



Financial Statements
June 30, 2024

South Dakota Wheat Utilization,
Research and Market Development
Commission

South Dakota Wheat Utilization, Research and Market Development Commission

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June 30, 2024

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Independent Auditor's Report

The Honorable Kristi Noem
Governor of South Dakota

and

The Board of Commissioners
Brookings, South Dakota

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of South Dakota Wheat Utilization, Research and Market Development Commission (the Commission) a special revenue fund of the State of South Dakota, which comprise the statement of assets and fund balance arising from cash transactions as of June 30, 2024, and the related statement of receipts, disbursements, and changes in fund balances arising from cash transactions for the year then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the assets and fund balance arising from cash transactions of South Dakota Wheat Utilization, Research and Market Development Commission as of June 30, 2024, and changes in fund balances during the year then ended in accordance with the cash basis of accounting described in Note 1.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standard applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of South Dakota Wheat Utilization, Research and Market Development Commission and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Emphasis of Matter — Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Emphasis of Matter - Reporting Entity

As discussed in Note 1, the financial statements referred to above present only the Commission and do not purport to, and do not, present fairly the financial position of the State of South Dakota as of June 30, 2024, and the changes in its financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the cash basis of accounting described in Note 1, and for determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control–related matters that we identified during the audit.

Other Information

Management is responsible for the other information included in the financial statements. The other information comprises the list of commissioners, but does not include the basic financial statements and our auditor's report thereon. Our opinion on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated August 29, 2024, on our consideration of the Commission’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Commission’s internal control over financial reporting and compliance.

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Sioux Falls, South Dakota
August 29, 2024

South Dakota Wheat Utilization, Research and Market Development Commission
Statement of Assets and Fund Balance Arising from Cash Transactions
June 30, 2024

Assets

Cash and cash equivalents	
Cash in checking	\$ 9,777
Investment in State Treasury Cash Management Pool	<u>1,470,853</u>
Total assets	<u>\$ 1,480,630</u>

Fund Balance

Restricted Fund balance	<u>\$ 1,480,630</u>
Total fund balance	<u>\$ 1,480,630</u>

South Dakota Wheat Utilization, Research and Market Development Commission
Statement of Receipts, Disbursements and Changes in Fund Balance Arising from Cash Transactions
Year Ended June 30, 2024

Receipts	
Check-off fees	\$ 1,478,952
Interest income	32,460
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Total receipts	1,511,412
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Disbursements	
Research	814,468
Market development	222,350
Information and education	136,736
Policy and government affairs	95,954
General operations	109,202
Travel	58,219
Personnel services	164,868
Employee benefits	33,912
	<hr/>
Total disbursements	1,635,709
	<hr/>
Excess of Disbursements over Receipts	(124,297)
Beginning Fund Balance	1,604,927
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Ending Fund Balance	\$ 1,480,630
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Note 1 - Principal Activity and Significant Accounting Policies

Reporting Entity

The fund included in this report is a fund of the State of South Dakota. The South Dakota Wheat Utilization, Research and Market Development Commission is a functional subunit of the Department of Agriculture which was created under SDCL 38-10 for market maintenance and expansion, research, education, transportation, and for the prevention, modification or elimination of trade barriers which obstruct the free flow of wheat and wheat products to market.

Fund Accounting and Governmental Fund Type

The accounts are organized on the basis of funds, each of which is considered a separate accounting entity, with its own set of self-balancing accounts that comprise its assets, fund balances, receipts, and disbursements, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled. The fund in this report is classified as a Special Revenue Funds. Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes. The State has granted the Commission the authority to administer the assets held in the Wheat Check-Off Fund.

Basis of Accounting

This government fund is accounted for on the cash basis of accounting. As a result, the statement of assets and fund balance arising from cash transactions and the statement of receipts, disbursements and changes in fund balance arising from cash transactions reflect only cash received and disbursed. This basis of accounting represents a comprehensive basis of accounting other than generally accepted accounting principles (GAAP). This basis of accounting differs from GAAP primarily because certain revenue and related assets have been recognized when received rather than when earned and certain expenses and related liabilities have been recognized when paid rather than when the obligations were incurred. Consequently, accounts receivable, accounts payable, and accrued expense are not included in the financial statements.

