

**Court Resource Homes**  
**Subgrant Application**  
 Title II Formula Grant  
**South Dakota Department of Corrections**  
**APPLICATION DUE: June 7, 2024**

Applicants with original signatures must be **submitted and received** by the Department of Corrections by the close of business on **June 7, 2024**. Faxed and emailed applications will not be accepted. Submit complete applications to:

*John Stewart*  
*Department of Corrections*  
*3200 East Highway 34*  
*Pierre, SD 57501-5070*

Funding under this application is non-competitive and not guaranteed to each applicant. The application narrative and budget must be approved by both the SD Department of Corrections and the Council of Juvenile Services. If approved, the application content will be presented to the Office of Juvenile Justice and Delinquency Prevention for their approval of any addition of program purpose areas that may be needed to support the approved plan.

**SECTION 1. APPLICANT INFORMATION**

<b>Applicant: Yankton County</b>		
Address: 321 West 3 <sup>rd</sup> Street, Suite 100		
City/State/Zip: Yankton, SD 57078	Phone: (605) 260-4400	Fax: (605) 260-4494
Email: patty@co.yankton.sd.us	Federal Employer or Payee Identification Number (FEIN): 46-6000569	
<b>Project Director Name: Alec Martin</b>		Title: Diversion Coordinator
Agency: Yankton County State's Attorney Office	Address: 410 Walnut Street, Suite 100	
City/State/Zip: Yankton, SD 57078	Phone: (605) 665-4301	Fax: 668-1883
Email: alec@co.yankton.sd.us		
<b>Please indicate the name of the service(s) implemented: Licensed Court Resource Home.</b>		
<b>Project Title:</b>	Yankton County Court Resource Home	
<b>Requested Project Period:</b>	July 1, 2024 – June 30, 2025	

## SECTION 2. PROJECT BUDGET

The Council of Juvenile Services will award or not award funding based the extent to which program design addresses a recognized need and whether the proposal is financially responsible and efficient. Funds will be paid through a reimbursement process for items specifically outlined and approved in the application.

**Applicants may apply for up to \$30,000.00.**

**Non-supplanting Requirements:** Funds or other resources of the applicant normally devoted to programs and activities designed to meet the needs of criminal justice will not be diminished in any way as a result of a grant award of federal funds. The project for which assistance is being requested will be in addition to, and not a substitute for, criminal justice services previously provided without federal assistance.

<b>A. Personnel</b>	<b>TOTAL</b>
Coordinator's Salary Stipend	\$ 7,000
<i>Employee Fringe Benefits</i>	
<b>TOTAL</b>	\$ 7,000
<b>B. Contracted Services</b>	<b>TOTAL</b>
Home Study	\$ 5,000
Monthly Monitoring Service to LSS	\$ 3,000
<b>TOTAL</b>	\$8,000
<b>C. Travel and Per Diem</b>	<b>TOTAL</b>
Travel for LSS to complete Home Study	\$ 782.32
Travel for Training and Professional Development	\$ 782.32
<b>TOTAL</b>	\$ 1,564.62
<b>D. Equipment</b>	<b>TOTAL</b>
<b>TOTAL</b>	\$
<b>E. Operating Expenses</b>	<b>TOTAL</b>
Recruitment Incentive	\$ 500
On Call Stipend (\$100/week *30 weeks)	\$ 3,000
Youth in placement with family (10*\$550)	\$ 5,500
<b>TOTAL</b>	\$ 9,000
<b>Total Project Budget -- Combined totals for all columns</b>	<b>\$ 25,564.62</b>

NOTE: If there is a change in the above budget, programs will need to request an amendment to their budget. All amendments must be requested in writing **prior to the expenditure of funds.**

**SECTION 3. BUDGET NARRATIVE**

In the space provided, explain the relationship between budgeted items listed in Section 2 and project activities. Include information (data and criteria) as to how you arrived at budget estimates. Discuss all items by category and in full.

