

Council of Juvenile Services (CJS)

Proposed Meeting Agenda

September 25, 2020

Zoom Video Conference

Computer Link: <https://zoom.us/j/92801492495?pwd=VHpnS2dBSytXN2lBQ3phQmg2WWpxUT09>

Phone (Audio Only): 1 312 626 6799

Meeting ID: 928 0149 2495

Passcode: 940098

NOTE: All times outlined below are approximate and may change during the course of the meeting.

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|------------|--|
| 2:00 PM CT | Welcome, Introductions, and Review Agenda (Chair Beth O'Toole) |
| 2:10 PM | Conflict of Interest Discussion and Disclosures (Bridget Coppersmith) |
| 2:15 PM | Period for Public Comment (Chair O'Toole) |
| 2:30 PM | Approval of June 2020 Meeting Minutes (Chair O'Toole) |
| 2:35 PM | Budget Status Report and Subgrant Updates (Bridget Coppersmith & Nicole Gednalske) |
| 2:45 PM | Compliance Update (Bridget Coppersmith & Nicole Gednalske) <ul style="list-style-type: none">- Data through June 2020- Valid Court Order Update |
| 3:00 PM | Disproportionate Minority Contact (DMC) Funding Presentations (Nicole Gednalske) <ul style="list-style-type: none">- Pennington County (Lutheran Social Services)- Minnehaha County (Lutheran Social Services)- Minnehaha County (State's Attorney's Office) |
| 3:30 PM | Department of Corrections (DOC) Recommendations and Funding Actions on DMC Applications (Nicole Gednalske) |
| 3:45 PM | Juvenile Justice Updates (Open to CJS Members) |
| 4:00 PM | Wrap-up and Adjourn (Chair O'Toole) <ul style="list-style-type: none">- Next Meeting: December 2020 |

Meeting Minutes - DRAFT
South Dakota Council of Juvenile Services
Conference/Zoom Call
June 12, 2020

Friday, June 12, 2020

Council of Juvenile Services Members Present: Beth O'Toole, Chair and Professor at the University of Sioux Falls; Sara McGregor-Okroi, Vice-Chair and Director of Aliive-Roberts County; Dadra Avery, School Counselor at Sturgis Brown High School; Judge Tami Bern, First Judicial Circuit Judge; Keegan Binigar, Youth Member; Kristi Bunkers, Director of Juvenile Services; Kim Cournoyer, Service Provider; Chuck Frieberg, Director of Court Services; Tiffany Glaser, Department of Social Services JJRI Program Manager; Doug Hermann, Executive Director of The Club for Boys; Brad Howell, Codington County Sheriff; Alexis Kohler, Youth Member; Angela Lisburg, Avera St. Mary's Central South Dakota Child Assessment Center; Betty Oldenkamp, CEO of Lutheran Social Services; Tierney Scoblic, Youth Member, Carol Twedt, Former Minnehaha County Commissioner; and Cassidy Wright, Youth Member.

Council of Juvenile Services Members Absent: Pat Bad Hand, Rosebud Sioux Tribe Juvenile Detention Center Administrator and Dave McNeil, Aberdeen Police Department Chief.

Others Present: Bridget Coppersmith, Nicole Gednalske, Kevin McLain, and Mike Leidholt South Dakota Department of Corrections (DOC); Kelsi Vinger, Brown County; and Greg Sattizahn, Unified Judicial System.

1. WELCOME, INTRODUCTIONS AND AGENDA REVIEW

Chair Beth O'Toole welcomed everyone to the meeting at 9:00 AM on June 12, 2020 and introductions were made. Bridget Coppersmith took role call and asked for others present to identify themselves to be included in the meeting minutes. Quorum was validated by Coppersmith at this time.

2. DISCLOSURE OF CONFLICTS OF INTEREST

Coppersmith reviewed the funding decisions coming before the Council from Andes Central School District, Dell Rapids School District, Sisseton-Wahpeton Oyate Court, and Brown, Brookings, Codington, and Davison Counties.

The following conflicts of interest were disclosed:

Chuck Frieberg – Brookings County; Brown County; Codington County; Davison County
Brad Howell – Codington County

3. BUDGET STATUS REPORT AND SUBGRANT UPDATES

Coppersmith reported that the Federal Fiscal Year (FFY) 2016 Award was currently being spent and has an end date of September 30, 2020. Processed payments through June 4th gave unspent budget of \$108,772. Based on expected claims from subgrants, DOC staff do not anticipate any issues with fully expending the award by the end date. Coppersmith noted that 10% of the total award could be moved between budget categories to close out the award.

Coppersmith explained that all subgrants were performing as expected and subgrants under the program areas of Alternatives to Detention, Native American Programs, and Delinquency Prevention were in the process of closing out their current awards which end June 30, 2020. Virtual site visits have been conducted at the time of the meeting or were scheduled to be conducted the week following the meeting consistent with subrecipient monitoring requirements for all subgrants.

Coppersmith added that a no cost extension request has been submitted for the FFY 2017 award which had an end date of September 30, 2020. DOC staff did not anticipate any issues with the request and anticipate having a new end date of September 30, 2021.

4. COMPLIANCE MONITORING UPDATE:

Coppersmith proved an overview of the revised Valid Court Order (VCO) exception rules that went into effect October 1, 2019. Coppersmith explained that in order to help ensure compliance with the core requirements of the Juvenile Justice and Delinquency Prevention Act (JJDP), the DOC plans to work with the Governor's Office and UJS to initiate legislation to align state law with the new requirements of the JJDP. Coppersmith noted that the plan is in the early steps of implementation and that updates would be provided as staff work through the process. Discussion ensued regarding support of the department's plan to pursue legislation.

Nicole Gednalske presented the compliance monitoring report for October 1, 2019 – April 30, 2020. Gednalske explained that 1,240 records were submitted and all had been cleared prior to the meeting. Of those records, six deinstitutionalization of status offenders (DSO) violations were identified. Three of those violations were in violation of the new VCO requirements and three were for holding status offenders for longer than the allowable 24 hours.

5. STATE FISCAL YEAR 2021 SUBGRANT APPLICATIONS

Bridget Coppersmith presented application overviews on behalf subgrant applicants for the State Fiscal Year (SFY) 2021 funding period. Coppersmith explained that Brown, Codington, and Davison Counties were applying for a second year of funding to implement the Juvenile Detention Alternatives Initiative (JDAI) and diversion services in their counties. Brookings County was applying for their first year of funding to support similar initiatives. Coppersmith noted that the Andes Central and Dell Rapids School Districts were provided the opportunity to apply for a fourth year of funding to continue their services that were interrupted when the COVID-19 Pandemic halted services early. Sisseton-Wahpeton Oyate Tribal Court applied for a third year of juvenile probation services.

Brown County: Applied to continue youth diversion coordinator position to keep expanding diversion services, alternatives to detention, and staff JDAI implementation. In year one of implementing services, the average daily detention population decreased from 5 in Quarter I of 2019 to 3.1 in Quarter I of 2020. Continuation of the JDAI/Diversion Coordinator position would allow the County to continue diverting youth from the court process and work to identify other alternatives to detention at a cost of \$69,994.12.

Codington County: In their first year of implementation, Codington County developed a court approved diversion program that served 87 youth and a conditional release process that has kept 3 youth from being detained, while also ensuring they attended court and did not reoffend. The County applied to continue to analyze diversion referral offenses and ensure programs and services fit youth needs and promote successful outcomes. Codington County would continue to explore overnight alternatives to detention for youth when they cannot return home which may include a reception center and/or crisis intervention beds in the community. Requested amount was \$74,573.07.

Davison County: Davison County applied to continue to expand diversion services, alternatives to detention and staff time to assist with JDAI coordination. The County would continue to expand their continuum of services to benefit the outcome of system involved youth at every decision point. With addition of staff time dedicated to JDAI Coordination, data would be collected at all decision points so informed decisions could be made by the JDAI collaborative to promote juvenile justice program efficiency. At the front end, diversion services would continue to be expanded and the diversion coordination would continue to include working with community partners to further build upon existing services and relationships while utilizing data to assess needs in the community. Requested amount was \$69,985.28.

Brookings County: Applied for \$69,339.34 to expand diversion services, alternatives to detention, and staff time to assist with JDAI coordination. The goal is that Brookings County would expand their continuum of services to benefit the outcome of system involved youth at every decision point. At the front

end, diversion services will be expanded to include an assessment with youth and families with a referral to existing services in the community. Brookings County currently serves diverted youth through Teen Court. In 2019, 30 youth were served through Teen Court indicating the need for expansion of diversion services in the county. Additionally, the creation of a JDAI/Diversion coordinator position would assist with options like electronic monitoring and an evening reporting center to keep youth in the community and increase the number of youths being diverted from the court process.

Andes Central School District: Applied for \$49,978.78 to continue Positive Action curriculum in grades six through eight and Positive Behavior Interventions and Supports (PBIS) in grades six through twelve which was consistent with previous years of implementation.

Dell Rapids School District: Applied for \$31,900.00 to continue Positive Action curriculum in their elementary school for pre-kindergarten through fourth grade students. All teachers have been trained in the curriculum to help enhance a school-wide climate of prevention and positive behavior.

Sisseton-Wahpeton Oyate Tribal Court: The requested amount of \$50,000 would continue to support a juvenile probation/diversion officer which started in state fiscal year 2019. Coppersmith explained that the applicant implemented their 2020 award in accordance with their previous application and the position is currently working closely with the Tribe's schools to address truancy. In SFY 2021, the probation officer will also look into the creation of a Teen Court.

6. DOC RECOMMENDATIONS FOR FUNDING SFY 2021 SUBGRANT APPLICATIONS:

DOC staff recommended funding each application based on previous performance and services outlined in the applications.

Keegan Binegar moved to approve the Brown County application as written, Judge Tami Bern seconded. Motion carried unanimously with Chuck Frieberg abstaining from discussion and action.

Carol Twedt moved to approve the Brookings County application as written, Kristi Bunkers seconded. Motion carried unanimously with Chuck Frieberg abstaining from discussion and action.

Betty Oldenkamp moved to approve the Codington County application as written, Doug Herrmann seconded. Motion carried unanimously with Chuck Frieberg and Sheriff Brad Howell abstaining from discussion and action.

Sheriff Howell moved to approve the Davison County application as presented with the updated budget, Carol Twedt seconded. Motion carried unanimously with Chuck Frieberg abstaining from discussion and action.

Chuck Frieberg moved to approve the Andes Central School District application as written, Tiffany Glaser seconded. Motion carried unanimously.

Judge Bern moved to approve the Dell Rapids School District application as written, Betty Oldenkamp seconded. Motion carried unanimously.

Keegan Binegar moved to approve the Sisseton-Wahpeton Oyate Tribal Court application as written, Carol Twedt seconded. Motion carried unanimously.

7. APPROVAL OF SEPTEMBER 2019 CJS MEETING MINUTES

Chair O'Toole provided an overview of the September 2019 Meeting Minutes.

Chuck Frieberg moved to approve the September 2019 meeting minutes; Judge Bern seconded. Motion carried unanimously.

8. RATIFICATION OF APRIL 2020 EXECUTIVE COMMITTEE ACTION

Coppersmith explained that the meeting was held to act on the submission of the FFY 2020 Formula Grant Application. Staff presented an overview of the application at the meeting which would run from October 2020 to September 2024. The content of the application was consistent with previous years and new requirements associated with the reauthorization of the Act. The application was approved unanimously by all members present and was submitted to OJJDP by the due date of April 13th.

Tiffany Glaser moved to ratify the April 2020 Executive Committee Action; Betty Oldenkamp seconded. Motion carried unanimously.

9. PERIOD FOR PUBLIC COMMENT

Chair O'Toole asked if there were any public comments to be brought before the Council at the meeting. After confirmation that no one had comments to share, Chair O'Toole proceeded with the meeting agenda and ended the period for public comment.

10. JUVENILE JUSTICE UPDATES

Chair O'Toole expressed her appreciation to DOC staff for their consistently strong work and commitment and welcomed Angela Lisburg and Tierney Scoblic to the Council.

Betty Oldenkamp reported that no youth in LSS programs had tested positive for COVID-19, and that some staff had symptoms and were then quarantined. Oldenkamp expressed her hopes to be able to accept new admissions soon while keeping current youth and staff safe. Precautions are being taken in order to continue the essential services.

Kristi Bunkers provided overview of changes that will be made due to House Bills 1206 and 1207. Bunkers reported that there were an additional 33 juvenile commitments this year and that they are seeing more kids with prior placements.

14. NEXT MEETING AND ADJOURN

The next meeting is scheduled for September 2020 with the exact date and location to be determined.

At 10:19 AM, Kristi Bunkers moved to adjourn, Betty Oldenkamp seconded. Motion carried unanimously.

Recorded by Nicole Gednalske, Compliance Monitor and DMC Coordinator

September 2020 Budget Status Report

FFY 2016 Formula Grant Award (End Date: 9/30/2020)				
State Program Title	Federal Budget	Exp to Date (9/18/20)	Current Balance (9/18/20)	Budget Narrative
Delinquency Prevention	\$70,000.00	\$64,522.62	\$5,477.38	- Andes Central and Dell Rapids School Systems Year 3 Awards - Evaluation Services
Planning/Admin	\$30,000.00	\$22,141.93	\$7,858.07	- Costs associated with Formula Grant Program implementation by DOC administration staff - Cannot go negative in P&A Program Area
Council of Juvenile Services	\$5,000.00	\$1,050.11	\$3,949.89	- Quarterly Meetings - Annual Report
Deinstitutionalization of Status Offenders (DSO)	\$10,000.00	\$8,005.04	\$1,994.96	- County Reimbursement Program (No program or county cap)
Separation	\$5,000.00	\$4,154.15	\$845.85	
Jail Removal	\$10,000.00	\$8,189.22	\$1,810.78	
Compliance	\$10,000.00	\$15,389.18	-\$5,389.18	- Costs associated with compliance monitoring by DOC administration staff
Disproportionate Minority Contact (DMC)	\$105,000.00	\$103,974.96	\$1,025.04	- Three current subgrants - Costs associated with DMC by DOC administration staff
Native American Programs	\$45,000.00	\$31,392.52	\$13,607.48	-SWO Probation Officer - Must Spend \$32,996
Juvenile Justice System Improvement	\$110,336.00	\$139,912.79	-\$29,576.79	Alternatives to Detention Subgrants in Brown, Codington, and Davison Counties.
Total	\$400,336.00	\$398,732.52	\$1,603.48	

FFY 2017 Formula Grant Award (Approved End Date: 9/30/2021)				
State Program Title	Federal Budget	Exp to Date (9/18/20)	Current Balance (9/18/20)	Budget Narrative
Delinquency Prevention	\$60,000.00	\$13,651.53	\$46,348.47	- Andes Central and Dell Rapids School Systems Year 4 Awards - Evaluation Services
Planning/Admin	\$25,000.00	\$1,871.98	\$23,128.02	- Costs associated with Formula Grant Program implementation by DOC administration staff - Cannot go negative in P&A Program Area
Council of Juvenile Services	\$5,000.00	\$0.00	\$5,000.00	- Quarterly Meetings - Annual Report
DSO	\$10,000.00	\$3,366.79	\$6,633.21	- County Reimbursement Program (No program or county cap)
Separation	\$5,000.00	\$1,683.40	\$3,316.60	
Jail Removal	\$10,000.00	\$3,366.79	\$6,633.21	
Compliance	\$10,000.00	\$890.96	\$9,109.04	- Costs associated with compliance monitoring by DOC administration staff
DMC	\$95,000.00	\$339.22	\$94,660.78	- Three current subgrants - Costs associated with DMC by DOC administration staff
Native American Programs	\$35,000.00	\$0.00	\$35,000.00	-SWO Probation Officer - Must Spend \$32,853
Juvenile Justice System Improvement	\$145,478.00	\$17,717.79	\$127,760.21	- Alternatives to Detention Subgrants in Brookings, Brown, Codington, and Davison Counties.
Total	\$400,478.00	\$42,888.46	\$357,589.54	

Federal Award	Amount	End Date
2018	\$397,052.00	09/30/2022
2019	\$406,747.00	09/30/2023
2020	\$428,501.00	09/30/2024

Compliance Report For 10/01/2019 - 09/30/2020

	Total Records Submitted Oct. 2019 - July 2020	Records Under Review	Potential DSO Violations	Potential Jail Removal Violations	Potential Separation Violations
Beadle County JDC	119	0	0	0	0
Brown County JDC	244	0	1	0	0
Codington County JDC	38	0	0	0	0
Day County JDC	11	0	0	0	0
Hughes County JDC	218	0	1	0	0
Minnehaha County JDC	445	0	3	0	0
Pennington County JDC	375	0	0	0	0
Roberts County JDC	77	0	1	0	0
Spearfish Police Department	23	0	0	0	0
Walworth County JDC	3	0	0	0	0
Yankton County Jail	33	0	0	0	0
Total	1586	0	6	0	0

Oct 2019 - July 2020

*Brown County has 1 violation as a status offender was held securely beyond 24 hours and the new VCO requirements weren't met.

