASSED**

Company Name	City	State	Profession	License #
Ascent Group Inc.	Boulder	CO	PE	C-2200

Annual, zone, & upcoming meetings

NCEES Board President's Assembly – January 29, 2021 – Virtual – Thingelstad-Patterson

NCARB Regional Summit – March 4-6, 2021 – Virtual – Williams, Dekkenga, Patterson

NCEES Central Zone – April 29, 2021 – Virtual – Thingelstad, Peters, Albertson, Callaghan, Patterson

NCARB Annual Business Meeting – June 16-19, 2021 – Virtual? – Williams, Dekkenga, Patterson

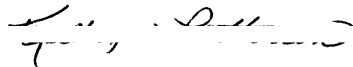
Correspondence

NCARB Secretary candidacy letter

Adjournment

Peters made a motion, seconded by Callaghan, to adjourn the meeting. **MOTION PASSED**

There being no further business, at the hour of 10 a.m. MT the meeting of the South Dakota Board of Technical Professions adjourned.



Kathryn Patterson, Executive Director

ACTIVITIES REPORT FOR THE YEAR 2021

DATE	ASSESSOR			AR			AR/LA			LA			LS			PE			PE/AR		
	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT
1/31	9	3	12	117	818	935	1	0	1	20	54	74	110	291	401	940	3794	4734	1	1	2
2/28	9	3	12	116	819	935	1	0	1	20	55	75	110	290	400	943	3786	4729	1	1	2
3/31		0			0			0			0			0			0			0	
4/30		0			0			0			0			0			0			0	
5/31		0			0			0			0			0			0			0	
6/30		0			0			0			0			0			0			0	
7/31		0			0			0			0			0			0			0	
8/31		0			0			0			0			0			0			0	
9/30		0			0			0			0			0			0			0	
10/31		0			0			0			0			0			0			0	
11/30		0			0			0			0			0			0			0	
12/31		0			0			0			0			0			0			0	

DATE	PE/LA			PE/LS			PE/LS/R			PE/R			REMIADIATOR			LICENSEES			BUSINESS		
	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT	RES	NON	TOT
1/31	0	0	0	41	14	55	1	1	2	12	4	16	15	23	38	1267	5003	6270	274	2188	2462
2/28	0	0	0	41	14	55	1	1	2	12	4	16	15	23	38	1269	4996	6265	275	2186	2461
3/31	0	0			0			0			0			0		0	0	0		0	
4/30	0	0			0			0			0			0		0	0	0		0	
5/31	0	0			0			0			0			0		0	0	0		0	
6/30	0	0			0			0			0			0		0	0	0		0	
7/31	0	0			0			0			0			0		0	0	0		0	
8/31	0	0			0			0			0			0		0	0	0		0	
9/30		0			0			0			0			0		0	0	0		0	
10/31		0			0			0			0			0		0	0	0		0	
11/30		0			0			0			0			0		0	0	0		0	
12/31		0			0			0			0			0		0	0	0		0	

	JAN	FEB	MAR	APR	MAY	JUNE
Business	2462	2461	0	0	0	0
Active	6270	6265	0	0	0	0
Inactive	259	257	0	0	0	0
Retired	221	223	0	0	0	0
TOTAL	9212	9206	0	0	0	0

	JULY	AUG	SEPT	OCT	NOV	DEC
Business	0	0	0	0	0	0
Active	0	0	0	0	0	0
Inactive	0	0	0	0	0	0
Retired	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0

ACTION ITEMS

	Initial Date	Action	Decision	Responsible Person(s)	Status
1	05/18/2018	20:38:38 Fire Protection Systems	Rules review for streamlining Fire Protection	Committee formed by Albertson and Williams	Fact Gathering On-going
2	01/18/2019	Marketing and Outreach	Newsletter, Webinars, etc.	Board/Staff	Fact Gathering stage - On-going
3	03/01/2021	Update Acronyms found in Blue Book	Review Rules for revision/updating	Staff	Fact Gathering stage

03/01/2021

20:38:30:03. Land surveying. An applicant for licensure as a land surveyor shall meet the following education requirement:

- (1) A bachelor level degree in surveying from a program accredited by EAC, ASAC or TAC of ABET or other education assessed by the board as equivalent;
- (2) A bachelor level degree in a related technical program; or
- (3) A bachelor level degree in a non-related program or an associate level technical degree in surveying or related technical program.

In all cases, reference above to a degree in a related technical program shall be a degree having a program of study which includes basic courses in mathematics, physical science, and other subject areas related to surveying. The board will determine which programs are related technical programs and which are non-related programs.

20:38:30:02. Engineering - An applicant for licensure as a professional engineer shall meet the following education requirement:

- (1) A bachelor level degree from a program accredited by the Engineering Accreditation Commission (EAC) of the Accreditation Board for Engineering and Technology (ABET) or its equivalent as evaluated by NCEES Credentials Evaluation Service;
- (2) A bachelor level degree from a program accredited by the Technology Accreditation Commission (TAC) of ABET or its equivalent as evaluated by NCEES Credentials Evaluation Service;
- (3) A bachelor level degree from a program accredited by the Canadian Engineering Accreditation Board (CEAB);
- (4) A degree satisfying a foreign degree evaluation by the NCEES Credentials Evaluation Service; or
- (5) A degree satisfying a domestic degree evaluation by the NCEES Credentials Evaluation Service.

20:38:27:01. Definitions. Terms defined in SDCL chapter 36-18A have the same meaning when used in this article. In addition, terms used in this article mean:

(1) "ARE", Architectural Registration Examination;

(2) "ASAC/ABET," Applied Science Accreditation Commission of Accreditation Board for Engineering and Technology, Inc.;

On April 1, 2017 the ABET Board of Delegates and Board of Directors voted to change the name of the Applied Science Accreditation Commission (ASAC) to the Applied and Natural Science Accreditation Commission (ANSAC)

(3) "AXP," architectural experience program;

(4) "CACB," Canadian Architectural Certification Board;

(5) "CLARB," Council of Landscape Architectural Registration Boards;

(6) "EAC/ABET," Engineering Accreditation Commission of Accreditation Board for Engineering and Technology, Inc.;

(7) "EI," engineering intern;

(8) "EIT," engineer-in-training;

(9) "FE," Fundamentals of Engineering Examination;

(10) "FS," Fundamentals of Land Surveying Examination;

(11) "LAAB," Landscape Architectural Accrediting Board;

(12) "LARE," landscape architectural registration exam;

(13) "LSI," land surveying intern;

(14) "LSIT," land surveyor-in-training;

(15) "NAAB," National Architectural Accrediting Board;

(16) "NCARB," National Council of Architectural Registration Boards;

(17) "NCEES," National Council of Examiners for Engineering and Surveying;

(18) "NICET," National Institute for Certification in Engineering Technologies;

(19) "PDH," Professional Development Hour;

(20) "PE," Principles and Practice of Engineering Examination;

(21) "PS," Principles and Practice of Land Surveying Examination; and

(22) "TAC/ABET," Technology Accreditation Commission of Accreditation Board for Engineering and Technology.

NCARB

NCARB UPDATE

DECEMBER 2020/JANUARY 2021 ISSUE

IN THIS ISSUE:

FY21 RESOLUTIONS

NCARB's Board of Directors has shared a packet of draft resolutions with membership for review and discussion prior to NCARB's Regional Summit in March. The drafts will be finalized in April and voted on at the June Annual Business Meeting.

[READ MESSAGE FROM THE CEO](#)

THANKING OUR VOLUNTEERS

Over 100 NCARB volunteers met virtually as part of NCARB's December Committee Summit, and additional volunteers continue to collaborate on their charges and work toward wrapping up FY21 efforts. We are grateful for your efforts, especially during these times.

[READ MORE](#)

STRATEGIC PLAN IN ACTION

At the January Board of Directors meeting, the Board explored the implementation of NCARB's 18-month-old Strategic Plan and how the structure has helped shape programs and initiatives.

[READ MORE](#)



Volunteers from 10 NCARB committees and task forces met virtually as part of December's annual Committee Summit to collaborate on joint charges.

MESSAGE FROM THE CEO

Dear Colleagues,

With December a shorter month for many as folks took much-needed time away, we've combined our December and January Updates. The two months combined saw a heightened focus on finalizing draft resolutions for the Board of Directors to review in late-January. The resolutions package included three resolutions postponed from last year's Annual Business Meeting (including a *Certification Guidelines* adjustment clarifying education information, sunset of an interior design resolution, and a makeover of NCARB's *Model Law and Regulations* document), two resolutions from the Diversity Collaborative proposing governance changes regarding Board of Directors service, an "omnibus" resolution to sunset outdated older resolutions, an adjustment to the *Certification Guidelines* regarding foreign license candidates for certification, and an adjustment to Member Board dues. The Board also released Resolution 2021-01, which would amend our *Bylaws* to allow electronic voting at NCARB business meetings, for member consideration at a special meeting to be held in May.

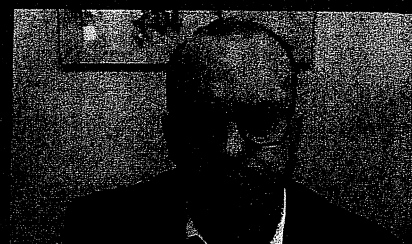
These eight draft resolutions will now be issued to the Member Boards for initial feedback running through the March Regional Summit, and then be reconsidered for amendment and approval at the April Board meeting. The approved final drafts will be issued for consideration in advance of the late-June Annual Business Meeting.

Our Board is hopeful that the hard work undertaken by volunteers over the past two years, along with the years leading up to these resolution drafts, will result in a very full and exciting annual meeting in June.

Along with finalizing resolution drafts, many of our key committees and task forces convened to interact regarding joint charges in December for the annual Committee Summit. The virtual format provided fresh opportunities for special guests to observe and contribute while maintaining a rigorous schedule.

Despite the challenges of the pandemic and the pressing needs of their practices, our hundreds of volunteers continue to focus on our evolving programs and services. A mid-year review of committee progress with President Calvani and staff liaisons indicated that these volunteers are grappling with thorny issues and complex problems impacting the relevance and value of reasonable regulation. Resolving these issues will yield a more comprehensive, contemporary, and inclusive approach to protecting the public.

We are sensitive to the sacrifice of time made by our volunteers. With the pandemic negating the feasibility of face-to-face meetings, volunteer work frequently can be in conflict with business and personal obligations. Further, health and safety concerns have curtailed our ability to fully enhance the volunteer experience by providing opportunities for networking, relationship development, and the dividends of on-site interaction over multiple days.



CEO Armstrong engages with NCARB employees during January's all-staff meeting.

CEO OUTREACH

NCARB COMMITTEE SUMMIT

December 4-5

CALIFORNIA BOARD MEETING

December 11

INTERORGANIZATIONAL COUNCIL ON REGULATION (ICOR) CEO MEETING

December 18

- In addition to NCARB, ICOR's members are the National Council of Examiners for Engineering and Surveying (NCEES), the Council of Landscape Architectural Registration Boards (CLARB), and the Council for Interior Design Qualification (CIDQ).

MICHIGAN BOARD OF ARCHITECTS MEETING

January 13

FEDERATION OF ASSOCIATIONS OF REGULATORY BOARDS (FARB) ANNUAL FORUM

January 29-31

- Moderated breakout session panel on streamlining and regulatory changes.
- Participated in Executive Board open session with attendees.

As we adjust to the challenges of virtual meetings, we plan to provide extra time for our committees to finish their current work. Accordingly, we will issue a call for next year's volunteers in early-March. Those teams will start convening after July 1, and we are planning for an enriched experience that sustains our commitment to **go further**.

With best wishes,

Mike

Michael Armstrong
Chief Executive Officer

SENIOR LEADERSHIP EXTERNAL ENGAGEMENT

NCARB COMMITTEE SUMMIT

December 4-5

- President Robert M. Calvani, FAIA, NCARB, hosted the virtual FY20 Committee Summit, where 10 committees and task forces collaborated to advance joint charges. All members of the Board of Directors attended the summit either in the roles of committee/task force chair, BOD liaison, or observers rotating through the day-and-a-half of plenary and break-out sessions.



President Calvani met with NCARB's Responsible Charge Task Force during the annual Committee Summit.

FARB EXECUTIVE BOARD MEETING

December 18

SIX COLLATERAL EXECUTIVES MEETING

December 18

- In addition to NCARB, the architectural collaterals include the Association of Collegiate Schools of Architecture (ACSA), the American Institute of Architects (AIA), the American Institute of Architecture Students (AIAS), the National Architectural Accrediting Board (NAAB), and the National Organization of Minority Architects (NOMA).

AIAS FORUM

January 5-8

AIA MICHIGAN

January 13

NCARB COMMITTEE CHECK-INS

January 14

- President Calvani and CEO Armstrong held briefing sessions with committee staff liaisons on the progress of FY21 committee charges.

NCARB BOARD OF DIRECTORS MEETING

January 21-23

- The Board of Directors held a three-day meeting focused on strategic planning and other generative discussions; collateral relations; inclusion, equity, and diversity; FY21 resolutions and several financial matters. Look for the January 2021 BOD Brief for more details.

- The Board engaged with CIDQ leadership during the meeting.
- CLARB staff joined the NCARB Board meeting to discuss recent governance changes.

ICOR LEADERSHIP MEETING

January 25

- President Calvani, President-elect Alfred Vidaauri Jr., FAIA, NCARB, AICP; Second Vice President Bayliss Ward, NCARB, AIA; CEO Armstrong; and Council Relations Vice President Josh Batkin attended the annual leadership meeting of ICOR with counterparts from CIDQ, CLARB, and NCEES to discuss regulatory issues and Member Board support.

FARB FORUM

January 29-31

**VIRTUAL
OUTREACH****CONFERENCES**

- Architecture Boston Expo | December 2-3

AIA/PROFESSIONAL PRESENTATIONS

- AIA Houston: Latinos in Architecture Committee | December 14
- AIA Houston: Latinos in Architecture Committee (in Spanish) | January 11
- AIA NOVA ARE Prep 2021 | January 20
- NYC Department of Design and Construction | January 21
- AIA UK - Part 1 | January 21
- AIA UK - Part 2 | January 28

UNIVERSITY PRESENTATIONS

- Princeton University - Faculty Presentation | January 22
- Mississippi State University | January 22
- New School of Architecture & Design | January 22
- Polytechnic University of Puerto Rico | January 28

**UPCOMING VIRTUAL
OUTREACH****UNIVERSITY PRESENTATIONS**

- University of Memphis | February 3
- Ohio State University | February 4
- Illinois Institute of Technology | February 8
- University of Idaho | February 10
- Andrews University | February 10
- Cal Poly SLO | February 12
- Prairie View A&M University | February 15
- University of Kentucky | February 17
- University of Oklahoma | February 22
- University of Houston | February 24

AIA/PROFESSIONAL PRESENTATION

- AIA Richmond | February 16

NCARB SOCIAL

THIS MONTH'S FEED



@SpecifierMagCSI

NCARB and ACSA launch digital arch. curricula for professional practice community.
<https://buff.ly/3pulXYo>. #architecture @NCARB @ACSAUpdate



@NSBAIDRD

Is your New Year's resolution to get registered? Now's your chance to register for any of the licensing exams! Registration is open for the @NCIDQexam and RD Exam. Taking the @NCARB #ARE5? You can now register for remote proctoring. #resolutions2021



@BlackSpectacles

Did you hear, @NCARB's exam changes & online proctoring are LIVE!



