

Meeting Agenda
COSMETOLOGY COMMISSION
via Microsoft Teams
or Call +1 605.679.7263, ID 115 164 865#

February 18, 2022, 10:00 a.m. CST

- A. Call to Order Stokes
- B. Roll Call Petersen
- C. **A** - Approval of Minutes, December 10, 2021
- D. **I** - Treasurer's Report Petersen
- E. **D** - Director's Report Stampe
- F. **I** - Open for Public Comment
- G. **A** - Application and Licensee Request Review
 - a. Microdermabrasion Education Provider Application – The Salon Professional Academy
 - b. Microdermabrasion Education Provider Application – Kelcey Blair
 - c. Cosmetology Apprentice Application – Alicia Enfield - Hollywood Style, Mitchell
 - d. Cosmetology Apprentice Request for Leave of Absence
- H. **I** - Other Business
- I. **A** - Adjourn – 11:00 a.m.

Meeting Minutes
SOUTH DAKOTA COSMETOLOGY COMMISSION
Meeting held via Microsoft Teams
Friday, December 10, 2021, 10:00 a.m. CST

Chairman Tami Stokes called the meeting to order at 10:03. Annette Petersen called the roll. A quorum was present.

Members Present: Tami Stokes
Annette Petersen
Renee Graf
Zoe Hiller

Members Absent: Debbie Pageler

Others Present: Bradi Stampe, Executive Director
Angela Larson, Lake Area Tech College
Danielle Bowman, Stewarts College

Stokes made a motion to approve the September 24, 2021 meeting minutes and the October 12, 2021 rules hearing minutes. Hiller seconded the motion.

MOTION PASSED.

Treasurer Annette Petersen reported that as of November 30, 2021, the available funds balance was \$271,620.45 and the cash center balance was \$223,470.32.

The Executive Director's Report was included in the meeting handouts and included the following information: (1) Administrative Rules; (2) Update on the written practical exam

The following was received for public comment:

- Angela Larson representing Lake Area Tech College voiced concerns that fellow students and parents have had regarding the office policy for a Certificate of Licensure. The differing hours verified by the school versus the hours verified by the Commission. She asked that the office take into consideration documenting on the Certificate of Licensure if the student had completed more than the minimum hour requirement.

The Commission reviewed the proposed consent agreement cases that have all been signed by licensees. The details of the case review are shown below.

Lapsed Case 30-2021:

Renaee Howe & Howe Salon – Renaee's salon license will be suspended for a period of 5 days.

Lapsed Case 31-2021:

Sherry Ritter & Sherry Ritter Booth – Sherry's booth license will be suspended for a period of 10 days beginning January 3, 2022.

- 1) The 10 days of suspension will be held in abeyance for a period of one year and the booth will not be actively suspended so long as the following conditions are observed:
 - a. Sherry pays \$250 by January 3, 2022.
 - b. Complies with all laws and regulations of the Commission.

Lapsed Case 32-2021:

Corley Berkner & Wild Mane Hair Co – Corley's salon license will be suspended for a period of 14 days beginning January 3, 2022.

- 1) The 14 days of suspension will be held in abeyance for a period of one year and the salon will not be actively suspended so long as the following conditions are observed:
 - a. Corley pays \$250 by January 3, 2022.
 - b. Complies with all laws and regulations of the Commission.

Lapsed Case 33-2021:

Jessica White & Jessica White Booth – Jessica's booth license will be suspended for a period of 10 days.

Petersen made a motion to approve the above consent agreements with the conditions contained in the agreement. Hiller seconded the motion. **MOTION PASSED.**

The Commission reviewed the following applications for review:

Cosmetology Apprentice Application – Alexis McGaffee – Revive Salon & Day Spa, Aberdeen
Cosmetology Apprentice Application – Gladys Alvarez – Salon Mia, Sioux Falls
Microdermabrasion Education Provider Application – Nicole Johnson, Aberdeen
Eyelash Extension Education Provider Application – Sylveria Lynn Saul, Sioux Falls
Field Trip Approval for Hollywood Style Apprenticeship

Graf made a motion to approve all the above applications and requests. Stokes seconded the motion. **MOTION PASSED.**

The 2022 meeting and exam dates were reviewed, and one change was requested.

Discussion was held regarding requiring continuing education for renewals. Petersen had contacted the schools and received positive feedback from three. One school did not respond. Each member had valuable input and ideas, and it appeared that the commission members were all in agreement.

It was asked that Director Stampe draft a proposed rule change containing the updates for review at the next meeting.

Petersen made a motion to adjourn the meeting at 11:05. Hiller seconded the motion. **MOTION PASSED.**

January 2022

BUDGET UNIT NAME	COSMETOLOGY COMMISSION - INFO	COMP	ORIGINAL APPROPRIATION	APPROPRIATION TRANSFERS	YEAR-TO-DATE COMMITMENTS	YEAR-TO-DATE ENCUMBRANCES	YEAR-TO-DATE EXPENDITURES	AVAILABLE APPROPRIATIONS	CASH BALANCE
6503-I			389,154.00	0.00	0.00	9,317.20	157,959.42	221,877.38	231,924.55
BUDGETED TOT			389,154.00	0.00	0.00	9,317.20	157,959.42	221,877.38	
ALL COMP TOT			389,154.00	0.00	0.00	9,317.20	157,959.42	221,877.38	

TOTAL BUDGETED:

OBJECT OF EXPENDITURE	AMOUNT BUDGETED	COMMITMENTS YEAR-TO-DATE	ENCUMBRANCES YEAR-TO-DATE	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	AVAILABLE APPROPRIATIONS	BUDGET AVAILABLE	PCT AVL
5101 EMPLOYEE SALARIES	203,545.00	0.00	0.00	11,466.17	82,427.00	121,118.00	121,118.00	59.5
5102 EMPLOYEE BENEFITS	57,185.00	0.00	0.00	3,030.04	20,718.60	36,466.40	36,466.40	63.8
5203 TRAVEL	42,268.00	0.00	0.00	2,180.36	17,576.59	24,691.41	24,691.41	58.4
5204 CONTRACTUAL SVCS	72,975.00	0.00	9,317.20	12,591.92	27,385.38	36,272.42	36,272.42	49.7
5205 SUPPLIES & MATRLS	13,181.00	0.00	0.00	4,606.90	9,372.00	3,809.00	3,809.00	28.9
5207 CAPITAL OUTLAY	0.00	0.00	0.00	479.85	479.85	479.85	479.85	0.0
TOTALS	389,154.00	0.00	9,317.20	34,355.24	157,959.42	221,877.38	221,877.38	57.0

BREAKOUT BY COMPANY:

COMPANY	PROFESSIONAL & LICENSING BOARDS	PS SUBTOTALS	OE SUBTOTALS	COMPANY 6503-I TOT
5101000	EMPLOYEE SALARIES	203,545.00	0.00	0.00
5102000	EMPLOYEE BENEFITS	57,185.00	0.00	0.00
5203000	TRAVEL	42,268.00	0.00	0.00
5204000	CONTRACTUAL SVCS	72,975.00	9,317.20	9,317.20
5205000	SUPPLIES & MATRLS	13,181.00	0.00	0.00
5207000	CAPITAL OUTLAY	0.00	0.00	0.00
	PS SUBTOTALS	260,730.00	0.00	0.00
	OE SUBTOTALS	128,424.00	9,317.20	9,317.20
	COMPANY 6503-I TOT	389,154.00	9,317.20	34,355.24

221,877.38

AGENCY: 10 LABOR & REGULATION
BUDGET UNIT: 1033 COSMETOLOGY COMMISSION - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
6503	103300061806	1140000	231,924.55	DR	COSMETOLOGY COMMISSION
COMPANY/SOURCE TOTAL 6503 618			231,924.55	DR *	
COMP/BUDG UNIT TOTAL 6503 1033			231,924.55	DR **	
BUDGET UNIT TOTAL 1033			231,924.55	DR ***	

STATE OF SOUTH DAKOTA
 REVENUE SUMMARY BY BUDGET UNIT
 FOR PERIOD ENDING: 01/31/2022

AGENCY BUDGET CENTER	UNIT	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE
LABOR & REGULATION COSMETOLOGY COMMISSION - INFO						
10 1033 COMPANY NO 6503						
PROFESSIONAL & LICENSING BOARDS						
103300061806	6503	4293901		COS-OPERATOR/MANAGER	17,170.00	91,453.00
103300061806	6503	4293969		COS-SALONS LICENSE	9,500.00	40,230.00
103300061806	6503	4293970		COS-INSTRUCTORS LIC	245.00	1,330.00
103300061806	6503	4293971		COS-STUDENTS/APPRENTICES	162.00	1,036.00
103300061806	6503	4293972		COS-PERMITTS	2,682.00	15,996.00
103300061806	6503	4293973		COS-SCHOOL LICENSE	.00	1,098.00
103300061806	6503	4293984		COS-RECIPROCTY/CERTIF	1,300.00	9,220.00
ACCT: 4293				BUSINESS & OCCUP LICENSING (NON-GOVERNMENTAL)	31,059.00	160,363.00
ACCT: 42				LICENSES, PERMITTS & FEES	31,059.00	160,363.00
103300061806	6503	4393903		COS-PENALTY'S	2,590.00	25,330.00
ACCT: 4393				PENALTIES (NON-GOVERNMENTAL)	2,590.00	25,330.00
ACCT: 43				FINES, FORFEITS & PENALTIES	2,590.00	25,330.00
103300061806	6503	4896004		COS-EDUCATION COURSE COST	70.00	625.00
103300061806	6503	4896007		COSM-NATL EXAM TEST COST	1,440.00	14,890.00
103300061806	6503	4896020		MISCELLANEOUS INCOME	22.00	31.00
ACCT: 4896				OTHER REVENUE	1,532.00	15,546.00
ACCT: 48				NONOPERATING REVENUES	1,532.00	15,546.00
103300061806	6503	4920045		NONOPERATING REVENUE	.00	2,310.64
ACCT: 4920				OTHER REVENUE	.00	2,310.64
ACCT: 49				OTHER REVENUE	.00	2,310.64
CNTR: 103300061806					35,181.00	203,549.64
COMP: 6503					35,181.00	203,549.64
B UNIT: 1033					35,181.00	203,549.64

BAIR02MJT 01/29/2022

STATE OF SOUTH DAKOTA
MONTHLY REVENUE AND JOURNAL VOUCHER REPORT
FOR PERIOD ENDING: 01/31/2022

AGENCY 10 LABOR & REGULATION
BUD UNIT 1033 COSMETOLOGY COMMISSION - INFO

COMP	CENTER	ACCOUNT	DOCUMENT ID	POST DATE	APPROVAL, VENDOR, OR FO #	EFFECT DATE	AMOUNT	DR CR
6503	103300061806	4293901	C102CC047	01/05/2022	296031	01/05/2022	945.00	DR
6503	103300061806	4293901	C102CC047	01/05/2022	296031	01/05/2022	945.00	CR
6503	103300061806	4293969	C102CC047	01/05/2022	296031	01/05/2022	560.00	CR
6503	103300061806	4293971	C102CC047	01/05/2022	296031	01/05/2022	18.00	CR
6503	103300061806	4293972	C102CC047	01/05/2022	296031	01/05/2022	240.00	CR
6503	103300061806	4293984	C102CC049	01/05/2022	296484	01/04/2022	1,385.00	DR
6503	103300061806	4293901	C102CC049	01/07/2022	296484	01/04/2022	1,385.00	CR
6503	103300061806	4293969	C102CC049	01/07/2022	296484	01/04/2022	1,385.00	CR
6503	103300061806	4293972	C102CC049	01/07/2022	296484	01/04/2022	264.00	CR
6503	103300061806	4293984	C102CC049	01/07/2022	296484	01/04/2022	600.00	CR
6503	103300061806	4293901	C102CC050	01/07/2022	296420	01/04/2022	1,580.00	DR
6503	103300061806	4293901	C102CC050	01/07/2022	296420	01/04/2022	1,580.00	CR
6503	103300061806	4293969	C102CC050	01/07/2022	296420	01/04/2022	1,580.00	CR
6503	103300061806	4293970	C102CC050	01/07/2022	296420	01/04/2022	1,120.00	CR
6503	103300061806	4293972	C102CC050	01/07/2022	296420	01/04/2022	35.00	CR
6503	103300061806	4293984	C102CC050	01/07/2022	296420	01/04/2022	180.00	CR
6503	103300061806	4293972	C102CC051	01/07/2022	296876	01/07/2022	20.00	CR
6503	103300061806	4293901	C102CC051	01/12/2022	296876	01/07/2022	1,410.00	DR
6503	103300061806	4293901	C102CC051	01/12/2022	296876	01/07/2022	1,410.00	CR
6503	103300061806	4293969	C102CC051	01/12/2022	296876	01/07/2022	1,410.00	CR
6503	103300061806	4293972	C102CC051	01/12/2022	296876	01/07/2022	640.00	CR
6503	103300061806	4293901	C102CC052	01/12/2022	296715	01/07/2022	6.00	CR
6503	103300061806	4293901	C102CC052	01/12/2022	296715	01/07/2022	1,575.00	DR
6503	103300061806	4293901	C102CC052	01/12/2022	296715	01/07/2022	1,575.00	CR
6503	103300061806	4293969	C102CC052	01/12/2022	296715	01/07/2022	1,575.00	CR
6503	103300061806	4293972	C102CC052	01/12/2022	296715	01/07/2022	880.00	CR
6503	103300061806	4293901	C102CC053	01/14/2022	297122	01/12/2022	240.00	CR
6503	103300061806	4293901	C102CC053	01/14/2022	297122	01/12/2022	1,705.00	DR
6503	103300061806	4293901	C102CC053	01/14/2022	297122	01/12/2022	1,705.00	CR
6503	103300061806	4293969	C102CC053	01/14/2022	297122	01/12/2022	1,000.00	CR
6503	103300061806	4293971	C102CC053	01/14/2022	297122	01/12/2022	90.00	CR
6503	103300061806	4293972	C102CC053	01/14/2022	296989	01/12/2022	66.00	CR
6503	103300061806	4293901	C102CC054	01/14/2022	296989	01/12/2022	1,655.00	DR
6503	103300061806	4293901	C102CC054	01/14/2022	296989	01/12/2022	1,655.00	CR
6503	103300061806	4293969	C102CC054	01/14/2022	296989	01/12/2022	1,655.00	CR
6503	103300061806	4293972	C102CC054	01/14/2022	296989	01/12/2022	35.00	CR
6503	103300061806	4293972	C102CC054	01/14/2022	296989	01/12/2022	300.00	DR
6503	103300061806	4293972	C102CC054	01/14/2022	296989	01/12/2022	300.00	CR
6503	103300061806	4293972	C102CC054	01/14/2022	296989	01/12/2022	300.00	CR
6503	103300061806	4293972	C102CC054	01/14/2022	296989	01/12/2022	20.00	CR
6503	103300061806	4293901	C102CC055	01/26/2022	298020	01/20/2022	1,930.00	DR
6503	103300061806	4293901	C102CC055	01/26/2022	298020	01/20/2022	1,930.00	CR
6503	103300061806	4293901	C102CC055	01/26/2022	298020	01/20/2022	1,930.00	DR
6503	103300061806	4293901	C102CC055	01/26/2022	298020	01/20/2022	1,930.00	CR