*Hughes County has 1 violation as a status offender was held securely beyond 24 hours.

*Minnehaha County has 3 violations as status offenders were held securely beyond 24 hours, and for 2 of which, the new VCO requirements weren't met.

*Roberts County has 1 violation as a status offender was held securely beyond 24 hours.

Disproportionate Minority Contact

Project Year 10/2020-09/2021

SUBGRANT APPLICATION

South Dakota Department of Corrections

3200 E Highway 34

c/o 500 E Capital Ave

Pierre, SD 57501

Phone: (605) 773-3478

Fax: (605) 773-3194

APPLICATION DUE: September 4, 2020

Electronic copies due by September 4, 2020. Hardcopies must be postmarked on or before September 4, 2020.

PLEASE FILL OUT THIS FORM COMPLETELY TO AVOID DELAYS IN PROCESSING THIS APPLICATION

Section 1. Face Page

RFP Number: 2021-DMC-01

RFP Title: 2021 Disproportionate Minority Contact Intervention

Intervention Site Location:		Pennington County								
Implementation Period:		Start Date:	10/01/2020		End Date:	09/30/2021				
Grantee Agency:	Lutheran Social Services of South Dakota									
Contact Name:	Mark Kiepke, Director, Arise Youth Center/West									
Address 1:	3505 Cambell Street									
Address 2:										
City:	Rapid City	State:	SD	Zip (+4):	57701	-	0141	Phone:	605-716-1837	
E-Mail:	Mark.Kiepke@LssSD.org						Fax:	605-348-0479		
Budget:	Requested Formula Grant Funding:	\$35,000.00		Other Funding Support:	\$0.00					
Federal Employer or Payee Identification Number (FEIN):		46-0224731								

The proposal must include a brief and clear description of each component. It is important to follow all directions, provide complete information, and submit the material in the order requested. If you need additional room to respond to the component, please attach additional sheets. Please note that all of these steps assist in evaluating the proposal.

Section 2 – Overview of DMC Trends and Data

Subgrant Application through the South Dakota Department of Corrections

In order to ensure that data is being used to guide the local funding decisions, OJJDP requires that five steps of interpreting and analyzing relative rate index values be taken in order to drive decision-making as it relates to DMC. These steps include statistical significance, magnitude of RRI, volume of activity, comparison with other jurisdictions, and the identification of contextual considerations. Due to volume within the juvenile justice system and similarity in dispositions in South Dakota, DMC is measured for both status and delinquent offenders therefore the comparisons with jurisdictions outside of South Dakota are not appropriate.

The Department of Corrections reported the most recent review within the FY2020 Formula Grants Application Three Year Plan Update which details the statistical significance, magnitude of RRI, and volume of activity for each jurisdiction for activity in 2018. Each jurisdiction is responsible for providing data for each stage of the justice system by race for system activity in calendar year 2019. Double click the table below to open as an excel spreadsheet. A separate excel document has been attached to this application in the event there are technical difficulties opening the table below.

	White			Black or African-American			Hispanic or Latino			Asian			American Indian or Alaska Native			All Other Minorities		
	#	Rate	RRI	#	Rate	RRI	#	Rate	RRI	#	Rate	RRI	#	Rate	RRI	#	Rate	RRI
Population	7,674			116			667			129			1,804			945		
Juvenile Arrests	717	93.4	1.00	50	431.0	4.61		0.0	0.00	9	69.8	0.75	1,303	722.3	7.73	73	77.2	0.83
Refer to State's Attorney Office	78	10.9	1.00	6	12.0	1.10	15	0.0	0.00		0.0	0.00	162	12.4	1.14	13	17.8	1.64
Cases Diverted (Pre-Adjudication)	567	79.1	1.00	53	106.0	1.34		0.0	0.00	10	111.1	1.41	647	49.7	0.63	29	39.7	0.50
Cases Involving Secure Detention	93	13.0	1.00	10	20.0	1.54		0.0	0.00		0.0	0.00	243	18.6	1.44		0.0	0.00
Cases Petitioned (Charge Filed)	274	38.2	1.00	78	156.0	4.08	6	0.0	0.00		0.0	0.00	162	12.4	0.33	13	17.8	0.47
Cases Resulting in Adjudication	274	100.0	1.00	77	98.7	0.99	6	100.0	1.00		0.0	0.00	165	10.19	1.02	14	107.7	1.08
Cases resulting in Probation	280	102.2	1.00	78	101.3	0.99	6	100.0	0.98		0.0	0.00	167	10.12	0.99	14	100.0	0.98
Cases Resulting in Commitment to the Department of Corrections	5	1.8	1.00	1	1.3	0.71		0.0	0.00		0.0	0.00	10	6.1	3.32		0.0	0.00
Meets %rule for group to be assessed?				YES			YES			YES			YES			YES		

Summary of Decision Point Definitions and Sources

Stage	Definition	Sources/Notes
Population	Population of youth 10-17 in the county	U.S. Census Bureau, 2018 Note: The U.S. Census Bureau separately classifies people who indicate they are two or more races. Because publicly available Census reports do not indicate which races these are, they are included as "All Other Minorities" in this table.
Juvenile Arrests	Youth are considered to be arrested when they are apprehended, taken into temporary custody, or otherwise cited by law enforcement agencies and suspected of having committed a status or delinquent act.	Pennington County Sheriff's Office
Refer to State's Attorney Office	Youth are considered to be referred when a case is submitted to the State's Attorney Office for having committed a status or delinquent act.	South Dakota Unified Judicial System
Cases Diverted (Pre-Adjudication)	Youth referred to juvenile court for delinquent or status offenses are often screened by the States Attorney. The States Attorney may decide to dismiss the case for lack of legal sufficiency, to resolve the matter informally (without the filing of charges), or formally (with the filing of charges). Also include Court or Court Services initiated diversions. The diversion population includes all youth referred for legal processing but handled without the filing of formal charges.	Pennington County Juvenile Diversion
Cases Involving Secure Detention	Detention refers to youth held in secure detention facilities at some point during court processing of cases and youth held in secure detention following a court disposition.	Western South Dakota Juvenile Services Center
Cases Petitioned (Charge Filed)	Formally petitioned cases that appear on in court in response to the filing of a petition, complaint, or other legal instrument requesting the court to adjudicate a youth as a Delinquent or Child in need of supervision (CHINS).	South Dakota Unified Judicial System
Cases Resulting in Adjudication	Youth are found to be delinquent or Child in Need of Supervision (CHINS) during adjudicatory hearings in juvenile court. If adjudicated, youth normally proceed to disposition hearings where they may receive sanctions.	South Dakota Unified Judicial System

Section 2 – Overview of DMC Trends and Data

Subgrant Application through the South Dakota Department of Corrections

Cases resulting in Probation	Adjudicated cases include all juveniles handled formally through the Unified Judicial System for either CHINS or Delinquent offenses where the disposition is placement on probation.	South Dakota Unified Judicial System
Cases Resulting in Commitment to the DOC	Confined cases are those in which youth are committed to the Department of Corrections as part of a court disposition.	South Dakota Department of Corrections (Rapid City Office)

Review the DMC data and discuss any contextual considerations relating to the presented data and how this information guides the local selection of DMC interventions. When looking into contextual considerations, the following questions may be used to help form your response(s):

- Is the agency involved in that decision point amenable to change?
- Have there been recent events (public relations issues) that make a change in DMC patterns more or less likely?
- Are funds or resources available that might assist (or hinder, if lacking) the DMC effort at this decision point?
- Is strong leadership available that is committed to addressing DMC issues?
- Are best practices models for this decision point available and applicable?
- Is there support for DMC reduction within the affected minority group and within the political leadership of that group?
- Are there issues with the affected minority group regarding media attention at this decision point (e.g., potentially high visibility events that could generate support or resistance for DMC)?

Section 2 – Overview of DMC Trends and Data

Subgrant Application through the South Dakota Department of Corrections

Contextual Considerations – *Please identify any contextual considerations that need to be considered as it relates to the most recent DMC data.*

Since the beginning of the JDAI process in Pennington County, all partners have shown their interest and dedication to decreasing the overrepresentation of minority youth in the juvenile justice system. Both public and private agencies in Pennington County have made strides toward developing alternatives to detention and reducing the proportion of minority youth who enter the system.

Several key elements point to the county's commitment to reducing disproportional minority contact:

1. The county provides space in the Juvenile Services Center for Arise Youth Center/West, operated by Lutheran Social Services. A Reception Center and Evening Report Center, funded primarily by Pennington County, are operated in partnership with Lutheran Social Services. With county funds, Arise provides Shelter Care for youth brought in by the police who are not assessed as requiring detention, but who cannot be immediately returned to their parents. Through a U.S. Department of Health and Human Services Basic Center grant, Arise also provides shelter and case management specifically for runaway, homeless and street youth.
2. The JDAI group meets at least quarterly to analyze available data and specific cases to identify areas of need, review progress, troubleshoot solutions, and work toward expanding opportunities for DMC reduction.

The JDAI group continues to experience challenges in data collection. Juvenile justice data is held in several different types of databases at different stages in the system, not all stages collect data on race, and not all databases collect race data in the same way. However, it is clear to all JDAI partners that minority youth remain over-represented in the juvenile justice system.

Section 2 – Overview of DMC Trends and Data

Subgrant Application through the South Dakota Department of Corrections

Other Data Used – *Please discuss in detail any additional information you used in to determine what stage(s) of the justice system needed the greatest focus on reduction.*

A consistent theme of the JDAI group's ongoing discussions has been the number of minority youth who escalate through the juvenile justice system simply because they and their parents do not follow through with diversion referrals and/or they do not show up for their court hearings. In years before diversion efforts began, approximately 50% to 60% of overrides that resulted in secure detention were related to warrants.

Although some families are simply unwilling to comply, it is apparent to us that there are a number of barriers to compliance for youth and their parents. These include:

- Transience out of the area – families move back and forth from Rapid City to reservations or other communities, making it difficult for mail to reach them and causing transportation challenges.
- Transience within Pennington County – families may be homeless, moving among different relatives and friends, or living in various motels or shelters, making it difficult for mailed notices to reach them.
- Transportation – youth and families often rely on friends and relatives for transportation to court and diversion services. When rides are unreliable, youth can often escalate through the system simply because they fail to show up.
- Lack of ability to manage processes and scheduling – parents' low literacy levels, mental health issues, substance abuse, and other issues can hamper their ability to ensure that their child complies with diversion programs and court appearances.
- Access to Medicaid in order to follow through with diversion services – diversion plans often involve individual/family counseling, substance abuse counseling, or other mental health services. These services may be delayed or inaccessible if the family does not have insurance and is not signed up for available medical programs.
- Lack of awareness of the importance of appearing and following through – the youth and/or parents do not understand the consequences of noncompliance.

The strong consensus of the JDAI group is that the focus of this grant should continue to be case management focused on youth who are at risk or have a history of failing to appear at their hearings. DOC and Court Services representatives have agreed to refer youth and families to case management when barriers exist to their compliance with diversion programming and court appearances.

Section 3 – DMC Project Planning

Subgrant Application through the South Dakota Department of Corrections

DMC Decision Making – *Discuss how the DMC information was used to drive the local decision-making process and funding decisions for local DMC intervention as it relates to the information contained in this proposal. You are strongly encouraged to apply to implement programs that directly serve youth. Look at all providers in your jurisdiction as services can be provided through several providers.*

Although data on race continues to be difficult to obtain from some stages of the Pennington County juvenile justice system, it is very apparent that disproportionality is still a consistent and significant issue, primarily for American Indian youth. In particular, a disproportionate number of warrants go to minority youth.

Therefore, our Pennington County JDAI group has chosen to continue focusing these grant funds on case management that will directly serve youth and their families, addressing the barriers that consistently result in noncompliance with diversion plans and court appearances.

Section 4 – DMC Intervention Project Overview

Subgrant Application through the South Dakota Department of Corrections

Projects eligible for funding may include training, technical assistance, and system change. Funds may be used in a direct services manner but only to the extent that it is used to create a change in the way the system functions as it relates to serving minority youth.

The Council will award or not award funding based on the extent to which the program design addresses a recognized need, the likelihood that program activities and programming as outlined in the proposal will address DMC, and whether the proposal is financially responsible and efficient.

Each intervention site must have at least one DMC project identified which directly relates to decreasing the overrepresentation of minority youth within the state juvenile justice system. Each project must be outlined in detail in the space provided. **Clearly identified which stage(s) of the juvenile justice system will be impacted by the DMC intervention, the target population to be addressed, and an estimate of the number of youth to be served by each project.**

Project Overview – Provide an overview of the project to include the purpose of the project and problem the project will address. If you are funding multiple projects, you should include this information for each project.

The purpose of this project is to identify youth and their families whose barriers place them at risk of noncompliance with diversion plans and court attendance, and provide case management to help them overcome these barriers. The Pennington County State's Attorney's Office has indicated that this case management assistance has significantly reduced their need to issue warrants for noncompliance and failure to appear in court.

In this project, Lutheran Social Services of South Dakota will provide a .73 FTE case manager specifically focusing on minority youth who are at risk of noncompliance and escalation within the juvenile justice system. They may have barriers that include family transience, both locally and outside the county; lack of transportation; mental health issues, health issues, substance abuse, or low literacy in the youth or parent; lack of insurance or financial ability to pay for required diversion services; or other barriers to compliance.

The case manager will connect with families by phone to ensure that they are aware of their court dates and understand the importance of appearing. The case manager will help youth and parents troubleshoot any barriers to attendance, such as transportation and scheduling. If the family is uninsured, the case manager will help them sign up for Medicaid or other medical coverage for which they may be eligible.

During the COVID pandemic, these challenges have been even more complicated, including delays and rescheduling. The DMC case manager has been working with families virtually as much as possible, either by phone or using LSS's secure HIPAA-compliant Zoom system.

Section 4 – DMC Intervention Project Overview

Subgrant Application through the South Dakota Department of Corrections

Staffing Plan – Provide a brief overview as to how the project(s) will be staffed and any hierarchy that will be used to make decisions or oversee the implementation of the projects outlined in this application.

Amy Red Owl will serve as the DMC Case Manager for this grant. Amy holds a bachelor's degree in psychology. She has been serving in the DMC Case Manager position since January 2017. She previously served on the direct service staff at Arise Youth Center/West since 2013.

Amy reports to Mark Kiepke, Director of Arise Youth Center/West, who also manages day-to-day grant activities, grant expenditures, and reporting. Amy Witt, Vice President for Children & Youth Services at Lutheran Social Services of South Dakota, provides agency oversight for the operations of Arise Youth Center/West and expenditures of grant funds.

DMC Reduction – Provide a brief overview as to how the project(s) will provide successful outcomes for youth AND will provide successful results as it pertains to minority over-representation within the state juvenile justice system.