@PatrickChopson

Being a good @NCARB #mentor involves being pushy about getting your aspiring professionals to log their hours. #licensure is key to success! #Architect #architecture

Testing Jurisdiction
Integrated Path to Architectural Licensure
Candidate

Rolling Clock
Practice Management will expire on
1/26/2026
What is this?

Exam Overview

Sche

✓ Practice Management

Pass
1/26/2021

Project Management

Programming & Analysis

Project Planning & Design

Project Development & Documentation

Construction & Evaluation

@Jacknauf

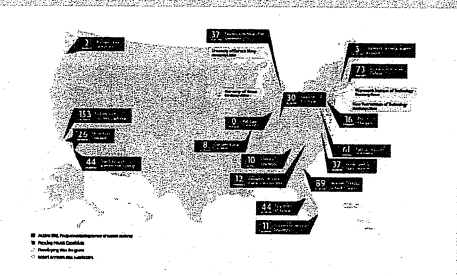
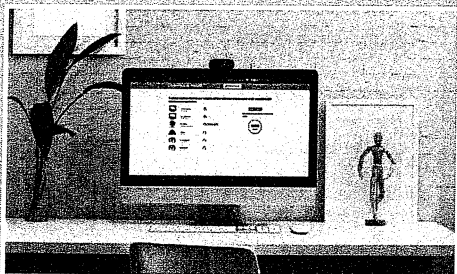
One down, five to go! #ncarb #are #are50
 #architecturestudent #architecturalintern
 #notly #aia

JOIN THE CONVERSATION ON
SOCIAL MEDIA!



NCARB IN ACTION

KEEP UP WITH WHAT'S NEW



NCARB IN THE NEWS

- **ArchDaily:** [10 Tips for Taking ARE 5.0](#)
- **Zippa:** [Experts Weigh In On Current Architecture Job Market Trends](#)
- **Boston Magazine:** [Architect Greg Minott Wants to Make Boston's Design Scene More Diverse](#)
- **CommArch:** [NCARB Launches Career Resource for Aspiring Architects](#)
- **Building Enclosure:** [Architecture Exam Launches Online](#)

NCARB PRESS

- [Ball State University Joins IPAL Initiative](#)
- [NCARB Now Offers Training Courses for AXP Supervisors](#)

TOP BLOG POSTS

- [The Journey to Licensure for One of Nevada's Newest Architects](#)
- [ARE 5.0 Exam Navigation: Tips, Tricks, and More!](#)
- [What to Expect on Test Day](#)

NCARB STRATEGIC PLAN

The effectiveness and value of the 18-month-old Strategic Plan was reviewed by the Board of Directors at their January meeting. Their engagement with our strategic consultant included a chart of organizational achievements organized by the plan's objectives, a feedback session on the sustainability of key goals into the future, and a review of how the plan fits within NCARB's "hierarchy of plans" ranging from budgets and departmental work plans to business plans and aspirational "North Star" goals articulated by departmental leaders.

Program Highlights: Linking Strategy to Execution

Program and Service Excellence	Awareness in the Architecture Community	Stakeholder Systems, Tools, and Resources	Data Analysis and Thought Leadership	Advocacy Support, Outreach, and Influence	Future Focused Research & Development
<ul style="list-style-type: none"> Online proctoring for the ARE International reciprocity opportunities (APEC, US/UK MRA) Fairness in Licensure study Ethics: FY21 volunteer workgroup 	<ul style="list-style-type: none"> Licensure Advisory Forum engagements Launch of ProPEL with ACSA Baseline on Belonging Survey efforts with NOMA Member Board Pipeline Project Think Tanks 	<ul style="list-style-type: none"> Member Board Chair/Executives Leadership Summit Expedited transmittal process for initial licensure Continued enhancements to Licensure System Redesign / expansion of CE catalog 	<ul style="list-style-type: none"> CEO Op-Ed on four-year degree Staff North Star visioning exercises Fairness in Licensure studies NCARB by the Numbers Lineup CE auditing system Diversity Collaborative 	<ul style="list-style-type: none"> K-12 Initiative Board engagement with external organizations (collaterals and ICOR organizations) Partnerships with ACSA, AIAS, NOMA, and ICOR members ARPL 	<ul style="list-style-type: none"> Futures Collaborative Advocacy research Analysis of Practice Continued growth in NOMA data partnership NBTN enhancements Boyer Study

The Board explored how recent NCARB initiatives fall within the objectives outlined in the Strategic Plan.

ORGANIZATIONAL DEVELOPMENT AND OFFICE LIFE

- In December, the staff's Quality of Life committee helped host a virtual edition of the annual all-staff "Winterfest" Celebration, which featured awards, prizes, and a trivia contest. An amazing array of ugly sweaters provided a new angle on staff style.
- The Inclusion, Diversity, Equity, and Agility (IDEA) staff team met with our internal consultant firm, Big Tent, to design the framework for a staff-wide audit regarding organizational culture. The audit, to be conducted through a survey, focus groups, and follow-up analytics, will inform future training, awareness initiatives, elements of a refreshed Employee Handbook, and overall behaviors to overcome bias and promote opportunities regarding staff-to-staff engagement.
- The Quality of Life Committee hosted a virtual mural for posting quotes and other items of interest to celebrate Martin Luther King Day.
- The Organizational Health Team promoted the concept of interdepartmental collaboration in its latest newsletter, featuring the team who worked on the launch of the online proctoring option for the Architect Registration Examination® (ARE®).



NCARB staff celebrate during a virtual version of the annual "Winterfest" Celebration.

DEPARTMENT UPDATES

Learn all about the projects, collaborations, initiatives, and events that the seven NCARB departments have accomplished or focused on this month.

ADMINISTRATION

- Provided logistical support for the virtual Committee Summit.
- Celebrated the retirement of NCARB's longest serving staff member, Earl Baine. Earl completed 51 years of exceptional service to NCARB before retiring in December. We wish Earl all the best in his retirement!
- Launched budget planning for FY22.
- Completed the registration site for the Regional Summit.
- Ongoing talent acquisition efforts to fill vacancies in several departments.

COUNCIL RELATIONS

- Supported the planning and execution of the virtual 2020 Committee Summit. The summit was attended by over 100 volunteers and included time for discussions on joint charges.
- Hosted a webinar on NCARB and NOMA's joint Baseline on Belonging study. A recording is available for members on the [Member Board Community](#).
- Hosted Council Hours for Member Board Executives. Recordings are available on the [Member Board Community](#).



NCARB's Diversity Collaborative met as part of NCARB's annual Committee Summit.

COUNCIL RELATIONS (CONT)

- The Regional Leadership Committee is planning for the virtual 2021 Regional Summit, which will be held on March 4-5, 2021. Members received a save the date from their regional chairs and executives.
- The Member Board Executives (MBE) Committee is planning for the virtual 2021 MBE Workshop, which will be held on March 3, 2021.
- Released an annual advocacy report.
- Finalized a legislative engagement plan for 2021.
- Hosted a webinar for AIA components regarding ARE online proctoring.
- Supported the leadership's ICOR engagement and the CEO's Michigan Board visit.
- Recruited for assistant vice president vacancies.
- Facilitated NCARB's engagement in the AIAS Forum.
- Helped plan and facilitate NCARB's significant input into the annual FARB Forum.
- Tracked the start of 2021 state legislative sessions and engaged with the Alliance for Responsible Professional Licensing (ARPL).
- Supported planning for the 2021 MBE Workshop and Regional Summit.

CUSTOMER RELATIONS

- Note to readers: Should you need an immediate response for a Customer Relations service issue, please remember to contact one of the Customer Relations managers at MemberResources@ncarb.org. Your dedicated points of contact will respond to your message immediately.
- Represented NCARB at the virtual Architectural Boston Expo (ABX) to answer attendee questions about NCARB services and programs.
- Customer Relations continues to partner with our Member Boards and Information Systems Department to improve the transmittal process for Member Boards and customers. Our thanks to Ohio MBE Shannon Himes and North Carolina MBE Cathe Evans for piloting an expedited transmittal process for initial licensure. Final updates are underway based on their feedback, with an expected release to other Member Boards coming soon.
- Effective, March 2021, the use of the form 155 to report initial licensure will officially sunset. State registration, previously reported on this form, is to be reported through the Online License Verification system, which can be accessed through the Member Resources portal, where the transmittal is accessed. The Online License Verification System launched more than two years ago and significantly reduces time and other impediments to the reciprocal licensure process. We are happy to provide support for Member Boards making this transition. Archived copies of Form 155 will continue to be included in reciprocal licensure packets for the time being.
- Questions about the NCARB Disciplinary Database? Please contact MemberResources@ncarb.org for more details about using the database, a demonstration, or service support. Details regarding actions taken by Member Boards and supporting documentation may be found in this database.

EXAMINATION

- Launched the online proctoring option and new exam forms on December 14, 2020.
- ARE volunteers completed additional item writing and review efforts, wrapping up their final homework assignments for the calendar year.
- The Program Continuum Advisory Collaborative, the Think Tank/Re-Think Tank Alumni group, and the Responsible Charge Task Force participated in Committee Summit.
- Launched a new online proctoring support tool, known as a “test run.” This tool allows candidates the ability to schedule a 30-minute appointment and complete all the necessary systems checks and testing area evaluation with a live proctor prior to their ARE appointment.
- The Examination Committee worked with NCARB’s psychometricians to review early exam results from each division of the ARE to ensure a fair cut score recommendation to the Board of Directors. The earliest division, Practice Management, had its scores released in late-January, and the remaining divisions are expected to be released in early-February. Information about the updated cut score process can be found on the [NCARB Blog](#).
- Monitored the ongoing delivery of the ARE. Approximately 20 percent of all ARE administrations are now being delivered via online proctoring.
- The Forms Assembly Subcommittee completed its efforts for this fiscal year by finalizing the quality assurance review of two additional forms for each division of the ARE.
- Business Continuity Exam Work Groups finalized their item writing efforts, allowing their work to advance to its final stage of coordinating development of pilot forms for use in the case of a major security breach.



NCARB launched a new **test run resource** in January, allowing candidates to confirm that their testing setup meets the requirements for online proctoring before their appointment.

EXPERIENCE + EDUCATION

- The Program Continuum Advisory Collaborative collaborated with the Futures Collaborative during Committee Summit to discuss topics for future research and key issues that a future licensure framework will need to solve; collaborated with Think/Re-Think Tank Alumni to discuss pinch points and topics related to equity in the licensure process.
- The Experience Committee discussed experience setting opportunities in the Architectural Experience Program® (AXP®) and their relevance to the current AXP tasks. The committee also met virtually to continue their work evaluating current experience opportunities in AXP.
- Education Committee members discussed outcomes of recent research related to assessing educational achievement; health, safety, and welfare (HSW) related education; the current state of professional practice education; and analysis of a hypothetical four-year degree path to licensure.
- Interiors Task Force members attending Committee Summit collaborated with the Think Tank/Re-Think Tank Alumni to hear candidates’ and recently licensed architects’ experiences working with interior designers; collaborated with the Licensure Advisory Forum to understand impressions and interests among allied organizations in reasonable regulation, including interior designers; and collaborated with the Incidental Practice Task Force to discuss/consider any interest or need to develop definitions of incidental practice to include interior design. Discussions will continue as the task forces work on their joint charges.



NCARB’s Interiors Task Force and Licensure Advisory Forum collaborate virtually during the Committee Summit.

EXPERIENCE + EDUCATION (CONT)

- The 2020 NCARB Education Standard became effective on January 6, 2020. The *Education Standard* is used to evaluate the educational background of individuals who do not have a degree from a NAAB-accredited program—typically those pursuing licensure or certification as a foreign applicant, or those pursuing NCARB certification through the Education Alternative.
- Received 30 NCARB Certificate Portfolios from applicants pursuing NCARB certification through the Education Alternative. Applicants made eligible for this process under the previous *NCARB Education Standard* were given a November deadline to submit their portfolio, or the option to meet the requirements of the new *Education Standard*. The Certification Alternatives Review Team (CART) evaluators are currently reviewing the portfolios for compliance with the previous *Education Standard*.
- Ball State University has been added as a new IPAL program.
- Coordinated with NAAB to identify applicable changes to the requirements of the NAAB's Education Evaluation Services for Architects (EESA) to align with the new *Standard*.
- Collaborated with the Information Systems and Marketing & Communications teams to launch the new NCARB Certificate Portfolio online system and applicant guide in response to the implementation of the 2020 *NCARB Education Standard*.
- The Ethics Case Study Work Group submitted final drafts of their case studies for editorial review.
- Launched the new AXP Supervisor Training course, worth 1.5 HSW learning units (LU), on www.ce.ncarb.org. This course explains NCARB's requirements for AXP supervision, as well as practical and ethical considerations for supervisors and mentors. The course also examines unconscious biases in the workplace and how they may affect candidates' professional development. This course is available free to anyone with a My NCARB account.
- In addition to the supervisor course, launched one additional new Continuum Education course: Planning for Sustainable Development Part I, worth 2.25 HSW LU.
- In collaboration with the architectural collaterals, released two new resources for pre-collegiate students and counselors. These two booklets provide an introduction to the profession of architecture and the path to licensure, and will be utilized by all six collaterals in outreach.
- Collaborated with AIAS student-appointed Architect Licensing Advisors on the development and delivery of two presentations at AIAS's first virtual AIAS Forum. One presentation was on the basics of path to licensure, and one focused on busting myths about the value of licensure and NCARB.

YOUR GUIDE TO

**A CAREER IN
ARCHITECTURE.**

NCARB and our collateral partners worked together to create booklets for students and school guidance counselors providing an overview of a career in architecture.

INFORMATION SYSTEMS

- Delivered key elements for the new online proctoring option for the ARE, including integrating the option with core NCARB systems, facilitating the prepaid card rebate for a webcam for online candidates, creating additional candidate notifications, and coordinating a new exam delivery survey.
- The North Dakota State Board of Architecture will be implementing NCARB's Licensing System, joining the Louisiana State Board of Architectural Examiners in utilizing this system to enhance and streamline the board licensing process.
- Our Licensing System has been migrated to a new platform which improves the deployment, scalability, and management of the product.
- Recent upgrades to cloud-based cyber security protection have caught over 300,000 potential harmful activities, including over 150,000 malware items.
- Prepared the annual snapshot of NCARB data to be used in the upcoming *NCARB by the Numbers* publication.
- Implemented a series of small optimizations for NCARB's data warehouse that will support more frequent refreshes of information used in visualizations and analytics.
- Exam candidates will now receive a reminder email three days prior to their scheduled appointment.
- New deficiency standards for the Certificate Portfolio launched on January 6.
- In collaboration with the Examination team, launched the test run feature, giving candidates the ability to test their computers and workspaces with a live proctor prior to their exam date.
- Infrastructure team is overseeing security updates to ensure users are able to continue to work securely while remote.



