Members Present: Jamie White, Faron Wahl, Jo Beal, Denise Muntefering, Justin Bell, Scott Cordts, Amanda Stade, Judy Stevens, Dusty Anderson, Sherman Gose, Kevin Hofer, and Erin Yost.

Department Staff Present: Peggy Besch, Candi Briley, and Katie Eslick.

1. **Call to Order:** Chairman Faron Wahl called the meeting to order. The roll call was called, and a quorum was present.
2. **Approval of Agenda:** White made a motion; seconded by Yost to approve the agenda; motion carried by roll call vote.
3. **Approval of December 17, 2024, Minutes:** Gose made a motion; seconded by Muntefering to approve the minutes of December 17, 2024; motion carried by roll call vote.
4. **Public Comment Period:** None.
5. **Election of Officers (Chair and Vice Chair):** Anderson nominated Wahl as Chair; seconded by Yost. Muntefering made a motion for nominations to cease and cast a unanimous ballot; Yost seconded; motion carried by roll-call vote (Wahl abstained). Yost nominated White as Vice Chair; seconded by Gose. Anderson made a motion for nominations to cease and cast a unanimous ballot; seconded by Gose; motion carried by roll-call vote (White abstained).
6. **SHED Construction Update:** Besch reported that cleanup has started on the portion of the walls that had blew down. Underground plumbing and electrical is complete in the classroom. New trusses should be delivered this week and framing will continue. Completion is estimated for early summer.
7. **2025 SD State Fair**
   1. Livestock Shows/Exhibitor Handbooks: Superintendents are working on finalizing show schedules. Exhibitor handbooks traditionally publish April 1. Besch explained some changes have been made to the livestock release process, and the release times, as they are based on counties and distance from the fairgrounds. These have not yet been finalized.
   2. Static Exhibitor Handbooks: Superintendents are working on finalizing. They will publish April 1. Still looking to secure a superintendent for Horizons Hall.
   3. Camping Reservation Renewals: Renewals typically go out the end of January/early February. Letters were sent to camping guests letting them know camping fees will be increasing, and renewals will be sent out early spring once finalized.
   4. Vendor Renewals: Besch reported the Vendor Coordinator is working on renewals. Three hundred have been sent out with about 75% returned. Now working on issuing contract. Also working on Wheel Jam renewals.
   5. Entertainment/Programing: Briley reported she is researching entertainment for the free stages but nothing finalized.
   6. Other: None.
8. **4-H Update:** 
   1. Stoves: Stade reported fundraising efforts to purchase new stoves for Nordby Hall are complete (she also thanked the SD State Fair Foundation for their contribution) so they will be moving forward to purchase.
   2. Nordby Exhibit Hall exhibits will be released using the same guidelines as livestock release.
   3. 4-H Exhibitor Handbooks will publish April 1.
9. **Non-Fair Time Activities:** Besch reported on upcoming public events including United Way Cabin Fever Games, Performance Radio Outdoor Show, Pool & Dart Tournament, Center For Independence Banquet, and Wheel Jam. Eslick reported on the following for the DEX:

* March: PRCA Rodeo with a Jackpot and a Team Penning & Sorting Event (this is the first event of this type that will be in the DEX)
* April: Vegas Tuffest
* June: SC Productions Barrel Race
* July: Summer Spotlight
* September: SDRA State Finals
* December: MX at the DEX

1. **Maintenance and Repairs:** Besch reported FY26 anticipated projects include some exterior updates to the Pancake House and Arts & Education Building, as well as some tuck-pointing on some buildings.
2. **Commissioners or Manager Reports:** Anderson mentioned discussing whether or not it is feasible to have a photo op area in the Midway with designated times for specialized pictures. This will be discussed.
3. **Executive Session**: A motion was made by Gose, seconded by Anderson, to move for executive session pursuant to SDCL 1-25-2(3) to discuss contractual matters.
4. **Next Meeting**: Tentative March 18, 2025, 1 PM.
5. **Adjourned**