Our plan to continue our focus on case management is based on best practices from other jurisdictions involved in the Annie Casey Foundation program. In particular, we have been encouraged by the success of a jurisdiction that incorporated a two-day reminder call to all youth with scheduled court dates. The call served to remind, troubleshoot barriers, and arrange for transportation.

For our case management contacts, we use checklists that track the reasons that youth are having trouble getting to their diversion program or court appearances. This data will help the JDAI group continue to focus specifically on the key barriers to compliance and target measures to reduce those barriers.

We believe that providing consistent and focused case management for youth and families will result in a reduction in the rate of noncompliance and failure to appear. The State's Attorney's Office has already indicated that this project has led to a significant reduction in warrants for noncompliance and failure to appear. The DMC case manager is diligent in using all available means to locate families and ensure they understand when their court dates are scheduled and the importance of attending. The case manager also attends youths' court hearings and is available to confirm to the court her contacts with families.

Section 4 – DMC Intervention Project Overview

Subgrant Application through the South Dakota Department of Corrections

Project Implementation – Provide an overview of the plan for implementation, any collaboration efforts (i.e. governments, agencies serving the target population, etc.), and any additional information pertinent to the implementation of the project. NOTE: Major Changes in the implementation plan will need to seek approval from the Department of Corrections prior to implementation changes.

1. Youth are referred for case management through their Court Services officer, Reception Center, Pennington County Juvenile Diversion, or the State's Attorney.
2. The case manager meets with the youth, along with the parents if possible, to review the youth's diversion plan and court appearance schedule to ensure they understand the requirements and comprehend the importance of complying.
3. The case manager helps the family sign up for any medical benefits for which they may be eligible, to provide resources for diversion services such as counseling or substance abuse treatment.
4. The case manager helps the youth and parents troubleshoot barriers to compliance, which might include such issues as transportation, moving out of the area, maintaining a valid mailing address, and arranging for child care and time off from work to attend court hearings.
5. The case manager calls the youth, along with parents if possible, a couple of days before their hearing to remind them about court dates and trouble-shoot any last-minute barriers to attending.
6. With each contact, the case manager documents on a checklist the youth and parents' barriers to compliance. Over time, this data will help the JDAI group address systematic change to help reduce the most significant barriers.

The case manager attends court hearings and can confirm for the court her contacts with families.

Project Barriers – Provide an overview of the barriers and obstacles to program implementation and steps that have been taken or will be taken to overcome these obstacles.

We see the main barrier to program implementation to be the difficulty of getting families to trust their case manager. They may initially see the DMC case manager as part of the "system," and not someone who is there to help them. However, many families have already come through the Arise/West Reception Center with positive feelings, and understand that this is a resource to help their family solve some of their problems. Because Amy is seen as part of the LSS Reception Center, this can help overcome initial trust barriers.

Family transience is also an ongoing barrier. To minimize the difficulty in maintaining contact with families, Amy will meet with each referred family before their hearing or detention to get all of their current and anticipated phone numbers, addresses, and contacts who will know where the family is staying. She has been diligent in using all available sources to locate contact information for transient families.

Section 4 – DMC Intervention Project Overview

Subgrant Application through the South Dakota Department of Corrections

Sustainability – Provide an overview of how the program will be sustained when this funding source is no longer available.

If we can consistently decrease the number of warrants through this project, there will be a cost saving for the Sheriff's Office. Through the year, we will work with the Sheriff's Office and Court Services to document the decline in warrants for minority youth. This can provide a case for the county to continue supporting a case management position.

LSS has submitted a grant application for a Street Outreach grant covering the Sioux Falls and Rapid City areas from the U.S. Department of Health and Human Services, which will be decided by September 30, 2020. These grants focus on case management and support services for youth who are runaways, homeless, or street youth. Because many of these youth also have contact with the juvenile justice system and are minorities, this multi-year grant could provide additional support for DMC case management efforts in the Rapid City area.

Section 5 – DMC Intervention Project Budget

Subgrant Application through the South Dakota Department of Corrections

Non-supplanting Requirements: Funds or other resources of the applicant normally devoted to programs and activities designed to meet the needs of criminal justice will not be diminished in any way as a result of a grant award of federal funds. The project for which assistance is being requested will be in addition to, and not a substitute for, criminal justice services previously provided without federal assistance.

Applications may not exceed \$35,000 in federal funding.

NOTE: If there is a change in the budget, programs will need to request an amendment to their budget. All amendments must be requested in writing prior to the expenditure of funds.

Budget Worksheet

BUDGET	Federal	Other Support	TOTAL
1. Personnel			
.73 FTE DMC Case Manager	\$31,139.00	\$0.00	\$31,139.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
TOTAL	\$31,139.00	\$0.00	\$31,139.00
2. Contractual Services			
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00	\$0.00
3. Travel and Per Diem (Federal funding may be used for travel expenses which must be directly related to the implementation at \$0.42 per mile and \$32 per diem.)			
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00	\$0.00
4. Supplies and Equipment			
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00	\$0.00
Total Direct Costs	\$31,139.00	\$0.00	\$31,139.00
Indirect Costs @ 12.4% of Direct Costs	\$3,861.00	\$0.00	\$3,861.00
Total Project Budget -- Combined totals for all columns	\$35,000.00	\$0.00	\$35,000.00
Share of Project Budget	100.00%	0.00%	100.00%

NOTE: Projects funded with federal allocations may not discriminate based on race, color, religion, national origin, sex, age, or disability. However, if a project is designed to serve all juveniles, there may need to be a local match in order to help cover the costs associated with providing services to juveniles that would not be accessing services in an effort to reduce minority overrepresentation in the juvenile justice system. Federal funds may not be used to fund religious and/or spiritual activities.

Section 5 – DMC Intervention Project Budget

Subgrant Application through the South Dakota Department of Corrections

Personnel Narrative - Explain how the compensation and expenses were calculated, duties of the position, and any other information related to personnel for the project. If proposed funding covers more than one position, you must specifically identify the duties and estimate percent of time for duties that directly relate to the successful implementation of the program.

Position #1:		DMC Case Manager	
Justification for the position		The .73 FTE DMC case manager will work specifically with minority youth and families who are at risk of noncompliance and escalation within the juvenile justice system.	
If the position is existing staff, explain how duties associated with this award are outside the current scope of their position and provide a plan explaining how all duties associated with the position will continue to be provided and funded during this award.		This position continues to provide services specifically for minority youth and families referred through the juvenile justice system. This .73 FTE position is specifically assigned to this project.	
Personnel Responsibilities & Duties (<i>must directly relate to the implementation of the program</i>)			Estimated % Time
1. Case management for minority youth referred through the juvenile justice system			.73 FTE
2.			
3.			
4.			
Wage/Salary	\$17.06/hour for 1,508 hours (.73 FTE) Total Salary: \$25,735		
Benefits	21% of salary, to cover health and life insurance, retirement, Employee Assistance Program, and payroll taxes Total Benefits: \$5,404		
Position #2:			
Justification for the position			
If the position is existing staff, explain how duties associated with this award are outside the current scope of their position and provide a plan explaining how all duties associated with the position will continue to be provided and funded during this award.			
Personnel Responsibilities & Duties (<i>must directly relate to the implementation of the program</i>)			Estimated % Time
1.			
2.			
3.			
4.			
Wage/Salary			
Benefits			

Please attach additional sheets for more than two positions.

Section 5 – DMC Intervention Project Budget

Subgrant Application through the South Dakota Department of Corrections

For the purpose of this application subcontracted services should be considered to be any services provided under a contract between an individual or organization and the applicant as outlined in this proposal. All individuals or organizations that provide the contractual services as outlined in this budget (or future budget amendments) must be approved by the Department of Corrections as service providers.

NOTE: Reimbursement for subcontractor services will only be reimbursable where a formal contract, proof of insurance, and a signed conditions and assurances document are on file with the Department of Corrections **prior to service delivery.**

Contractual Services Narrative – Explain the costs associated with consultant fees and services provided under contract. Please note that funding under this budget category will not fund organization/agency staff or other duties that resemble an employer/employee relationship as those costs must be identified under personnel. If contractors have already been identified, identify the name of the contractor, service to be provided, and fees associated with the service delivery.

NOTE: Stipends for service delivery will **NOT** be accepted as part of this application. Services must either be covered through an employer/employee relationship as personnel or under a formal subcontract agreement.

Section 5 – DMC Intervention Project Budget

Subgrant Application through the South Dakota Department of Corrections

Travel and Per Diem Narrative – Explain the calculation of travel costs for travel *outside the home jurisdiction*. Travel must be calculated at current state rates (\$0.42 per mile and \$32 per diem), how the expenses are directly related to the implementation of the project, and if out-of-state travel is anticipated, give particulars (i.e., location, state, dates, purpose, cost).

Purpose of Travel:

[Mileage] x \$0.42 =

[Number of Travel Days for per diem] x \$32.00 =

Purpose of Travel:

[Mileage] x \$0.42 =

[Number of Travel Days for per diem] x \$32.00 =

Purpose of Travel:

[Mileage] x \$0.42 =

[Number of Travel Days for per diem] x \$32.00 =

Supplies and Equipment Narrative – Explain the supplies and equipment costs related to the implementation of the project and any identified which must be *directly related to the implementation of the program or project*. You must be specific regarding the items in which you intend to use federal funding. For example, a budget item of “office expenses” will not be accepted as these items must be detailed. You need to identify what you anticipate for office expenses and list each item and the estimated costs. Items not specifically outlined will not be eligible for reimbursement.

Equipment – List nonexpendable items that are to be purchased and show how you calculated these costs. Nonexpendable equipment is tangible property having a useful life of more than 2 years.

Supplies – List items by type (office supplies, postage, training materials, copying paper, and expendable equipment) and show how you calculated these costs. Generally, supplies include any materials that are expendable or consumed during the course of the project.

Section 6 – DMC Intervention Project Program Strategic Plan and Performance Reporting

Subgrant Application through the South Dakota Department of Corrections

Strategic Plan for Reducing DMC and Evaluation Requirements

Each approved subgrantee will be required to report quarterly on the performance measures consistent with individual program goals, federal reporting requirements, and any information identified by the Council of Juvenile Services and the Department of Corrections. Please note that the subgrantee will be required to report on the progress of these goals as part of their performance evaluation. Each program is responsible for ensuring that information is maintained to complete and submit timely reports.

The following measures will be MANDATORY for all subgrantees that provide direct services to youth and/or their families. Each subgrantee is responsible for collection and reporting this information on a quarterly basis.

Output Measures	Outcome Measures
Number of program youth served	Number and percent of program youth who offend or reoffend
Number of service hours completed (by youth)	Number and percent of program youth exhibiting desired change in targeted behavior
Average length of stay in program	Number and percent of program youth completing program requirements
Number of planning activities conducted	Number and percent of program families satisfied with program
	Number and percent of program youth satisfied with program

The subgrantee must complete the following strategic plan for a minimum of 3 goals. The strategic plan should be considered the program work plan and should outline all major components of the project implementation with projected completion timelines for completion. This plan requires the subgrantee to identify the action steps, those responsible for completing the action step, amount of staff time dedicated to the completion of the action step, and the expected completion date.

*To add additional action steps to a table, place your cursor in the completion date in the right and lower most box in the table and hit the "Tab" key.

Goal 1 – Improve juvenile attendance at court hearings and compliance with diversion plans.

Action Steps	Person Responsible	Estimated Staff Time	Measurement of Progress	Completion Date
1. Case management	Amy Red Owl	.25 FTE	Juveniles who receive case management attend their court hearings.	9/30/2021
2. Reminder calls	Amy Red Owl	.40 FTE	Juveniles who receive reminder calls attend their court hearings.	9/30/2021
3.				
4.				

Section 6 – DMC Intervention Project Program Strategic Plan and Performance Reporting

Subgrant Application through the South Dakota Department of Corrections

Strategic Plan for Reducing DMC and Evaluation Requirements (continued)

Goal 2 – Reduce barriers to juvenile attendance at court hearings and compliance with diversion plans.

Action Steps	Person Responsible	Estimated Staff Time	Measurement of Progress	Completion Date
1. Use a checklist during youth/family contacts to track reasons/barriers noted for noncompliance or non-attendance.	Amy Red Owl	.04 FTE	Data is available on the key barriers to compliance and attendance.	9/30/2021
2.				
3.				
4.				

Goal 3 – Improve families' access to community resources.

Action Steps	Person Responsible	Estimated Staff Time	Measurement of Progress	Completion Date
1. Case manager helps families set up appointments for diversion services. Case manager helps families sign up for medical assistance to help pay for diversion services.	Amy Red Owl	.04 FTE	Youth comply with their diversion plans.	9/30/2021
2.				
3.				

Goal 4 –

Action Steps	Person Responsible	Estimated Staff Time	Measurement of Progress	Completion Date
1.				
2.				
3.				
4.				

Section 7 – DMC Intervention Project Program Conflict of Interest, Conditions and Assurances, and Signatures

Subgrant Application through the South Dakota Department of Corrections

Council of Juvenile Services Conflict of Interest Identification

Please identify which Council of Juvenile Services Members, if any, appear to have a conflict of interest with your application and provide a brief narrative explaining the potential conflict of interest.

A council member derives a direct benefit from the contract if one or more of the following is true of the member, the member's spouse, or a person with whom the member lives with and commingles assets:

- 1) Has a five percent ownership or other interest in an entity that is a party to the contract;
- 2) Derives income, compensation or commission directly from the contract or from the entity that is a party to the contract;
- 3) Acquires property under the contract; or
- 4) Serves on the board of directors of an entity (including a nonprofit) that derives income or commission directly from the contract or acquires property under the contract.

“Direct benefit” does not include gain from a contract based solely on the value of a council member's investment in an entity that is a party to the contract, if that investment represents less than a five percent ownership in the entity. It also does not apply to contracts or transactions where the council member only benefits from an act of the Council of Juvenile Services that has general application, such as a decision by the Council of Juvenile Services to increase or decrease a fee that many South Dakotans pay.

Beth O'Toole, Chair and Professor at the University of Sioux Falls;

Sara McGregor-Okroi, Vice-Chair and Director of Aliive-Roberts County.

Dadra Avery, School Counselor at Sturgis Brown High School;

Pat Bad Hand, Rosebud Sioux Tribe Detention Center;

Judge Tami Bern, First Judicial Circuit Judge;

Keegan Binegar, Youth Member;

Kristi Bunkers, Department of Corrections Director of Juvenile Services;

Kim Cournoyer, Service Provider at Great Plains Psychological Associates;

Charles Frieberg, Director of Trial Court Services;

Tiffany Glaser, Department of Social Services JJRI Program Manager;

Doug Herrmann, Executive Director of The Club for Boys;

Sheriff Brad Howell, Codington County Sheriff;

Alexis Kohler, Youth Member;

Angela Lisburg, Avera Saint Mary's Hospital;

Dave McNeil, Aberdeen Police Department Chief;

Betty Oldenkamp, Chair and CEO of Lutheran Social Services;

Tierney Scoblic, Youth Member;

Carol Twedt, Former Minnehaha County Commissioner; and

Cassidy Wright, Youth Member.

Section 7 – DMC Intervention Project Program Conflict of Interest, Conditions and Assurances, and Signatures

Subgrant Application through the South Dakota Department of Corrections

Council Member: Betty Oldenkamp

Description of potential conflict of interest: Betty Oldenkamp is President and CEO of Lutheran Social Services of South Dakota. She is an LSS employee and derives compensation from Lutheran Social Services of South Dakota, the entity that is party to this contract.

Section 7 – DMC Intervention Project Program Conflict of Interest, Conditions and Assurances, and Signatures

Subgrant Application through the South Dakota Department of Corrections

The following information contains the general conditions and assurances as necessary for recipients of funding awarded under this application. Please note that final assurances and conditions may be different than those stated below based on the composition of the individual program. Your signature under this section indicates that the applying agency understands that a successful subgrant award under this application will be subject to the conditions and awards comparable to those as follows.