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STATE OF SOUTH DAKOTA
MONTHLY REVENUE AND JOURNAL VOUCHER REPORT
FOR PERIOD ENDING: 01/31/2022

AGENCY 10 LABOR & REGULATION
BUD UNIT 1033 COSMETOLOGY COMMISSION - INFO

COMP	CENTER	ACCOUNT	DOCUMENT ID	POST DATE	APPROVAL, VENDOR, OR PO #	EFFECT DATE	AMOUNT	DR CR
6503	103300061806	4293901	C102CC055	01/26/2022	298020	01/20/2022	1,930.00	CR
6503	103300061806	4293969	C102CC055	01/26/2022	298020	01/20/2022	960.00	CR
6503	103300061806	4293970	C102CC055	01/26/2022	298020	01/20/2022	35.00	CR
6503	103300061806	4293971	C102CC055	01/26/2022	298020	01/20/2022	54.00	CR
6503	103300061806	4293972	C102CC055	01/26/2022	298020	01/20/2022	426.00	CR
6503	103300061806	4293984	C102CC055	01/26/2022	297875	01/20/2022	500.00	DR
6503	103300061806	4293901	C102CC056	01/26/2022	297875	01/20/2022	2,605.00	DR
6503	103300061806	4293901	C102CC056	01/26/2022	297875	01/20/2022	2,605.00	CR
6503	103300061806	4293969	C102CC056	01/26/2022	297875	01/20/2022	1,100.00	CR
6503	103300061806	4293970	C102CC056	01/26/2022	297875	01/20/2022	35.00	CR
6503	103300061806	4293972	C102CC056	01/26/2022	297875	01/20/2022	540.00	CR
6503	103300061806	4293984	C102CC058	01/26/2022	297875	01/20/2022	40.00	DR
6503	103300061806	4293901	C102CC058	01/31/2022	298311	01/26/2022	2,380.00	CR
6503	103300061806	4293969	C102CC058	01/31/2022	298311	01/26/2022	2,380.00	CR
6503	103300061806	4293970	C102CC058	01/31/2022	298311	01/26/2022	1,000.00	CR
6503	103300061806	4293972	C102CC058	01/31/2022	298311	01/26/2022	1,05.00	CR
6503	103300061806	4293984	C102CC058	01/31/2022	298311	01/26/2022	420.00	CR
6503	103300061806	4293901	C120CC057	01/31/2022	298311	01/26/2022	20.00	CR
6503	103300061806	4293971	C120CC057	01/31/2022	298311	01/26/2022	1,990.00	DR
6503	103300061806	4293972	C120CC057	01/31/2022	298311	01/26/2022	1,990.00	DR
6503	103300061806	4293969	C120CC057	01/31/2022	298311	01/26/2022	1,160.00	DR
6503	103300061806	4293970	C120CC057	01/31/2022	298311	01/26/2022	35.00	DR
6503	103300061806	4293971	C120CC057	01/31/2022	298311	01/26/2022	31.00	DR
6503	103300061806	4293972	C120CC057	01/31/2022	298311	01/26/2022	24.00	DR
6503	103300061806	4293984	C120CC057	01/31/2022	298311	01/26/2022	24.00	DR
6503	103300061806	4293984	C120CC057	01/31/2022	298311	01/26/2022	500.00	DR
6503	103300061806	4293984	C120CC057	01/31/2022	298311	01/26/2022	500.00	DR
TOTAL ACCOUNT GROUP NET CHANGE							31,059.00	CR
6503	103300061806	4393903	C102CC047	01/05/2022	296031	01/05/2022	340.00	CR
6503	103300061806	4393903	C102CC049	01/07/2022	296484	01/04/2022	300.00	CR
6503	103300061806	4393903	C102CC050	01/07/2022	296420	01/04/2022	480.00	CR
6503	103300061806	4393903	C102CC051	01/12/2022	296876	01/07/2022	200.00	CR
6503	103300061806	4393903	C102CC052	01/12/2022	296715	01/07/2022	240.00	CR
6503	103300061806	4393903	C102CC053	01/14/2022	297122	01/12/2022	240.00	CR
6503	103300061806	4393903	C102CC054	01/14/2022	296989	01/12/2022	300.00	CR
6503	103300061806	4393903	C102CC055	01/26/2022	298020	01/20/2022	410.00	CR
6503	103300061806	4393903	C102CC058	01/31/2022	298311	01/26/2022	80.00	CR
6503	103300061806	4393903	C120CC057	01/31/2022	298311	01/26/2022	200.00	DR
6503	103300061806	4393903	C120CC057	01/31/2022	298311	01/26/2022	200.00	DR
TOTAL ACCOUNT GROUP NET CHANGE							2,590.00	CR