**Personnel Narrative** - Explain how the compensation and expenses were calculated, duties of the position, and any other information about personnel of the project. If proposed funding covers more than one position, you must identify the duties and estimated percent of time for duties that directly relate to the successful implementation of the program(s).

**Position #1:** **JDAI/Diversion Coordinator**

**Justification for the position :**

<p>If the position is <b>existing staff</b>, explain how duties associated with this award are <b>outside the current scope</b> of their position and provide a <b>plan</b> explaining how all duties associated with the position will continue to be provided and funded during this award:</p>	<p>The existing coordinator will work with the existing JDAI collaborative to recruit a family for the Court Resource Home (CRH). The coordinator will also act as a liaison between the family and LSS to ensure the home study and training is completed to obtain the appropriate licensure. Once licensed, the coordinator will identify appropriate placement for the CRH and coordinate a seamless transition for both into and out of the CRH.</p>
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Personnel Responsibilities & Duties <i>(must directly relate to the implementation of the program)</i>	Estimated % Time
1. Recruit potential foster families and provide information to ensure they are an appropriate fit.	50%
2. Coordinate between Lutheran Social Services and Yankton County to help a family attain appropriate licensure and training.	30%
3. Refer appropriate youth to the foster family and coordinate services.	20%
4.	

Wage/Salary:

Benefits: As Yankton County is covering the additional portion of this salary, they will be covering the benefits that would be associated with this percentage of the salary.

**Position #2:**

**Justification for the position :**

<p>If the position is <b>existing staff</b>, explain how duties associated with this award are <b>outside the current scope</b> of their position and provide a <b>plan</b> explaining how all duties associated with the position will continue to be provided and funded during this award:</p>	
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Personnel Responsibilities & Duties <i>(must directly relate to the implementation of the program)</i>	Estimated % Time
1.	
2.	
3.	
4.	

Wage/Salary:

Benefits:	
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**Please attach additional sheets for more than 2 positions**  
**SECTION 3. BUDGET NARRATIVE CONTINUED**

**Contracted Services Narrative** - Explain the consultant fees, consultant expenses, contracted services, the cost per service/per youth being served, how the cost for services was calculated, and the process that would be or has been conducted to select the consultant. **Contracted services fees cannot exceed \$650 per day.**

<b>Consultant #1:</b>	Lutheran Social Services
Consultant Fees:	Monthly Monitoring Fees were calculated at \$250/month x 12 months = \$3,000
Contracted Service:	Home Study to be completed by LSS = \$5,000
Selection Process:	
<b>Consultant #2:</b>	
Consultant Fees:	
Contracted Service:	
Selection Process:	

**Travel and Per Diem Narrative** – Explain the calculation of travel costs for travel **outside the home jurisdiction**, (travel must be calculated at current state rates (\$0.51 per mile and \$40 per diem)), how the expenses are directly related to the implementation of the project, and if out-of-state travel is anticipated, give particulars (i.e., location, state, dates, purpose, cost).

<b>Purpose of Travel:</b>	<b>For LSS to Complete Home Study</b>
	<i>[Mileage]- 632 x \$0.51 = \$ 322.32</i> <i>[Number of Travel Days for per diem] 4 x \$40.00 = \$160</i> <i>Lodging - \$300</i>
<b>Purpose of Travel:</b>	<b>Future trainings and professional development – as of right now there are no trainings scheduled but we are anticipating there to be trainings offered that would be beneficial to the coordinator or the court resource home.</b>
	<i>[Mileage]- 632 x \$0.51 = \$322.32</i> <i>[Number of Travel Days for per diem] 4 x \$40.00 = \$160</i> <i>Lodging - \$300</i>

**Equipment and Operating Expenses Narrative** – Explain the supplies and equipment costs directly related to the implementation of the program or project. You must be specific regarding the items in which you intend to use federal funding. For example, a budget item of “office expenses” will not be accepted as these items must be detailed. You need to identify what you anticipate for office expenses and list each item and the estimated costs. Items not specifically outlined will not be eligible for reimbursement.