General Award Conditions:

1. The Subgrantee agrees to comply with all Formula Grant program requirements.
2. The Subgrantee agrees to obligate and expend the grant amount within the subgrant award period.
3. The Subgrantee agrees to provide all program reports that are requested by the SD Department of Corrections or the Office of Juvenile Justice and Delinquency Prevention by their due date as requested.
4. The Subgrantee agrees to provide all Performance Measure Data and Program Specific data to the SD Department of Corrections.
5. The Subgrantee agrees to request reimbursement on a monthly basis and for only those expenditures outlined in the application approved by the SD Department of Corrections. Claims sheets and all supporting documentation must be submitted within 30 days of the end of the month that the services were paid.

Assurances: The Subgrantee hereby assures and certifies compliance with all applicable Federal statutes, regulations, policies, guidelines, and requirements, including OMB Circulars A-21, A-87, A-102, A-110, A-122, A-133; Ex. Order 12372 (intergovernmental review of federal programs); and 28 C.F. R. pts. 66 or 70 (administrative requirements for grants and cooperative agreements). The Subgrantee also specifically assures and certifies that:

1. It has the legal authority to apply for federal assistance and the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.
2. It will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain. The subrecipient's conflict of interest policy is to be provided to the SDDOC upon request for review.
3. It will give the awarding agency or the General Accounting Office, through any authorized representative, access to and the right to examine all paper or electronic records related to the financial assistance.
4. It will comply with all federal, state, and local laws, regulations, ordinances, guidelines, permits, and requirements applicable to providing services pursuant to this Agreement and will be solely responsible for obtaining current information on such requirements. It will comply with all lawful requirements imposed by the awarding agency, specifically including applicable regulations 28 C.F.R. pts. 18, 22, 23, 30, 35, 38, 42, 46, 61, and 63, and the award term in 2 C.F.R. § 175.15(b).
5. It will assist the awarding agency (if necessary) in assuring compliance with section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. § 470), Ex. Order 11593 (identification and protection of historic properties), the Archeological and Historical Preservation Act of 1974 (16 U.S.C. § 469 a-1 et seq.), and the National Environmental Policy Act of 1969 (42 U.S.C. § 4321).
6. It will comply (and will require any subgrantees or contractors to comply) with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604(e)); The Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); The Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Americans with Disability Act of 1990 (42 U.S.C. § 12131-34); the Education Amendments of 1972 (20 U.S.C. §§1681, 1683, 1685-86); and the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); see Ex. Order 13279 (equal protection of the laws for faith-based and community organizations).
7. If a governmental entity -
 - a) it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. § 4601 et seq.), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and

Section 7 – DMC Intervention Project Program Conflict of Interest, Conditions and Assurances, and Signatures

Subgrant Application through the South Dakota Department of Corrections

- b) it will comply with requirements of 5 U.S.C. §§ 1501-08 and §§7324-28, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.
8. It will provide language services for limited English proficiency (LEP) individuals as needed in order to provide services as covered under this award in accordance with Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d.
 9. Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Acceptance of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying," 2 CFR Part 2867, "DOJ Implementation of OMB Guidance of Nonprocurement Debarment and Suspension," and 28 CFR Part 83, "Government-wide Debarment and Suspension," and Government-wide Requirements for Drug-Free Workplace (Grants)."
 10. Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," subrecipients are encouraged to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.
 11. Any website that is funded in whole or in part under this award must include the following statement on the home page, on all major entry pages, and on any pages from which the visitor may access or use a web-based services "This web site is funded through a grant from the Office of Juvenile Justice and Delinquency Prevention, Office of Justice Programs, U.S. Department of Justice. Neither the U.S. Department of Justice nor any of its components operate, control, are responsible for, or necessarily endorse, the web site."

Equal Employment Opportunity Plan (EEOP): Pursuant to 28 C.F.R. §§ 42.301-.301, applicant must take one of the following actions: either submit an EEOP to the SDDOC for submission to the Office for Civil Rights (OCR) for review, maintain an EEOP on file, or submit an EEOP Certification form to the SDDOC for submission to the OCR in order to monitor the subrecipients compliance with the EEOP requirement.

Non-supplanting Requirements: Funds or other resources of the applicant normally devoted to programs and activities designed to meet the needs of criminal justice will not be diminished in any way as a result of a grant award of federal funds. The project for which assistance is being requested will be in addition to, and not a substitute for, criminal justice services previously provided without federal assistance.

Audit Requirement: Acceptance of this grant award requires the subgrantee organization or governmental entity to include this subgrant in the scope of their regularly scheduled annual or biennial audit. The audit must be conducted in accordance with the appropriate OMB Circular (A-128, A-133, A-102/Common Rule). If applicable, the subrecipient is in compliance with the federal Single Audit Act, in compliance with § 4-11-2.1, and audits are displayed on the subrecipient's website

Termination Provision: This Agreement may be terminated by the SDDOC hereto upon thirty-(30) days written notice. In the event the applicant/subgrantee breaches any of the terms or conditions hereof, the SDDOC may terminate this Agreement at any time with or without notice. If termination for such default impacts the SDDOC, any payments due to the applicant/subgrantee at the time of termination may be adjusted to cover any additional costs to the SDDOC because of the applicant/subgrantee's default. Upon termination, the SDDOC may assume the responsibility for the project or may award another party funds to complete the work under this Agreement. If after termination for default by the applicant/subgrantee it is determined that the applicant/subgrantee was not at fault, then the applicant/subgrantee shall be paid for eligible services rendered and expenses incurred up to the date of termination.

Insurance Provision: The Subgrantee, at all times during the term of this Agreement, shall obtain and maintain in force insurance coverage of the types and with the limits as follows:

- Commercial General Liability Insurance: The Subgrantee shall maintain occurrence based commercial general liability insurance or equivalent form with a limit of not less than **\$1 million** for each occurrence. If such insurance contains a general aggregate limit it shall apply separately to this Agreement or be no less than two times the occurrence limit.
- Professional Liability Insurance or Miscellaneous Professional Liability Insurance: The Subgrantee agrees to procure and maintain professional liability insurance or miscellaneous professional liability insurance with a limit not less than **\$1 million**.

Section 7 – DMC Intervention Project Program Conflict of Interest, Conditions and Assurances, and Signatures

Subgrant Application through the South Dakota Department of Corrections

- Business Automobile Liability Insurance: The Subgrantee shall maintain business automobile liability insurance or equivalent form with a limit not less than **\$1 million** for each accident. Such insurance shall include coverage for owned, hired, and non-owned vehicles.
- Worker's Compensation Insurance: The Subgrantee shall procure and maintain workers' compensation and employers' liability insurance as required by South Dakota law.

Before beginning work under this Agreement, the Subgrantee shall furnish the State with properly executed Certificates of Insurance which shall clearly evidence all insurance required in this Agreement and which provide that such insurance may not be canceled, except on 30 days prior written notice to the State. The Subgrantee shall furnish copies of insurance policies if requested by the State. Such insurance shall contain no special limitations or exclusions as they may relate to this agreement.

Default Provision: This Agreement depends upon the continued availability of federal funds awarded to the SDDOC and appropriated funds and expenditure authority from the Legislature for this purpose. If for any reason the Legislature fails to appropriate funds or grant expenditure authority, or funds become unavailable by operation of law or federal funds rejections, this Agreement will be terminated by the State. Termination for any of these reasons is not default by the State nor does it give rise to a claim against the State. Failing to provide monthly reimbursement and quarterly progress reports may result in termination of the subgrant award.

Amendment Provision: This Agreement may not be assigned without the express prior written consent of the State. This Agreement may not be amended except in writing, which writing shall be expressly identified as a part hereof and be signed by an authorized representative of each of the parties hereto.

Venue Clause: This Agreement shall be governed by and construed in accordance with the laws of the State of South Dakota. Any lawsuit pertaining to or affecting this Agreement shall be venued in Circuit Court, Sixth Judicial Circuit, Hughes County, South Dakota.

Subcontractors Provision: The Subgrantee may only use subcontractors to perform the services as outlined in their approved grant proposal. Any additional subcontracts or awards may only be granted with the express prior written consent of the State. The Subgrantee will include provisions in its subcontracts requiring its subcontractors to comply with the applicable provisions of this Agreement, to indemnify the State and to provide insurance coverage for the benefit of the State in a manner consistent with this Agreement. The Subgrantee will cause its subcontractors, agents, and employees to comply, with applicable federal, state and local laws, regulations, ordinances, guidelines, permits and requirements and will adopt such review and inspection procedures as are necessary to assure such compliance.

Subgrantee Agreement: It is understood and agreed by the Subgrantee that any grant received as a result of this application shall be subject to the Special Assurances and Conditions and other policies, regulations, and rules issued by the Department of Justice for the administration of grant projects under (P.L. 100-690) including, but not limited to, the following:

1. Competitive bids must be obtained for all equipment, construction and contracted services applications, as required by applicable local, state, or federal law or regulations.
2. If any agency other than the applicant is to contribute supporting or local funds, the Applicant must document the contribution.
3. Any funds awarded under one subgrant cannot be used in another.
4. Expenses or expenditures for items not listed in the original budget will not be reimbursed. Variances from the approved budget will require a budget amendment approved in advance by SD Department of Corrections.
5. All applicants are subject to federal, state, and local laws and regulations.
6. The Subgrantee shall not obligate any funds until the SD Department of Corrections formally awards subgrant.
7. The Subgrantee agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.
8. Reimbursement of expenses is contingent upon submission of monthly financial reports.
9. The Subgrantee understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of SD Department of Corrections and OJP.

Section 7 – DMC Intervention Project Program Conflict of Interest, Conditions and Assurances, and Signatures

Subgrant Application through the South Dakota Department of Corrections

10. When issuing statements, press releases, requests for proposals, bid solicitations, and other documents describing projects or programs funded in whole or in part with federal money, all grantees receiving federal funds shall clearly state: 1) the percentage of the total cost of the program or project which will be financed with federal money, and 2) the dollar amount of federal funds for the project or program.
11. In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, disability, or age against a recipient of funds, the recipient will forward a copy of the finding to the Office of Civil Rights, Office of Justice Programs and to the SD Department of Corrections.
12. The Subgrantee agrees to hold harmless and indemnify the State of South Dakota, its officers, agents and employees, from and against any and all actions, suits, damages, liability or other proceedings which may arise as a result of performing services hereunder. This section does not require the Subgrantee to be responsible for or defend against claims of damages arising solely from acts or omissions of the State, its officers or employees. Nothing in this Agreement shall be construed as a waiver of sovereign immunity or consent to jurisdiction in any court other than the courts of the Unified Judicial System of the State of South Dakota.

State of South Dakota Grant Subrecipient Attestation:

If awarded, the subgrantee will attest to meeting the following requirements per SDCL 1-56-10:

1. A conflict of interest policy is enforced within the subrecipient's organization;
2. The Internal Revenue Service Form 990 has been filed, if applicable, in compliance with federal law, and is displayed immediately after filing on the subrecipient's website;
3. An effective internal control system is employed by the subrecipient's organization; and
4. If applicable, the subrecipient is in compliance with the federal Single Audit Act, in compliance with § 4-11-2.1, and audits are displayed on the subrecipient's website.

The Applicant Agency/Subgrantee hereby certifies agreement with the above special conditions, assurances and certifications.

Section 7 – DMC Intervention Project Program Conflict of Interest, Conditions and Assurances, and Signatures

Subgrant Application through the South Dakota Department of Corrections


Only completed proposals will be considered for funding. To prevent your proposal from being eliminated, please ensure that the following sections are completed and all signatures are obtained for inclusion in the submission packet:

- Section 1 – Face Page
- Section 2 – Overview of DMC Trends and Data
- Section 3 – DMC Project Planning
- Section 4 – DMC Intervention Project Overview
- Section 5 – DMC Intervention Project Budget
- Section 6 – DMC Intervention Project Program Strategic Plan and Performance Reporting
- Section 7 – DMC Intervention Project Program Conflict of Interest Identification, Conditions and Assurances, and Signatures

The officials that certify this document agree that the information contained in the preceding pages outline the plans as approved by the local Steering Committees overseeing the Alternatives to Detention Initiatives and understand that funding is contingent on following those activities contained within this document. Certifying this document also indicates the understanding that evaluation of the DMC Intervention Site will be based on the information contained within this document unless written amendments are submitted and approved by the Department of Corrections prior to the implementation of program changes.

Original Signatures are Required

A. Project Director #1 (Person overseeing the implementation of day to day project activities)

Name Amy Witt	Title Vice President, Children & Youth Services	
Address 705 E. 41st St., Ste. 200	City/State/Zip Sioux Falls, SD 57105-6048	
E-mail Amy.Witt@LssSD.org	Phone 605-444-7530	Fax 605-444-7540
Signature 	Date 9/2/2020	

B. Project Director #2 (Person overseeing the implementation of day to day project activities, if applicable)

Name	Title	
Address	City/State/Zip	
E-mail	Phone	Fax
Signature	Date	

C. Project Director #3 (Person overseeing the implementation of day to day project activities)

Name	Title	
Address	City/State/Zip	
E-mail	Phone	Fax
Signature	Date	

D. Project Director #4 (Person overseeing the implementation of day to day project activities)

Name	Title	
Address	City/State/Zip	
E-mail	Phone	Fax
Signature	Date	

Section 7 – DMC Intervention Project Program Conflict of Interest, Conditions and Assurances, and Signatures

Subgrant Application through the South Dakota Department of Corrections

Original Signatures are Required (continued)

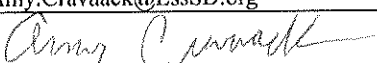
E. Coordinator (Person overseeing the implementation of day to day DMC activities, if applicable)

Name	Title	
Address	City/State/Zip	
E-mail	Phone	Fax
Signature	Date	

F. Coordinator (Person overseeing the implementation of day to day DMC activities, if applicable)

Name	Title	
Address	City/State/Zip	
E-mail	Phone	Fax
Signature	Date	

G. Financial Officer (County/Organization Officer Overseeing Financial Aspects of Award)

Name Amy Cravaack	Title Director, Accounting Services	
Address 705 E. 41st St., Ste. 200	City/State/Zip Sioux Falls, SD 57105	
E-mail Amy.Cravaack@LssSD.org	Phone 605-444-7509	Fax
	Date 09-02-2020	

H. Other Representative (Optional)

Name	Title	
Address	City/State/Zip	
E-mail	Phone	Fax
Signature	Date	

Electronic copies due by September 4, 2020. Hardcopies must be postmarked on or before September 4, 2020.

Mail to:
South Dakota Department of Corrections
 3200 E Highway 34
 c/o 500 E Capital Ave
 Pierre, SD 57501

E-Mail to:
Nicole.Gednalske@state.sd.us

Disproportionate Minority Contact

Project Year 10/2020-09/2021

SUBGRANT APPLICATION

South Dakota Department of Corrections

3200 E Highway 34
c/o 500 E Capital Ave
Pierre, SD 57501
Phone: (605) 773-3478
Fax: (605) 773-3194

APPLICATION DUE: September 4, 2020

Electronic copies due by September 4, 2020. Hardcopies must be postmarked on or before September 4, 2020.

PLEASE FILL OUT THIS FORM COMPLETELY TO AVOID DELAYS IN PROCESSING THIS APPLICATION

Section 1. Face Page

RFP Number: 2021-DMC-01

RFP Title: 2021 Disproportionate Minority Contact Intervention

Intervention Site Location:		Minnehaha County							
Implementation Period:		Start Date:	10/01/2020		End Date:	09/30/2021			
Grantee Agency:		Lutheran Social Services of South Dakota							
Contact Name:		Amy Witt, Vice President, Children & Youth Services							
Address 1:		705 E. 41 st St., Ste. 200							
Address 2:									
City:	Sioux Falls	State:	SD	Zip (+4):	57105	-	6048	Phone:	605-444-7530
E-Mail:	Amy.Witt@LssSD.org						Fax:	605-444-7540	
Budget:	Requested Formula Grant Funding:	\$35,000.00		Other Funding Support:	\$0.00				
Federal Employer or Payee Identification Number (FEIN):		46-0224731							

The proposal must include a brief and clear description of each component. It is important to follow all directions, provide complete information, and submit the material in the order requested. If you need additional room to respond to the component, please attach additional sheets. Please note that all of these steps assist in evaluating the proposal.

