

**SOUTH DAKOTA BOARD OF MEDICAL AND OSTEOPATHIC EXAMINERS (SDBMOE)  
RESPIRATORY CARE PRACTITIONER ADVISORY COMMITTEE**

**May 22, 2023**

[Unapproved Draft Minutes](#)

12:00 am (Central Time)

**Public Advisory Committee Meeting**

**NOTE: This meeting was held in a physically accessible place.**

Unapproved Draft Minutes<sup>1</sup>. Votes are roll call voice vote.<sup>2</sup>

Advisory Committee Members present: Dr. Mohammed Alzoubaidi, Lanny Baker, Ashley Herron, Kristi Specht

Advisory Committee Members not present: Lacy Patnoe

Staff Members present: Margaret Hansen, Whitney Burrows

This was a public meeting and other parties may have been in attendance.

The meeting was called to order at 12:01 PM. Roll was called, and quorum was established.

A motion for approval of the agenda was ratified (Baker/Alzoubaidi/Unanimous).

The request for any public comment was made pursuant to SDCL 1-25-1 and there was no public comment.

A motion for approval of the minutes was approved. (Baker/Herron/Unanimous).

Whitney Burrows, SDBMOE Management Analyst gave an update. A continuing education audit was completed as of May 1, 2023. 10% of RCP's licensed in South Dakota were randomly chosen for participation in the audit and given four weeks to provide either proof of 20 hours of continuing education or a current NBRC certificate, if the credential was earned after July 1, 2002. The audit went well, with no issues or concerns. The RCP's had a 100% response rate. The committee also discussed the stakeholder workgroups and meetings that will be taking place. The Board's advisory committee members will be receiving more information as they will play an important role for communications and the meetings.

At the request of a committee member, the supervision process was discussed. Board staff explained that the process of adding and removing supervising physician is currently very manual. It was also explained that it is the obligation of both the supervising physician and RCP to make sure the supervision agreement is accurate and up to date. At the time of renewal, the physician is shown a list of current supervisees for approval. This list can also be found at any time using the online account. To change a supervision relationship, an email to Board staff must be sent. The RCP is also shown their current supervisor at the time of renewal. The process is the same for the RCP, the current supervision relationship shown is either accepted or an email must be sent to initiate a change.

Committee charge and composition was discussed. Specht was appointed to the committee in December of 2022. Patnoe was reappointed to a 2<sup>nd</sup> term in March. Baker and Alzoubaidi will be up for reappointment in September. Herron will be up for reappointment in December. More information regarding the upcoming reappointments will be given to the committee members as they get closer. Information for all the SDBMOE Advisory Committees can be found by clicking on the dropdown menu under Board Info on the SDBMOE website. The South Dakota statutes and rules for Respiratory Care Practitioners can be found by clicking on the Laws tab of the SDBMOE website.

As there was no further business, the meeting was adjourned at 12:25 PM

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<sup>1</sup> 1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.

<sup>2</sup> Format for motions, second and vote results: Committee member Name (Making the motion/Second/Vote result is either unanimous or Yes: and No: results and abstentions noted by name)