**Equipment** – List nonexpendable items that are to be purchased and show how you calculated these costs. Nonexpendable equipment is tangible property having a useful life of more than 2 years.

**Operating Expenses** – List items by type (office supplies, postage, training materials, copying paper, and expendable equipment) and show how you calculated these costs. Generally, supplies include any materials that are expendable or consumed during the course of the project.

LSS licensing renewal fee \$1,500

Monthly monitoring services to LSS (\$250/month) \$3000 Home study service (per home @ 1 home per site) \$5000 Recruitment Incentive \$500
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#### **SECTION 4. APPLICATION NARRATIVE**

##### **A. PROJECT ABSTRACT AND DEMONSTRATION OF NEED**

Yankton County is seeking to continue expand diversion services, alternatives to detentions, and staff time to assist with JDAI coordination by utilizing Court Resource homes. The goal is for Yankton County to expand their continuum of services to benefit the outcome of system involved youth. Throughout this all the diversion services will continue to expand. In addition, diversion coordinator will continue to include working alongside community partners to further build upon existing services and relationships while utilizing data to assess needs in the community. Court Resource homes will be used as an alternative to detention for youth who do not need to be in detention based upon their behaviors and RAI score. These youth could also succeed while continuing to be in the community despite their current obstacle leading to being placed in shelter care. The goal with this project is to keep nonviolent youth in the community, when appropriate, and connect them and their families with services the community can provide. This will also eliminate the unnecessary use of shelter care in instances where youth do not need to be in shelter care, but there is nowhere else for them to go. In Quarter 1 for FY24 there were a total of 21 RAIs completed. Of those 21 RAIs there were 11 youth that were held in JDC/Arise the other 10 were released to back home on either conditional release or just to their parent. Of the 11 youth who were detained in quarter 1, 6 of those youth could have been placed in a court resource home and stayed in the community. Yankton County will use the RAI scoring system along with the discretion of the Coordinator, Deputy States Attorney, and Juvenile Judge to place appropriate youth in a court resource home.

## **B. COMMUNITY READINESS**

Stakeholders in Yankton County are ready to fully implement a Court Resource Home to the youth in our community. Our JDAI workgroup has been already actively searching for a family that would be a perfect fit for our Court Resource Home. Representatives from the school district, justice system, behavioral health partners, and law enforcement have been involved in support of continuing to find more alternatives to detention for our youth.

The JDAI workgroup has met multiple times to discuss how a Court Resource Home would help the youth in the community by providing another opportunity for youth to stay in the community. We believe that it is very important for youth to stay in the community so they can continue to go to school, attend doctor appointments, attend mental health appointments, and attend employment.

## **C. ALIGNMENT WITH SOUTH DAKOTA JDAI IMPLEMENTATION**

The Court Resource Home project aligns with the eight core strategies of Juvenile Detention Alternatives Initiative (JDAI). As evidenced through research, it is best practice to serve individuals in the least restrictive setting. Such research warns that if low risk youth are over supervised and placed in a secure setting, with high-risk peers, they are learning worse behaviors and criminal thinking strategies. In turn this increases our recidivism rate, therefore decreasing our public safety. This project will also provide an opportunity to educate the community on the topic that locking children up in secure detention cannot be the solution.

In 2023, the Yankton County RAI override rate was 26.47%. Of the RAI's that were overridden up to detention 4 out of the 9 of those juveniles could have been placed in a court resource home. Those four juveniles would have had the opportunity to stay in the community and

continue to get the education that they need. This grant opportunity could reduce our override rate and keep these juveniles in the community.