Section 2 – Overview of DMC Trends and Data

Subgrant Application through the South Dakota Department of Corrections

In order to ensure that data is being used to guide the local funding decisions, OJJDP requires that five steps of interpreting and analyzing relative rate index values be taken in order to drive decision-making as it relates to DMC. These steps include statistical significance, magnitude of RRI, volume of activity, comparison with other jurisdictions, and the identification of contextual considerations. Due to volume within the juvenile justice system and similarity in dispositions in South Dakota, DMC is measured for both status and delinquent offenders therefore the comparisons with jurisdictions outside of South Dakota are not appropriate.

The Department of Corrections reported the most recent review within the FY2020 Formula Grants Application Three Year Plan Update which details the statistical significance, magnitude of RRI, and volume of activity for each jurisdiction for activity in 2018. Each jurisdiction is responsible for providing data for each stage of the justice system by race for system activity in calendar year 2019. Double click the table below to open as an excel spreadsheet. A separate excel document has been attached to this application in the event there are technical difficulties opening the table below.

	White			Black or African-American			Hispanic or Latino			Asian			American Indian or Alaska Native			All Other Minorities		
	#	Rate	RRI	#	Rate	RRI	#	Rate	RRI	#	Rate	RRI	#	Rate	RRI	#	Rate	RRI
Population	14,810			1,556			1,421			569			640			950		
Juvenile Arrests		0.0	0.00		0.0	0.00		0.0	0.00		0.0	0.00		0.0	0.00		0.0	0.00
Refer to State's Attorney Office	131	0.0	0.00	91	0.0	0.00	40	0.0	0.00	6	0.0	0.00	76	0.0	0.00	16	0.0	0.00
Cases Diverted (Pre-Adjudication)	16	0.0	0.00	7	0.0	0.00	7	0.0	0.00		0.0	0.00	3	0.0	0.00	1	0.0	0.00
Cases Involving Secure Detention	85	0.0	0.00	92	0.0	0.00	25	0.0	0.00	3	0.0	0.00	90	0.0	0.00	1	0.0	0.00
Cases Petitioned (Charge Filed)	115	0.0	0.00	33	0.0	0.00	6	0.0	0.00	73	0.0	0.00	15	0.0	0.00	26	0.0	0.00
Cases Resulting in Adjudication	165	143.5	1.00	107	324.2	2.26	41	683.3	4.76	8	11.0	0.08	101	673.3	4.69	21	80.8	0.56
Cases resulting in Probation	165	100.0	1.00	106	99.1	0.99	41	100.0	1.00	8	100.0	1.00	102	10.0	1.01	21	100.0	1.00
Cases Resulting in Commitment to the Department of Corrections	13	7.9	1.00	11	10.3	1.30	5	12.2	1.55		0.0	0.00	1	1.0	0.13		0.0	0.00
Meets %rule for group to be assessed?				YES			YES			YES			YES			YES		

Summary of Decision Point Definitions and Sources

Stage	Definition	Sources/Notes
Population	Population of youth 10-17 in the county	U.S. Census Bureau, 2018 Note: The U.S. Census Bureau separately classifies people who indicate they are two or more races. Because publicly available Census reports do not indicate which races these are, they are included as "All Other Minorities" in this table.
Juvenile Arrests	Youth are considered to be arrested when they are apprehended, taken into temporary custody, or otherwise cited by law enforcement agencies and suspected of having committed a status or delinquent act.	Arrest data coming from South Dakota Department of Criminal Investigation on 9/8/2020.
Refer to State's Attorney Office	Youth are considered to be referred when a case is submitted to the State's Attorney Office for having committed a status or delinquent act.	South Dakota Unified Judicial System
Cases Diverted (Pre-Adjudication)	Youth referred to juvenile court for delinquent or status offenses are often screened by the States Attorney. The States Attorney may decide to dismiss the case for lack of legal sufficiency, to resolve the matter informally (without the filing of charges), or formally (with the filing of charges). Also include Court or Court Services initiated diversions. The diversion population includes all youth referred for legal processing but handled without the filing of formal charges.	South Dakota Unified Judicial System
Cases Involving Secure Detention	Detention refers to youth held in secure detention facilities at some point during court processing of cases and youth held in secure detention following a court disposition.	South Dakota Unified Judicial System
Cases Petitioned (Charge Filed)	Formally petitioned cases that appear on in court in response to the filing of a petition, complaint, or other legal instrument requesting the court to adjudicate a youth as a Delinquent or Child in need of supervision (CHINS).	South Dakota Unified Judicial System
Cases Resulting in Adjudication	Youth are found to be delinquent or Child in Need of Supervision (CHINS) during adjudicatory hearings in juvenile court. If adjudicated, youth normally proceed to disposition hearings where they may receive sanctions.	South Dakota Unified Judicial System

Section 2 – Overview of DMC Trends and Data

Subgrant Application through the South Dakota Department of Corrections

Cases resulting in Probation	Adjudicated cases include all juveniles handled formally through the Unified Judicial System for either CHINS or Delinquent offenses where the disposition is placement on probation.	South Dakota Unified Judicial System
Cases Resulting in Commitment to the DOC	Confined cases are those in which youth are committed to the Department of Corrections as part of a court disposition.	South Dakota Department of Corrections

Review the DMC data and discuss any contextual considerations relating to the presented data and how this information guides the local selection of DMC interventions. When looking into contextual considerations, the following questions may be used to help form your response(s):

- Is the agency involved in that decision point amenable to change?
- Have there been recent events (public relations issues) that make a change in DMC patterns more or less likely?
- Are funds or resources available that might assist (or hinder, if lacking) the DMC effort at this decision point?
- Is strong leadership available that is committed to addressing DMC issues?
- Are best practices models for this decision point available and applicable?
- Is there support for DMC reduction within the affected minority group and within the political leadership of that group?
- Are there issues with the affected minority group regarding media attention at this decision point (e.g., potentially high visibility events that could generate support or resistance for DMC)?

Contextual Considerations – *Please identify any contextual considerations that need to be considered as it relates to the most recent DMC data.*

Is the agency involved in the decision point amenable to change? After the initial success of the Juvenile Detention Alternatives Initiative (JDAI) in Minnehaha County, continued change and improvement is needed and desired by all parties. Building on the Burns Institute study in Minnehaha County in 2013, the South Dakota Department of Corrections and Minnehaha County JDAI investigated Functional Family Therapy (FFT) as a tool to reduce disparities, which was piloted in Minnehaha County in FY 2016 through a DMC grant. Beginning in FY 2017, LSS has been providing case management in Minnehaha County to minority families in the juvenile justice system, building on a model that has been successful in Pennington County.

Recent events that affect DMC numbers: LSS opened Arise Youth Center/East in Spring 2016, providing Reception Center and Shelter Care services. Our experience is that the majority of youth brought to Arise/East by police during the school day are youth from African immigrant or Native American backgrounds. It is clear that DMC case management efforts need to incorporate cultural awareness of African refugee and Native American family dynamics.

Are funds or resources available that might assist the DMC effort at this decision point? The DMC case management position works within the context of LSS's Arise Youth Center/East, which opened in 2016 in partnership with Minnehaha County. The case manager has access to office resources and can participate in in-service training opportunities along with other Arise/East employees.

Is strong leadership available that is committed to addressing DMC issues? Lutheran Social Services leaders have been involved with DMC issues since before JDAI was established. LSS President and CEO Betty Oldenkamp serves on the state Council of Juvenile Services. LSS Director of Intake and Training Bryan Harberts serves on the Juvenile Justice Reinvestment Initiative Oversight Council. Vice President for Community Services Rebecca Kiesow-Knudsen, Vice President for Children & Youth Services Amy Witt, and FFT Therapist Megan Grode Wolters all attend the Minnehaha County DMC Workgroup. A working group from the county, including an LSS representative, attended the Reducing Racial and Ethnic Disparities Certificate Program at Georgetown University in November 2017. Through this effort, the county's Diversion Coordinator position was created.

Are best practices models for this decision point available and applicable? This project is modeled on the DMC case management project that has proven successful in Pennington County, which was itself based on best practices from other jurisdictions involved in the Annie Casey Foundation program. The DMC case manager has been successful in helping families understand the importance of attending hearings, comply with diversion

Section 2 – Overview of DMC Trends and Data

Subgrant Application through the South Dakota Department of Corrections

recommendations, overcome barriers, and connect with helpful community resources.

Is there support for DMC reduction within the affected minority group and within the political leadership of that group? The August 2013 Burns Institute report identified Native American and African American youth as the groups with the highest over-representation in the Minnehaha County juvenile justice system. Support to reduce disparity among these groups comes from county and statewide education administrations, statewide juvenile court officials, social service agencies, counseling practitioners, and other youth advocates. We have worked to involve parents in learning about and supporting DMC reduction efforts.

Other Data Used – *Please discuss in detail any additional information you used in to determine what stage(s) of the justice system needed the greatest focus on reduction.*

In August 2013, the Burns Institute submitted a 36-page Readiness Assessment Consultation report, which incorporated two days of Minnehaha County stakeholder interviews and research into county-specific demographic, DMC, and youth issues. At that point, participants in the DMC committee meetings identified a need to target interventions for Native American and African-American youth. Although county statistics on justice-involved refugee youth are not available, there was a general impression that youth and families who are African refugees and immigrants formed a significant part of the disproportionate African-American justice involvement.

DMC committee meetings have identified a need for case management support for minority youth and families. Specific needs identified are accessing community resources, following through on court-ordered interventions, understanding the importance of attending hearings and complying with court orders, and navigating the court attendance process.

Section 3 – DMC Project Planning

Subgrant Application through the South Dakota Department of Corrections

DMC Decision Making – *Discuss how the DMC information was used to drive the local decision-making process and funding decisions for local DMC intervention as it relates to the information contained in this proposal. You are strongly encouraged to apply to implement programs that directly serve youth. Look at all providers in your jurisdiction as services can be provided through several providers.*

In Minnehaha County, the decision making structure follows the JDAI governance structure. The local DMC workgroup meets regularly to review data and plan next steps for the jurisdiction to continue to reduce disproportionate minority contact. The Department of Corrections and JDAI have discussed the need for families to have individual case management assistance to ensure that they can connect to community services and support.

In the DMC workgroup, DMC data is used to target and identify the groups that are disproportionately represented, and to analyze at which decision points alternative interventions may help reduce secure detention, reduce deeper system involvement, and avoid recidivism among those disproportionately represented within the system.

Section 4 – DMC Intervention Project Overview

Subgrant Application through the South Dakota Department of Corrections

Projects eligible for funding may include training, technical assistance, and system change. Funds may be used in a direct services manner but only to the extent that it is used to create a change in the way the system functions as it relates to serving minority youth.

The Council will award or not award funding based on the extent to which the program design addresses a recognized need, the likelihood that program activities and programming as outlined in the proposal will address DMC, and whether the proposal is financially responsible and efficient.

Each intervention site must have at least one DMC project identified which directly relates to decreasing the overrepresentation of minority youth within the state juvenile justice system. Each project must be outlined in detail in the space provided. **Clearly identified which stage(s) of the juvenile justice system will be impacted by the DMC intervention, the target population to be addressed, and an estimate of the number of youth to be served by each project.**

Project Overview – Provide an overview of the project to include the purpose of the project and problem the project will address. If you are funding multiple projects, you should include this information for each project.

This project targets youth at the pre-adjudication stage: 1) youth are taken into custody, 2) they are assessed through the Risk Assessment Instrument (RAI), 3) they are taken to the Reception Center, 4) they are referred to a community-based diversion. This project primarily targets Native American and African American youth and their families in Minnehaha County, as well as other minority youth who are disproportionately represented in the juvenile justice system.

Minnehaha County has a variety of services and sources of support for youth and families. This rich array of options is spread through non-profits, government agencies, and schools. However, choosing the best options, determining eligibility, signing up, scheduling appointments, and getting to appointments can be overwhelming. When families also struggle with literacy, language barriers, transportation issues, and work schedules, they can miss out on the help they need.

In addition, families often struggle with navigating the court process because of transience, transportation barriers, lack of ability to manage processes and scheduling, language barriers, and access to Medicaid to follow through with diversion services. Parents and youth may not fully understand the consequences of non-compliance and failure to appear at court hearings.

During the COVID pandemic, these challenges have been even more complicated, including delays and rescheduling. The DMC case manager has been working with families virtually as much as possible, either by phone or using LSS's secure HIPAA-compliant Zoom system.

The purpose of this project is to devote a case manager to work with individual minority families who are at risk of sliding further into the juvenile justice system. The case manager will review community options with the family, help them determine eligibility, help them contact and sign up for services and supports, help set up appointments, help develop transportation plans, and troubleshoot barriers to participation. If the family is uninsured, the case manager will help them sign up for Medicaid or other medical coverage for which they may be eligible. When possible, the case manager will remind families by phone to ensure that they are aware of their court dates and understand the importance of appearing.

Lutheran Social Services brings particular expertise and capacity to succeed in this project.

- As a statewide agency, we have experience working with Native American families through previous DMC projects, treatment and specialized foster care, training and home studies for foster and adoptive families, kinship care, residential treatment programs, independent living programs for young adults, after-school programs, family-based therapy services in the family home, family counseling in a clinical setting, school-based and community-based mentoring, and school-based mental health counseling.

Section 4 – DMC Intervention Project Overview

Subgrant Application through the South Dakota Department of Corrections

- LSS operates Arise Youth Center/East, providing Reception Center, Evening Report, and Shelter Care services for Minnehaha County. Shelter Care residents have opportunities to participate in weekly culturally relevant group activities.
- Arise/East is designated as a “Safe Place” for youth to come if they run away or are not feeling safe where they are. All Arise/East staff are trained to work with youth who arrive unaccompanied, and the Arise/East facility is available to youth 24/7. LSS has a federal grant application pending to provide Street Outreach services through Arise/East. Street Outreach grants support outreach and case management services for youth who are runaways, homeless, or street youth, or are at high risk for running away or becoming homeless.
- As the sole provider of refugee resettlement services in South Dakota, LSS has cultural expertise with all of the new refugee populations in the Sioux Falls area. Our Community Interpreter Services has on-call interpreters available for all languages spoken in the community. Our interpreters are specifically trained to provide professional, ethical and confidential services in sensitive environments such as therapy and case management sessions. Our after-school programs serve elementary age children from refugee and immigrant families, helping to educate parents on the importance of regular school attendance and the need to address child behavior problems before they get out of control.

Through our DSS PREP grant, the LSS Community Resource Program director teaches communication skills and reproductive health to youth and families at the LSS Center for New Americans. The “Be Proud! Be Responsible!” curriculum include decision-making skills, communication skills, and reduction of risky behavior, all of which can affect justice involvement. In the near future, we plan to add the “Families Talking Together” curriculum, which focuses on skills for parenting adolescents, particularly regarding sexual behavior.

- In addition to participating on the Minnehaha County JDAI and DMC committees, LSS participates in JDAI efforts statewide.

Staffing Plan – Provide a brief overview as to how the project(s) will be staffed and any hierarchy that will be used to make decisions or oversee the implementation of the projects outlined in this application.

This .76 FTE case manager position will be housed at Arise Youth Center/East, where families involved in the Reception Center, Evening Report and Shelter Care will have quick and seamless access.

This position is held by Rhonda Lilly. Rhonda has a bachelor’s degree in psychology and five years of experience in family services and victim services, along with an additional four years in education and youth activities programs.

The case manager will report to Brooke Stones, Director of Arise Youth Center/East. Amy Witt, Vice President for Children & Youth Services, will direct this project, communicate with South Dakota DOC and the Minnehaha County DMC workgroup, manage the grant budget, and produce grant reports.