Cash and Investments

Cash and investments includes cash on hand, demand deposits and a participating interest in the State's internal investment pool held by the State Treasurer. The amount held in the State's internal investment pool is reported at cost and do not reflect unrealized gains or losses.

Management of the State's internal investment pool is the statutory responsibility of the South Dakota Investment Commission (SDIC). The investment policy and required risk disclosures for the State's internal investment pool are presented in the SDIC's audit report which can be obtained by contacting the Department of Legislative Audit, 427 South Chapelle, c/o 500 East Capitol, Pierre, South Dakota 57501. Funds on deposit with the State Treasury are invested by the State Investment Officer pursuant to SDCL 4-5-23 with the Commission getting its proportionate share of interest income under SDCL 4-5-30. The Commission did not have privately held investments as of June 30, 2024.

South Dakota Wheat Utilization, Research and Market Development Commission

Notes to Financial Statements

June 30, 2024

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The Commission does not have a deposit policy for custodial credit risk. The bank account is insured by the Federal Deposit Insurance Corporation up to \$250,000. The Commission's bank balance did not exceed this limit during the year.

Restricted Fund Balance

Restricted fund balances represent receipts that are externally restricted or that have restrictions imposed upon them, limited to the requirements of SDCL 38-10.

Subsequent Events

The Commission has evaluated subsequent events through August 29, 2024, the date which the financial statements were available to be issued.

Note 2 - Check-Off Fees

The Commission, pursuant to SDCL 38-10, has imposed a four-tenths of one percent on the net market value per bushel of wheat sold through commercial channels in South Dakota. The assessments are deducted from the purchase price by the first purchaser and remitted to the Commission within 30 days after the end of each calendar quarter. Any grower subject to this assessment may, within 60 days of the assessment, make application to the Commission for refund of the assessment. Check-off fees reported in this report are presented net of amounts refunded in accordance with cash basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles (GAAP). For the fiscal year ended June 30, 2024, fees totaling \$1,665,349 were collected and fees totaling \$186,397 were refunded.

Note 3 - Statement of Disbursements Paid – Budget and Actual (Budgetary Basis)

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Research	\$ 719,557	\$ 814,468	\$ (94,911)
Market development	222,350	222,350	-
Information and education	123,097	136,736	(13,639)
Policy and government affairs	96,000	95,954	46
General operations	93,000	109,202	(16,202)
Travel	77,850	58,219	19,631
Personnel services	195,529	164,868	30,661
Employee benefits	61,823	33,912	27,911
	<u> </u>	<u> </u>	<u> </u>
Total	<u>\$ 1,589,206</u>	<u>\$ 1,635,709</u>	<u>\$ (46,503)</u>

Note 4 - Retirement Plan

The Commission participates in the South Dakota Retirement System (SDRS), a cost sharing, multiple employer defined benefit pension plan established to provide retirement, disability, and survivor benefits for employees of the State and its political subdivisions. Authority for establishing, administering, and amending plan provisions is found in SDCL 3-12. The SDRS issues a publicly available financial report that includes financial statements, footnote disclosures, and required supplementary information. That report may be obtained by writing to the SDRS, P.O. Box 1098, Pierre, SD 57501-1098 or by calling (605) 773-3731.

Employees are required by state statute to contribute six percent of their salary to the plan. State statute also requires the employer to contribute an amount equal to the employee's contribution. The right to receive retirement benefits vests after three years of credited service. The South Dakota Wheat Commission contributions to the SDRS for the fiscal year ended June 30, 2024 was \$8,104, equal to the required contribution for the year.