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STATE OF SOUTH DAKOTA
MONTHLY REVENUE AND JOURNAL VOUCHER REPORT
FOR PERIOD ENDING: 01/31/2022

AGENCY 10 LABOR & REGULATION
BUD UNIT 1033 COSMETOLOGY COMMISSION - INFO

COMP	CENTER	ACCOUNT	DOCUMENT ID	POST DATE	APPROVAL, VENDOR, OR PO #	EFFECT DATE	AMOUNT	DR CR
6503	103300061806	4896020	C102CC047	01/05/2022	296031	01/05/2022	20.00	CR
6503	103300061806	4896004	C102CC049	01/07/2022	296484	01/04/2022	35.00	CR
6503	103300061806	4896007	C102CC049	01/07/2022	296484	01/04/2022	600.00	CR
6503	103300061806	4896007	C102CC051	01/12/2022	296876	01/07/2022	120.00	CR
6503	103300061806	4896020	C102CC051	01/12/2022	296876	01/07/2022	2.00	CR
6503	103300061806	4896004	C102CC053	01/14/2022	297122	01/12/2022	35.00	CR
6503	103300061806	4896007	C102CC053	01/14/2022	297122	01/12/2022	500.00	CR
6503	103300061806	4896007	C102CC055	01/26/2022	298020	01/20/2022	220.00	CR
6503	103300061806	4896004	C120CC057	01/31/2022		01/26/2022	200.00	DR
6503	103300061806	4896004	C120CC057	01/31/2022		01/26/2022	200.00	CR
6503	103300061806	4896007	C120CC057	01/31/2022		01/26/2022	680.00	DR
6503	103300061806	4896007	C120CC057	01/31/2022		01/26/2022	680.00	CR

TOTAL ACCOUNT GROUP NET CHANGE

1,532.00 CR *

6503	103300061806	52047400	D102CC003	01/05/2022	F2232226	01/05/2022	283.94	DR
6503	103300061806	52047400	D102CC003	01/05/2022	F2232226	01/05/2022	283.64	DR
6503	103300061806	52047400	D102CC003	01/05/2022	F2232226	01/05/2022	283.94	DR
6503	103300061806	52047400	D102CC003	01/05/2022	F2232226	01/05/2022	283.94	CR
6503	103300061806	52047400	D102CC003	01/05/2022	F2232226	01/05/2022	283.64	CR
6503	103300061806	52047400	D102CC004	01/19/2022	F22364	01/14/2022	324.73	DR
6503	103300061806	52047400	D102CC004	01/19/2022	F22364	01/14/2022	324.73	DR
6503	103300061806	52041600	D102CC004	01/19/2022	F22364	01/14/2022	800.00	CR
6503	103300061806	52041600	E102-122	01/21/2022		01/19/2022	800.00	DR
6503	103300061806	52030100	N10212140	01/26/2022		01/21/2022	55.35	DR
6503	103300061806	52040100	N10212140	01/26/2022		01/21/2022	97.20	DR
6503	103300061806	52041800	N10212140	01/26/2022		01/21/2022	3,997.38	DR
6503	103300061806	52041810	N10212140	01/26/2022		01/21/2022	49.27	DR
6503	103300061806	52042000	N10212140	01/26/2022		01/21/2022	2,610.08	DR
6503	103300061806	52042000	N10212140	01/26/2022		01/21/2022	55.24	DR
6503	103300061806	52042300	N10212140	01/26/2022		01/21/2022	9.50	DR
6503	103300061806	52043900	N10212140	01/26/2022		01/21/2022	1,395.86	DR
6503	103300061806	52045300	N10212140	01/26/2022		01/21/2022	1,092.15	DR
6503	103300061806	52045300	N10212140	01/26/2022		01/21/2022	170.64	DR
6503	103300061806	52045400	N10212140	01/26/2022		01/21/2022	15.38	DR
6503	103300061806	52045500	N10212140	01/26/2022		01/21/2022	119.44	DR
6503	103300061806	52052200	N10212140	01/26/2022		01/21/2022	692.32	DR
6503	103300061806	52053100	N10212140	01/26/2022		01/21/2022	768.13	DR
6503	103300061806	52053800	N10212140	01/26/2022		01/21/2022	1,634.69	DR
6503	103300061806	52055100	N10212140	01/26/2022		01/21/2022	34.73	DR
6503	103300061806	5228000	T102-087	01/07/2022		01/06/2022	662.68	DR

TOTAL ACCOUNT GROUP NET CHANGE

14,868.71 DR *

6503	103300061806	82040500	22-1000-016	397	01/12/2022	22SCI00016	01/11/2022	100.00	CR
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TOTAL ACCOUNT GROUP NET CHANGE