Section 4 – DMC Intervention Project Overview

Subgrant Application through the South Dakota Department of Corrections

DMC Reduction – Provide a brief overview as to how the project(s) will provide successful outcomes for youth AND will provide successful results as it pertains to minority over-representation within the state juvenile justice system.

Our case management model is based on best practices from other jurisdictions involved in the Annie Casey Foundation program. For our case management contacts, we use checklists that track the issues and barriers that pose particular problems for individual youth and their families. This data will help the JDAI group continue to focus specifically on the key barriers to compliance and target measures to reduce those barriers.

We know that providing consistent and focused case management for youth and families will result in a reduction in the rate of noncompliance and failure to appear. At both Arise Youth Center/West in Rapid City and Arise Youth Center/East in Sioux Falls, we see that consistent case management has improved compliance with court orders and appearances.

Section 4 – DMC Intervention Project Overview

Subgrant Application through the South Dakota Department of Corrections

Project Implementation – Provide an overview of the plan for implementation, any collaboration efforts (i.e. governments, agencies serving the target population, etc.), and any additional information pertinent to the implementation of the project. NOTE: Major Changes in the implementation plan will need to seek approval from the Department of Corrections prior to implementation changes.

1. Youth are referred for case management through their Court Services officer, Reception Center, Minnehaha County Juvenile Diversion, or the State's Attorney.
2. The case manager meets with the youth, along with the parents if possible, to review the youth's diversion plan and court appearance schedule to ensure they understand the requirements and comprehend the importance of complying. Interpreters are used when needed.
3. The case manager helps the youth and parents troubleshoot barriers to compliance, which might include such issues as transportation, moving out of the area, maintaining a valid mailing address, maintaining access to a phone, and arranging for child care and time off from work to attend court hearings.
4. The case manager helps the family sign up for any medical benefits for which they may be eligible, to provide resources for participating in diversion services such as counseling or substance abuse treatment.
5. The case manager helps the family connect with and sign up for other community resources that might help the family gain stability, such as housing, food assistance, after-school programs, and tutoring.
6. The case manager will do reminder calls to the family several days before a scheduled hearing. We have achieved a court order that allows the court to release its docket information to LSS so we know when hearings are scheduled.

With each contact, the case manager will document on a checklist the youth and parents' barriers and efforts to overcome them. Over time, this data will help the JDAI group address systematic change to help reduce the most significant issues that affect disproportionate minority contact.

Project Barriers – Provide an overview of the barriers and obstacles to program implementation and steps that have been taken or will be taken to overcome these obstacles.

We see the main barrier to program implementation to be the difficulty of getting families to trust their case manager. They may initially see the DMC case manager as part of the "system," and not someone who is there to help them. However, many families will have already come through the Arise/East Reception Center with positive feelings, and understand that this is a resource to help their family solve some of their problems. Because the DMC case manager is an integral part of the LSS Arise Youth Center/East, this can help overcome initial trust barriers. The DMC case manager has an office in the same location as the Reception Center, Evening Report and Shelter Care. The case manager collaborates with the Arise Youth Center/East team, the DMC coordinator, and the Functional Family Therapy supervisor during weekly team meetings.

Language barriers are addressed by using professional interpreters whenever necessary.

Family transience may also be an ongoing barrier. To minimize the difficulty in maintaining contact with families, during their first meeting the case manager gets all of the family's current and future phone numbers, addresses, and friend and family contacts. As we do in Pennington County, the DMC case manager uses all available resources to locate and contact transient families, including school, probation, and LSS records.

Section 4 – DMC Intervention Project Overview

Subgrant Application through the South Dakota Department of Corrections

Sustainability – Provide an overview of how the program will be sustained when this funding source is no longer available.

If we can consistently decrease the number of warrants through this project, there will be a cost saving for the county. Through the year, we will work with the Sheriff's Office and Court Services to document the decline in warrants for minority youth. This can provide a case for the county to continue supporting a case management position.

LSS has submitted a grant application for a 3-year Street Outreach grant covering the Sioux Falls area from the U.S. Department of Health and Human Services, which will be decided by September 30, 2020. These grants focus on case management and support services for youth who are runaways, homeless, or street youth. Because many of these youth also have contact with the juvenile justice system and are minorities, this multi-year grant could provide additional support for DMC case management efforts in the Sioux Falls area.

Section 5 – DMC Intervention Project Budget

Subgrant Application through the South Dakota Department of Corrections

Non-supplanting Requirements: Funds or other resources of the applicant normally devoted to programs and activities designed to meet the needs of criminal justice will not be diminished in any way as a result of a grant award of federal funds. The project for which assistance is being requested will be in addition to, and not a substitute for, criminal justice services previously provided without federal assistance.

Applications may not exceed \$35,000 in federal funding.

NOTE: If there is a change in the budget, programs will need to request an amendment to their budget. All amendments must be requested in writing prior to the expenditure of funds.

Budget Worksheet

BUDGET	Federal	Other Support	TOTAL
1. Personnel			
.76 FTE DMC Case Manager	\$31,139.00	\$0.00	\$31,139.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
TOTAL	\$31,139.00	\$0.00	\$31,139.00
2. Contractual Services			
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00	\$0.00
3. Travel and Per Diem (Federal funding may be used for travel expenses which must be directly related to the implementation at \$0.42 per mile and \$32 per diem.)			
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00	\$0.00
4. Supplies and Equipment			
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00	\$0.00
Total Direct Costs	\$31,139.00	\$0.00	\$31,139.00
Indirect Costs @ 12.4% of Direct Costs	\$3,861.00	\$0.00	\$3,861.00
Total Project Budget -- Combined totals for all columns	\$35,000.00	\$0.00	\$35,000.00
Share of Project Budget	100.00%	0.00%	100.00%

NOTE: Projects funded with federal allocations may not discriminate based on race, color, religion, national origin, sex, age, or disability. However, if a project is designed to serve all juveniles, there may need to be a local match in order to help cover the costs associated with providing services to juveniles that would not be accessing services in an effort to reduce minority overrepresentation in the juvenile justice system. Federal funds may not be used to fund religious and/or spiritual activities.

Section 5 – DMC Intervention Project Budget

Subgrant Application through the South Dakota Department of Corrections

Personnel Narrative - Explain how the compensation and expenses were calculated, duties of the position, and any other information related to personnel for the project. If proposed funding covers more than one position, you must specifically identify the duties and estimate percent of time for duties that directly relate to the successful implementation of the program.

Position #1:		DMC Case Manager	
Justification for the position		The .76 FTE DMC case manager will work specifically with minority youth and families who are at risk of noncompliance and escalation within the juvenile justice system.	
If the position is existing staff , explain how duties associated with this award are outside the current scope of their position and provide a plan explaining how all duties associated with the position will continue to be provided and funded during this award.		This position continues to provide services specifically for minority youth and families referred through the juvenile justice system. This .76 FTE position is specifically assigned to this project.	
Personnel Responsibilities & Duties (<i>must directly relate to the implementation of the program</i>)		Estimated % Time	
1. Case management for minority youth referred through the juvenile justice system		.76 FTE	
2.			
3.			
4.			
Wage/Salary	\$16.32/hour for 1,577 hours (.76 FTE) Total Salary: \$25,735		
Benefits	21% of salary, to cover health and life insurance, retirement, Employee Assistance Program, and payroll taxes Total Benefits: \$5,404		
Position #2:			
Justification for the position			
If the position is existing staff , explain how duties associated with this award are outside the current scope of their position and provide a plan explaining how all duties associated with the position will continue to be provided and funded during this award.			
Personnel Responsibilities & Duties (<i>must directly relate to the implementation of the program</i>)		Estimated % Time	
1.			
2.			
3.			
4.			
Wage/Salary			
Benefits			

Please attach additional sheets for more than two positions.

Section 5 – DMC Intervention Project Budget

Subgrant Application through the South Dakota Department of Corrections

For the purpose of this application subcontracted services should be considered to be any services provided under a contract between an individual or organization and the applicant as outlined in this proposal. All individuals or organizations that provide the contractual services as outlined in this budget (or future budget amendments) must be approved by the Department of Corrections as service providers.

NOTE: Reimbursement for subcontractor services will only be reimbursable where a formal contract, proof of insurance, and a signed conditions and assurances document are on file with the Department of Corrections **prior to service delivery.**

Contractual Services Narrative – Explain the costs associated with consultant fees and services provided under contract. Please note that funding under this budget category will not fund organization/agency staff or other duties that resemble an employer/employee relationship as those costs must be identified under personnel. If contractors have already been identified, identify the name of the contractor, service to be provided, and fees associated with the service delivery.

NOTE: Stipends for service delivery will **NOT** be accepted as part of this application. Services must either be covered through an employer/employee relationship as personnel or under a formal subcontract agreement.

Section 5 – DMC Intervention Project Budget

Subgrant Application through the South Dakota Department of Corrections

Travel and Per Diem Narrative – Explain the calculation of travel costs for travel *outside the home jurisdiction*. Travel must be calculated at current state rates (\$0.42 per mile and \$32 per diem), how the expenses are directly related to the implementation of the project, and if out-of-state travel is anticipated, give particulars (i.e., location, state, dates, purpose, cost).

Purpose of Travel:

[Mileage] x \$0.42 =

[Number of Travel Days for per diem] x \$32.00 =

Purpose of Travel:

[Mileage] x \$0.42 =

[Number of Travel Days for per diem] x \$32.00 =

Purpose of Travel:

[Mileage] x \$0.42 =

[Number of Travel Days for per diem] x \$32.00 =

Supplies and Equipment Narrative – Explain the supplies and equipment costs related to the implementation of the project and any identified which must be *directly related to the implementation of the program or project*. You must be specific regarding the items in which you intend to use federal funding. For example, a budget item of “office expenses” will not be accepted as these items must be detailed. You need to identify what you anticipate for office expenses and list each item and the estimated costs. Items not specifically outlined will not be eligible for reimbursement.

Equipment – List nonexpendable items that are to be purchased and show how you calculated these costs. Nonexpendable equipment is tangible property having a useful life of more than 2 years.

Supplies – List items by type (office supplies, postage, training materials, copying paper, and expendable equipment) and show how you calculated these costs. Generally, supplies include any materials that are expendable or consumed during the course of the project.

Section 6 – DMC Intervention Project Program Strategic Plan and Performance Reporting

Subgrant Application through the South Dakota Department of Corrections

Strategic Plan for Reducing DMC and Evaluation Requirements

Each approved subgrantee will be required to report quarterly on the performance measures consistent with individual program goals, federal reporting requirements, and any information identified by the Council of Juvenile Services and the Department of Corrections. Please note that the subgrantee will be required to report on the progress of these goals as part of their performance evaluation. Each program is responsible for ensuring that information is maintained to complete and submit timely reports.

The following measures will be MANDATORY for all subgrantees that provide direct services to youth and/or their families. Each subgrantee is responsible for collection and reporting this information on a quarterly basis.

Output Measures	Outcome Measures
Number of program youth served	Number and percent of program youth who offend or reoffend
Number of service hours completed (by youth)	Number and percent of program youth exhibiting desired change in targeted behavior
Average length of stay in program	Number and percent of program youth completing program requirements
Number of planning activities conducted	Number and percent of program families satisfied with program
	Number and percent of program youth satisfied with program

The subgrantee must complete the following strategic plan for **a minimum of 3 goals**. The strategic plan should be considered the program work plan and should outline all major components of the project implementation with projected completion timelines for completion. This plan requires the subgrantee to identify the action steps, those responsible for completing the action step, amount of staff time dedicated to the completion of the action step, and the expected completion date.

*To add additional action steps to a table, place your cursor in the completion date in the right and lower most box in the table and hit the "Tab" key.

Goal 1 – Improve juvenile attendance at court hearings and compliance with diversion plans.

Action Steps	Person Responsible	Estimated Staff Time	Measurement of Progress	Completion Date
1. Case management	Rhonda Lilly, DMC Case Manager	.5 FTE	Juveniles who receive case management will attend their court hearings and comply with diversion plans.	9/30/2021
2. Reminder calls	Rhonda Lilly, DMC Case Manager	.1 FTE	Juveniles who receive reminder calls will attend their court hearings.	9/30/2021
3.				
4.				

Section 6 – DMC Intervention Project Program Strategic Plan and Performance Reporting

Subgrant Application through the South Dakota Department of Corrections

Strategic Plan for Reducing DMC and Evaluation Requirements (continued)

Goal 2 – Reduce barriers to juvenile attendance at court hearings and compliance with diversion plans.

Action Steps	Person Responsible	Estimated Staff Time	Measurement of Progress	Completion Date
1. Use a checklist during youth/family contacts to track reasons/barriers noted for noncompliance or non-attendance.	Rhonda Lilly, DMC Case Manager	.03 FTE	Data is available on the key barriers to compliance and attendance.	9/30/2021
2.				
3.				
4.				

Goal 3 – Improve families' access to community resources.

Action Steps	Person Responsible	Estimated Staff Time	Measurement of Progress	Completion Date
1. Case manager helps families set up appointments for diversion services. Case manager helps families sign up for medical assistance to help pay for diversion services. Case manager assists families in locating and signing up for other community supports as needed.	Rhonda Lilly, DMC Case Manager	.13 FTE	Youth comply with their diversion plans.	9/30/2021
2.				
3.				

Goal 4 –

Action Steps	Person Responsible	Estimated Staff Time	Measurement of Progress	Completion Date
1.				
2.				
3.				

Section 7 – DMC Intervention Project Program Conflict of Interest, Conditions and Assurances, and Signatures

Subgrant Application through the South Dakota Department of Corrections

Council of Juvenile Services Conflict of Interest Identification

Please identify which Council of Juvenile Services Members, if any, appear to have a conflict of interest with your application and provide a brief narrative explaining the potential conflict of interest.

A council member derives a direct benefit from the contract if one or more of the following is true of the member, the member's spouse, or a person with whom the member lives with and commingles assets:

- 1) Has a five percent ownership or other interest in an entity that is a party to the contract;
- 2) Derives income, compensation or commission directly from the contract or from the entity that is a party to the contract;
- 3) Acquires property under the contract; or
- 4) Serves on the board of directors of an entity (including a nonprofit) that derives income or commission directly from the contract or acquires property under the contract.

“Direct benefit” does not include gain from a contract based solely on the value of a council member's investment in an entity that is a party to the contract, if that investment represents less than a five percent ownership in the entity. It also does not apply to contracts or transactions where the council member only benefits from an act of the Council of Juvenile Services that has general application, such as a decision by the Council of Juvenile Services to increase or decrease a fee that many South Dakotans pay.

Beth O'Toole, Chair and Professor at the University of Sioux Falls;

Sara McGregor-Okroi, Vice-Chair and Director of Aliive-Roberts County.

Dadra Avery, School Counselor at Sturgis Brown High School;

Pat Bad Hand, Rosebud Sioux Tribe Detention Center;

Judge Tami Bern, First Judicial Circuit Judge;

Keegan Binegar, Youth Member;

Kristi Bunkers, Department of Corrections Director of Juvenile Services;

Kim Cournoyer, Service Provider at Great Plains Psychological Associates;

Charles Frieberg, Director of Trial Court Services;

Tiffany Glaser, Department of Social Services JJRI Program Manager;

Doug Herrmann, Executive Director of The Club for Boys;

Sheriff Brad Howell, Codington County Sheriff;

Alexis Kohler, Youth Member;

Angela Lisburg, Avera Saint Mary's Hospital;

Dave McNeil, Aberdeen Police Department Chief;

Betty Oldenkamp, Chair and CEO of Lutheran Social Services;

Tierney Scoblic, Youth Member;

Carol Twedt, Former Minnehaha County Commissioner; and

Cassidy Wright, Youth Member.

