Revised

South Dakota Secretary of State

STEVE BARNETT

SUBMITTED
JUN 07 2021
S.D. SEC. OF STATE

[x] Help America Vote Act (HAVA) Grant Application
[ ] In-Person Satellite Voting Center Pre-Approval Application

HAVA grants are established by the South Dakota HAVA State Plan and approved by the HAVA Grant Board. The HAVA Grant Board, with the approval of the State Board of Elections, is made up of four County Auditors (two Democrats and two Republicans), the HAVA Coordinator in the office of the Secretary of State, one member from the disability community and one member from the Department of Tribal Relations.

A county may apply for a HAVA grant to reimburse election expenses related to HAVA. All expenses submitted must meet the requirements of HAVA and may be subject to both federal and state audits. Before a county may apply for a HAVA grant, all funds in the county's State-Held account and County-Held Match Money account must be spent. A County's State-Held account does not need to be expended if they are applying for funding for an In-Person Satellite Absentee voting locations, as defined in the HAVA Grant Board Parameters.

The maximum amount for which a county may apply for non-in-person satellite voting center related expenses is $9,000 per election year for expenses for Primary and General Elections. Exceptions may be made in extraordinary cases such as satellite absentee voting locations, as defined in the HAVA State Plan. Applications must be received by the Secretary of State's office by July 1st of every odd-numbered year for the following year's anticipated expenses. Applications will be approved or denied by November 1st of the odd-numbered year.

If a county is denied a HAVA grant, the county may submit an appeal to the State Board of Elections to review the decision and must do so within 30 days of receiving their denial notice. The decision of the State Board of Elections is final and may not be appealed again.

Applicant Information

This application must be signed by the county auditor but a contact person may be designated to administer the grant process.

County: Yankton

Contact person: Patty Hojem

Address: 321 W 3rd St., Suite 100

City: Yankton **State:** SD **Zip Code:** 57078

Telephone: 605-260-4400 ext 0 **E-mail:** patty@co.yankton.sd.us

Grant Request

Expenses can include those incurred during the election year for both the Primary and General Elections.

Total amount requested: 13,000

**Maximum of $9,000 may be requested per election year for Primary and General Elections. Exceptions may be made in extraordinary cases.*

Expenses

The following are categories in which election expenses may be reimbursed by a HAVA grant. Please separate out expenses into the following categories. ***Please note that when a reimbursement sheet is submitted, copies of these expenses must be submitted with the reimbursement sheet.***

Maintenance of voting equipment: 10,000

Costs associated with annual premiums for hardware maintenance agreements and firmware maintenance agreements for voting equipment (HAVA Sec. 301).

Storage and transport of voting equipment: _____

The cost for additional storage space purchased for voting equipment or transporting voting equipment based on time beyond normal county hours (HAVA Sec. 301).

Election-specific programming and installation: _____

Costs associated with programming media cards needed to define elections for voting equipment (HAVA Sec. 301).

Testing of voting equipment: _____

Cost for paying extra workers at an hourly rate for time beyond normal hours to test voting equipment. Cost of optical scan ballots used specifically for pre-election testing of voting equipment (HAVA Sec. 301).

Supplies necessary for voting equipment: _____

Costs associated with voting equipment such as battery chargers, ballot boxes for optical scan ballots, privacy sleeves, print cartridges for voting equipment, etc. (HAVA Sec. 301).

Insurance on voting equipment: _____

Expenses incurred for insuring voting equipment (HAVA Sec. 301)

Training election workers regarding the proper operation and maintenance of voting equipment:

_____

The cost that covers the portion of election training regarding voting equipment (HAVA Sec. 301).

Hiring extra poll workers to help with accessible voting devices: _____

Costs associated with paying poll workers that are dedicated to help voters with voting equipment (HAVA Sec.301).

Provisional voting: _____

The cost of the blue provisional envelope, notice to provisional voter, notice of provisional ballot determination, including the cost to mail the notice advising whether provisional ballots were counted. The cost for paying extra workers at an hourly rate or for paying dedicated auditor office employees at an hourly rate for time beyond normal hours to diligently investigate the validity of provisional ballots (HAVA Sec. 302(a)).

Posting sample ballots in a polling place on Election Day:_____

The appropriate costs associated with printing sample ballots (HAVA Sec. 302(b)).

Posting the following information in a polling place on Election Day: polling place hours, instructions on how to vote, how to cast a provisional ballot, voting rights, and laws prohibiting acts of fraud and misrepresentation:_____

The costs incurred for printing voter instructions posters, placards, etc. that will be displayed in the polling place (HAVA Sec. 301(a)(1)(B) and 302(b)).

Publishing voter education instructions and sample ballot(s) in the newspaper: 3,000

Notices that may NOT be reimbursed are the following: notice of voter registration deadline, notice of Primary or General Election and notice of deadline for filing Primary nominating petitions (HAVA Sec. 301(a)(1)(B) and 302(b)).

Implementing and maintaining the statewide election management system:_____

Purchasing a necessary computer that is dedicated to the system, costs associated with paying extra workers at an hourly rate or for paying dedicated auditor office employees at an hourly rate for time dedicated to the system, expenses incurred for training dedicated employees on the system (HAVA Sec. 303).

Secretary of State's office approved projects to improve county's administration of federal elections (categories are listed below and the costs associated with each category must equal this total):

_____

Costs incurred on projects that the Secretary of State has approved to be HAVA eligible expenses that are not listed in a category above (HAVA Sec. 251(b)(2)). Please check with the SOS for approval if there is an expense that does not fall into an existing category below.

Please check one or more of the following descriptions and list the amount:

"Vote Here" signs to more clearly identify polling places:_____

Ballot trays to better organize ballots:_____

Appropriate number of polling place help-station laptop computers:_____

Providing in-person absentee voting site that fall within the approved parameters:

_____

Chairs for use with voting equipment:_____

ADA-accessible voting booths:_____

Notices sent to voters in the potential duplicate deletion process:_____

Providing Lakota language assistance:_____

Implementing the requirements of the
Military and Overseas Voter Empowerment (MOVE) Act:_____

Label printers for absentee ballot systems:_____

Installing network connections in an auditor's office:_____

Other (must be pre-approved by the Secretary of State's office):_____

Submission Information

This application will serve as the County's pre-approval of funds to be expended for the Primary and General elections. You must submit your Title II reimbursement after the respective elections for reimbursement.

What is pre-approved is what will be reimbursed. Additional expenses will not be reimbursed.

Submit this form by mail, fax or e-mail to:

South Dakota Secretary of State
Attn: HAVA Coordinator
500 E. Capitol Ave., Suite 204
Pierre, SD 57501
P: (605)773-3537
F: (605)773-6580
hava@state.sd.us

Patty Hojem
Print Name of County Auditor

Patty Hojem
Signature of County Auditor

June7, , 2021
Date