100.00 CR *

TOTAL COMPANY--NET CHANGE

20,412.29 CR **

AGENCY 10 LABOR & REGULATION
BUDGET UNIT 1033 COSMETOLOGY COMMISSION - INFO
CENTER-5 10330 COSMETOLOGY COMMISSION

COMP	CENTER	ACCOUNT	DOCUMENT NUMBER	POSTING DATE	JV APPVL #	OR PAYMENT #	SHORT NAME	VENDOR NUMBER	VENDOR GROUP	AMOUNT	DR/CR
COMPANY NO 6503 PROFESSIONAL & LICENSTNG BOARDS											
6503	103300061806	51010100	CGEX211230	01/05/2022						3,788.67	DR
6503	103300061806	51010100	CGEX220112	01/14/2022						3,583.27	DR
OBJSUB: 5101016 F-T EMP SAL & WAGES											
6503	103300061806	51010200	CGEX211230	01/05/2022						7,371.94	DR
6503	103300061806	51010200	CGEX220112	01/14/2022						1,888.56	DR
OBJSUB: 5101020 P-T/TEMP EMP SAL & WAGES											
6503	103300061806	51010300	CGEX211230	01/05/2022						3,854.23	DR
OBJSUB: 5101030 BOARD & COMM MBR'S FEES											
OBJECT: 5101 EMPLOYEE SALARIES											
6503	103300061806	51020100	CGEX211230	01/05/2022						11,466.17	DR
6503	103300061806	51020100	CGEX220105	01/05/2022						430.95	DR
6503	103300061806	51020100	CGEX220105	01/05/2022						8.42	DR
6503	103300061806	51020100	CGEX220105	01/05/2022						3.21	DR
6503	103300061806	51020100	CGEX220105	01/05/2022						2.60	DR
6503	103300061806	51020100	CGEX220112	01/14/2022						404.84	DR
6503	103300061806	51020100	CGEX220113	01/14/2022						4.28	DR
6503	103300061806	51020100	CGEX220120	01/21/2022						2.14	DR
OBJSUB: 5102010 OASI-EMPLOYER'S SHARE											
6503	103300061806	51020200	CGEX211230	01/05/2022						864.08	DR
6503	103300061806	51020200	CGEX220112	01/14/2022						227.30	DR
OBJSUB: 5102020 RETIREMENT-RR SHARE											
6503	103300061806	51020600	CGEX211230	01/05/2022						442.31	DR
6503	103300061806	51020600	CGEX220112	01/14/2022						828.56	DR
OBJSUB: 5102060 HEALTH/LIFE INS. -RR SHARE											
6503	103300061806	51020800	CGEX211230	01/05/2022						1,701.46	DR
6503	103300061806	51020800	CGEX220112	01/14/2022						10.77	DR
OBJSUB: 5102080 WORKER'S COMPENSATION											
6503	103300061806	51020900	CGEX211230	01/05/2022						21.29	DR
6503	103300061806	51020900	CGEX220112	01/14/2022						.52	DR
OBJSUB: 5102090 UNEMPLOYMENT COMPENSATION											
OBJECT: 5102 EMPLOYER BENEFITS											
GROUP: 51 PERSONAL SERVICES											
6503	103300061806	52030100	NI0212140	01/26/2022						3,030.04	DR
OBJSUB: 5203010 AUTO-STATE OWNED-IN STATE											
6503	103300061806	52030300	CGEX220105	01/05/2022						14,496.21	DR
OBJSUB: 5203030 AUTO-STATE OWNED-IN STATE											
6503	103300061806	52030300	CGEX220105	01/05/2022						55.35	DR
OBJSUB: 5203010 AUTO-STATE OWNED-IN STATE											
6503	103300061806	52030300	CGEX220105	01/05/2022						55.35	DR
OBJSUB: 5203010 AUTO-STATE OWNED-IN STATE											
6503	103300061806	52030300	CGEX220105	01/05/2022						55.35	DR

STATE OF SOUTH DAKOTA
MONTHLY EXPENDITURE REPORT
FOR PERIOD ENDING: 01/31/2022

AGENCY UNIT 10 LABOR & REGULATION
BUDGET UNIT 1033 COSMETOLOGY COMMISSION - INFO
CENTER-5 10330 COSMETOLOGY COMMISSION

COMP	CENTER	ACCOUNT	DOCUMENT NUMBER	POSTING DATE	JV PAYMENT #	SHORT NAME	VENDOR NUMBER	VENDOR GROUP	AMOUNT	DR/CR
6503	103300061806	520303000	CGEX220105	01/05/2022	844749				261.24	DR
6503	103300061806	520303000	CGEX220105	01/05/2022	844744				240.24	DR
6503	103300061806	520303000	CGEX220105	01/05/2022	844743				143.64	DR
6503	103300061806	520303000	CGEX220105	01/05/2022	844745				75.60	DR
6503	103300061806	520303000	CGEX220113	01/14/2022	850872				331.80	DR
6503	103300061806	520303000	CGEX220113	01/14/2022	851339				221.34	DR
6503	103300061806	520303000	CGEX220120	01/21/2022	857731				101.22	DR
6503	103300061806	520310000	AUTO-PRIV (TN-ST.) E/RFE 462414	01/12/2022	00764434	BESTWESPER	12177768		1,733.76	DR
6503	103300061806	520310000	LODGING/IN-STATE						21.25	DR
6503	103300061806	52031400	CGEX220105	01/05/2022	827857				84.00	DR
6503	103300061806	52031400	CGEX220105	01/05/2022	844743				42.00	DR
6503	103300061806	52031400	CGEX220105	01/05/2022	844744				42.00	DR
6503	103300061806	52031400	CGEX220105	01/05/2022	844749				34.00	DR
6503	103300061806	52031400	CGEX220105	01/05/2022	844745				28.00	DR
6503	103300061806	52031400	CGEX220113	01/14/2022	850872				56.00	DR
6503	103300061806	52031400	CGEX220113	01/14/2022	851339				56.00	DR
6503	103300061806	52031400	CGEX220120	01/21/2022	857731				28.00	DR
6503	103300061806	5204010	TAXABLE MEALS/IN-STATE TRAVEL						370.00	DR
6503	103300061806	520401000	TRAVEL	01/26/2022					2,180.36	DR
6503	103300061806	520401000	TRAVEL						97.20	DR
6503	103300061806	520405000	SOBSCRIPTIONS						97.20	DR
6503	103300061806	520405000	SOBSCRIPTIONS	01/14/2022	02428717	SMARTSOFTW	12221150		100.00	DR
6503	103300061806	520405000	COMPUTER CONSULTANT						100.00	DR
6503	103300061806	520416000	WORKSHOP REGISTRATION FEE	01/21/2022					800.00	DR
6503	103300061806	520416000	WORKSHOP REGISTRATION FEE	01/26/2022					3,997.38	DR
6503	103300061806	520418100	COMPUTER SERVICES-STATE						3,997.38	DR
6503	103300061806	520418100	COMPUTER SERVICES-STATE	01/26/2022					49.27	DR
6503	103300061806	520418100	BIT DEVELOPMENT COSTS						2,610.08	DR
6503	103300061806	520420000	CENTRAL SERVICES	01/26/2022					55.24	DR
6503	103300061806	520422000	EQUIPMENT SERV & MAINT						55.24	DR
6503	103300061806	520422000	EQUIPMENT SERV & MAINT	01/26/2022					9.50	DR
6503	103300061806	520423000	JANITORIAL & MAINT SERV						9.50	DR
6503	103300061806	520423000	JANITORIAL & MAINT SERV	01/19/2022	00765410	BLACKHILLS	12029449	07	30.49	DR

