

South Dakota Board of Social Work Examiners

dss.sd.gov/licensingboards/social.aspx

810 N. Main Street, Suite 298

Spearfish, SD 57783

Phone: 605.642.1600

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Strong Families - South Dakota's Foundation and Our Future

DRAFT MEETING AGENDA TELECONFERENCE

South Dakota Board of Social Work Examiners
January 30, 2020-12:00PM CDT/11:00AM MDT

Teleconference with public access at:

Board Office
629 Main St.
Spearfish, SD
605-642-1600

Family Service Inc.
2210 W. Brown Place
Sioux Falls, SD
605-336-1974

The public is invited to attend the meeting via teleconference. Please contact the South Dakota Board of Social Work Examiners at (605)-642-1600 by January 29, 2020 to arrange for teleconference access.

Member Listing:

1. Karen Chesley, CSW-PIP, President
2. Michael Forgy, CSW-PIP, Secretary/Treasurer
3. Todd Herrboldt, CSW-PIP, Member
4. Jennifer Gray, CSW-PIP, Member
5. Sharon Stratman, SW, Member
6. Abby Rehorst, Lay Member
7. Cindy Steele, Lay Member
8. Vicki Isler, Ed.D., BCBA-D-Applied Behavior Analyst Committee
9. Amber Bruns, MS, BCBA-Applied Behavior Analyst Committee
10. Lisa Stanley, DVM, Lay Member-Applied Behavior Analyst Committee

Purpose: The Board protects the health and safety of the consumer public by licensure of qualified persons, enforcement of the statutes, rules and regulations governing the practice of social work, including the appropriate resolution of complaints.

1. Call to Order/Welcome and introductions-Chesley
2. Roll Call-Chesley
3. Corrections or additions to the agenda
4. Approval of the agenda
5. Public Comment at 12:10 p.m.- *5 minutes for the public to address the Board*
6. Approval of the minutes from October 29, 2019
7. FY Financial Update
8. Boards and Commissions Enhanced Portal
9. Revised website
10. ABA Update
11. Dual Licensure
12. Executive Session Pursuant to SDCL 1-25-2
 - a. Complaints/investigations
 - b. #267

- c. #268
 - d. #269
 - e. CSW-PIP Contract Approvals
 - f. CSW-PIP Applicant Approvals
 - g. Executive Secretary Contract
13. Any other business coming in between date of mailing and date of meeting
 14. Schedule next meeting date
 15. Adjourn

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Strong Families - South Dakota's Foundation and Our Future

DRAFT OFFICIAL BOARD MINUTES

Teleconference

October 29, 2019-12:00PM CDT

Members Present: Karen Chesley, President
Michael Forgy, Secretary/Treasurer
Todd Herrboldt, Member
Jennifer Gray, Member
Sharon Stratman, Member

Members Absent: David Nielsen, Lay Member
Cindy Steele, Lay Member

Others Present: Carol Tellinghuisen, Executive Secretary; Jill Lesselyoung, Executive Assistant, Brooke Tellinghuisen Geddes, Executive Assistant; Viki Isler, Amber Bruns, Lisa Stanley, ABA Advisory Committee Members; Quincy Kjerstad, Assistant Attorney General; Marilyn Kinsman, DSS; Dave Mendel, NASW

Call to Order/Welcome and Introductions: President Chesley called the meeting to order at 12:02PM CDT.

Roll Call: Chesley requested Lesselyoung call the roll. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes. A quorum was present.

Corrections or additions to the agenda: None

Approval of the agenda: Herrboldt made a motion to approve the agenda. Forgy seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes.

Public Comment: Chesley called for any comments from the public. There were no public comments.

Approval of the Minutes from Board meeting August 20, 2019: Forgy made a motion to approve the minutes from August 20, 2019. Stratman seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes.

FY Financial Update: Lesselyoung reported fiscal year to date figures as of September 30, 2019: revenue of \$16,153.64 expenses of \$28,423.63 and cash balance of \$178,531.35.

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Update of ABA Committee requirements: It has been advised that if the committee members have a committee meeting outside of a Board meeting, they are subject to the open meeting laws and will need to post an agenda and minutes. Tellinghuisen advised the ABA committee members to contact the Board office for assistance.

