## Update on Archives for April 2025 through May 2025

**Board of Trustees Meeting July 2025**

**Digitization Program.**

Two of the staff, Cherri Reed and Sarah Kirchman, continue to be grant/donation funded employees that work on specialized projects. Most recently they are assisting with the quality control and move of images and maps from ContentDM into Preservica. Steve Mayer continues to digitize government collections and newspapers and performs quality controls on a census data project. There are 72,943 images, 1,288 maps, 17,449.pdfs and 129 MP3 files available in the South Dakota Digital Archives.

**Outreach**

176 people were reached between April 2025 and May 2025 through presentations and consultations by the archives staff.

**Archives Month**

Archives Month will be celebrated during the month of October.

**Personnel**No report

**Statistics for April 2025 through May 2025**

The Archives received 26 gifts and transfers totaling 70.85 cubic feet and 9583 MB. Eight collections totaling 2.95 cubic feet, and 631,487 MB were processed. Archives staff handled a total of 349 reference requests by mail, telephone, or email during the reporting period.

**Library**

Four hundred nineteen books were acquired in the reporting period. Most of the books were received from the State Library in April as part of their efforts to eliminate their library book holdings. Twenty-nine books were cataloged.

**Electronic Records Program**

The move from ContentDM to Preservica is expected to be complete by the end of June and the user experience for accessing the South Dakota Digital Archives will be relatively seamless. It will take some time to finish moving some of the collections into Preservica.

**Renovation**

In April McGough needed to remove soil along the east side of the annex building to locate the leak in the archives storage. The problem was located and solved. Iron Mountain staff arrived in April and the archival collections move started on April 28th. Between the end of April and end of May Iron Mountain moved the library books, the research room including the microfilm cases, the cemetery boxes, census boxes, flat boxes and the map cases. The work will continue with the collection of volumes and boxes into the main storage and the annex in June. Water continued to leak into the archives annex space and soil was removed on the north side of the building to locate the leak and solve the problem. After the collections move is complete the archives will need to spend time moving temporary collections from one offsite to a new rental facility.

**SHRAB**

The travel scholarship for professional archivists was promoted and the awards will be decided in June. A workshop on basics of archives will be held in Deadwood in October.