AGENCY 10 LABOR & REGULATION
BUDGET UNIT 1033 COSMETOLOGY COMMISSION - INFO
CENTER-5 10330 COSMETOLOGY COMMISSION

COMP	CENTER	ACCOUNT	DOCUMENT NUMBER	POSTING DATE	JV APPL OR PAYMENT #	SHORT NAME	VENDOR NUMBER	VENDOR GROUP	AMOUNT	DR/CR
OBJSUB:	5204360	ADVERTISING-NEWSPAPER	N10212140	01/26/2022					30.49	DR
5503	103300061806	52044900							1,395.86	DR
OBJSUB:	5204490	RENTS-PRIVATE OWNED PROP.	N10212140	01/26/2022					1,395.86	DR
5503	103300061806	52045300							1,092.15	DR
5503	103300061806	52045300	8381416X12242021	01/31/2022		INTRADOMEST	12142271	02	16.25	DR
5503	103300061806	52045300				ATTMOBILIT	12279233		110.37	DR
OBJSUB:	5204530	TELECOMMUNICATIONS SRVCS	N10212140	01/26/2022					1,218.77	DR
5503	103300061806	52045400							170.64	DR
OBJSUB:	5204540	ELECTRICITY	N10212140	01/26/2022					170.64	DR
5503	103300061806	52045500							15.38	DR
OBJSUB:	5204550	GARBAGE & SEWER	D102CC003	01/05/2022					15.38	DR
5503	103300061806	52047400							283.94	DR
5503	103300061806	52047400	D102CC003	01/05/2022					283.94	DR
5503	103300061806	52047400	D102CC003	01/05/2022					283.94	DR
5503	103300061806	52047400	D102CC003	01/05/2022					283.94	DR
5503	103300061806	52047400	D102CC003	01/05/2022					283.94	DR
5503	103300061806	52047400	D102CC004	01/19/2022					324.73	DR
5503	103300061806	52047400	D102CC004	01/19/2022					324.73	DR
5503	103300061806	52047400	D102CC004	01/19/2022					324.73	CR
OBJSUB:	5204740	BANK FEES AND CHARGES	N10212140	01/26/2022					608.67	DR
5503	103300061806	52049600							119.44	DR
5503	103300061806	52049600	8155	01/31/2022		NATIONALIN	12114840	02	738.00	DR
5503	103300061806	52049600				NATIONALIN	12114840		576.00	DR
OBJSUB:	5204960	OTHER CONTRACTUAL SERVICE	N10212140	01/26/2022					1,433.44	DR
OBJSUB:	5204	CONTRACTUAL SERVICES	N10212140	01/05/2022					12,591.92	DR
5503	103300061806	52050200							692.32	DR
5503	103300061806	52050200	0470340	01/05/2022		HPINC	12125515	11	131.73	DR
5503	103300061806	52050200	0471160	01/31/2022		HPINC	12125515	11	114.74	DR
OBJSUB:	5205020	OFFICE SUPPLIES	FL500-00860	01/31/2022					938.79	DR
5503	103300061806	52050400							660.00	DR
5503	103300061806	52050400	FL500-00861	01/05/2022		SMT	12239534		495.00	DR
OBJSUB:	5205040	EDUC & INSTRUC SUPPLIES	N10212140	01/26/2022					1,155.00	DR
5503	103300061806	52053100							768.13	DR
OBJSUB:	5205310	PRINTING-STATE	CGEX220105	01/05/2022					768.13	DR
5503	103300061806	52053500							8.36	DR
5503	103300061806	52053500	CGEX220105	01/05/2022					7.46	DR
5503	103300061806	52053500	CGEX220105	01/05/2022					6.68	DR
5503	103300061806	52053500	CGEX220113	01/14/2022					9.31	DR
5503	103300061806	52053500	CGEX220113	01/14/2022					3.70	DR
5503	103300061806	52053500	CGEX220120	01/21/2022					40.05	DR

STATE OF SOUTH DAKOTA
MONTHLY EXPENDITURE REPORT
FOR PERIOD ENDING: 01/31/2022

AGENCY 10 LABOR & REGULATION
BUDGET UNIT 1033 COSMETOLOGY COMMISSION - INFO
CENTER-5 10330 COSMETOLOGY COMMISSION

COMP	CENTER	ACCOUNT	DOCUMENT NUMBER	POSTING DATE	JV APPL. # OR PAYMENT #	SEORT NAME	VENDOR NUMBER	VENDOR GROUP	AMOUNT	DR/CR
6503	103300061806	52053500	N10212140	01/26/2022					1,634.69	DR
									1,710.25	DR *
									34.73	DR
6503	103300061806	52053510	N10212140	01/26/2022					34.73	DR *
									4,606.90	DR **
									479.85	DR **
6503	103300061806	52079010	1M9-V3NF-DK4D	01/05/2022	00763427	AMAZONCAPI	12603089		479.85	DR *
									479.85	DR **
									662.68	DR **
6503	103300061806	52280000	7102-087	01/07/2022					662.68	DR *
									20,521.71	DR **
									35,017.92	DR ***
									35,017.92	DR *****
									35,017.92	DR *****

OBJSUB: 5207901 COMPUTER HARDWARE
 OBJECT: 5207 CAPITAL OUTLAY
 7102-087
 OBJSUB: 5228000 OPER TRANS OUT -NON BUDGT
 OBJECT: 5228 NONOP EXP/NONBUDG OF TR
 GROUP: 52 OPERATING EXPENSES
 COMP: 6503
 CNTR: 103300061806
 B. UNIT: 1033

AGENCY BUDGET CENTER	UNIT	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE
103300061806	1033	6503	PROFESSIONAL & LICENSING BOARDS			
103300061806	10330	6503	F-T EMP SAL & WAGES		7,371.94	50,846.88
			P-T/TEMP EMP SAL & WAGES		3,854.23	30,797.52
			BOARD & COMM MBRS FEES		240.00	782.60
ACCT: 5101			EMPLOYEE SALARIES		11,466.17	82,427.00
103300061806	6503	51020100	OASI-EMPLOYER'S SHARE		864.08	6,120.46
103300061806	6503	51020200	RETIREMENT-RR SHARE		442.31	3,134.49
103300061806	6503	51020600	HEALTH/LIFE INS.-RR SHARE		1,701.46	11,386.86
103300061806	6503	51020800	WORKER'S COMPENSATION		21.29	119.82
103300061806	6503	51020900	UNEMPLOYMENT COMPENSATION		6.97	6.97
ACCT: 5102			EMPLOYEE BENEFITS		3,030.04	20,718.60
103300061806	6503	51020100	AUTO-STATE OWNED-IN STATE		14,496.21	103,145.60
103300061806	6503	52030200	AUTO PRIV (IN-ST.) I/RE		55.35	55.35
103300061806	6503	52030300	AUTO-PRIV (IN-ST.) H/RE		1,733.76	149.96
103300061806	6503	52031000	LODGING/IN-STATE		21.25	12,274.51
103300061806	6503	52031400	TAXABLE MEALS/IN-STATE		370.00	1,352.07
103300061806	6503	52031500	NON-TAXABLE MEALS/IN-ST		.00	2,030.00
103300061806	6503	52032600	AIR-COMM-OUT-OF-STATE		.00	631.50
103300061806	6503	52033200	INCIDENTALS-OUT-OF-STATE		.00	1,013.20
ACCT: 5203			TRAVEL		2,180.36	17,576.59
103300061806	6503	52040100	SUBSCRIPTIONS		97.20	97.20
103300061806	6503	52040200	DUES & MEMBERSHIP FEES		100.00	310.00
103300061806	6503	52040500	COMPUTER CONSULTANT		800.00	982.80
103300061806	6503	52041600	WORKSHOP REGISTRATION FEE		3,997.38	800.00
103300061806	6503	52041800	COMPUTER SERVICES-STATE		49.27	5,940.05
103300061806	6503	52041810	BIT DEVELOPMENT COSTS		2,610.08	4,962.09
103300061806	6503	52042200	CENTRAL SERVICES		55.24	303.53
103300061806	6503	52042300	EQUIPMENT SERV & MAINT		9.50	22.73
103300061806	6503	52043600	JANITORIAL & MAINT SERV		30.49	58.89
103300061806	6503	52044900	ADVERTISING-NEWSPAPER		1,395.86	5,664.08
103300061806	6503	52045300	RENTS-PRIVATE OWNED PROP.		1,218.77	2,447.07
103300061806	6503	52045400	TELECOMMUNICATIONS SVCS		170.64	576.71
103300061806	6503	52045500	ELECTRICITY		15.38	59.53
103300061806	6503	52047400	GARAGE & SEWER		608.67	1,529.67
103300061806	6503	52049600	BANK FEES AND CHARGES		1,433.44	3,581.76
103300061806	6503	52050200	OTHER CONTRACTUAL SERVICE		12,591.92	27,385.38
ACCT: 5204			CONTRACTUAL SERVICES		938.79	2,388.49
103300061806	6503	52050200	OFFICE SUPPLIES		.00	73.44
103300061806	6503	52050280	OFFICE SUPPLIES		1,155.00	3,075.00
103300061806	6503	52050400	PRIC & INSTRUC SUPPLIES		768.13	768.13
103300061806	6503	52053100	PRINTING-STATE		1,710.25	3,020.90
103300061806	6503	52053500	POSTAGE			