Learn more about NCARB's work in FY20 in our [Annual Report!](#)

MARKETING & COMMUNICATIONS

- Released the [FY20 Annual Report](#), providing a review of NCARB's work during the last fiscal year.
- The Think Tank/Re-Think Tank Alumni Group and Futures Collaborative attended the virtual Committee Summit, sharing feedback and exploring joint areas of focus with other volunteer groups.
- Worked with cross-departmental team to launch the online proctoring option for the ARE and communicate the launch to candidates, members, and other key stakeholders.
- Developed resources to help candidates prepare for the launch, including several [videos](#), an [accommodations guide](#), and an [online testing setup guide](#).
- Moderated an NCARB Live webinar providing tips and answering questions about the online proctoring launch and related exam changes. The live broadcast had over 600 attendees, and the recording of the webinar has over 900 views.
- Continued development of possible resolutions based on committee charges. The Board of Directors will review the resolutions in January, and draft resolutions will be released to the membership in late-January/early-February.
- Reminded Certificate holders about upcoming continuing education deadlines and promoted NCARB's continuum education courses.
- Collaborated with NOMA to prepare the experience report of the Baseline on Belonging study for release in February, and presented at the FARB Annual Forum regarding the joint project.
- Developed a plan for a special meeting of membership in May, intended to help set the stage for a smoother resolutions and amendment process for the June Annual Business Meeting.
- Worked with E+E to promote the release of a new continuing education course for AXP supervisors.

This publication is designed to provide timely updates on the actions and discussions of the NCARB Board of Directors immediately following meetings. Please remember that the information provided here may be confidential and will be indicated as such when necessary.

Executive Summary

President/Chair of the Board Robert M. Calvani, FAIA, NCARB, virtually convened the winter session of the FY21 Board of Directors meeting on January 21 – 23, 2021. During the meeting, the Board engaged with leadership from the Council for Interior Design Qualification (CIDQ) and the Council of Landscape Architectural Registration Boards (CLARB) as well as with an equity, diversity, and inclusion (EDI) consultant to discuss opportunities identified during focus groups recently conducted with Council members. The Board also discussed performance on the Council's Strategic Plan, met with the investment advisors, and conducted a blue-sky session to identify opportunities and risks for further discussion and future study.

The Board set the passing score for one division of the Architect Registration Examination® (ARE®), approved a recommendation from the Professional Conduct Committee (PCC) to reinstate a previously revoked NCARB Certificate, established a "special membership meeting" to take place in May 2021, and approved Resolution 2021-01 to be presented during the special meeting. The Board also approved the release of eight additional draft resolutions for Member Board consideration. In other actions, the Board passed an amendment to the Council's agreement with its Lineup® subsidiary, updated the Council's investment policy, approved several funding requests, and discussed developing a slate of nominees to the board of directors for the National Architectural Accrediting Board (NAAB).

President Calvani and CEO Michael Armstrong updated the Board on recent and upcoming activities including the agenda for the March 2021 Regional Summit and plans for a hybrid Annual Business Meeting that will provide full engagement for both in-person and virtual attendees. Treasurer Jon Alan Baker, FAIA, NCARB, LEED AP, reported on the state of the Council's financial funds, and Secretary/NCARB liaison to the Lineup® Board of Directors (NCARB's for-profit subsidiary) Kenneth R. Van Tine, AIA, NCARB, LEED AP, provided a financial update on subsidiary activities. The Board also provided feedback regarding a Credentials Committee proposal to increase transparency for Board elections.

The Executive Committee met the day before the Board meeting to review financial outcomes and trends for the first six months of the fiscal year and to engage with the investment advisors for the annual review of the Council's investment strategy. The committee also developed recommendations related to financial actions to be proposed for Board consideration.

Generative and Strategic Discussions

NCARB strategic consulting partner—Jay Younger, President and CEO of McKinley Advisors—led the Board of Directors through an assessment of NCARB's Strategic Plan performance including review of two metric dashboards and a summary of current special initiatives executing on the plan. Younger indicated that the plan provides a necessary framework while the goals of facilitating licensure, fostering collaboration, and maximizing value are sufficiently broad, providing flexibility for the organization to adapt to changing environments while simultaneously serving as a catalyst for identifying new opportunities and priorities.

This publication is designed to provide timely updates on the actions and discussions of the NCARB Board of Directors immediately following meetings. Please remember that the information provided here may be confidential and will be indicated as such when necessary.

Program Highlights: Linking Strategy to Execution

Program and Service Excellence	Awareness in the Architecture Community	Stakeholder Systems, Tools, and Resources	Data Analysis and Thought Leadership	Advocacy Support, Outreach, and Influence	Future Focused Research & Development
<ul style="list-style-type: none"> Online proctoring for the ARE International reciprocity opportunities (APEC, US/UK MRA) Fairness in Licensure study Ethics: FY21 volunteer workgroup 	<ul style="list-style-type: none"> Licensure Advisory Forum engagements Launch of ProPEL with ACSA Baseline on Belonging Survey efforts with NOMA Member Board Pipeline Project Think Tanks 	<ul style="list-style-type: none"> Member Board Chairs/Executives Leadership Summit Expedited transmittal process for initial licensure Continued enhancements to Licensing System Redesign / expansion of CE catalog 	<ul style="list-style-type: none"> CEO Op-Ed on four-year degree Staff North Star visioning exercises Fairness in Licensure studies NCARB by the Numbers Lineup CE auditing system Diversity Collaborative 	<ul style="list-style-type: none"> K-12 Initiative Board engagement with external organizations (collaterals and ICOR organizations) Partnerships with ACSA, AIAS, NOMA, and ICOR members ARPL 	<ul style="list-style-type: none"> Futures Collaborative Advocacy research Analysis of Practice Continued growth in NOMA data partnership NBTN enhancements Boyer Study

A sample of recent NCARB initiatives sorted by the Strategic Plan objective they support.

President Calvani facilitated a “What If” blue-sky session focused on opportunities and risks, building off of a study conducted by the Board of Directors in the previous fiscal year. A key theme that emerged was promotion of NCARB alternative paths to support underrepresented populations and those without resources for an accredited degree. Topics included emphasizing the role of community colleges, seeking collaborative clarification on the role of interior designers, enhancing firm outreach, and designing an architectural census, as well as new opportunities for continuing education that meet health, safety, and welfare criteria.

Diversity, Inclusion, and Board Governance

The thread of elevating the commitment to diversity, inclusion, and equity in the volunteer leadership context was woven throughout several other Board activities including the discussion with Younger, an engagement with CLARB, resolutions from the Diversity Collaborative, and a session with consultant Effenus Henderson, President and CEO of HenderWorks, Inc. and Co-Director of the Institute for Sustainable Diversity and Inclusion. Henderson’s services were included as part of NCARB’s sponsorship of the National Organization of Minority Architects (NOMA). He provided feedback to the Board regarding his facilitation of recent focus groups composed of Member Board Members from underrepresented groups, along with results of an EDI “best corporate practices” survey he issued to the Board.

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Henderson outlined several areas of focus for future Board efforts including: identifying and mentoring individuals as candidates for state licensing boards; helping provide diverse candidate slates for Member Board appointments; recruiting diverse candidates for critical access points in NCARB's governance structure; examining gaps in governance structure, processes, and practices and providing ways to close those gaps; building outreach to influence future leaders to participate in NCARB activities; and developing a more intentional approach highlighting why there is a need to have increased diversity in the governance structure.

Collateral Regulatory Organization Engagement

CIDQ President Aandra Currie Shearer, President-elect Scott MacMeekin, and CEO Thom Banks joined the Board for an inaugural conversation acknowledging current joint efforts and future opportunities between the two organizations, which jointly share support for many of the same Member Boards and a mutual mission to protect the public. CIDQ is a member of the Interorganizational Council on Regulation (ICOR) along with NCARB, the National Council of Examiners for Engineering and Surveying (NCEES), and CLARB, as these organizations jointly support a number of multi-disciplinary boards and share a common mission. Discussion topics included scope of practice and joint efforts stemming from the NCARB Interiors Task Force to compare analyses of practice and test specifications from each organization. Following the engagement, the Board agreed to continue growing the partnership with CIDQ including exploring how the role of CIDQ could be elevated within the advocacy arena.

CLARB CEO Matthew Miller and Chief Strategy Officer Veronica Meadows presented on the results of CLARB's recent governance restructure initiative. The restructure was designed to address a shrinking leadership pool, leadership diversity, and deliver an agile, balanced governance structure that can adapt to meet changing needs while maintaining focus on smart regulation of landscape architects.

The Board of Directors discussed a slate of nominees to be submitted for a seat on the NAAB's board of directors to fill a seat that will be vacated in October by former Utah Member Board Member Jeanne R. Jackson, FAIA, NCARB, LEED AP. The Board will make a final decision on the list of nominees to be submitted in early-March.

Resolutions

The Board of Directors approved *Resolution 2021-01: NCARB Bylaws Amendment—Remote Meetings* for release to Member Boards. The Board also approved holding a special meeting of the membership in May 2021 to take action on this resolution so that the resolution is implemented ahead of the June Annual Business Meeting.

When passed, this resolution will allow electronic voting on resolutions and elections during the June Annual Business Meeting. Currently, Iowa law, under which the Council is incorporated, allows meetings to be conducted in this manner only if permitted within the Council's Articles of Incorporation or *Bylaws*. Currently, neither document permits remote meetings.

Secretary Van Tine submitted eight additional draft resolutions, which the Board cleared for initial release for membership review. These resolutions, released in early-February, will be introduced during the March Regional Summit. Feedback from Member Boards will be considered by the Board of Directors during the April 2021 Board meeting, at which time the Board will determine the final resolutions to be released for the June 2021 Annual Business Meeting.

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The eight draft resolutions include:

- Three resolutions that were previously planned for the FY20 Annual Business Meeting: *NCARB Certification Guidelines Amendment – Qualifications for Education Alternative; Sunset of Resolution 2000-1 (Opposition to Interior Design Licensing); and the Amendment and Restatement of the NCARB Legislative Guidelines and Model Law/Model Regulations*
- A *Certification Guidelines Amendment* to address unintended impediments for foreign architects pursuing the foreign alternative path to certification
- An *omnibus resolution* to sunset several historical resolutions that are out of alignment with current Council policies and practices
- Two *governance adjustment resolutions* submitted by the Diversity Collaborative Task Force
- A *Member Board dues reduction resolution* to reduce dues from \$6,500 to \$1,000; and further, to change the *Bylaws* requirement for three-year notice about Member Board dues changes to apply only to dues increases so that the dues reduction can be implemented on July 1, 2021

FY21 Annual Business Meeting

CEO Armstrong and NCARB's Vice President of Marketing & Communications Andy McIntyre presented early concepts for holding a hybrid Annual Business Meeting in June 2021. Pending the passage of Resolution 2021-01 (above), the goal of the hybrid meeting would be to ensure that attendees can engage in debate, put forward motions, and take action on resolutions and elections in real time whether attending in person or online.

Acknowledging that the experience will be different from years past, Armstrong noted that the hotel contract provides that business sessions can take place with strict social distancing rules within an over-sized ballroom for in-person attendees and that audio-visual enhancements can provide an improved experience for online attendees. However, he stressed that travel to and attendance at these events would be promoted as optional for in-person participation based upon the safety parameters expressed by health experts and by participants themselves, including staff. He cautioned that research is in early stages and that it is expected that some extracurricular events will likely not take place due to the need to protect the health and safety of in-person attendees. Staff will continue to work with President Calvani and the Board of Directors before final decisions are made.

Committee Recommendations

The Board of Directors considered three committee recommendations:

- **Examination Committee:** The Board of Directors approved the committee's recommendation to set the passing score for the Practice Management division of the ARE based on statistical analysis conducted by the Council's examination vendor and review by the committee. Scores for all divisions of the ARE have been on hold since the launch of updates on December 14, 2020, which included the option to test via online proctoring. Scores for the Practice Management division were released to candidates following the Board meeting.

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In a follow-up call on February 2, the Board approved the committee recommendations for the remaining five divisions. Scores for these divisions will be released on Friday, February 5, 2021, and provisional score reporting will return to the test centers on Saturday, February 6, 2021. More information about this process can be found in [a detailed explanation on NCARB's blog](#).

- **Professional Conduct Committee:** The Board approved the committee's recommendation to reinstate a previously revoked NCARB Certificate.
- **Credentials Committee:** The Board provided guidance on a Credentials Committee recommendation that will allow for more transparency in elections for the NCARB Board of Directors.

Finances

Treasurer Baker and NCARB's investment advisors reported on the healthy state of the Council's Short-term and Strategic Reserve funds. CEO Armstrong also reported that the Operating Fund is within Board-defined target allocations and reviewed financial activities for the first six months of the fiscal year. All indications are that as a result of adopting a "minimized expenses budget" effective July 2020, and even with reincorporating some additional expenditures in September 2020, financial outcomes for FY21 will exceed budget allocations by at least \$2 million—largely due to ongoing travel restrictions and better-than-expected customer service demands. Armstrong reminded the Board that the FY21 budget was adopted in June 2020, in the first quarter of the pandemic when all test centers were closed. The approved budget included 18 percent reductions in original revenue and expense projections as a hedge against unknown ramifications of the pandemic. Following these reviews, the Board of Directors made several financial decisions:

- Approved investment advisor-recommended changes to target asset allocations of the Council's Strategic Reserve portfolio
- Released Strategic Reserve funds to reinstate delayed initiatives including the Analysis of Practice, a partnership with the American Institute of Architects (AIA) to update the Boyer study, and funds for consultants for data analytics and a staff compensation benchmark study
- Released operating funds for previously frozen staff benefits
- Revised the cost-sharing agreement with Lineup® LLC, NCARB's for-profit subsidiary
- Released the next round of funding from Strategic Reserves for Lineup®

Reports

To provide more time for generative and strategic activities, President Calvani reduced time spent on reports to the Board, noting that all reports were included in pre-reading materials. Separately, Calvani provided additional insights on recent external engagements, noting that he had attended the fall **Licensing Advisors Retreat Week** and that he had spent a day with CEO Armstrong and committee staff liaisons during the week preceding the Board meeting for updates on the current state of committee charges.

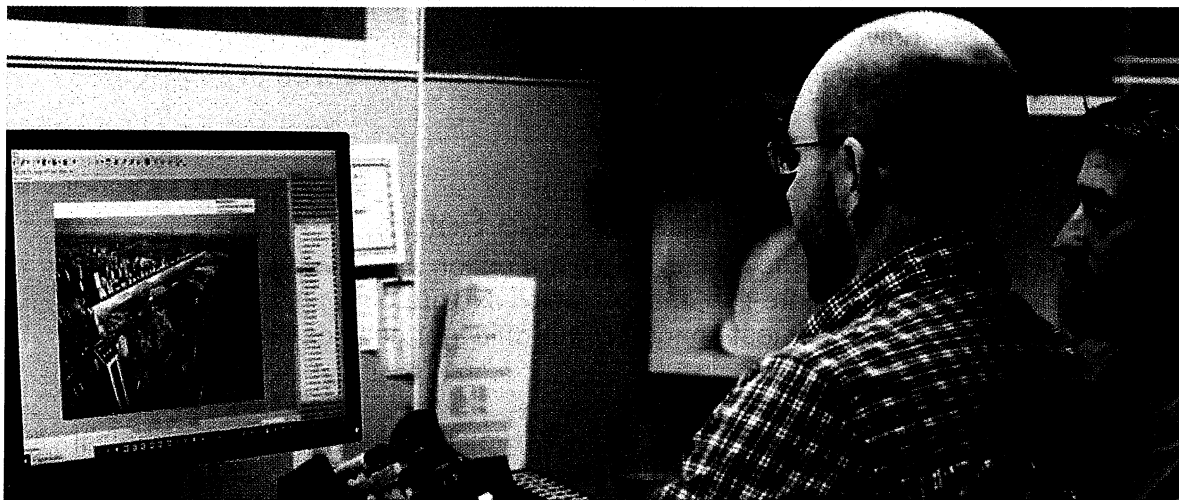
This publication is designed to provide timely updates on the actions and discussions of the NCARB Board of Directors immediately following meetings. Please remember that the information provided here may be confidential and will be indicated as such when necessary.