Executive Session Pursuant to SDCL 1-25-2: Stratman made a motion to enter executive session at 12:16PM. Gray seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes. Kinsman, Bruns, Isler, Stanley and Mendel exited the meeting. Herrboldt made a motion to exit executive session at 12:41PM. Forgy seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes.

Complaints/Investigations: Chesley advised #267 is pending.

Applicant for re-licensure #2017-1: Forgy made a motion to adopt the findings of fact and conclusions of law as proposed. Gray seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, abstain; Gray, yes; Stratman, yes.

CSW-PIP Supervision Contract Approvals: Chesley made a motion to approve the following contract. Stratman seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, abstain; Gray, yes; Stratman, yes.

Peterson, E.: Supervision with Herrboldt beginning October 7, 2019.

Herrboldt made a motion to approve the following contracts. Stratman seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, abstain; Gray, yes; Stratman, yes.

Johnson, S.: Supervision with Corrigan beginning September 23, 2019.

Shafer, A.: Supervision with Morford DeBoer beginning September 18, 2019.

Sieck, A.: Supervision with Shoffner beginning September 10, 2019.

Wolf Necklace, M.: Supervision with Reiner beginning September 16, 2019; Supervision with Trahan beginning September 9, 2019.

Lunder, J.: Supervision with Powell beginning September 9, 2019.

Block, C.: Supervision with Burow beginning August 21, 2019.

Granum, D.: Supervision with Jackmon beginning August 15, 2019

Harrison, M.: Supervision with Bates beginning September 12, 2019

Farrell, G.: Supervision with Arens-Beauchamp beginning September 24, 2019

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Blue Arm, C.: Supervision with Shoffner beginning October 29, 2019.

CSW-PIP Applicant Approvals:

Swift, J.: Herrboldt made a motion to approve for CSW-PIP licensure contingent upon receipt of one additional letter of reference. Stratman seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes.

Pollock, N.: Herrboldt made a motion to approve for CSW-PIP licensure contingent upon receipt of verifications of licensure and personal references. Stratman seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes.

Myint, N.: Stratman made a motion to approve for CSW-PIP licensure. Chesley seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes.

Any other business coming in between date of mailing and date of meeting: There was no other business. Herrboldt and Chesley will attend the ASWB annual meeting of the delegate assembly in Orlando on November 7-9.

Schedule next meeting date: The next regular meeting is set for January 28, 2019 via teleconference beginning at 12:00PM CST/11:00AM MST.

Forgy made a motion to adjourn at 12:53PM CDT. Gray seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes.

Respectfully submitted,



Carol Tellinghuisen
Executive Secretary

**BOARD OF SOCIAL WORK EXAMINERS
REVENUE SUMMARY
FOR MONTH ENDING 06/30/19**

COMP	ACCOUNT	BDGT YEAR	GRANT YEAR	CENTER	FUND SRC	SUB FUND	FISCAL YEAR	FISCAL MONTH	YTD AMOUNT	MTD AMOUNT
6503	4920045			0893000	719		2019	12	\$ 2,131.80	\$ -
6503	4293000	0	0	0893000	719		2019	12	\$ 108,930.00	\$ 5,650.00
									\$ 111,061.80	\$ 5,650.00