Note 5 - Risk Management

The Commission is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Commission is covered for all significant risks of loss under the State of South Dakota's insurance policy. Settled claims relating to the Commission resulting from these risks have not exceeded insurance coverage in any of the past three years.

Note 6 - Leases

The Commission has entered into a lease for office space under a long-term lease. Under the office space lease arrangements, the Commission pays 50% of utilities and its share of the maintenance and expenses related to the leased property. The lease agreement for office space expired on June 30, 2024. In 2023, the Commission entered into an additional lease of office space under a long-term lease which expires on June 30, 2026. In 2024, the Commission entered into an additional lease of office space under a short-term lease which expires on March 31, 2025. Lease disbursements for the year ended June 30, 2024, was \$28,935.

The estimated future minimum lease payments under the leases at June 30, 2024, are summarized as follows:

Years Ending June 30,	Office Space
2025	\$ 12,579
2026	9,942
Total	\$ 22,521

Note 7 - Accumulated Unpaid Vacation and Sick Leave

Annual leave is earned on a bimonthly basis by employees at a rate based on their years of service. Upon termination employees are entitled to receive compensation for their accrued annual leave balance.

Sick leave is earned by the employees at the rate of approximately 4.67 hours per biweekly payroll period. Employees who have been continuously employed by the State for at least seven years prior to the date of their retirement, voluntary resignation, or death will receive payment equal to one-fourth of their accumulated unused sick leave, not to exceed 480 hours.

As of June 30, 2024, balances for accrued vacation and sick leave were \$23,366 and \$19,586, respectively. Because the Commission's accounts are maintained on the cash basis of accounting, these liabilities are not reflected in the accompanying financial statements.

Note 8 - Related Party – South Dakota State University

South Dakota State University (SDSU) is a university governed by the Board of Regents (Higher Education), which is a discretely presented component unit to the State of South Dakota. For the year ended June 30, 2024, SDSU has incurred expenses in the amount of \$637,325 research projects, which are reimbursable by the Commission. In addition, the Commission contributed \$47,870 to SDSU Foundation towards the purchase of equipment.

Note 9 - Future Commitments

The Commission has committed approximately \$1,103,000 for funding of projects in 2025 relating to research, promotion and other various activities aiming at enhancing producer awareness of wheat and wheat related issues. As of June 30, 2024, the entire amount of these commitments remains outstanding.



**Independent Auditor’s Report on Internal Control over Financial Reporting and
on Compliance and Other Matters Based on an Audit of Financial Statements
Performed in Accordance with *Government Auditing Standards***

The Honorable Kristi Noem
Governor of South Dakota

and

The Board of Commissioners
South Dakota Wheat Utilization, Research and Market Development Commission
Pierre, South Dakota

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States the financial statements of the South Dakota Wheat Utilization, Research and Market Development Commission (the Commission), a special revenue fund of the State of South Dakota, as of and for the year ended June 30, 2024, the related notes to the financial statements, and have issued our report thereon dated August 29, 2024. Our report expressed unmodified opinions on the financial statements which were prepared on the cash basis of accounting, a basis of accounting other than accounting principles generally accepted in the United States of America.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Commission's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Commission’s internal control. Accordingly, we do not express an opinion on the effectiveness of the Commission’s internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, described in the accompany Schedule of Findings and Responses, we identified certain deficiencies that we consider to be material weaknesses and significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented or detected and corrected on a timely basis. We consider the deficiency, described in the accompanying Schedule of Findings and Responses, as item 2024-001 to be a material weakness.

A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies, described in the accompanying Schedule of Findings and Responses, as 2024-002 and 2024-003 to be significant deficiencies.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Commission's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

The Commission's Responses to Findings

Government Auditing Standards requires the auditor to perform limited procedures on the Commission's responses to the findings identified in our audit and described in the accompanying Schedule of Findings and Responses. The Commission's responses were not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the responses.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

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Sioux Falls, South Dakota
August 29, 2024

Finding Number 2024-001 – Grant Expense Over Approved Budgeted Amount
Material Weakness

Criteria: Internal controls over disbursement are to be designed to provide reasonable assurance regarding prevention or timely detection of duplicate transactions.