He also reported that he had held an inaugural meeting with the American Indian Council of Architects and Engineers; attended virtual annual meetings of NOMA, CIDQ, and the American Institute of Architecture Students (AIAS). Additionally, he participated in annual engagements with the NAAB and Association of Collegiate Schools of Architecture (ACSA) boards of directors, joined by President-elect Alfred Vidaurri, Jr., FAIA, NCARB, AICP; Second Vice President Bayliss Ward, NCARB, AIA; and CEO Armstrong.

Armstrong reported on pending services for customers and Member Boards, including an expedited transmittal process for initial licensure candidates; upcoming Member Board engagements; and enhancements to the Council's media outreach strategy and priorities, as well as the planned approach to the 2021 legislative season.

Patterson, Kathryn

From: NCARB <customerservice@ncarb.org>
Sent: Thursday, January 28, 2021 10:01 AM
To: Patterson, Kathryn
Subject: [EXT] New Supervisor CE Course Now Available!



As a supervisor, you play a crucial role in helping the next generation of architects complete their path to licensure, so it's important you have a good understanding of the Architectural Experience Program® (AXP®), its goals, and the responsibilities involved. To best support you, as well as your candidates, we've developed our first supervisor CE course—available for free through our Continuum Education Program to anyone with a My NCARB account.

This new interactive course, worth 1.5 HSW Learning Units (LUs), explains NCARB's requirements for supervision in the AXP, as well as practical and ethical considerations for supervisors and mentors. Along the way, you'll encounter videos, required activities, and scenario-based questions exploring:

- Learning science related to professional training
- How to give useful feedback
- How to utilize the AXP to provide structured experience
- Considerations of unconscious biases that may affect your candidate's professional development



AXP Portfolio Supervisor Course

NCARB also offers a CE course for AXP Portfolio supervisors. By taking this [course](#), you'll learn more about your role as an AXP Portfolio supervisor, plus the path's method to demonstrating competency to practice architecture. This course is worth 0.5 HSW LUs.

Future Continuum Education Developments

Be on the lookout for additional CE tools and resources in the coming year as part of the Continuum Education Program—providing continuous professional development opportunities for individuals at every stage of their career. In the meantime, you can continue to explore our up-to-date collection of [self-study courses](#).



Guide for Online Testing Setup

Now that the online proctoring option and related ARE 5.0 changes are [live](#), make sure to explore our [new guide](#) to set up a qualified test space at your office for candidates to test remotely.

As you explore this document, you'll come across key technical and environmental requirements, troubleshooting information, plus details on how to [schedule test runs](#) ahead of exam appointments through an NCARB Record, which will provide candidates with a clear understanding of the check-in process and more.

National Council of Architectural Registration Boards

1401 H Street NW Suite 500

Washington, DC 20005



Dear Candidate,

We are pleased to announce that the cut score for the Practice Management division of the Architect Registration Examination® (ARE®) 5.0 has now been set and score reports for Practice Management have been released.

NCARB anticipates releasing score reports for the remaining ARE 5.0 divisions early-February.

[Read More](#)

Practice Management Score Reports

If you took the Practice Management exam between December 14, 2020, and yesterday, your score report will be processed per your jurisdiction's requirements and may already be viewable in your NCARB Record. If you have tested since January 27 or have a Practice Management exam scheduled in the future, you will be able to receive provisional feedback at the end of your administration and expect to receive your score report within a few business days of testing.

Score Reports for All Other Divisions

NCARB anticipates releasing the score reports for Project Management and Planning & Design next. We expect to release score reports for Programming & Analysis, Project Development & Documentation, and Construction & Evaluation last.

If you take or have taken any of these five ARE divisions between December 2020, and the day that division's results are released, you will not receive a score report for that test until after the updated cut scores have been set. Once the cut score for a division is set, provisional feedback will return at the test center and normal score result processing times will be restored.

NCARB will continue to provide updates on the anticipated release of exam scores as necessary, and you will receive an email alert once your score report is ready to view in [My NCARB](#).

Visit the NCARB Blog for [more information about score reports](#), and be on the lookout for another article providing more information about the range of cut scores after score reports for all six divisions have been released.

Why Setting Cut Scores Takes Time

We know that waiting for your score report can be stressful, and we're working to establish the updated cut scores as quickly as the process allows. It's NCARB's responsibility to ensure that the updated cut scores are valid, fair, and fully vetted through a process that requires data from at least 400 exam administrations per division. Learn more about [how NCARB sets cut scores](#).

We appreciate your ongoing patience during this process.

National Council of Architectural Registration Boards

1401 H Street NW Suite 500

Washington, DC, 20005

Patterson, Kathryn

From: Council Relations <council-relations@ncarb.org>
Sent: Thursday, January 28, 2021 1:25 PM
To: Patterson, Kathryn
Subject: [EXT] NCARB Update: ARE 5.0 Cut Score



We are writing to provide you with a quick update on the adjusted version of ARE 5.0, launched on December 14 and incorporating the online proctored option.

Acknowledging there has been a delay in issuing provisional exam scores, and as there are a small number of candidates who only needed one last division to complete the ARE, we wanted to assure you NCARB is actively tracking these candidates and will be expediting their initial transmittals to your boards to facilitate your licensure actions.

The determination of exam scores is driven by the “cut score” process, activated when a sufficient number of exams are administered, and results are reviewed by our psychometric consultants and Examination Committee. Their review is forwarded to the NCARB Board of Directors who receives the information they need to set the minimum score for candidates to demonstrate competence in each of the six divisions. Once those ‘cut scores’ are set, NCARB is able to once again forward provisional scores to candidates and Member Boards.

As of last week, the Board has set the cut score for the Practice Management division and those score reports were released yesterday to candidates and Member Boards for those who took that division since December 14th.

The next batch of score reports is expected to be released Friday, February 5th and will include all of the remaining five divisions. NCARB will again expedite all “ARE complete” initial transmittals for licensure at that time.

We look forward to the return of regular score reporting -- including providing candidates provisional results as soon as they complete each division -- in the near future.

Thank you again for your patience and support for our efforts to expand access to the ARE through an online proctoring option. As we continue to learn more about the delivery of the adjusted exam, we will share it with you.

Please let us know if you have any questions.

--- Council Relations

National Council of Architectural Registration Boards
1401 H Street, Suite 500 | Washington, D.C., 20005
Customer Service: 202-879-0520
Council Relations: council-relations@ncarb.org



Hi Candidate,

NCARB would like to update you regarding the ongoing delivery of the Architect Registration Examination® (ARE®) 5.0.

NCARB continuously monitors exam delivery performance, including all reported technical issues. Our ongoing audit has identified an uptick in the number of technical issues reported since the updated exam launched. However, our test delivery vendors have confirmed that this increase in technical issues is not isolated to the ARE, as it is impacting candidates across multiple programs. Currently, around 13 percent of ARE candidates are reporting technical issues, including both in-person and online exams. These “technical issues” range from a simple error message that may appear on screen and needs to be cleared before continuing, to more serious interruptions when the exam stops responding completely and must be restarted. NCARB has made it clear to our vendors that this performance level is unacceptable. We are working with our vendors to identify and resolve the cause of these issues as quickly as possible.

Should you experience a technical issue with the exam, please report it to the test proctor and to us by contacting our Customer Relations team at ncarb.org/contact, so that we can address your situation as necessary and include an assessment of your incident in our system diagnosis and refinement.

We know that technical issues can be stressful and distracting—especially under pressure—even if they do not impact your ability to complete the exam administration. Please report any technical issue you experience both to Prometric during your appointment, and to NCARB after your appointment. NCARB will continue to use all candidate-reported data and work with our vendors to identify and troubleshoot all exam delivery issues.

Thank you for sharing your feedback.

National Council of Architectural Registration Boards

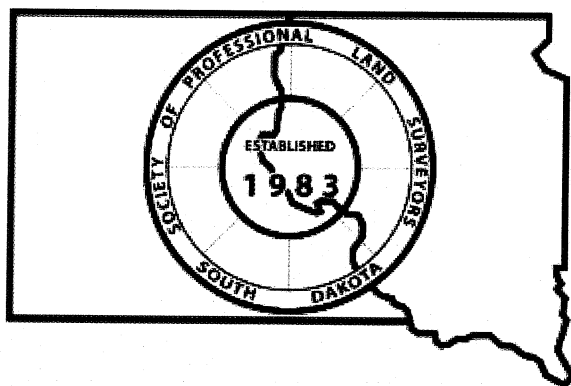
1401 H Street NW Suite 500

Washington, DC, 20005

Patterson, Kathryn

From: SDSPLS <Sdspls@wildapricot.org>
Sent: Wednesday, February 3, 2021 11:23 AM
To: DLR SDBTP
Subject: [EXT] SDSPLS Annual Convention - 2022

SDSPLS 39th Annual Convention - 2022



SDSPLS 39th Annual Convention - Deadwood, SD 2022

Hello SDSPLS Members!

I hope you are all doing well and enjoying this amazing winter we are having!

We had a wonderful 2021 Virtual Convention and now we are gearing up for the 2022 Convention, which will be held January 5-7, 2022 in Deadwood at The Lodge at Deadwood. I am looking for members that would like to be involved in the planning, including lining up speakers, entertainment, schedule of events, marketing and additional activities. If you are interested in being involved please let me know! You don't have to live in the area to be involved! We will have our first planning meeting the beginning of March and can do it virtually or in person, depending on everyone's preference. Again, this is a great way to get involved in the Society and make a difference!

Best Regards,

Alesha Limbo
Executive Director
444 Saint Joe Street
Spearfish, SD 57783

DirectorSDSPLS@hotmail.com

605-645-5128

This message has been sent to you by the SDSPLS.

If you no longer want to receive these letters, you can [unsubscribe](#) at any time

Patterson, Kathryn

From: Caitlin Stromberg <CStromberg@ncarb.org>
Sent: Thursday, February 11, 2021 11:11 AM
To: Patterson, Kathryn
Subject: [EXT] Spring 2021 Outreach Visit



Hi Kathryn,

I hope this email finds you well!

I know there is still a tremendous amount of uncertainty regarding operations, remote work, and travel in the months ahead, and we have been hard at work in developing ways to continue having our Experience & Education outreach team engage students, licensure candidates, and architects, as well as licensure candidates and architects in your state through the AIA.

We would like to invite you to join us as we engage students, and with our outreach efforts shifted towards a virtual platform, our process for planning needed an update, and this creates an opportunity to present at any time and day that is ideal for the audience.

Our outreach to students includes an overview of the requirements that lead to licensure and goes into more detail about the Architectural Experience Program. Our goal is to help prepare them to make the transition to the profession and create value in getting licensed.

For licensure candidates and architects, we focus more on the Architect Registration Examination and reciprocity. **Having a representative of the South Dakota Board is a great opportunity to put a face to the organization that will license candidates and an ideal time to share any state specific requirements.**

If you, a staff member, or member board member would like to join us, let me or my colleague from the E&E team Bryan Vallejo (bvallejo@ncarb.org) who will keep you informed as details develop. Currently, we have tentative plans to engage with the following schools in your jurisdiction:

- South Dakota State University

We always welcome thoughts, ideas, and enjoy experimenting ways to make valuable events for all. In the meantime, please do not hesitate to contact us should you have any questions.

With thanks,

Caitlin

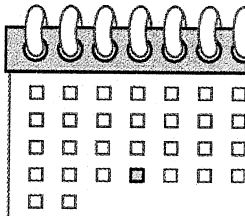
Caitlin Stromberg
Manager, Member Board Relations

From: NCARB <customerservice@ncarb.org>
Sent: Monday, February 22, 2021 8:39 AM
To: Patterson, Kathryn
Subject: [EXT] ARE Update: Technical Issues Update, Testing Data, and Resources

ARE update

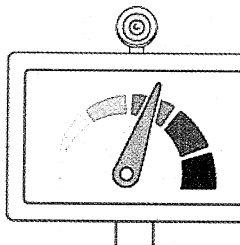
In This Issue

Information about appointment availability for June and July, resources for online testing, and an update on tech issues.



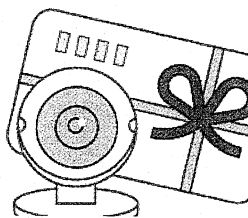
Test Scheduling

You can now schedule ARE® 5.0 appointments with Prometric through July 31, 2021. Prometric continues to expand online testing availability, with 20 percent of exam divisions currently being taken online.



Take a Test Run Before Your Online Exam

Make sure your online testing setup is ready for test day by scheduling a free test run with Prometric through your [NCARB Record](#). The test run allows you to walk through the check-in process with a real exam proctor and verify the exam launches successfully on your computer.

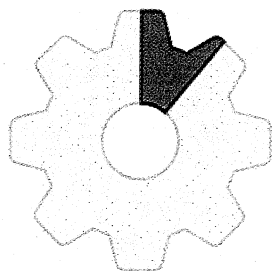


\$50 Prepaid Card for External Webcams

When you schedule your first online exam, you're entitled to receive a complimentary \$50 prepaid card. This offsets the cost to purchase an external webcam with autofocus capabilities and sets you up for future online testing. Keep in mind, external webcams are required for system security when testing online.

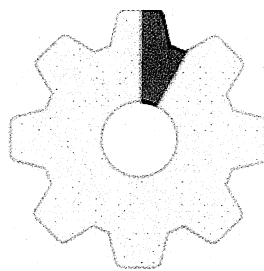
Update on Technical Issues

NCARB and Prometric continue to address technical issues. An audit of early-February administrations found the overall proportion of candidates reporting technical problems was down to 11 percent—a 2 percentage point reduction from January. The majority of ARE administrations in early-February—79.5 percent—were delivered at Prometric test centers, with the remaining 20.5 percent being delivered via online proctoring. Candidates testing online reported a higher percentage of technical problems compared to candidates testing onsite—which reinforces the importance of having a stable internet connection throughout the duration of your online appointment.



OVERALL
11%

OF CANDIDATES



ONSITE
8%

OF CANDIDATES



ON
23%

OF CANDIDATES

NCARB, along with our test delivery partners Prometric and Zoomorphix, has identified a root cause for technical issues reported by candidates at test centers. A solution is in development for onsite and online deliveries by Prometric and expected to be deployed in early-March.