Section 7 – DMC Intervention Project Program Conflict of Interest, Conditions and Assurances, and Signatures

Subgrant Application through the South Dakota Department of Corrections

Council Member: Betty Oldenkamp

Description of potential conflict of interest: Betty Oldenkamp is President and CEO of Lutheran Social Services of South Dakota. She is an LSS employee and derives compensation from Lutheran Social Services of South Dakota, the entity that is party to this contract.

Section 7 – DMC Intervention Project Program Conflict of Interest, Conditions and Assurances, and Signatures

Subgrant Application through the South Dakota Department of Corrections

The following information contains the general conditions and assurances as necessary for recipients of funding awarded under this application. Please note that final assurances and conditions may be different than those stated below based on the composition of the individual program. Your signature under this section indicates that the applying agency understands that a successful subgrant award under this application will be subject to the conditions and awards comparable to those as follows.

General Award Conditions:

1. The Subgrantee agrees to comply with all Formula Grant program requirements.
2. The Subgrantee agrees to obligate and expend the grant amount within the subgrant award period.
3. The Subgrantee agrees to provide all program reports that are requested by the SD Department of Corrections or the Office of Juvenile Justice and Delinquency Prevention by their due date as requested.
4. The Subgrantee agrees to provide all Performance Measure Data and Program Specific data to the SD Department of Corrections.
5. The Subgrantee agrees to request reimbursement on a monthly basis and for only those expenditures outlined in the application approved by the SD Department of Corrections. Claims sheets and all supporting documentation must be submitted within 30 days of the end of the month that the services were paid.

Assurances: The Subgrantee hereby assures and certifies compliance with all applicable Federal statutes, regulations, policies, guidelines, and requirements, including OMB Circulars A-21, A-87, A-102, A-110, A-122, A-133; Ex. Order 12372 (intergovernmental review of federal programs); and 28 C.F. R. pts. 66 or 70 (administrative requirements for grants and cooperative agreements). The Subgrantee also specifically assures and certifies that:

1. It has the legal authority to apply for federal assistance and the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.
2. It will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain. The subrecipient's conflict of interest policy is to be provided to the SDDOC upon request for review.
3. It will give the awarding agency or the General Accounting Office, through any authorized representative, access to and the right to examine all paper or electronic records related to the financial assistance.
4. It will comply with all federal, state, and local laws, regulations, ordinances, guidelines, permits, and requirements applicable to providing services pursuant to this Agreement and will be solely responsible for obtaining current information on such requirements. It will comply with all lawful requirements imposed by the awarding agency, specifically including applicable regulations 28 C.F.R. pts. 18, 22, 23, 30, 35, 38, 42, 46, 61, and 63, and the award term in 2 C.F.R. § 175.15(b).
5. It will assist the awarding agency (if necessary) in assuring compliance with section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. § 470), Ex. Order 11593 (identification and protection of historic properties), the Archeological and Historical Preservation Act of 1974 (16 U.S.C. § 469 a-1 et seq.), and the National Environmental Policy Act of 1969 (42 U.S.C. § 4321).
6. It will comply (and will require any subgrantees or contractors to comply) with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604(e)); The Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); The Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Americans with Disability Act of 1990 (42 U.S.C. § 12131-34); the Education Amendments of 1972 (20 U.S.C. §§1681, 1683, 1685-86); and the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); see Ex. Order 13279 (equal protection of the laws for faith-based and community organizations).
7. If a governmental entity -
 - a) it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. § 4601 et seq.), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and

Section 7 – DMC Intervention Project Program Conflict of Interest, Conditions and Assurances, and Signatures

Subgrant Application through the South Dakota Department of Corrections

- b) it will comply with requirements of 5 U.S.C. §§ 1501-08 and §§7324-28, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.
8. It will provide language services for limited English proficiency (LEP) individuals as needed in order to provide services as covered under this award in accordance with Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d.
9. Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Acceptance of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying," 2 CFR Part 2867, "DOJ Implementation of OMB Guidance of Nonprocurement Debarment and Suspension," and 28 CFR Part 83, "Government-wide Debarment and Suspension," and Government-wide Requirements for Drug-Free Workplace (Grants)."
10. Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," subrecipients are encouraged to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.
11. Any website that is funded in whole or in part under this award must include the following statement on the home page, on all major entry pages, and on any pages from which the visitor may access or use a web-based services "This web site is funded through a grant from the Office of Juvenile Justice and Delinquency Prevention, Office of Justice Programs, U.S. Department of Justice. Neither the U.S. Department of Justice nor any of its components operate, control, are responsible for, or necessarily endorse, the web site."

Equal Employment Opportunity Plan (EEOP): Pursuant to 28 C.F.R. §§ 42.301-.301, applicant must take one of the following actions: either submit an EEOP to the SDDOC for submission to the Office for Civil Rights (OCR) for review, maintain an EEOP on file, or submit an EEOP Certification form to the SDDOC for submission to the OCR in order to monitor the subrecipients compliance with the EEOP requirement.

Non-supplanting Requirements: Funds or other resources of the applicant normally devoted to programs and activities designed to meet the needs of criminal justice will not be diminished in any way as a result of a grant award of federal funds. The project for which assistance is being requested will be in addition to, and not a substitute for, criminal justice services previously provided without federal assistance.

Audit Requirement: Acceptance of this grant award requires the subgrantee organization or governmental entity to include this subgrant in the scope of their regularly scheduled annual or biennial audit. The audit must be conducted in accordance with the appropriate OMB Circular (A-128, A-133, A-102/Common Rule). If applicable, the subrecipient is in compliance with the federal Single Audit Act, in compliance with § 4-11-2.1, and audits are displayed on the subrecipient's website

Termination Provision: This Agreement may be terminated by the SDDOC hereto upon thirty-(30) days written notice. In the event the applicant/subgrantee breaches any of the terms or conditions hereof, the SDDOC may terminate this Agreement at any time with or without notice. If termination for such default impacts the SDDOC, any payments due to the applicant/subgrantee at the time of termination may be adjusted to cover any additional costs to the SDDOC because of the applicant/subgrantee's default. Upon termination, the SDDOC may assume the responsibility for the project or may award another party funds to complete the work under this Agreement. If after termination for default by the applicant/subgrantee it is determined that the applicant/subgrantee was not at fault, then the applicant/subgrantee shall be paid for eligible services rendered and expenses incurred up to the date of termination.

Insurance Provision: The Subgrantee, at all times during the term of this Agreement, shall obtain and maintain in force insurance coverage of the types and with the limits as follows:

- o Commercial General Liability Insurance: The Subgrantee shall maintain occurrence based commercial general liability insurance or equivalent form with a limit of not less than **\$1 million** for each occurrence. If such insurance contains a general aggregate limit it shall apply separately to this Agreement or be no less than two times the occurrence limit.
- o Professional Liability Insurance or Miscellaneous Professional Liability Insurance: The Subgrantee agrees to procure and maintain professional liability insurance or miscellaneous professional liability insurance with a limit not less than **\$1 million**.

Section 7 – DMC Intervention Project Program Conflict of Interest, Conditions and Assurances, and Signatures

Subgrant Application through the South Dakota Department of Corrections

- Business Automobile Liability Insurance: The Subgrantee shall maintain business automobile liability insurance or equivalent form with a limit not less than **\$1 million** for each accident. Such insurance shall include coverage for owned, hired, and non-owned vehicles.
- Worker's Compensation Insurance: The Subgrantee shall procure and maintain workers' compensation and employers' liability insurance as required by South Dakota law.

Before beginning work under this Agreement, the Subgrantee shall furnish the State with properly executed Certificates of Insurance which shall clearly evidence all insurance required in this Agreement and which provide that such insurance may not be canceled, except on 30 days prior written notice to the State. The Subgrantee shall furnish copies of insurance policies if requested by the State. Such insurance shall contain no special limitations or exclusions as they may relate to this agreement.

Default Provision: This Agreement depends upon the continued availability of federal funds awarded to the SDDOC and appropriated funds and expenditure authority from the Legislature for this purpose. If for any reason the Legislature fails to appropriate funds or grant expenditure authority, or funds become unavailable by operation of law or federal funds rejections, this Agreement will be terminated by the State. Termination for any of these reasons is not default by the State nor does it give rise to a claim against the State. Failing to provide monthly reimbursement and quarterly progress reports may result in termination of the subgrant award.

Amendment Provision: This Agreement may not be assigned without the express prior written consent of the State. This Agreement may not be amended except in writing, which writing shall be expressly identified as a part hereof and be signed by an authorized representative of each of the parties hereto.

Venue Clause: This Agreement shall be governed by and construed in accordance with the laws of the State of South Dakota. Any lawsuit pertaining to or affecting this Agreement shall be venued in Circuit Court, Sixth Judicial Circuit, Hughes County, South Dakota.

Subcontractors Provision: The Subgrantee may only use subcontractors to perform the services as outlined in their approved grant proposal. Any additional subcontracts or awards may only be granted with the express prior written consent of the State. The Subgrantee will include provisions in its subcontracts requiring its subcontractors to comply with the applicable provisions of this Agreement, to indemnify the State and to provide insurance coverage for the benefit of the State in a manner consistent with this Agreement. The Subgrantee will cause its subcontractors, agents, and employees to comply, with applicable federal, state and local laws, regulations, ordinances, guidelines, permits and requirements and will adopt such review and inspection procedures as are necessary to assure such compliance.

Subgrantee Agreement: It is understood and agreed by the Subgrantee that any grant received as a result of this application shall be subject to the Special Assurances and Conditions and other policies, regulations, and rules issued by the Department of Justice for the administration of grant projects under (P.L. 100-690) including, but not limited to, the following:

1. Competitive bids must be obtained for all equipment, construction and contracted services applications, as required by applicable local, state, or federal law or regulations.
2. If any agency other than the applicant is to contribute supporting or local funds, the Applicant must document the contribution.
3. Any funds awarded under one subgrant cannot be used in another.
4. Expenses or expenditures for items not listed in the original budget will not be reimbursed. Variances from the approved budget will require a budget amendment approved in advance by SD Department of Corrections.
5. All applicants are subject to federal, state, and local laws and regulations.
6. The Subgrantee shall not obligate any funds until the SD Department of Corrections formally awards subgrant.
7. The Subgrantee agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.
8. Reimbursement of expenses is contingent upon submission of monthly financial reports.
9. The Subgrantee understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of SD Department of Corrections and OJP.

Section 7 – DMC Intervention Project Program Conflict of Interest, Conditions and Assurances, and Signatures

Subgrant Application through the South Dakota Department of Corrections

10. When issuing statements, press releases, requests for proposals, bid solicitations, and other documents describing projects or programs funded in whole or in part with federal money, all grantees receiving federal funds shall clearly state: 1) the percentage of the total cost of the program or project which will be financed with federal money, and 2) the dollar amount of federal funds for the project or program.
11. In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, disability, or age against a recipient of funds, the recipient will forward a copy of the finding to the Office of Civil Rights, Office of Justice Programs and to the SD Department of Corrections.
12. The Subgrantee agrees to hold harmless and indemnify the State of South Dakota, its officers, agents and employees, from and against any and all actions, suits, damages, liability or other proceedings which may arise as a result of performing services hereunder. This section does not require the Subgrantee to be responsible for or defend against claims of damages arising solely from acts or omissions of the State, its officers or employees. Nothing in this Agreement shall be construed as a waiver of sovereign immunity or consent to jurisdiction in any court other than the courts of the Unified Judicial System of the State of South Dakota.

State of South Dakota Grant Subrecipient Attestation:

If awarded, the subgrantee will attest to meeting the following requirements per SDCL 1-56-10:

1. A conflict of interest policy is enforced within the subrecipient's organization;
2. The Internal Revenue Service Form 990 has been filed, if applicable, in compliance with federal law, and is displayed immediately after filing on the subrecipient's website;
3. An effective internal control system is employed by the subrecipient's organization; and
4. If applicable, the subrecipient is in compliance with the federal Single Audit Act, in compliance with § 4-11-2.1, and audits are displayed on the subrecipient's website.

The Applicant Agency/Subgrantee hereby certifies agreement with the above special conditions, assurances and certifications.

Section 7 – DMC Intervention Project Program Conflict of Interest, Conditions and Assurances, and Signatures

Subgrant Application through the South Dakota Department of Corrections

Only completed proposals will be considered for funding. To prevent your proposal from being eliminated, please ensure that the following sections are completed and all signatures are obtained for inclusion in the submission packet:

- Section 1 – Face Page
- Section 2 – Overview of DMC Trends and Data
- Section 3 – DMC Project Planning
- Section 4 – DMC Intervention Project Overview
- Section 5 – DMC Intervention Project Budget
- Section 6 – DMC Intervention Project Program Strategic Plan and Performance Reporting
- Section 7 – DMC Intervention Project Program Conflict of Interest Identification, Conditions and Assurances, and Signatures

The officials that certify this document agree that the information contained in the preceding pages outline the plans as approved by the local Steering Committees overseeing the Alternatives to Detention Initiatives and understand that funding is contingent on following those activities contained within this document. Certifying this document also indicates the understanding that evaluation of the DMC Intervention Site will be based on the information contained within this document unless written amendments are submitted and approved by the Department of Corrections prior to the implementation of program changes.

Original Signatures are Required

A. Project Director #1 (Person overseeing the implementation of day to day project activities)

Name	Amy Witt	Title	Vice President, Children & Youth Services
Address	705 E. 41st St., Ste. 200	City/State/Zip	Sioux Falls, SD 57105-6048
E-mail	Amy.Witt@LssSD.org	Phone	605-444-7530
		Fax	605-444-7540
Signature	<i>Amy Witt</i>	Date	9/2/2020

B. Project Director #2 (Person overseeing the implementation of day to day project activities, if applicable)

Name		Title	
Address		City/State/Zip	
E-mail		Phone	
		Fax	
Signature		Date	

C. Project Director #3 (Person overseeing the implementation of day to day project activities)

Name		Title	
Address		City/State/Zip	
E-mail		Phone	
		Fax	
Signature		Date	

D. Project Director #4 (Person overseeing the implementation of day to day project activities)

Name		Title	
Address		City/State/Zip	
E-mail		Phone	
		Fax	
Signature		Date	

Section 7 – DMC Intervention Project Program Conflict of Interest, Conditions and Assurances, and Signatures

Subgrant Application through the South Dakota Department of Corrections

Original Signatures are Required (continued)

E. Coordinator (Person overseeing the implementation of day to day DMC activities, if applicable)

Name	Title	
Address	City/State/Zip	
E-mail	Phone	Fax
Signature	Date	

F. Coordinator (Person overseeing the implementation of day to day DMC activities, if applicable)

Name	Title	
Address	City/State/Zip	
E-mail	Phone	Fax
Signature	Date	

G. Financial Officer (County/Organization Officer Overseeing Financial Aspects of Award)

Name Amy Cravaack	Title Director, Accounting Services	
Address 705 E. 41st St., Ste. 200	City/State/Zip Sioux Falls, SD 57105	
E-mail Amy.Cravaack@LssSD.org	Phone 605-444-7509	Fax
Signature <i>Amy Cravaack</i>	Date 9-2-2020	

H. Other Representative (Optional)

Name	Title	
Address	City/State/Zip	
E-mail	Phone	Fax
Signature	Date	

Electronic copies due by September 4, 2020. Hardcopies must be postmarked on or before September 4, 2020.

Mail to:
South Dakota Department of Corrections
 3200 E Highway 34
 c/o 500 E Capital Ave
 Pierre, SD 57501

E-Mail to:
Nicole.Gednalske@state.sd.us

Reducing Racial and Ethnic Disparities in Juvenile Justice Capstone Project Implementation Application

South Dakota Department of Corrections

*3200 E Highway 34
c/o 500 E Capital Ave
Pierre, SD 57501
Phone: (605) 773-3478
Fax: (605) 773-3194*

APPLICATION DUE: September 4, 2020

Applications with original signatures must be submitted received by the Department of Corrections by close of business September 4, 2020. Scanned and faxed applications will not be accepted.

