

Proposed Agenda
SOUTH DAKOTA COSMETOLOGY COMMISSION
Thursday, August 13, 2026, 1:00 p.m. CDT

Microsoft Teams: [Join the meeting now](#)
Meeting ID: 240 151 371 432 1
Passcode: 2Ka3Y3os

Dial in by phone
Conference Call Number: +1 605.679.7263
Conference Code: 823 440 119#

- | | |
|------------------------------------|---------------------|
| A. Call to Order | Renee Graf |
| B. Roll Call | Karma Sanner |
| C. Approval of Agenda | ACTION |
| D. Approval of Minutes, 6/25/2026 | ACTION |
| E. Treasurer's Report | Karma Sanner/ACTION |
| F. Update on Legislative Committee | Trish Bates |
| G. Director's Report | Adrian Ness |
| H. Open for Public Comment | |
| I. Adjournment | ACTION |

Meeting Minutes
SOUTH DAKOTA COSMETOLOGY COMMISSION
Microsoft Teams
Thursday, June 25, 2026, 1:00 p.m. CDT

Chairman Bates called the meeting to order at 1:01 p.m. Sanner called the roll.
A quorum was present.

Members Present Electronically: Trish Bates
Karma Sanner
Terri Schmidt

Members Absent: Renee Graf
Jason Pettigrew

Others Present Electronically: Adrian Ness
Andrea Rosenberg
Jerry McCabe
Sharman Swanson
Stacie Gruenhagen
Mary Rasmussen
Ela Horsley
Lynda Fratzke

Sanner made a motion to approve the agenda. Schmidt seconded the motion.
MOTION PASSED.

Sanner made a motion to approve March 19, 2026, and March 25, 2026, meeting minutes. Schmidt seconded the motion. **MOTION PASSED.**

The proposed administrative rules were presented for the Commission's consideration. Additional details can be found in the meeting packet. Please see minutes of the public hearing for more details.

No written or verbal public comment was made during the public comment period of the public rules hearing.

The commission discussed the proposed administrative rules. Sanner made a motion to adopt the proposed administrative rules. Schmidt seconded the motion. A roll-call vote was held. Renee Graf – Absent, Trish Bates – Aye, Karma Sanner – Aye, Jason Pettigrew – Absent, Terri Schmidt – Aye. **MOTION PASSED 3-0.**

Sanner reviewed financial reports. See meeting packet for additional information. Sanner made a motion to approve the financial report. Schmidt seconded the motion. **MOTION PASSED.**

Program Director Ness provided the Commission with an update on the new software program, introduced the new staff attorney, and shared the office's goal to continue to improve customer service.

Public Comment from Sharman Swanson from Hair Expressions Apprentice Salon shared her ideas about converting the apprentice salon into a school.

Sanner made a motion to move into executive session pursuant to SDCL 1-25-2(3). Schmidt seconded the motion. **MOTION PASSED.** The commission entered executive session at 1:23 pm.

The commission exited executive session at 1:26 pm.

Sanner made a motion to approve consent agreement #09-2023. Schmidt seconded the motion. **MOTION PASSED 3-0.**

Sanner made a motion to adjourn the meeting. Schmidt seconded the motion. **MOTION PASSED.**

The meeting adjourned at 1:28 p.m. CDT.

South Dakota Cosmetology Commission

Financial Report – Fiscal Year 2027 (Through July 31)

Prepared for Members

Overview

As of the latest reporting period, the Commission earned 48,472.00 in July revenues and incurred 66,690.96 in July expenditures, resulting in a monthly deficit of 18,218.96. This reflects typical seasonal fluctuations following high-volume licensing months earlier in the year.

Revenue Highlights

Licenses, Permits & Fees remain the dominant July revenue source, totaling 35,475.00. Key contributors include:

- Operator/Manager Licenses: 21,120.00
- Salon Licenses: 7,885.00
- Instructor Licenses: 645.00
- Students/Apprentices: 270.00
- Permits: 3,075.00
- School Licenses: 350.00
- Reciprocity/Certification: 2,130.00

Fines, Forfeits & Penalties

- Total July penalties generated 8,017.00.