"We recognize the importance of providing each candidate a professional, secure, and consistent testing experience free from error or distraction and

are committed to resolving any known anomalies in delivering the NCARB exam in partnership with Zoomorphix.”

–Prometric Senior Vice President and Chief Client Officer Sean Burke

If You Experience a Technical Issue

The nature of these known issues may impact your user experience and require a restart of the exam, but they won't impact your ability to complete your test. If you're required to restart your exam, please note that your exam progress is automatically saved and the test will resume in the same state as before the technical issue arose.

Candidates who do experience exam restarts are typically able to complete their exam administrations without further interruptions.

If you experience a technical issue, please follow these steps so we can log your incident and provide next steps:

- Immediately notify your test center administrator or online proctor
- Contact us in writing within 15 days

If you were unable to complete the exam due to a major technical issue, we will work with you to reschedule the division at no cost.

National Council of Architectural Registration Boards

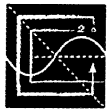
1401 H Street NW Suite 500
Washington, DC, 20005



Share this email:



emm



MEMO

DATE: March 5, 2021

TO: Member Board Administrators and Testing Services

FROM: Tim Miller, P.E., Chief Officer of Examinations

RE: Notice of Future Changes to NCEES Exams and Supporting Materials

This should have been sent after the October 2020 pencil and paper exam administration. Things have been a little bit hectic, but no excuses – my apologies.

This provides Member Boards and testing services with the 1-year notice required by the NCEES *Manual of Policy and Position Statements*, Exam Development Policy (EDP) 9.

Fall 2021 Exam Changes

- **PE Agricultural and Biological**—The PE Agricultural and Biological exam will transition to computer-based testing in October 2021. The test date is **Wednesday, October 20, 2021**. Registration with NCEES for this exam began November 2, 2020. Examinees may reserve their seat at a Pearson VUE test center once they are registered with NCEES and approved by their board. Member Boards who manually approve candidates are encouraged to approve candidates as they register to allow them to reserve their seat for this single-day event as early as possible.
- **PE Electrical and Computer: Computer**—The PE Electrical and Computer: Computer exam will transition to computer-based testing in October 2021. The test date is **Wednesday, October 20, 2021**. Registration with NCEES for this exam began November 2, 2020. Examinees may reserve their seat at a Pearson VUE test center once they are registered with NCEES and approved by their board. Member Boards who manually approve candidates are encouraged to approve candidates as they register to allow them to reserve their seat for this single-day event as early as possible.
- **PE Electrical and Computer: Electronics, Controls, and Communications**—The PE Electrical and Computer: Electronics, Controls, and Communications exam will transition to computer-based testing in October 2021. The test date is **Wednesday, October 20, 2021**. Registration with NCEES for this exam began November 2, 2020. Examinees may reserve their seat at a Pearson VUE test center once they are registered with NCEES and approved by their board. Member Boards who manually approve candidates are encouraged to approve candidates as they register to allow them to reserve their seat for this single-day event as early as possible.
- **PE Mining and Mineral Processing**—The PE Mining and Mineral Processing exam will transition to computer-based testing in October 2021. The test date is **Wednesday, October 20, 2021**. Registration with NCEES for this exam began November 2, 2020. Examinees may reserve their seat at a Pearson VUE test center once they are registered with NCEES and approved by their board. Member Boards who

manually approve candidates are encouraged to approve candidates as they register to allow them to reserve their seat for this single-day event as early as possible.

- **PE Civil**—The PE Civil exams will be offered for the last time in pencil-and-paper format in October 2021. Beginning November 1, 2021, examinees will be able to register and schedule CBT appointments for the PE Civil exams. Appointments will be available starting April 1, 2022.
- **PE Controls Systems Engineering**—The PE Control Systems Engineering exam will be offered for the last time in pencil-and-paper format in October 2021. Beginning November 2, 2020, examinees were able to register and schedule CBT appointments for the PE Control Systems Engineering exam.
- **PE Metallurgical and Materials**—The PE Metallurgical and Materials exam will be offered for the last time in pencil-and-paper format in October 2021. Beginning November 2, 2020, examinees were able to register and schedule CBT appointments for the PE Metallurgical and Materials exam.
- **PE Nuclear**—The PE Nuclear exam has new specifications that will be effective October 1, 2021. The specifications are posted on the NCEES website.
- **PE 16-hour Structural**—The PE 16-hour Structural exam has new design standards that will be effective with the October 2021 administration. The standards are attached and will be posted on the NCEES website after the April 2021 administration. To avoid confusion for the April 2021 examinees, please do not share these standards until after the April 2021 administration.

Spring 2021 Exam Changes

The April administration will be a two-day event with some exams offered on Thursday, April 22 and some on Friday, April 23. For more information, visit <https://ncees.org/april-2021-exam-administration-updates/>.

As a reminder, the following changes are in place for the Spring 2021 exam administration.

- **PE Architectural Engineering**—The PE Architectural Engineering exam will be offered for the last time in pencil-and-paper format in April 2021 and transition to CBT in October 2022.
- **PE Naval Architecture and Marine Engineering**—The PE Naval Architect and Marine Engineering exam will be offered for the last time in pencil-and-paper format in April 2021 and transition to CBT in October 2022.

Spring 2021 NCEES Pencil-and-Paper Registration Deadlines

- **Spring 2021 Exam Dates**—The spring pencil-and-paper exams will be administered on **April 22 and 23, 2021**. Some PE exams and the Vertical Forces component of the SE exam will be administered only on Thursday, April 22. Remaining PE exams and the Lateral Forces component of the SE exam will be administered only on Friday, April 23.
- **Spring 2021 Registration**—Registration for the spring exams opened on **January 27, 2021**, and closed for examinees at 3:00 p.m. eastern time on **March 4, 2021**. The deadline for boards/testing services to mark candidates approved and confirm shipping information is 3:00 p.m. eastern time on

March 11, 2021. To meet the fulfillment and shipping requirements, we cannot add candidates after this time.

- **Exam Accommodations**—All requests for testing accommodations must be submitted through the E3 system by the registration deadline of **March 4, 2021**. These include accommodations for ADA and religious reasons and for active military service. More information about accommodations is posted on the NCEES website. Member boards/testing services must provide all override information for approved ADA and religious accommodations to ensure that correct information is shown on a candidate's exam authorization. Any other requests for deviations from the schedule must be submitted to Bob Whorton, P.E., Manager of Compliance and Security, at bwhorton@ncees.org.
- **Exam Shipping**—The earliest day an exam order will be delivered to a site is **April 5**. The last day an exam order will be delivered to a site is **April 16**. Inventory must be completed by **April 19**. A packing list will be included with each shipment, identifying the exam booklet serial numbers. Discrepancies between the packing list and the actual contents of the boxes should be reported to Bob Whorton at bwhorton@ncees.org as soon as they are found.

If you have any questions about these changes or require additional information, please contact me at tmiller@ncees.org.

C: NCEES Board of Directors

Carmine Balascio, Ph.D., P.E., EPE Chair
David Cox, Chief Executive Officer
Davy McDowell, P.E., Chief Operating Officer
Steven Matthews, Chief Technology Officer
Bob Whorton, P.E., Manager of Compliance and Security
Ashley Cheney, Manager of Exam Publications
Sierra Burrell, Digital Communications Coordinator

STRUCTURAL ENGINEERING Design Standards¹

These standards apply to the Vertical and Lateral components of the Structural Engineering exam.

Effective Beginning with the October 2021 Examinations

ABBREVIATION	DESIGN STANDARD TITLE
AASHTO	<i>AASHTO LRFD Bridge Design Specifications</i> , 8th edition, American Association of State Highway & Transportation Officials, Washington, DC.
IBC	<i>International Building Code</i> , 2018 edition, International Code Council, Falls Church, VA.
ASCE 7	<i>Minimum Design Loads and Associated Criteria for Buildings and Other Structures</i> , 2016 edition, American Society of Civil Engineers, Reston, VA.
ACI 318	<i>Building Code Requirements for Structural Concrete</i> , 2014 edition, American Concrete Institute, Farmington Hills, MI.
AISC	<i>Steel Construction Manual</i> , 15th edition, American Institute of Steel Construction, Chicago, IL.
AISC	<i>Seismic Design Manual</i> , 3rd edition, American Institute of Steel Construction, Chicago, IL.
AISI S100	<i>North American Specification for the Design of Cold-Formed Steel Structural Members</i> , 2016 edition, with AISI S240-15 and AISI S400-15/S1-16, American Iron and Steel Institute, Washington, DC.
NDS	<i>National Design Specification for Wood Construction with NDS Supplement: Design Values for Wood Construction</i> , 2018 edition, American Wood Council, Leesburg, VA.
NDS	<i>Special Design Provisions for Wind and Seismic</i> , 2015 edition, American Wood Council, Leesburg, VA.
TMS 402/602	<i>Building Code Requirements and Specification for Masonry Structures</i> , 2016 edition, The Masonry Society, Longmont, CO;

Notes

1. Solutions to exam questions that reference a standard of practice are scored based on this list. Solutions based on other editions or standards will not receive credit. All questions use the US Customary System (USCS) of units.

From: NCARB <customerservice@ncarb.org>
Sent: Monday, March 8, 2021 11:09 AM
To: Patterson, Kathryn
Subject: [EXT] ARE Update: 2020 Pass Rates & Updated Guidelines

ARE update

In This Issue: Minor updates to the *ARE 5.0 Guidelines*, progress with addressing tech issues, and 2020 exam pass rates.

Guidelines Update

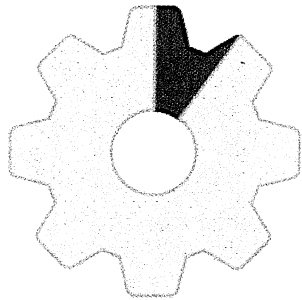
On March 8, 2021, we published minor clarifying updates to the *ARE 5.0 Guidelines*, which is an essential resource for all candidates. Many of these updates were previously shared in ARE Update emails, and do not reflect any change in policy. Key updates include:

- Any name discrepancies must be made within seven (7) business days before your exam (page 6). Remember, the first and last name in your NCARB Record must match your ID.
- Clarifying language about accommodations for candidates who are pregnant or breastfeeding (page 10).
- Candidates who don't meet the online proctoring requirements are responsible for any fees incurred, such as a canceled appointment (page 13).
- When testing online, microphones must be enabled at all times, and headphones or headsets are not allowed (page 14).
- How to schedule a free, 30-minute test run with Prometric (page 13).
- If you experience three or more tech issues during your appointment, you'll have the option to continue testing or reschedule at no cost (page 17).
- For both in-person and online exams, you will need to notify your proctor before taking a break (pages 18).
- Candidates must agree to the ARE Candidate Agreement three times: when scheduling an appointment, plus when you start and end your exam (page 24).

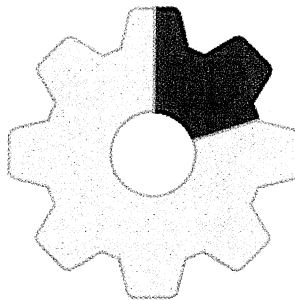
Tech Issues

NCARB and our test delivery partners, Prometric and Zoomorphix, continue to address technical issues for both in-person and online exams. The overall proportion of candidates reporting tech issues is down to 10% (compared to 13% in January)—but we still have work to do.

We're actively testing updates that should improve the overall performance of the ARE and will be deployed later this month. Also, the majority of exam administrations (80%) continue to be delivered at Prometric centers, while the remaining 20% are taken online.



OVERALL
10%
OF CANDIDATES



ONSITE
20%
OF CANDIDATES



ON
8
OF CAI

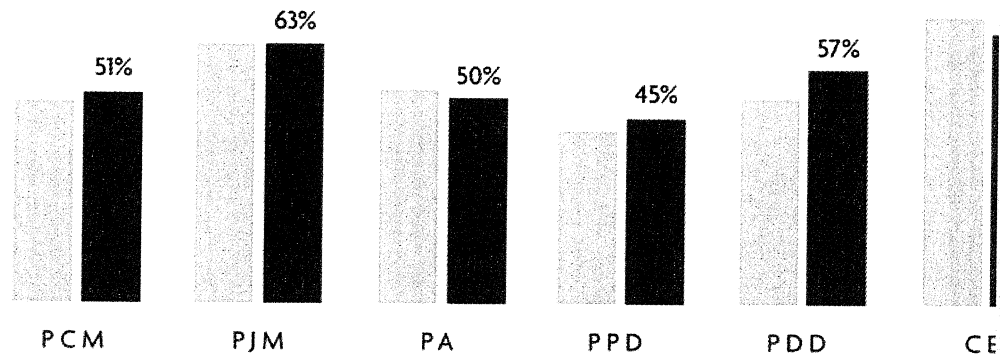
If you experience a technical issue, immediately notify your proctor and then contact NCARB within 15 days. Remember, If you're unable to complete the exam due to a major technical issue, we will work with you to reschedule the division at no cost.

2020 ARE Pass Rates

NCARB released the 2020 pass rates for all six divisions and by architecture school. To determine annual pass rates, we compare the percentage of candidates who pass each division with the total number of candidates who tested (including retakes).

2020 ARE 5.0 PASS RATE

EXAM PASS RATES CHANGED
SLIGHTLY SINCE 2019.



Learn more about what score you need to pass each ARE division.

National Council of Architectural Registration Boards

1401 H Street NW Suite 500
Washington, DC, 20005



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emm.

In This Issue

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Professional Licensing](#)

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[Upcoming Events](#)

[Welcome New Members](#)

Call for NCARB Volunteers

Interested in volunteering for an NCARB committee? NCARB is now accepting applications for volunteers to serve on committees for the upcoming fiscal year, from July 1, 2021, through June 30, 2022.

Service on an NCARB committee is a rewarding opportunity to contribute to the development of policies that impact the licensure process and help strengthen the protection of the public. In addition, volunteers are able to gain a deeper understanding of the work the Council conducts on behalf of licensing boards and the public, while learning best practices from their peers around the country.

Whether you are a returning volunteer, recently licensed architect, or new to the NCARB community, we welcome and encourage your participation as we continuously aim to build diverse and inclusive committees. [Explore our committee work descriptions](#). If you are interested in serving on an NCARB committee, please complete the online [Committee Application](#) by **March 31, 2021**. Meeting locations (in-person/virtually) will vary from committee to committee. We hope to be able to safely conduct in-person committee meetings again by this summer or fall, while maintaining an option to attend committee meetings virtually as well. We hope you will join us this volunteer cycle.

Credentials Forum Recording

Thank you to everyone who joined the Credentials Committee Candidate Forum. The forum's recording is now available to view on the [Member Board Community](#).

In an effort to be responsive through a virtual environment, the Credentials Committee will be hosting several opportunities for candidates to engage with membership leading up to the election at the June Annual Business Meeting, including time at this year's Regional Summit, as well as an additional candidate forum later this spring.

Individuals interested in running for the officer positions of secretary, treasurer, second vice president, first vice president/president-elect, as well as public director are encouraged to announce their candidacy and submit their candidate statements to Vice President of Council Relations Josh Batkin at jbatkin@ncarb.org.