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BA0215V1 01/29/2022

STATE OF SOUTH DAKOTA
MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT
FOR PERIOD ENDING: 01/31/2022

AGENCY BUDGET CENTER	UNIT	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
103300061806	1033	6503	52055100	HEATING & COOKING FUELS	34.73	38.34	*
103300061806	10330	6503	52055180	HEATING & COOKING FUELS	.00	7.70	
103300061806	6503	5205	52079010	SUPPLIES & MATERIALS	4,606.90	9,372.00	*
103300061806	6503	5207	52079010	COMPUTER HARDWARE	479.85	479.85	*
103300061806	6503	5228	5228000	CAPITAL OUTLAY	479.85	4,157.66	*
103300061806	6503	52	NONOP EXP/NONBUDG OP TR	OPER TRANS OUT -NON BUDGE	662.68	4,157.66	**
103300061806	6503	52	OPERATING EXPENSES	OPERATING EXPENSES	20,521.71	58,971.48	**
COMP: 6503 PROFESSIONAL & LICENSING BOARDS					35,017.92	162,117.08	***
CENTER: 103300061806					35,017.92	162,117.08	****
B UNIT: 1033					35,017.92	162,117.08	*****

SOUTH DAKOTA COSMETOLOGY COMMISSION
EXECUTIVE DIRECTOR'S REPORT
February 18, 2022

We have moved! Our new address is 217 W Missouri Ave. Our offices are located on the second floor.

There is a conference room on the first floor, and because of this we will now have the capability to do all testing on-site.

Now that we have testing on-site, we can accommodate more students at one time, and exam hosting will go to every other month.

There was a mix up in the written practical contract that Graham noticed. We worked with Sean at Pro-metric to get the verbiage corrected. Katrina believes the exam will roll out in March. We would like to offer our schools and students more notice of what to expect, therefore we will go live with the written practical at our May exams.

SOUTH DAKOTA DEPARTMENT OF LABOR AND REGULATION
SOUTH DAKOTA COSMETOLOGY COMMISSION

500 E Capitol Ave, Pierre, SD 57501
Tel: 605.773.6193 Fax: 605.773.7175 cosmetology.sd.gov

EDUCATION CERTIFICATION COURSE PROVIDER APPLICATION

APPLICATION FEE: \$100 (Non-refundable)
Check or money order payable to: Cosmetology Commission

GENERAL PROVIDER INFORMATION

Provider's Name: Kelcey Marie Blair

Provider's Address: _____
STREET MITCHELL SD 57301
CITY STATE ZIP

Contact Name: Kelcey Blair Tel: (605) 222-6429

Fax (____) _____ Email: Kelcey.ridgway@yahoo.com

Check one: Individual Provider Company Provider

COURSE INFORMATION

ATTACH a detailed outline or agenda of the course must be attached to application

Subject (Check ONLY ONE): Microdermabrasion Electric Nail File Eyelash Extensions

Name of Course: Microdermabrasion Certification Class Clock Hours: 16
All continuing education in South Dakota must emphasize safety and sanitation Do not include breaks and meals

Location of Course: Hollywood Style 2100 Highland Way Ste C
BUSINESS NAME STREET
MITCHELL SD SD 57301
CITY STATE ZIP

Initial Course Offering Date: March 1st 2022 Time: 8am

ADDITIONAL OFFERINGS

If this course will be offered more than the initial date listed above, attach a list of dates, times, and locations. To identify the location, include business name, address, city, state, and zip code.

The Commission must have at least twenty-four (24) hours written notice of any changes in the date, location or instructor of your course. Resumes are required for a new course instructor. This information must be faxed to the number above. **All correspondence MUST include the Commission assigned Course Certification number, course name and number of credit hours.**

Instructor Name: _____

QUALIFICATIONS AND LICENSURE

- ATTACH instructor's resume
- List state(s) of licensure and current license number -- An instructor does not have to be licensed in South Dakota, but must be licensed from another state.

JAN 18 2022
CL 5696 #100 -202910

List any relevant information you feel is necessary to assist the Commission in determining approval of this course.

Our #1 Reason for the course is to use
in our apprenticeship program. But would be
more than happy to provide classes for other
students.

ATTENDANCE VERIFICATION

Briefly explain the method of monitoring for course attendance. Roll call as well as
signing in at the beginning and any breaks.

- ATTACH a sample of the sign-in sheet. After the course, submit a copy to the Commission.
- ATTACH a sample copy of the certificate of attendance the provider issues to the licensee as proof of attendance of the course. The certificate must show name of course, name of attendee, dates of attendance, and number of hours earned.

AGREEMENT

I certify all information on this application is correct to the best of my knowledge.