Condition: The Commission made a fiscal year 2024 disbursement to SDSU for purchase of pathology microscopes that was a duplicate payment of a fiscal year 2023 disbursement.

Cause: The Board of Commissioners had approved support to SDSU for the purchase of pathology microscopes. The Commission had provided the support to SDSU in the prior year. The Commission received an additional invoice in the current year from SDSU; and, as the Commission saw the approval within the minutes, they made a duplicate disbursement to SDSU.

Effect: Duplicate transactions occurred resulting in disbursements that were not approved by the Board of Commissioners.

Recommendation: Management should implement controls in place to ensure all disbursements are properly approved and are not duplicate transactions.

Views of Responsible Officials and Corrective Action Plan: Management and the Board will ensure expenditures are properly approved and will set controls in place designed to detect or prevent duplicate transactions.

Finding Number 2024-002 – Preparation of Full Disclosure Financial Statements
Significant Deficiency

Criteria: Proper controls over financial reporting include the ability to prepare the financial statements with accompanying notes to the financial statements that are materially correct and include all required disclosures.

Condition: The Commission does not have an internal control system designed to provide for the preparation of the financial statements being audited. As auditors, we were requested to draft the financial statements and accompanying notes to the financial statements.

Cause: The Commission has limited staff. They cannot justify having an individual on staff preparing the draft financial statements and accompanying notes to the financial statements.

Effect: Inadequate controls over financial reporting of the Commission could result in the likelihood that the Commission would not be able to draft the financial statements with accompanying notes to the financial statements without the assistance of the auditors.

Recommendation: While we recognize that this condition is not unusual for an organization of your size, it is important that you be aware of this condition for financial reporting purposes. Management and the Board should continually be aware of the financial accounting and reporting requirements of the Commission as well as changes in these requirements.

Views of Responsible Officials and Corrective Action Plan: Since it is not cost-effective for an organization of our size to have an individual on staff to prepare audit-ready financial statements, we have chosen to hire Eide Bailly, a public accounting firm, to prepare our financial statements as part of the annual audit. Management and the board of directors will review for propriety the draft financial statements and accompanying notes to the financial statements.

**Finding Number 2024-003 – Lack of Proper Segregation of Duties
Significant Deficiency**

Criteria: In order to achieve a high level of internal control, the functions of executing transactions, recording transactions and maintaining accountability for assets should be performed by different employees or be maintained under dual control.

Condition: The Commission did not have an internal control system to allow for the proper segregation of duties in certain areas of the accounting function. The oversight and review process by management, such as the monthly bank reconciliation and monthly financial reports, is not formally documented.

Cause: The Commission has limited staff and cannot justify hiring an additional individual in order to better segregate accounting duties. Management oversight is done on an informal basis.

Effect: Proper segregation of duties helps to minimize the chance of undetected errors or defalcations, since the work of one person is reviewed by the work of another.

Recommendation: Due to the small size of the office, the Commission is limited in the options available to them. Under this situation, the most effective control is management and the board's oversight and knowledge of matters relating to the operations of the Commission.

Views of Responsible Officials and Corrective Action Plan: We have evaluated the segregation of duties over the receipts function and over the disbursement function. Management and the board of directors will exercise oversight of the accounting functions, which we believe mitigates the risk of material misstatement to an acceptable level.

South Dakota Wheat Utilization, Research and Market Development Commission

List of Commissioners - Unaudited

June 30, 2024

Bryan Jorgensen, Chairman	Ideal, South Dakota
Terry Hand, Vice Chairman	Midland, South Dakota
Leon Koeppel, Secretary	Claire City, South Dakota
Tregg Cronin, Treasurer	Gettysburg, South Dakota
Jamie Johnson, Commissioner	Frankfort, South Dakota
Jon Kleinjan, Executive Director	Garretson, South Dakota