Please note, there is not a formal declaration deadline. Anyone can announce their intent to run for these offices at any point in time before nominations close on the morning of the day elections are set to occur during the Annual Business Meeting. For questions, please reach out to Josh Batkin at jbatkin@ncarb.org.

FY21 Resolutions

The NCARB Board of Directors would like to notify you of two important decisions made at its January meeting.

Special Meeting

From May 12-14, 2021, a town hall will be held so that membership may consider and vote on a resolution that amends the *NCARB Bylaws* to permit remote meetings. Voting early on this resolution would enable its implementation ahead of the 2021 Annual Business Meeting and allow the Council to more efficiently conduct its business in June. [Learn more about this resolution.](#)

FY21 Draft Resolutions

The Board has reviewed and released eight additional draft resolutions for membership feedback, which was collected at this year's Regional Summit, to later decide at their April meeting whether these resolutions will move forward to the Annual Business Meeting.

Keep in mind, there is no Resolution 2021-A, because the Board has already considered that resolution and decided to move it forward as Resolution 2021-01 at the Special Meeting in May. Resolutions with letter names are drafts, which later become numbered resolutions after the Board has officially voted to move them forward to membership. [Read more about these resolutions.](#)

Legislative Update

With most jurisdictions in the midst of their legislative sessions, we'd like to update you on an important trend we've seen across the country, "universal licensure" or "universal recognition." Below is an update on related proposals we have seen arise nationwide.

As a reminder, universal licensure aims to remove barriers for licensed individuals moving from one state to another. Although its intent is laudable, it requires licensing boards to recognize out-of-state licenses based on vague criteria, often creating confusion and redundancies to already streamlined paths to reciprocal licensure. Policymakers often tout these proposals as workforce development initiatives.

While most universal licensure bills are alike, it is important to recognize specific terms and phrases that may affect a board's operations, including:

- "Shall" – This removes the board's discretion and *requires* issuance of a license under certain conditions, as alluded to above.
- "Substantially equivalent" – This relates to education, experience, and examination requirements. Because this

legislation is broad-brush, it does not take into consideration a profession's unique requirements. Instead, it requires reciprocal applicants to meet substantially equivalent requirements.

- “Similar scope of practice” – A trending phrase we’ve seen in 2021 of more vague criteria to evaluate applicants. This phrase requires boards to license reciprocal applicants based on scope of practice, rather than tangible competency requirements.

Currently, we are monitoring universal licensing proposals introduced in Georgia, Kansas, Maine, Mississippi, Nebraska, New Jersey, Oklahoma, Tennessee, Washington, and West Virginia.

The Council Relations team has the resources and tools for you to respond to this challenge and further advocate for reasonable regulation, including several talking points, data, leave-behinds, and legal support. In addition, our [legislative and regulatory tracking tool](#) allows you to monitor relevant legislation at ease.

Alliance for Responsible Professional Licensing

We are excited to announce that the [Alliance for Responsible Professional Licensing \(ARPL\)](#) recently published an economic research report, titled *Valuing Professional Licensing in the U.S.*, exploring the impacts of professional licensing in highly complex, technical fields. For years, professional associations and regulatory boards have lacked hard data to demonstrate the value of licensing. In 2020, ARPL commissioned Oxford Economics, a leader in global forecasting and quantitative analysis, to help better understand the nuanced impacts of licensing on professions, and trade and vocational occupations.

A key finding among professionals in technical fields who require significant education and training **demonstrates that licenses increase wages for all, while narrowing the gender-driven wage gap by about one-third and the race-driven wage gap by about a half**. This report also reinforces the fact that one-size-fits-all regulatory reform does not work. [Read the full report](#), which includes several talking points and an executive summary.

2020 ARE 5.0 Pass Rates

NCARB has finalized analyzing its data and is ready to release the 2020 ARE 5.0 pass rates by division. Please note, there were over 13,000 candidates who took the exam in 2020. [Explore pass rates from previous years](#).

2020 ARE 5.0 division pass rates are as follows:

- Practice Management (PcM): 51%
- Project Management (PjM): 63%
- Programming & Analysis (PA): 50%
- Project Planning & Design (PPD): 45%
- Project Development & Documentation (PDD): 56%
- Construction & Evaluation (CE): 66%

For questions related to the ARE, including pass rates, reach out to Vice President of Examination Jared Zurn, AIA, NCARB, CAE, at jzurn@ncarb.org.

Upcoming Events

Please be sure to mark your calendars for the upcoming events:

- **May 12–14, 2021:** FY21 Resolutions Special Meeting Window
 - **June 24–26, 2021:** Annual Business Meeting
-

Welcome New Members

We would like to welcome the following new members:

- Latoya Kamdang joined the New York Board as an architect member.
- Cathyann Gogue joined the Guam Board as a public member.
- Bruce Magyar joined the Alaska Board as a public member.
- Rob Barrick joined the Tennessee Board as an engineer member.

PDH AUDIT REPORT
For March 19, 2021
BOARD MEETING

13 audits reviewed at each Board Meeting
Mailed letter to licensee –February 12, 2021
DEADLINE TO RECEIVE INFORMATION IS March 12, 2021

Name	Prof	Sent 1 st letter need audit records	Rcvd audit records	Board approved	Board NOT approved	Sent email reminder – need audit records
Alber, James M.	LS 9951	02/12/21	02/17/21			
Coleman, Bradley A.	PE 11414	02/12/21	*****			
Deibert, Randy L.	LS 5086	02/12/21	03/10/21			
Eckhardt, James A.	PE 8466	02/12/21	02/17/21			
Hansen, Eric James	PE 8447	02/12/21	02/24/21			
Hurtz, Allen David	PE 9791	02/12/21	03/09/21			
Kearney, Ryan Louis	LS 11513	02/12/21	02/22/21			
Murphy, Eugene J.	AR 1657	02/12/21	03/08/21			
Rathbun, Kenneth C.	PE 5662	02/12/21	03/02/21			
Saas, Robert L.	AR 3659	02/12/21	02/19/21			
Schutte, Brett William	A 13051	02/12/21	03/02/21			
Thompson, Keith Eugene	AR 11402	02/12/21	03/08/21			
Wessel, Douglas J.	PE 6293	02/12/21	02/16/21			

***** no information received from licensee

02/02/2PDH AUDIT REPORT

PENDING FROM PREVIOUS BOARD MEETING(S)

For March 19, 2021

BOARD MEETING

Mailed Copies to Board Members _____

Name	Prof	Sent 1st letter (or email) need audit records	<u>Rcvd Audit Record</u>	Board NOT approved	Sent 2nd letter – need audit records	<u>Rcvd Audit Record</u>	Board NOT approve	Sent 3rd letter – need audit record	Rcvd Audit Record
Jones, Jared Franz	PE 13930	12/09/20	12/30/20	01/22/21	01/26/21	02/02/21			
Rothanzl, Terrence Lee	LS 8072	12/09/20	01/11/21 request extension	01/22/21	01/26/21	02/02/21			
Spindler, Adam Dodd	PE 10350	12/09/20	12/15/20	01/22/21	01/26/21	02/24/21			

Legend:

has until _____ to provide additional info

&&&& has until _____ to correct deficiency

********* No Response received

Board Meeting Examinee Report*FE Examinees Passed FE Exam*

Meeting Date: March 19, 2021

Page 1 of 4

Name	Certificate #	Exam
Kugler, Kolton	E-12956	FE
Jacobs, Tanner	E-12957	FE
Goossen, Justin Steven	E-12958	FE
Fleming, Joshua William	E-12959	FE
Mulcahey, Joseph Bryan	E-12960	FE
Allen, Joseph H.	E-12961	FE
Bungarden, Cole Donovan	E-12962	FE
Scott, Jeremiah Thomas	E-12963	FE
Yang, Guang	E-12964	FE
Koski, Luke Michael	E-12965	FE
Gernes, Bryant Mark	E-12966	FE
Sydow, Nathan Eugene	E-12967	FE
Maclake, Stephen Cody	E-12968	FE
Loosbrock, Tucker Joseph	E-12969	FE
Nelson, Tanner John	E-12970	FE
DeBoer, John Taylor	E-12971	FE
Kreutzfeldt, Jesse Alan	E-12972	FE
Cropsey, Korder Ronald	E-12973	FE
Sik, Trevor	E-12974	FE
Marzahn, Landon Earl	E-12975	FE
Wesley, Luke Francis	E-12977	FE
Blocker, Cody Allen	E-12978	FE
Machamer, Thomas Mathias	E-12979	FE
Hanshaw, Andrew Lewis	E-12980	FE
Jorgensen, Ashley Marie	E-12981	FE
Rotert, Mark	E-12982	FE
Iverson, Peter Ian	E-12983	FE
Williams, Benjamin James	E-12984	FE
Ewing, Wyatt Michael	E-12985	FE

Board Meeting Examinee Report*FE Examinees Passed FE Exam*Meeting Date: *March 19, 2021*Page *2* of *4*

Name	Certificate #	Exam
Gray, Kody Alexander	E-12986	FE
Steers, Evan R.	E-12987	FE
Olson, Cully J.	E-12988	FE
Timm, Derrick	E-12989	FE
Rens, Matthew	E-12990	FE
Roth, Anthony Wayne	E-12992	FE
Antony, Nicholas Ronald	E-12993	FE
Odegard, Jordan	E-12995	FE
Dalldorf, Jeremy A.	E-12996	FE
Kosek, Dalton Andrew	E-12997	FE
Peyton, Ryan C.	E-12998	FE

Board Meeting Examinee Report*For FS Examinee Passed FS Exam***Meeting Date:** **March 19, 2021****Page** 3 **of** 4

Name	Certificate #	Exam
Luberts, Kayle Blayze	S-12976	FS
Geffre, Jonathan Le	S-12991	FS
Bixenman, Nicholas Alan	S-12994	FS

Board Meeting Examinee Report*For PE Examinees Passed PE Exam***Meeting Date:** **March 19, 2021**Page 4 of 4

Name	License #	Exam
Knoff, Camden	15102	FP
Maynard, Corey Stephen	15125	CE-Water Resources & Environmental

Board Meeting Examinee Report***For FE Examinees For Approval*****Meeting Date: March 19, 2021**Page 1 of 3

Name	Exam
Barron, Alexander David	FE
Belisario Soares de Souza, Marcelo	FE
Bertsch, Jonathan Michael	FE
Bierschbach, William M	FE
Caba, Samuel Jason	FE
D'Agostino, Derrick	FE
Dalldorf, Jeremy A.	FE
Darling, Zachary James	FE
Endreson, Alexander Steven	FE
Erickson, Dylan Joseph	FE
Field, Charles Cochrane	FE
Gross, Garrison L.	FE
Hall, Jedidiah	FE
Hall, Tyler	FE
Haselhoff, Mitch	FE
Haugh, Evan	FE
Heasley, William Robert	FE
Hunt, Carson Daniel	FE
Irwin, Samuel Clyde	FE
Kaski, Isaac Kurt	FE
Kortemeyer, Isaac	FE
Kotilinek, Dalton Gene	FE
Larson, Aaron	FE
Lindstrom, Thomas Darrel	FE
Litecky, Philip Andrew	FE
Mahowald, Nicholas	FE
Masloski, Alexander Joseph	FE
Morrison, Cody Lee	FE
Orth, Dillon Brooks	FE
Quanbeck, Joel	FE
Rook, Nathan Joseph	FE
Sebert, Maggie Ann	FE

Name	Exam
Seeley, Theodore	FE
Steenstra, Logan R.	FE
Tiehen, Jacob Patrick	FE
Todey, Patrick	FE
Wartner, Brandon Lee	FE
Weber, Alexander Adam	FE
Wetz, Morgan M.	FE
Windschitl, Kyle Jon	FE
Winter, Jack Louis	FE
Zacher, Noah John	FE

Board Meeting Examinee Report***FS Examinees For Approval*****Meeting Date: March 19, 2021**Page 2 of 3

Name	Exam
Blankenship, Daniel Ray	FS
Bueltel, Alexander Lawrence	FS
Haken, Joshua Albert	FS
Kolba, Jeffrey Paul	FS
Laleman, Joshua Eugene	FS
Rudloff, Clint Wayne	FS
Scofield, Ty Burton	FS
Wipf, Jalon Jacoby	FS

Board Meeting Examinee Report*For PE Examinees To Be Approved**Meeting Date: March 19, 2021*Page 3 of 3

Name	City	State	Comments
Fritch, Steven Andrew	Rapid City	SD	
Krsnak, Michael Alan	Rapid City	SD	
Smith, Alexander	Sioux Falls	SD	
Spaulding, Drew Thomas	Rapid City	SD	

Board Meeting Examinee Report*License by Exam*

Meeting Date: March 19, 2021

Page 1 of 1

Name	City	State	Profession	Comments
Johnson, Aaron Mark	Sioux Falls	SD	AR	15126
Thorstenson, Aspen Justine	White	SD	AR	15140
Huot, Jeremy	Rapid City	SD	R	
Popejoy, Jamie Richard	Lead	SD	A	

Board Meeting Comity Report*For Individuals by Comity – Licensed*

Meeting Date: March 19, 2021

Page 1 of 3

Name	City	State	Profession	License #
Baumann, Russell Mobley	Chandler	AZ	AR	15127
Bostwick, David Emerson	Champaign	IL	AR	15128
Budetti, Robert Peter	Solana Beach	CA	AR	15129
Devore, David B.	Lawrence	KS	AR	15130
Conley, Kevin Egan	Peoria	IL	AR	15131
Drecktrah, Karl	St. Paul	MN	AR	15132
Freitas, Sean Patrick	Rocklin	CA	AR	15133
Kangas, Katie Louise	Shoreview	MN	AR	15134
Lastovica, James A.	Garfield	AR	AR	15135
Mackowiak, Ryan Patrick	South Jordan	UT	AR	15136
Renzi, Allan L.	Twinsburg	OH	AR	15137
Warshefski, Robert James	Hillsborough	NJ	AR	15141
Wrasman, Scott Paul	Norristown	PA	AR	15138
Fordyce, Robin	Omaha	NE	LA	15139
Robinson, Stacey	Billings	MT	LA	7580
Adamski, Stephen Alfred	Prospect Heights	IL	PE	15143
Agbayani, Nestor Acob	Bakersfield	CA	PE	15142
Al-Wazeer, Adel Abdel-Rahman	Ashburn	VA	PE	15144
Azure, Mark J.	Minneapolis	MN	PE	15145
Barrett, Brooke Danielle	Gretna	NE	PE	15146
Basden, Anthony Lee	Roseville	MN	PE	15147
Beil, Andrew Walter	Roca	NE	PE	15148
Boyd, John Schuyler	Boise	ID	PE	15149
Boyum, Jon	St. Paul	MN	PE	15150
Doak, Nathan	Lakewood	CO	PE	15151
Ferruffino Villarruel, Jose Daniel	Houston	TX	PE	15152
Finken, Michael	Greenfield	MN	PE	15153
Fortier, Kenneth John	Scarborough	ME	PE	15154
Fuentes, Alfred Lee	Houston	TX	PE	15155
Hardy, Andrew J.	Lead	SD	PE	15156
Harrer, Kelly Francis	Cedar Rapids	IA	PE	15157
Hodge, Michael	Casper	WY	PE	15158
Hoffmann, Nathan Peter	Moorhead	MN	PE	15159
Hokenson, Tristram	Ramsay	MT	PE	15160
Holt, John Michael	St. Cloud	MN	PE	15161
Hopper, Olga L.	Edmond	OK	PE	15162
Hunley, Brian Dale	Broken Arrow	OK	PE	15163
Jensen, Christian Michael	Omaha	NE	PE	15164
Kettler, Jr.; Thomas Charles	Lincoln	NE	PE	15165
Kobbe, Ryan	Cody	WY	PE	15166
Krebs, Dean	Alexandria	MN	PE	15167
Lund, Eric	Maple Grove	MN	PE	15168
Lutjeharms, Mark Eugene	Wahoo	NE	PE	10710