Person completing this application (Please print): Kelcey Blair

Signature: [Signature] Date: 12 / 27 / 21

SUBMISSION

Submit your application within sixty (60) days prior to the course date to receive prior approval and a course number. A \$100 non-refundable fee must accompany the application. **This fee is good for one year only no matter how many courses are taught and is not pro-rated.**

Attachments:

1. Course agenda or outline
2. Additional offerings
3. Instructor resume
4. Sample of sign-in sheet
5. Sample of certificate of attendance

NOTES

- When South Dakota licensees attend an approved provider course, the licensee does not have to pay the \$35 verification fee to the Commission.
- As of January 1, 2005, the Commission only requires a one-time continuing education course for electric nail files and microdermabrasion.
- As of July 3, 2017, the Commission requires a one-time continuing education course for eyelash extensions."
- After the Commission has granted its written approval of the application, the provider is entitled to state upon its publications: "This program is approved for ___ (number) South Dakota Education Certification Hours."

COMMISSION USE ONLY

Approved Hours: _____ Course Approval Number: _____

Denied Reason: _____

Reviewed by: _____ Date: ____/____/____

Microdermabrasion Course Syllabus

Instructor
Kelcey Blair

Email
Kelcey.ridgway@yahoo.com

Description

16 hour course to give attendees the knowledge and skills required to perform microdermabrasion safely and effectively

Course Materials

Required Materials

- Pen/Notepad
- Handout (provided by instructor)

Course Schedule

Day 1	8 hours
• Learning objectives and expectations	30 min
• History and Origin of Microdermabrasion	30 min
• Anatomy & Physiology of the skin	4 hours
○ Layers of the Skin	
○ Skin health overtime	
○ Principals of Topical Therapy	
○ Wound Healing	
▪ Types of wounds	
▪ Phases of Wounds	
▪ Scarring	
• Fundamentals of skin care	30 min
• Skin Typing / Aging analysis	30 min
• Consultations / Client care	2 hours
○ Waivers/liability	
○ Contraindications	
○ Pretreatment	
Day 2	8 hours
• Business of Microdermabrasion/ Profitability	1 hour
• Practical Protocol	2 hours
○ Technique	
○ Safety	
○ Sanitation	
• Hands on application	3 hours
• Final Exam	2 hours

Exam Schedule

Exam scheduled for end of class. Includes written and practical.

Must pass with a 75% or better - Retakes are only granted per request and with instructor's approval

KELCEY BLAIR



KELCEY.RIDGWAY@YAHOO.COM



605-222-6429

OBJECTIVE

To elevate the esthetics industry by being committed to continuing education above current industry standards, providing stellar customer service and educating the public on the value of skin care as well as being a role model of professional ethics

KEY SKILLS

Strong time management skills
Forward Thinking
Passionate for education
Communication/Active listening

EXPERIENCE

LEAD ESTHETICIAN /HOLLYWOOD STYLE SALON

May 1, 2021 – Present

Providing individualized skincare services utilizing my knowledge of skin conditions and contraindications. Educating clients in skincare specifically homecare as well as being a resource to my colleagues. Maintaining professionalism in all situations and ensuring safety and sanitation at all times.

OWNER & ESTHETICIAN/LITTLE SPA ON THE PRAIRIE

October 1, 2013 – March 31st, 2020

Owned and operated a booth rent spa/salon while personally offering a wide range of skin care services and retail.

EDUCATION

DEGREE / DATE EARNED

Headlines Academy Esthetics Program May 2013

Licensed June of 2013

NCEA National Certified credential program

Currently enrolled – estimated graduation January 2022

REFERENCES

Available upon request

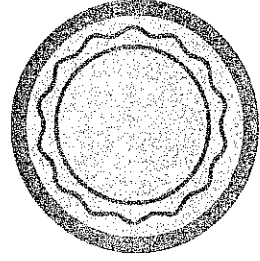
CERTIFICATE OF COMPLETION

THIS CERTIFIES THAT

NAME

Has successfully completed the required 16 hour course
for Microdermabrasion

JUNE 4, 20XX



Trish Bates, President of
Hollywood Style Academy

Kelcey Blair LE, Instructor

SOUTH DAKOTA DEPARTMENT OF LABOR AND REGULATION
SOUTH DAKOTA COSMETOLOGY COMMISSION

500 E Capitol Ave, Pierre, SD 57501
Tel: 605.773.6193 Fax: 605.773.7175 cosmetology.sd.gov

APPRENTICESHIP APPLICATION

Please print or type

Name: Alicia Enfield Date of Birth: 1-15-1982

Address: STREET Mitchell SD 57301
CITY STATE ZIP

Date of Birth: _____ Social Security Number _____

Education: Woonsocket High School Date: May 2011
NAME OF HIGH SCHOOL or GED GRADUATION OR COMPLETION DATE

Type of apprenticeship training (check one): COSMETOLOGY NAIL TECHNOLOGY

Suggested Start Date of apprenticeship (tentative): Feb. 28, 2022

Name of Instructor(s): Terra Lingemann

Salon Name: Hollywood Style Phone 605-990-4247

Address: 2100 Highland Way Ste. 2 City: Mitchell, SD Zip: 57301

I realize that any cosmetology school training will not be credited toward an apprenticeship. If I am granted an apprentice license, I agree to take continuous training over a period of at least 13 months or 6 months as applicable. I also agree to abide by all of the provisions of the Cosmetology Law.

[Signature]
SIGNATURE OF APPLICANT

Subscribed and sworn to before me this 13 day of Jan 2022

(SEAL) [Signature]
NOTARY PUBLIC SIGNATURE

- NOTE: The following must accompany this application:
- \$25.00 money order for license
 - Proof of High School education or GED
 - Copy of birth certificate
 - Photograph (current) of apprentice

No apprentice license will be issued until these requirements are met. Mail to Cosmetology Commission at the address shown at the top of page

Office use only:	Apprentice License Number: _____
	Start date: _____

SOUTH DAKOTA DEPARTMENT OF LABOR AND REGULATION
SOUTH DAKOTA COSMETOLOGY COMMISSION

500 E Capitol Ave, Pierre, SD 57501
Tel: 605.773.6193 Fax: 605.773.7175 cosmetology.sd.gov

AFFIDAVIT FOR INSTRUCTOR OF APPRENTICE

I, Terra Lingemann, a licensed Cosmetologist or Nail Technician
PRINT INSTRUCTOR NAME

and licensed Instructor in the State of South Dakota, agree to instruct Alicia Enfield
PRINT APPRENTICE NAME

as an apprentice in both the theory and practical work in the art of cosmetology or nail technology.

I further agree to abide by the provisions of the Cosmetology Law as it relates to the training of an apprentice in a salon.

SIGNATURE OF INSTRUCTOR

SIGNATURE OF INSTRUCTOR

Subscribed and sworn to before me this 13 day of Jan 2022

(SEAL)

NOTARY PUBLIC SIGNATURE

Return to: Cosmetology Commission at address shown at top of page

** each instructor must sign this statement.