#### **D. STRATEGY FOR IMPLEMENTATION AND SUSTAINABILITY**

- I. Educate the community about the Court Resource Homes as an active detention alternative by July 2024. Informative meetings will be held with system stakeholders and County Commissioner's Meetings.
- II. Issue a press release to the community informing what the Court Resource Home family is designed to do, as well as who is involved in the project.
- III. Work in conjunction with Lutheran Social Services to assist family in obtaining appropriate licensure for recruited family and provide relevant juvenile justice training on an ongoing basis after family is engaged.
- IV. Utilize Court Resources Homes as a detention alternative.
- V. Track data to ensure the program is efficient and effective.
- VI. Work with financial officials to manage grant budget to ensure payments and reimbursements are done so in a timely manner.
- VII. Coordinate efforts to ensure youth are transitioned back into their family of origin home, as quickly as possible with appropriate support systems in place.
- VIII. Coordinator will serve as a liaison between youth, court, and Court Resource Home family to ensure youth are successful.
- IX. Identify gaps in services to address in upcoming project years.

**E. PROJECT PERFORMANCE MEASURES AND EVALUATION**

Law enforcement officials will call the Minnehaha County JDC to complete a RAI for any youth that are potential candidates for Court Resource Homes. All pertinent data will be entered into the Juvenile Risk Assessment Instrument database through the Unified Judicial System. This data can be extracted viz PDF or Excel Spreadsheets to disaggregate and report accordingly.

After the youth enters the court resource home, the Diversion Coordinator will track data such as length of stay, type of completion, and where the youth was released to upon exiting the court resource home. Data from prior years tells us that Yankton County would utilize this alternative approximately once a month.

**F. DESCRIPTION OF PROGRAM GEOGRAPHIC BOUNDARIES**

The Court Resource Home project will serve youth and families in urban and rural Yankton County. According to the 2020 census, the population of Yankton County 23,310.

**G: TARGET POPULATION**

Provide an overview of the participants eligible for participation through using the table below.

Target Population Details (Place an "X" in the box to the <i>left</i> of all those that apply)								
Race(s):		Offender Type(s):				Geography:		
X	American Indian/Alaskan Native	X	At-Risk Population (no prior offense)		X	Rural		
X	Asian	X	First Time Offenders			Suburban		
X	Black/African American	X	Repeat Offenders			Tribal		
X	Hispanic or Latino (of any race)		Sex Offenders		X	Urban		
X	Other Race	X	Status Offenders		<b>Age:</b>			
X	White/Caucasian	X	Violent Offenders		X	Under 11		
<b>Sex:</b>		<b>Referral Source:</b>				X	12-13	
X	Female		School	X	Court System	X	14-15	
X	Male	X	State's Attorney	X	Other JDAI Coordinator	X	16 -18	



**SECTION 6. SIGNATURES**

*The officials who certify this document agree to adhere to all terms and conditions relating to this application. Duplication of responsibilities by one individual for any position listed below is NOT acceptable.*

<b>Original Signatures are Required</b>		
<b>County Commission Chair</b>		
Name	Title	
Address	City/State/Zip	
E-mail	Phone	Fax
Signature	Date	
<b>B. Project Director</b>		
Name	Title	
Address	City/State/Zip	
E-mail	Phone	Fax
Signature	Date	
<b>C. Financial Officer</b>		
Name	Title	
Address	City/State/Zip	
E-mail	Phone	Fax
Signature	Date	
<b>D. Other Official</b>		
Name	Title	
Address	City/State/Zip	
E-mail	Phone	Fax
Signature	Date	

**SECTION 7. ATTACHMENTS**

**Description of Attachments** – Identify and describe the significance of all additional materials you include as attachments. Please limit additional materials to items such as program effectiveness documentation; pertinent letters of support or commitment; research documentation; resource documentation; and any other materials. Attach all additional documents following this page.

<b>Attachment 1</b>
<b>Attachment 2</b>
<b>Attachment 3</b>
<b>Attachment 4</b>
<b>Attachment 5</b>
<b>Attachment 6</b>

**ENCLOSE RELEVANT ATTACHMENTS AFTER THIS PAGE**