Board Meeting Comity Report*For Individuals by Comity – Licensed*

Meeting Date: March 19, 2021

Page 2 of 3

Name	City	State	Profession	License #
Merrill, Lynn Robert	Oklahoma City	OK	PE	15169
Millies, Steven M.	Munster	IN	PE	15170
Murphy, Michael Shawn	Andover	MN	PE	15171
Nelson, Guy	Byron Center	MI	PE	15172
Parks, Daniel	Plymouth	MN	PE	15173
Payne, Jeffrey Scott	Omaha	NE	PE	15174
Plzak, Curtis Jerome	Avon	MN	PE	15175
Prochaska, Shawn Jeffrey	Columbus	NE	PE	15176
Quillen, John Wilder	Cincinnati	OH	PE	15177
Ray, Steven T.	Centerville	OH	PE	15178
Reed, Russell	Billings	MT	PE	15179
Schaad, David	Chapel Hill	NC	PE	15180
Schumm, Dwight Clopton	Iowa City	IA	PE	15181
Sible, Gordon	Grand Rapids	MI	PE	15182
Stedman, Kelly Lynn	Fairview Heights	IL	PE	15183
Stephens, Reid Martin	Ridgecrest	CA	PE	15184
Streed, Royal Donovan	Waseca	MN	PE	15185
Surprenant, Chad C.	Sioux Falls	SD	PE	15186
Telste, Michael Andrew	Moorhead	MN	PE	15187
Wenninghoff, Kevin Michael	Omaha	NE	PE	15188
Williams, Zachary	San Antonio	TX	PE	15189
Witt, Michael	Edwardsville	IL	PE	15190
Zarn, Cody Reinhardt	S. Sioux City	NE	PE	15191

Board Meeting Comity Report*For Individuals by Comity**Meeting Date: March 19, 2021*Page 3 of 3

Name	City	State	Profession	Comment
Grinkmeyer, Brett	Sioux Falls	SD	AR	
Cramer, James J.	Akron	OH	PE	
Manuszak, Thomas Joseph	Stow	OH	PE	
McNabb, Cody Ray	Trenton	GA	PE	
Palmer, Ross D.	Kamas	UT	PE	
Ricker, Grace Catherine	Bloomington	MN	PE	

Board Meeting Firm Report*For Business Licensed*

Meeting Date: March 19, 2021

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Company Name	City	State	Profession	License #
Agbayani Structural Engineering	Bakersfield	CA	PE	C-8287
AJHardy Consultants Inc.	Lead	SD	PE	C-8289
Applied Engineering Solutions, LLC	Sioux Falls	SD	PE	C-8276
Architects Orange, LLP dba AO	Orange	CA	AR	C-8269
Architecture Wurks	Fargo	ND	AR	C-8275
Bartel Engineering, LLC	Hagerstown	MD	PE	C-8277
Bauer Group Architects PLLC	Billings	MT	AR	C-1746
Burian & Associates, LLC	Fargo	ND	PE	C-8278
Design Engineers	Cedar Rapids	IA	PE	C-8290
Engineering Project Solutions, Inc.	Aberdeen	SD	PE	C-8279
Hurt Fabrication	Marceline	MO	PE	C-8288
Insight Technologies, Inc.	Ellendale	ND	PE	C-8280
James A. Lastovica, Architect	Rogers	AR	AR	C-8273
JLL Architecture, LLC	Chicago	IL	AR	C-8268
L & D Surveying, LLC	Manning	ND	LS	C-8286
Land Design, Inc.	Billings	MT	LA	C-8274
LB PIE LLC	Arvada	CO	PE	C-8281
Lochsa Engineering, LLC	Memphis	TN	PE	C-8282
Mammoth Sports Construction	Meriden	KS	AR	C-8270
Marque Engineering	Cincinnati	OH	PE	C-8295
Michael T. De Boer	Boynton Beach	FL	PE	C-8283
Monte R. Lee and Company	Oklahoma City	OK	PE	C-8292
Pasque Architecture	Shoreview	MN	AR	C-8272
R L Millies & Associates, Inc.	Munster	IN	PE	C-8293
Sean Freitas Architect	Lincoln	CA	AR	C-8271
Sichmeller Engineering, Inc.	Aberdeen	SD	PE	C-1608
T-O Engineers, Inc.	Meridian	ID	PE	C-8291
TEG Engineering, LLC	Wyoming	MI	PE	C-8294
Westchester Services L.L.C.	Barrington	IL	PE-AR	C-8284
Windward Engineers & Consultants, LLC	Minneapolis	MN	PE	C-8285

Board Meeting Firm Report*For Business to Approve*

Meeting Date: March 19, 2021

Page 2 of 2

Company Name	City	State	Profession	Comment
Cramer Engineering, LLC	Akron	OH	PE	
M & H Engineering LLC	Stow	OH	PE	
Skytrac Services, Inc.	Salt Lake City	UT	PE	

Board Meeting Examinee Report

Appendix ____F____

For PE Second Review

Meeting Date: March 19, 2021

Page 1 of 2

Name	City	State	Comments
Schrum, Kevin Dale	Pelham	AL	

Board Meeting Examinee Report*For Firms Second Review*

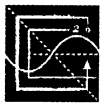
Meeting Date: March 19, 2021

Page 2 of 2

Company Name	City	State	Profession	Comment
Schrum Consulting, LLC	Pelham	AL	PE	

**TRAVEL
MATRIX
BOARD MEMBERS
01/01/2021 through 06/30/2021**

DATES	MEETING	PLACE	BOARD NAME	PAID BY
01/29/2021	Board President's Assembly	Virtual Meeting	Thingelstad; Patterson	No travel
03/04-03/06/2021	NCARB Regional Summit	Virtual Meeting	Williams, Dekkenga, Patterson	No travel
04/29-05/01/2021	NCEES Central Zone	Virtual Meeting	Thingelstad, Peters, Albertson, Callaghan. Patterson	No travel
06/16-06/19-2021	NCARB Annual Business Meeting	Los Angeles, CA	Dekkenga, Williams Patterson	Hoping for a hybrid combination of in-person & virtual



NCEES

advancing licensure for
engineers and surveyors

200 Verdae Boulevard Greenville, SC 29607 T: 800-250-3196 F: 864-654-6033 NCEES.ORG

2020—21
BOARD OF DIRECTORS/OFFICERS

February 23, 2021

Christopher Knotts, P.E.
President

MEMORANDUM

Brian Robertson, P.E.
President-Elect

TO: Member Board Administrators

Dean Ringle, P.E., P.S.
Immediate Past President

FROM: David Cox, Chief Executive Officer

Paul Tyrell, P.E., P.L.S.
Treasurer

SUBJECT: Voting Delegate Notification for the 2021 NCEES Central Zone
Interim Meeting

Michael Drewyor, P.E., P.S.
Central Zone Vice President

Christopher Duhamel, P.E., P.S.
Northeast Zone Vice President

The 2021 NCEES Central Zone interim virtual meeting will be held April 29,
10:00 a.m.–1:00 p.m. EDT via Zoom.

Timothy Lingerfelt, P.L.S.
Southern Zone Vice President

Scott Bishop, P.S.
Western Zone Vice President

David Cox
Chief Executive Officer

NCEES will be using live electronic voting for this meeting, and each board will have one designated person to vote. The individual must be a current member or an associate member. The designated person must have a reliable internet connection with camera and microphone that is compatible with Zoom. For consistency, this person will say "here" during roll call as well as vote. Please designate one eligible person to serve as a backup. For states with multiple boards, the designated person as well as the backup must be unique for each board. For example, an MBA cannot serve as the designated person for both the PE and PS boards in the same state.

For voting, it is suggested that the voter use a smart phone for accessing the voting system.

As required by the NCEES *Bylaws*, member board chairs must notify NCEES in writing on board letterhead by March 29 if an associate member is to be designated as the board's voting delegate. For boards that require authorization from the state, such designation may come from the agency director for that board.

Please provide contact information for the voting delegate, not the board office. When meeting registration opens in early March, NCEES will send an invitation to all board members, member board administrators, associate members, and emeritus members via email with meeting information and instructions for registering. Voting delegates will receive additional information about the process as we get closer to the meeting.

For questions regarding NCEES-funded delegates, contact Sherrie Dyer at sdyer@ncees.org or 800-250-3196.

/sd
Attachment

Patterson, Kathryn

From: Governor of South Dakota
Sent: Friday, March 5, 2021 10:52 AM
To: Governor of South Dakota
Subject: State Employee Leave Announcement

Dear Team,

Thank you. We are all working together to strengthen South Dakota families, and I want you to know that each of you is part of that. This work starts at home when we spend time with our own families. That's why I'm granting administrative leave for both Good Friday and Easter Monday, April 2 and 5, 2021. I hope this extra time gives you a chance to celebrate the reason for the Easter holiday, to see your family, and to enjoy your time with them.

Thank you again for all that you do for our great state.

Kind regards,

Governor Noem

Patterson, Kathryn

From: Gary Ey, CDT <no-reply@post.ncarb.org>
Sent: Monday, February 1, 2021 11:58 AM
To: Patterson, Kathryn
Subject: [EXT] NCARB Board of Directors Public Director
Attachments: Gary Ey Resume_Cover Letter NCARB 2021.pdf

Good Afternoon,

It is with great pleasure that I announce my candidacy for a second term as the Public Director on the NCARB Board of Directors. Please see the attached letter and my service resume.

Thank you,

Gary Ey, CDT

Senior Superintendent | Ocean City Convention Center Phase III

Barton Malow Builders | 300 W Pratt St. Suite 310 Baltimore, MD 21201

Mobile 443-938-2505

gary.ey@bartonmalow.com

BUILDING INNOVATIVE SOLUTIONS



January 29, 2021

NCARB Members

Re: NCARB Board Elections

Dear Friends,

I am pleased to announce my candidacy for a second year as Public Director on the NCARB Board of Directors, and I ask for your support. I am currently completing my first year as the Public Director. It has been my pleasure to serve with my fellow Board members. I feel that my 31+ years in Construction Supervision along with 18 years of service on the Maryland State Board of Architects continue to make me a great candidate for this position. I am eager to continue providing the public perspective to the many issues that the NCARB Board faces.

I look forward to continuing the same mission as with the Maryland State Board, Protecting the Health, Safety, and Welfare of the public. NCARB supports this mission by supporting licensure, education standards, and experience tracking. I have served on various NCARB Committees since 2016. The following are some of the committees I have been involved with:

- Credentials
- Education
- Experience
- BOD liaison to the Interiors Task Force
- Audit

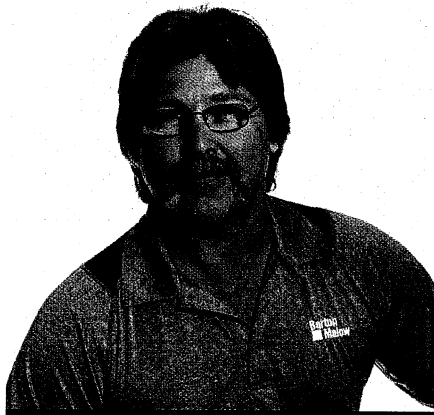
I believe that each of us brings an important and unique perspective to the table. I have always appreciated the wisdom of the NCARB Board in the inclusion of the Public Member perspective in Board decisions. I feel that my first year on the Board has been productive, and I hope to continue to grow Public Member involvement throughout NCARB.

Thank you for your consideration, and I humbly ask for your vote in June. Attached is a brief summary of my community service over the years. I look forward to seeing and speaking with you at the upcoming NCARB meetings. Please feel free to reach out with any questions or concerns.

Thank you,

A handwritten signature in black ink, appearing to read 'Gary Ey'.

Gary Ey, CDT



**31 YEARS OF
EXPERIENCE**

Gary Ey, CDT

SENIOR SUPERINTENDENT



3718 GOODWILL COURT
ABINGDON, MARYLAND 21009
443.987.5934
GARYEY@COMCAST.NET

PROFILE

Gary Ey has over 31 years as a Superintendent in the commercial construction industry. This experience has given him extensive experience as a consumer of architectural services. He has served the Harford County Public School system, monitoring magnet school programs to ensure they stay current with today's marketplace. He has also served in various capacities on two different homeowner associations and other community volunteer positions.

RELEVANT EXPERIENCE

Projects

Open Gates Community Health Center

Kennedy Krieger Institute | New Parking Garage

Grace Community Church | Greenfield Campus

Sheppard Pratt Health Systems | Historic Facility Renovations

Kennedy Krieger Institute | New Outpatient Center

Bethesda Naval Hospital | Warrior Transition Center

Community College of Baltimore County | New Math and Science Building

University of Maryland Baltimore | Health Science Facility III

University of Maryland Baltimore County | Event Center and Arena

Richmond International Raceway | Infield Improvements

Maryland Stadium Authority | MDOT/MTA Camden Station

Maryland Stadium Authority | Ocean City Convention Center Phase III Expansion

Maryland State Board of Architects

Consumer Member, appointed by Governor Robert Erlich in 2003

Reappointed by Governors O'Malley and Hogan for 3 successive terms for a total of 18 years to date

Co-chair of the Complaint Committee for the State Board of Architects

Harford County Public Schools

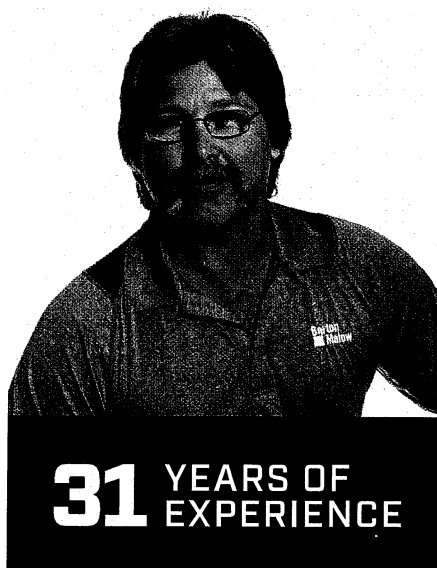
Member of the Career & Technology Education Committee 2008 – 2014

EMPLOYMENT

Barton Malow Builders
Senior Superintendent

Whiting Turner
Superintendent

Quandel Enterprises
Superintendent



NCARB SERVICE

BOD Public Director 2020 – 2021

BOD Liaison to the Interiors Task Force 2020 - 2021

Audit Committee 2020-2021

Experience Committee 2019 – 2020

Credentials Committee 2018 – 2019

Education Committee 2017 – 2018

Credentials Committee 2016 -2017

Started attending NCARB events at the Regional Summit in 2015

COMMUNITY SERVICE

Bel Air, Maryland Jaycees

Volunteer for charity haunted house 1980 – 1981

Volunteer for several carnivals

Franklin Square Hospital

Volunteer service 1983

Chapel Gate Homeowners Association

President 1996 - 2000

Board Member 1994

Mountain Christian Church 2000 – 2006

Sunday School teacher's assistant

Staging, lighting and sound volunteer

Co-Director Mountain Habitat for Humanity home build

VBS Staging production manager

Lighting Director for worship services and special events

Constant Branch Homeowners Association

President 2016 - 2018

Board Member 2015 - 2016

February 19, 2021

NCARB Members
(via electronic distribution)

Re: NCARB Board Elections

Greetings,

I am pleased to announce my candidacy for the office of 2nd VP of the Council, and I ask for your support. As the current Board Treasurer and member of the Executive Committee, it has been my privilege to serve you in helping to guide the Council through this very challenging year of financial uncertainty. Due to the COVID pandemic, the council saw major impacts to its FY20/21 financial projections. Early in the year we identified an unparalleled 18% projected loss in revenue. This required immediate action to implement both radical and strategic budget reductions while at the same time maintaining important initiatives and protecting financial reserves that are critical to the Council's future. These swift actions have allowed the Board to establish a stable financial footing for the year and move forward while the pandemic has taken its course.

