## Update on Archives for June 2025 through July 2025

**Board of Trustees Meeting September 2025**

**Prepared by Chelle Somsen, State Archivist**

**Digitization Program.**

Two of the staff, Cherri Reed and Sarah Kirchman, continue to be grant/donation funded employees that work on specialized projects. Most recently they have been performing quality control, identifying duplicates, and helping to ingest collections into Preservica. Steve Mayer continues to digitize government collections and newspapers and performs quality controls on a census data project. There are 71,087 images, 1,021 maps, 13,406.pdfs and 114 MP3 files available in the South Dakota Digital Archives.

**Outreach**

176 people were reached between June 2025 and July 2025 through presentations and consultations by the archives staff.

**Archives Month**

Archives Month will be celebrated during the month of October.

**Personnel**No report

**Statistics for June 2025 through July 2025**

The Archives received 29 gifts and transfers totaling 19.5 cubic feet and 4742.42 MB. Seventeen collections totaling 17.35 cubic feet, and 1,997,842.40 MB were processed. Archives staff handled a total of 543 reference requests by mail, telephone, or email during the reporting period.

**Library**

Thirty-seven books were acquired in the reporting period and sixty-eight were cataloged.

**Electronic Records Program**

Access to the South Dakota Digital Archives through ContentDM ended on June 30th and the Digital Archives is now accessible through Preservica. The links on the website were updated, there were posts on Facebook and emails that went out notifying the staff and the public of the change in links. It will take some time to finish moving some of the collections into Preservica.

**Renovation**

Iron Mountain finished moving the boxes into the annex and the boxes and oversized volumes into the main storage on June 9th. The archives staff moved and constructed 55 shelving units at the new offsite storage and moved the collections from the Industrial storage site to the new site. This move was completed on June 18th. We are still waiting for fixes to the carpet, floor tiles, archives front door signage, and some adjustments to some doors. The archives opened to the public on July 7th.

**SHRAB**

The board awarded the training and travel scholarships. A workshop on basics of archives will be held virtually in October.