BOARD OF SOCIAL WORK EXAMINERS
EXPENDITURE SUMMARY REPORT
FOR MONTH ENDING 06/30/19

COMP	ACCOUNT	BDGT YEAR	GRANT YEAR	ACCOUNT DESCRIPTION	CENTER	FUND SRC	SUB FUND	FISCAL YEAR	FISCAL MONTH	YTD AMOUNT	MTD AMOUNT
6503	5203030	0	0	AUTO-PRIV (IN-ST.) H/RTE	0893000	719		2019	12	\$ 2,562.42	\$ 1,651.02
6503	5203100	0	0	LODGING/IN-STATE	0893000	719		2019	12	\$ 927.33	\$ 557.13
6503	5203140	0	0	TAXABLE MEALS/IN-STATE	0893000	719		2019	12	\$ 11.00	\$ 11.00
6503	5203150	0	0	NON-TAXABLE MEALS/IN-ST	0893000	719		2019	12	\$ 510.00	\$ 350.00
6503	5204020	0	0	DUES & MEMBERSHIP FEES	0893000	719		2019	12	\$ 250.00	\$ -
6503	5204080	0	0	LEGAL CONSULTANT	0893000	719		2019	12	\$ 11,541.38	\$ 51.00
6503	5204090	0	0	MANAGEMENT CONSULTANT	0893000	719		2019	12	\$ 80,635.10	\$ 286.37
6503	5101030	0	0	BOARD & COMM MBRS FEES	0893000	719		2019	12	\$ 3,060.00	\$ 780.00
6503	5102010	0	0	OASI-EMPLOYER'S SHARE	0893000	719		2019	12	\$ 234.93	\$ 60.51
6503	5204180	0	0	COMPUTER SERVICES-STATE	0893000	719		2019	12	\$ 9.32	\$ -
6503	5204201	0	0	BFM CENTRAL SERVICES	0893000	719		2019	12	\$ 1,940.46	\$ -
6503	5204204	0	0	RECORDS MGMT SERVICES	0893000	719		2019	12	\$ 266.25	\$ -
6503	5204207	0	0	HUMAN RESOURCES SERVICES	0893000	719		2019	12	\$ 670.64	\$ -
6503	5204360	0	0	ADVERTISING-NEWSPAPER	0893000	719		2019	12	\$ 985.90	\$ -
6503	5204510	0	0	RENTS-OTHER	0893000	719		2019	12	\$ 3,885.90	\$ -
6503	5204530	0	0	TELECOMMUNICATIONS SRVCS	0893000	719		2019	12	\$ 148.00	\$ 18.00
6503	5204590	0	0	INS PREMIUMS & SURETY BDS	0893000	719		2019	12	\$ 1,365.49	\$ -
6503	5205320	0	0	PRINTING-COMMERCIAL	0893000	719		2019	12	\$ 3,698.82	\$ 283.81
										\$ 112,702.94	\$ 4,048.84

BOARD OF SOCIAL WORK EXAMINERS
 REVENUE SUMMARY
 FOR MONTH ENDING 12/31/19

COMP	ACCOUNT	BDGT YEAR	GRANT YEAR	CENTER	FUND SRC	SUB FUND	FISCAL YEAR	FISCAL MONTH	YTD AMOUNT	MTD AMOUNT
6503	4293000	0	0	0893000	719		2020	06	\$ 81,600.00	\$ 36,975.00
6503	4920045			0893000	719		2020	06	\$ 3,923.64	\$ -
									\$ 85,523.64	\$ 36,975.00

BOARD OF SOCIAL WORK EXAMINERS
EXPENDITURE SUMMARY REPORT
FOR MONTH ENDING 12/31/19

COMP	ACCOUNT	BDGT YEAR	GRANT YEAR	ACCOUNT DESCRIPTION	CENTER	FUND SRC	SUB FUND	FISCAL YEAR	FISCAL MONTH	YTD AMOUNT	MTD AMOUNT
6503	5205320	0	0	PRINTING-COMMERCIAL	0893000	719		2020	06	\$ 1,241.35	\$ 285.60
6503	5205980	0	0	PROC CARD PURCH-APPROVED	0893000	719		2020	06	\$ 48.83	\$ -
6503	5101030	0	0	BOARD & COMM MBRS FEES	0893000	719		2020	06	\$ 600.00	\$ -
6503	5102010	0	0	OASI-EMPLOYER'S SHARE	0893000	719		2020	06	\$ 45.90	\$ -
6503	5204080	0	0	LEGAL CONSULTANT	0893000	719		2020	06	\$ 237.00	\$ -
6503	5204090	0	0	MANAGEMENT CONSULTANT	0893000	719		2020	06	\$ 45,213.08	\$ 6,674.99
6503	5204201	0	0	BFM CENTRAL SERVICES	0893000	719		2020	06	\$ 871.93	\$ -
6503	5204204	0	0	RECORDS MGMT SERVICES	0893000	719		2020	06	\$ 151.25	\$ -
6503	5204207	0	0	HUMAN RESOURCES SERVICES	0893000	719		2020	06	\$ 406.26	\$ 111.34
6503	5204510	0	0	RENTS-OTHER	0893000	719		2020	06	\$ 2,309.00	\$ 300.00
6503	5204530	0		TELECOMMUNICATIONS SRVCS	0893000	719		2020	06	\$ 64.00	\$ -
6503	5204530	0	0	TELECOMMUNICATIONS SRVCS	0893000	719		2020	06	\$ 26.00	\$ 26.00
										\$ 51,214.60	\$ 7,397.93