I believe my business and NCARB experience can continue to provide the Council with sound professional leadership as we address the many remaining issues facing our profession and constituents as well as the regulatory environment in which our member boards must operate:

- Over 35 years of professional practice and firm ownership.
- NCARB certified since 1987 with licenses held in ten states.
- 13 years of service on the California Architects Board including four terms as board president.
- Active NCARB involvement since 2005 including committee participation and chair positions, NAAB accreditation team member, and Regional and National leadership.

As 2nd VP I will continue to help lead the affairs of the Council and support the needs of our member boards. Through my years in practice as a firm owner, I have adopted a very practical approach to leadership and management that has proven to be very successful. I will continue to apply this experience in my service to you and the Council if elected.

I humbly and respectfully request your vote when we come together in June and look forward to continuing my service. Attached is a brief summary of my experience. I look forward to seeing and talking with you again soon and invite you to reach out if you would like further information or if I can be of service.

Thank you,



Jon Alan Baker, FAIA, NCARB, LEED AP

Jon Alan Baker, FAIA, NCARB, LEED AP

Education

School of Architecture, Cal Poly, Pomona

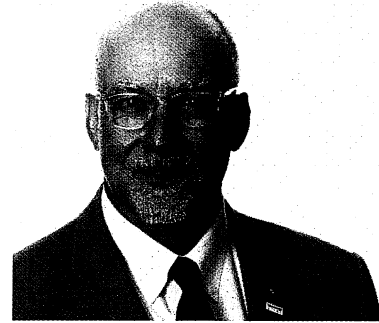
Professional Registrations

California Registered Architect #14513

Former Registrations: Arizona, Connecticut, Florida, Hawaii, Idaho, Nevada, New Mexico, Ohio, & Oregon

NCARB Certified

LEED Accredited Professional



Regulatory Appointments & Affiliations

California Architects Board, Member & Past President

- Board President

2005-2018

2007-2009 & 2015-2017

NCARB (National Council of Architectural Registration Boards)

- Awarded President's Medal

2016

- NCARB Board of Directors

- Regional Director

2010-2012 & 2018-2019

- Secretary

2019-2020

- Treasurer

2020-2021

- Futures Collaborative – Board Liaison

2020-2021

- Audit Committee Chair

2020-2021

- NAAB Accreditation Team

2010-Present

- Education Committee

2018-Present

- Chair – Procedures and Documents

2017-2018

- Chair – ARE Case Study Task Force

2014-2016

- Regional Leadership Committee

2007-2009 & 2015-2017

- COE (Committee on Examination)

2009-2016

- Chair - Continuing Education Strategic Workgroup

2011-2012

- Chair, Experience Advisory Committee (Formerly IDP)

2011-2013

- Governance Policies Workgroup

2010-2011

- ARE Committees

2008-2016

WCARB (Western Conference of Architectural Registration boards)

- Regional Chair

2007-2009 & 2016-2018

- Region-6 Executive Committee

2007-2009 & 2016-2018

- Regional Director

2010-2012 & 2018-2019

Professional Affiliations

American Institute of Architects,

- College of Fellows Induction

2009

- AIA California Council, Board of Directors

1994-1996

- San Diego Chapter, Board of Directors, Past President

1987-1995

- Chair, AIA/AGC Joint Commission

2008-2011

Community Service

New School of Architecture & Design

- iPAL Advisory Committee

2015-Present

Downtown Community Planning Council, San Diego

- Elected Planning Advisory Position

2014-Present

Education Foundation - Poway Unified School District

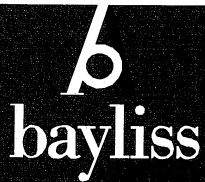
- Board of Directors

2003-2012

Jr. Achievement of San Diego & Imperial Counties

- Board of Directors

2007-2011



bayliss architects, p.c.

p.o. box 1134
bozeman, mt 59771-1134

ph: 406-586-5007
fx: 406-585-8337

baylissarchitects.com

February 19, 2021

NCARB Member Board Members
Member Board Executives
Public Members
NCARB Board of Directors

RE: Candidacy for First Vice President/President-elect

Dear Colleagues and Friends,

First, I hope everyone has been safe this past year. If you were one of the lucky ones and invested in Zoom prior to the pandemic, you might like them to continue...I personally want to return to face to face meetings and delete the Zoom application.

It has been my honor to serve all of you as the 2nd Vice president on the NCARB Board for this past year. With a year of social distancing, wearing masks, and reduced travel, the Council has not skipped a beat this year and we have continued to introduce several items that will assist all candidates pursuing the path to licensure. So, I would like to now announce my candidacy for First Vice President/President-elect for the NCARB Board of Directors.

This past year I have been busy with being the liaisons to two different committees, the Diversity Collaborative and the MBE Committee. I have also been included on several calls with NCARB Leadership and different collateral organizations. These calls or Zoom meetings assist me in the experience I need to guide this organization in a positive direction. I promise that these important committees shall continue and that we all continue the fight.

So, at this time I would like to ask for your support as I pursue the First Vice President position. Please feel free to contact me directly and I look forward to seeing you all on the next Zoom meeting.

Best Regards,

Bayliss Ward, NCARB, AIA



bayliss architects, p.c.

p.o. box 1134
bozeman, mt 59771-1134

ph: 406-586-5007
fx: 406-585-8337

baylissarchitects.com



Bayliss Ward, NCARB, AIA

PO Box 1134 Bozeman, Montana 59771 • 406-586-5007 • bayliss@baylissarchitects.com

Principal Architect/Owner: Bayliss Architects, P.C., Since 1993

Education: Master of Architecture 2008, Montana State University, Bozeman, Montana
Bachelor of Architecture 1988, Montana State University, Bozeman, Montana

Registrations: Montana, Wyoming, Idaho, Nevada, Utah, Nebraska, North Dakota, Minnesota.

Bayliss Ward is the owner and principal architect of Bayliss Architects, located in Bozeman, Montana. He possesses a wide range of experience and a strong sense of creative design. He is a longstanding resident of the Bozeman area and has developed an excellent rapport with his peers and clients. His project experience includes large scale commercial/office projects, high density residential, master planning, medical facilities, classroom facilities, and large custom residential homes.

Montana State Board of Architects and Landscape Architects

President (2007-2019)

Vice President (2006-2007)

Architect Member (2005-2006, 2019-2021)

NCARB Central States Conference, Region 5

NCARB Board of Directors Region 5 Director (2016-2018)

NCARB Central States Conference Region 5 Regional Director (2015-2016)

NCARB Central States Conference Region 5 Chair (2012-2015)

National Council of Architectural Registration Boards (NCARB)

NCARB Board of Directors-Second Vice President 2020-2021

NCARB Board of Directors-Diversity Collaborative 2020-2021

NCARB Board of Directors-MBE Committee 2020-2021

NCARB Board of Directors-Treasurer 2019-2020

NCARB Chairman for Investment Advisory Search Committee 2019-2020

NCARB Chairman for Audit Committee 2019-2020

NCARB Model Law Task Force Board of Directors Liaison (2016-2017, 2019-2020)

NCARB Board of Directors-Secretary 2018-2019

NCARB Model Law Task Force (2017-2019)

NCARB Continuing Education Subcommittee Board of Directors Liaison (2017-Present)

NCARB Education Committee Board of Directors Liaison (2017-Present)

NCARB Board of Directors Regional Director (2015-2017)

NCARB Integrated Path Evaluation Committee Board of Directors Liaison (2015-2016)

NCARB Licensure Task Force Board of Directors Liaison (2015-2016)

NCARB Procedures & Documents Committee (2014-2015)

NCARB Project Development and Documentation Group/ ARE 5.0 Case Study Task Force (2014-2015)

NCARB Future Title Task Force (2014-2015)

NCARB Test Specification Task Force (2013-2014)

NCARB Credentials Committee (2012-2013)

NCARB Governance Task Force/ Regional Leadership Committee (2012-2013)

NCARB ARE Graphics Grading Subcommittee (2012-2013)

NCARB Regional Leadership Committee (2012-2015)

NCARB Practice Analysis Task Force (2011-2012)

NCARB ARE Subcommittee: Graphics Group 1 (2008-2012)



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Civic

Board of Appeals, Building Codes – City of Bozeman
Board of Appeals, Fire Codes – City of Bozeman

Professional Organizations

American Institute of Architects
National Council of Architectural Registration Boards

Service Awards and Honors

Historic Preservation Award for Excellence, Bozeman, Montana 1997
Historic Preservation Award for Excellence, Bozeman, Montana 1998
Historic Preservation Award for Excellence, Bozeman, Montana 2005

February 19, 2021

NCARB Members

Re: Candidate for Office of Treasurer of the NCARB Board of Directors

Dear Colleagues:

I am pleased to announce my candidacy for the position of Treasurer of the NCARB Board of Directors and I ask for your support. As the current NCARB Board Secretary, it has been an honor and privilege to serve the Board and entire membership.

Because of my strong belief in the mission and goals of the council, I am passionate about its future. Ten years ago I had the privilege of being appointed to my state board. I believe effective involvement in an organization requires active participation in support of the organization's goals, I immediately sought involvement in NCARB and have served Region 4 as an officer for eight years, two years as Region 4 Director and am currently serving as NCARB Board of Directors Secretary. As one of the founding members of Region 4's Educator Symposium, I was an active participant in the creation and development of the first three symposiums. During my tenure in serving the council, I have worked to earn and maintain a mutual relationship of trust and respect with my peers while establishing a reputation which has embodied passionate leadership.

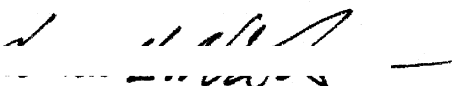
I believe in diversity. As one of the founding Principals of a forward thinking woman-owned architectural design firm, we strive to be inclusive. Our staff is currently composed of 29 people, with 42 percent women and six different nationalities. We strive to be inclusive, equitable and place the value of others above ourselves. It is my strong desire and belief that I can use my current position and experiences to encourage, promote and support the board's commitment to diversity and inclusion within the council at the board and regional levels. I also have a passion for mentoring and developing the young professional.

Technological advancements are challenging the way we practice and potentially the regulatory environment. To be a leader in this current environment one must be on the forefront of these advances by understanding and taking advantage of the opportunities that technology brings. Our firm is committed to being an industry leader in technology as evidenced by the support of a full time software programmer on our staff, specializing in computational design. My involvement on the Board of Directors for LineUp these past two years has exposed me to the business side of technology. I can provide a unique perspective to the board regarding the implementation and impact of technology on the profession and will work to help NCARB understand and communicate how that impact may affect regulators. I'm committed to always evaluating and improving programs. Through critical and innovative thinking we can work together to challenge the norm of how we practice today and in the future, moving forward to a better tomorrow.

I believe that my credentials, professional experience and thoughtful insight will provide a sound perspective to the board as we continue to evaluate and address the strategic plan and the many issues that face our profession, member boards and the regulatory community. I hope to focus on opportunities, issues, transparency and future revenue streams.

Therefore after careful consideration and encouragement from my peers, I would like to announce my candidacy to continue my service to the Council as Treasurer. I do not take this position lightly and desire to continue working to develop and advance the common goals of the council, membership and profession. I ask for your support in June and look forward to continuing my service. Please do not hesitate to reach out if you would like further information or if I can be of service.

Sincerely,



KENNETH VAN TINE
AIA, LEED AP

inFORM

s t u d i o



Experience: Kenneth R. Van Tine has been involved in a variety of architectural projects as a founding principal of PDA Architects in 1989 and inFORM studio, p.c. (Formerly Van Tine | Guthrie Studio of Architecture, p.c.) in April 2000. Experience includes healthcare facilities, education, religious, commercial office, retail, libraries, museums, air transportation, R & D and municipal.

Education: Bachelor of Architecture, Lawrence Institute of Technology (1986)
Bachelor of Science in Architecture, Lawrence Institute of Technology (1984)

Academic Experience: Visiting Critic: University of Michigan, University of Detroit Mercy, and Lawrence Technological University.

Registrations:

NCARB Certification (30+ years), LEED AP

Michigan, Alabama, California, Colorado, Connecticut, Delaware, Georgia, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maryland, Massachusetts, Minnesota, Missouri, Nebraska, New Mexico, New York, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, Tennessee, Texas, Virginia, District of Columbia, Washington, West Virginia, Wisconsin

Member Board Service:

State of Michigan (2011 – 2019)

Vice Chair (2012 -2013)

Chair (2013-2019)

National Council of Architectural Registration Boards (NCARB)

NCARB Board of Directors – Secretary	2020 –present
NCARB Board of Directors – Regional 4 Director	2018 –2020
NCARB Professional Conduct Committee	2019 – 2020
NCARB Experience Advisory Committee	2018 – 2019
NCARB Audit Committee	2018 – 2019
NCARB Region 4 Chair	2015 – 2018
NCARB Procedures & Documents Committee	2015 – 2018 & Present
NCARB Regional Leadership Committee	2015 – 2018
NCARB Region 4 Vice-Chair	2013 – 2015
ARE 5.0 Committee	2014 – 2015
NCARB Region 4 Educator Symposiums	2013, 2015, 2017, 2019
NAAB Accreditation Visits	2014, 2015, 2016, 2018
NCARB Region 4 Treasurer	2012 – 2013

Professional Organizations:

National Council of Architectural Registration Boards (NCARB)
American Institute of Architects (AIA)
United States Green Building Council (USGBC)
International Code Council (ICC)

Professional Service:

AIA Detroit House Tour Committee
AIA Mentorship Program
AIA Michigan Design Retreat Presenter
NCARB IDP Supervisor & Mentor

Community Service:

Volunteers time supporting local non-profit organizations (Life Remodeled and Gleaners Food Bank) in Detroit, Habitat for Humanity, Compassion Evangelical Hospital – Guinea West Africa and local youth programs.