Other Revenues

Other revenue sources totaled 4,980.00, consisting of:

- Education Course Fees: 500.00
- National Exam Fees: 4,230.00
- Miscellaneous Income: 250.00

Expenditure Summary

- Salaries and Wages: 35,717.24
- Benefits: 10,868.32
- Contractual Services: 10,850.05
- Travel: 2,221.50
- Supplies & Materials: 210.85
- Capital Outlay: 6,823.00

Conclusion & Outlook

Licensing revenues continue to provide steady support, and enforcement activity remains consistent. As additional licensing cycles occur later in FY27, revenue performance is expected to rise, strengthening the Commission's overall year-to-date financial position.

SOUTH DAKOTA COSMETOLOGY COMMISSION

FY27 Financial Report (Through July 31)

	2027 Jul	2027 Total
Revenues		
Licenses, Permits & Fees	\$ 35,475.00	\$ 35,475.00
COS-OPERATOR/MANAGER	21,120.00	21,120.00
COS-SALONS LICENSE	7,885.00	7,885.00
COS-INSTRUCTORS LIC	645.00	645.00
COS-STUDENTS/APPRENTICES	270.00	270.00
COS-PERMITS	3,075.00	3,075.00
COS-SCHOOL LICENSE	350.00	350.00
COS-RECIPROCITY/CERTIF	2,130.00	2,130.00
Fines, Forfeits & Penalties	\$ 8,017.00	\$ 8,017.00
COS-PENALTY'S	8,017.00	8,017.00
Other Revenues	\$ 4,980.00	\$ 4,980.00
COS-EDUCATION COURSE COST	500.00	500.00
COSM-NATL EXAM TEST COST	4,230.00	4,230.00
MISCELLANEOUS INCOME	250.00	250.00
Grand Total	\$ 48,472.00	\$ 48,472.00

	2027 Jul	2027 Total
Expenditures		
Salaries	\$ 35,717.24	\$ 35,717.24
BOARD & COMM MBRS FEES	498.00	498.00
F-T EMP SAL & WAGES	24,219.02	24,219.02
P-T/TEMP EMP SAL & WAGES	11,000.22	11,000.22
Benefits	\$ 10,868.32	\$ 10,868.32
HEALTH/LIFE INS.-ER SHARE	6,563.65	6,563.65
OASI-EMPLOYER'S SHARE	2,586.72	2,586.72
RETIREMENT-ER SHARE	1,664.80	1,664.80
UNEMPLOYMENT COMPENSATION	16.82	16.82
WORKER'S COMPENSATION	36.33	36.33
Travel	\$ 2,221.50	\$ 2,221.50
AUTO-STATE OWNED-IN STATE	1,963.50	1,963.50
TAXABLE MEALS/IN-STATE	258.00	258.00
Contractual Services	\$ 10,850.05	\$ 10,850.05
BANK FEES AND CHARGES	1,088.74	1,088.74
BIT DEVELOPMENT COSTS	7.02	7.02
CENTRAL SERVICES	2,368.21	2,368.21
COMPUTER SERVICES-STATE	1,836.70	1,836.70
JANITORIAL & MAINT SERV	1.52	1.52
OTHER CONTRACTUAL SERVICE	4,500.00	4,500.00
REVENUE BOND LEASE PYMTS	520.32	520.32
TELECOMMUNICATIONS SRVCS	424.19	424.19
WORKSHOP REGISTRATION FEE	60.00	60.00
CONTRACT PYMTS TO ST AGEN	43.35	43.35
Supplies and Materials	\$ 210.85	\$ 210.85
OFFICE SUPPLIES	33.34	33.34
POSTAGE	177.51	177.51
Capital Outlay	\$ 6,823.00	\$ 6,823.00
COMPUTER HARDWARE	6,823.00	6,823.00
Grand Total	\$ 66,690.96	\$ 66,690.96