PLEASE FILL OUT THIS FORM COMPLETELY TO AVOID DELAYS IN PROCESSING THIS APPLICATION

County Name:	Minnehaha County
Applicant/Fiscal Agent:	Minnehaha County State's Attorney's Office 415 N. Dakota Ave Sioux Falls, SD 57104 Tara K. Palmiotto, Deputy State's Attorney-Juvenile Division (605) 367-4226 tpalmiotto@minnehahacounty.org

The proposal must include a brief and clear description of each component. It is important to follow all directions, provide complete information, and submit the material in the order requested. If you need additional room to respond to the component, please attach additional sheets. Please note that all of these steps assist in evaluating the proposal.

Project Description – The Reducing Racial and Ethnic Disparities in Juvenile Justice Certificate Program was an intensive training designed to support local jurisdictions in their efforts to reduce racial and ethnic disparities in their juvenile justice systems. Part of the training consisted of developing a capstone project. Please describe the goals, components, and timeline of the capstone project and the strategies developed to successfully implement the project. Please also indicate how the project will impact juvenile justice racial and ethnic disparities in the target area.

RECEIVED
AUG 24 2020
DEPT. OF CORRECTIONS

Minnehaha County is working to achieve our goal of reducing racial and ethnic disparities among low level juvenile offenders. Our project will focus on the following:

- Continue with our Diversion Coordinator position that will facilitate pre-arrest diversions, helping to prevent youth from deeper involvement in the juvenile justice system.
- Improve access to culturally-informed programming for youth of color, who are at risk of or involved in the juvenile justice system.
- Provide training to local stakeholders.

The following individuals have participated in the development of this project proposal:

- Deputy State's Attorney Tara K. Palmiotto
- Deputy State's Attorney, Cody Raterman
- Elizabeth Callies, Juvenile Diversion Coordinator, Minnehaha County

Diversion Coordinator position:

The Diversion Coordinator works with eligible youth and their families. The Diversion Coordinator works with youth who qualify for pre-arrest diversion and also works with those youth who have been diverted. The position is housed within the Minnehaha County State's Attorney's Office. Elizabeth Callies is the Minnehaha County Juvenile Diversion Coordinator. She has worked in this position since September 2019.

Eligible youth and families will be assessed by the Diversion Coordinator who will determine what services, if any, are appropriate. The initial intake assessment includes an analysis of the risks and needs of the youth to insure appropriate referrals. The Diversion Coordinator works closely with the juvenile prosecutors and law enforcement. The purpose of the diversion program is to prevent youth from getting further involved in the juvenile justice system by connecting them with appropriate resources and/or programs.

This grant application includes a request to fund a percentage of the Diversion Coordinator. This reflects the percentage of youth arrested who are youth of color. The most recent data received from the State of South Dakota indicate that 62% of juvenile arrests in Minnehaha County are youth of color. The remaining costs of the Diversion Coordinator position is funded through financial reimbursement provided to the county for successfully diverting youth.

Improve access to culturally-informed programming for youth of color who are at risk of or involved in the juvenile justice system:

Minnehaha County will also use this grant to find programming and alternatives that will fill the needs of the youth we are serving. While Minnehaha County offers many programs, it lacks extensive programming that is sensitive to the cultural needs of youth. The Diversion Coordinator utilizes programming through existing community partners. In recent years, the State of South Dakota has increased access to evidence-based community programming for youth at risk of involvement in the juvenile justice system.

The Juvenile Justice Reinvestment Initiative opened opportunities for family and youth to access Functional Family Therapy, Aggression Replacement Training and Moral Reconciliation Therapy. The Department of Social Services Diversion of Behavioral Health also provides access to mental health and substance use services for youth. In addition to culturally informed programming, there may be opportunities to develop, enhance or improve programming that specifically targets runaway youth and/or that are addressing truancy.

Provide Training to local stakeholders:

Minnehaha County would like to offer the community expanded access to training on implicit bias. Training would be offered to local law enforcement and to other community stakeholders involved in the juvenile justice system. Stakeholders have been offered some training on implicit bias, but the training has not been widespread or in depth. The plan would be to seek funding to cover the costs of hiring a professional trainer on implicit bias.

Monitoring Project Success:

It is anticipated that we will collect the following data:

- Number of youth who participate in pre-arrest diversion;
- Number of youth who participate in diversion;
- Percentage of youth who successfully complete diversion and/or pre-arrest diversion, avoiding re-arrest during the duration of the intervention;
- Percentage of youth who avoid arrest during the six months following program completion;
- Percentage of youth who avoid arrest during the twelve months following program completion.

All data will be distinguished by race and gender in order to help implementation.

Timeline:

October 2020-September 2021: The Diversion Coordinator will work under the Minnehaha County State's Attorney's Office.

October 2020-September 2021: Collect and analyze data

October 2020-December 2020: restorative justice training

October 2020-December 2019: research trainers in the area of implicit bias

March 2021: offer training to the community

May 2021: conduct discussion within stakeholder groups regarding the response to the training and any changes that would be recommended locally as a result of the information received.

This funding has been made available to counties that attended the Reducing Racial and Ethnic Disparities in Juvenile Justice Certificate Program and is intended to assist with the successful implementation of the capstone project for the period of October 1, 2020 – September 30, 2021. For each of the budget items, please outline how they will aid in the successful implementation of the capstone project within the budget narrative(s).

Application may not exceed \$50,000 in federal funding.

BUDGET	Federal	Other Support	TOTAL
1. Personnel			
Diversion Coordinator	\$31,232.72	\$19,142.64	\$50,375.36
Benefits and Payroll Taxes	\$16,973.30	\$10,403	\$27,376.29
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
TOTAL	\$48,206.02	\$29,545.64	\$77,751.65
2. Contractual Services			
Restorative Justice Workshop with Kris Miner	\$0.00	\$0.00	\$0.00
Workshop/travel costs	\$930.00	\$570.00	\$1,500.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
TOTAL	\$930.00	\$570.00	\$1,500.00
3. Travel and Per Diem (Federal funding may be used for travel expenses which must be directly related to the implementation at \$0.42 per mile and \$32 per diem.)			
Spring Juvenile Justice Conference (hotel/per diem/mileage for 2)	\$577.39	\$353.89	\$931.28
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
TOTAL	\$577.39	\$353.89	\$931.28
4. Supplies and Equipment			
Yearly training fee for "Why Try" Diversion training program	\$61.38	\$37.62	\$99.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
TOTAL	\$61.38	\$37.62	\$99.00
Total Project Budget -- Combined totals for all columns	\$49,774.79	\$30,507.15	\$80,281.93
Share of Project Budget	62%	38%	100%

Personnel Narrative - Explain how the compensation and expenses were calculated, duties of the position, and any other information related to personnel for the project. If proposed funding covers more than one position, you must specifically identify the duties and estimate percent of time for duties that directly relate to the successful implementation of the program.

Position #1:	
Justification for the position	The Juvenile Diversion Coordinator position will facilitate pre-arrest diversions, helping to prevent youth from deeper involvement in the juvenile justice system. The most recent available data from the State of South Dakota indicates that 62% of juvenile arrests in Minnehaha County are youth of color. Thus, this grant application requests funding for 62% of this position, with the remaining 38% to be covered through other funding.
If the position is existing staff , explain how duties associated with this award are outside the current scope of their position and provide a plan explaining how all duties associated with the position will continue to be provided and funded during this award.	N/A
Personnel Responsibilities & Duties (must directly relate to the implementation of the program)	
1. Eligible youth and families are assessed by the Diversion Coordinator who will determine what services, if any, are appropriate.	30%
2. Works closely with the juvenile prosecutors of the Minnehaha County State's Attorney's Office and law enforcement.	30%
3. Connect youth to appropriate resources and/or programs.	40%
4.	
Wage/Salary	\$50,375.36
Benefits	\$27,376.29 (includes insurance, retirement and taxes)
Position #2:	
Justification for the position	
If the position is existing staff , explain how duties associated with this award are outside the current scope of their position and provide a plan explaining how all duties associated with the position will continue to be provided and funded during this award.	
Personnel Responsibilities & Duties (must directly relate to the implementation of the program)	
1.	
2.	
3.	
4.	
Wage/Salary	
Benefits	

For the purpose of this application subcontracted services should be considered to be any services provided under a contract between an individual or organization and the applicant as outlined in this proposal. All individuals or organizations that provide the contractual services as outlined in this budget (or future budget amendments) must be approved by the Department of Corrections as service providers.

NOTE: Reimbursement for subcontractor services will only be reimbursable where a formal contract, proof of insurance, and a signed conditions and assurances document are on file with the Department of Corrections **prior to service delivery.**

Contractual Services Narrative – Explain the costs associated with consultant fees and services provided under contract. Please note that funding under this budget category will not fund organization/agency staff or other duties that resemble an employer/employee relationship as those costs must be identified under personnel. If contractors have already been identified, identify the name of the contractor, service to be provided, and fees associated with the service delivery.
Restorative Justice Workshop with Kris Miner \$1,500 (includes travel and training)

NOTE: Stipends for service delivery will **NOT** be accepted as part of this application. Services must either be covered through an employer/employee relationship as personnel or under a formal subcontract agreement.

Travel and Per Diem Narrative – Explain the calculation of travel costs for travel *outside the home jurisdiction*. Travel must be calculated at current state rates (\$0.42 per mile and \$32 per diem), how the expenses are directly related to the implementation of the project, and if out-of-state travel is anticipated, give particulars (i.e., location, state, dates, purpose, cost).

Purpose of Travel: Spring Juvenile Justice Conference (2 people)

[Mileage] x \$0.42 = \$290.64

[2.5] x \$32.00 = \$100

Purpose of Travel:

[Mileage] x \$0.42 =

[Number of Travel Days for per] x \$32.00 =

Purpose of Travel:

[Mileage] x \$0.42 =

[Number of Travel Days for per diem] x \$32.00 =

Supplies and Equipment Narrative – Explain the supplies and equipment costs related to the implementation of the project and any identified which must be *directly related to the implementation of the program or project*. You must be specific regarding the items in which you intend to use federal funding. For example, a budget item of “office expenses” will not be accepted as these items must be detailed. You need to identify what you anticipate for office expenses and list each item and the estimated costs. Items not specifically outlined will not be eligible for reimbursement.

Equipment – List nonexpendable items that are to be purchased and show how you calculated these costs. Nonexpendable equipment is tangible property having a useful life of more than 2 years.

N/A

Supplies – List items by type (office supplies, postage, training materials, copying paper, and expendable equipment) and show how you calculated these costs. Generally, supplies include any materials that are expendable or consumed during the course of the project.

Training materials for “Why Try” diversion program= \$99 yearly fee

Council of Juvenile Services Conflict of Interest Identification

Please identify which Council of Juvenile Services Members, if any, appear to have a conflict of interest with your application and provide a brief narrative explaining the potential conflict of interest.

A council member derives a direct benefit from the contract if one or more of the following is true of the member, the member's spouse, or a person with whom the member lives with and commingles assets:

- 1) Has a five percent ownership or other interest in an entity that is a party to the contract;
- 2) Derives income, compensation or commission directly from the contract or from the entity that is a party to the contract;
- 3) Acquires property under the contract; or
- 4) Serves on the board of directors of an entity (including a nonprofit) that derives income or commission directly from the contract or acquires property under the contract.

“Direct benefit” does not include gain from a contract based solely on the value of a council member's investment in an entity that is a party to the contract, if that investment represents less than a five percent ownership in the entity. It also does not apply to contracts or transactions where the council member only benefits from an act of the Council of Juvenile Services that has general application, such as a decision by the Council of Juvenile Services to increase or decrease a fee that many South Dakotans pay.

Beth O'Toole, Chair and Professor at the University of Sioux Falls;

Sara McGregor-Okroi, Vice-Chair and Director of Aliive-Roberts County.

Dadra Avery, School Counselor at Sturgis Brown High School;

Pat Bad Hand, Rosebud Sioux Tribe Detention Center;

Judge Tami Bern, First Judicial Circuit Judge;

Keegan Binegar, Youth Member;

Kristi Bunkers, Department of Corrections Director of Juvenile Services;

Kim Cournoyer, Service Provider at Great Plains Psychological Associates;

Charles Frieberg, Director of Trial Court Services;

Tiffany Glaser, Department of Social Services JJRI Program Manager;

Doug Herrmann, Executive Director of The Club for Boys;

Sheriff Brad Howell, Codington County Sheriff;

Alexis Kohler, Youth Member;

Angela Lisburg, Avera Saint Mary's Hospital;

Dave McNeil, Aberdeen Police Department Chief;

Betty Oldenkamp, Chair and CEO of Lutheran Social Services;

Tierney Scoblic, Youth Member;

Carol Twedt, Former Minnehaha County Commissioner; and

Cassidy Wright, Youth Member.

Council Member:

Description of potential conflict of interest:

Council Member:

Description of potential conflict of interest:

Council Member:

Description of potential conflict of interest:

The following information contains the general conditions and assurances as necessary for recipients of funding awarded under this application. Please note that final assurances and conditions may be different than those stated below based on the composition of the individual program. Your signature under this section indicates that the applying agency understands that a successful subgrant award under this application will be subject to the conditions and awards comparable to those as follows.

General Award Conditions:

1. The Subgrantee agrees to comply with all Formula Grant program requirements.
2. The Subgrantee agrees to obligate and expend the grant amount within the subgrant award period.
3. The Subgrantee agrees to provide all program reports that are requested by the SD Department of Corrections or the Office of Juvenile Justice and Delinquency Prevention by their due date as requested.
4. The Subgrantee agrees to provide all Performance Measure Data and Program Specific data to the SD Department of Corrections.
5. The Subgrantee agrees to request reimbursement by October 31, 2020 for only those expenditures outlined in the application approved by the SD Department of Corrections.

Assurances: The Subgrantee hereby assures and certifies compliance with all applicable Federal statutes, regulations, policies, guidelines, and requirements, including OMB Circulars A-21, A-87, A-102, A-110, A-122, A-133; Ex. Order 12372 (intergovernmental review of federal programs); and 28 C.F. R. pts. 66 or 70 (administrative requirements for grants and cooperative agreements). The Subgrantee also specifically assures and certifies that:

1. It has the legal authority to apply for federal assistance and the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.
2. It will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain. The subrecipient's conflict of interest policy is to be provided to the SDDOC upon request for review.
3. It will give the awarding agency or the General Accounting Office, through any authorized representative, access to and the right to examine all paper or electronic records related to the financial assistance.
4. It will comply with all federal, state, and local laws, regulations, ordinances, guidelines, permits, and requirements applicable to providing services pursuant to this Agreement and will be solely responsible for obtaining current information on such requirements. It will comply with all lawful requirements imposed by the awarding agency, specifically including applicable regulations 28 C.F.R. pts. 18, 22, 23, 30, 35, 38, 42, 46, 61, and 63, and the award term in 2 C.F.R. § 175.15(b).
5. It will assist the awarding agency (if necessary) in assuring compliance with section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. § 470), Ex. Order 11593 (identification and protection of historic properties), the Archeological and Historical Preservation Act of 1974 (16 U.S.C. § 469 a-1 et seq.), and the National Environmental Policy Act of 1969 (42 U.S.C. § 4321).
6. It will comply (and will require any subgrantees or contractors to comply) with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604(e)); The Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); The Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Americans with Disability Act of 1990 (42 U.S.C. § 12131-34); the Education Amendments of 1972 (20 U.S.C. §§1681, 1683, 1685-86); and the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); see Ex. Order 13279 (equal protection of the laws for faith-based and community organizations).
7. If a governmental entity -
 - a) it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. § 4601 et seq.), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
 - b) it will comply with requirements of 5 U.S.C. §§ 1501-08 and §§7324-28, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.
8. It will provide language services for limited English proficiency (LEP) individuals as needed in order to provide services as covered under this award in accordance with Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d.

9. Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Acceptance of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying," 2 CFR Part 2867, "DOJ Implementation of OMB Guidance of Nonprocurement Debarment and Suspension," and 28 CFR Part 83, "Government-wide Debarment and Suspension," and Government-wide Requirements for Drug-Free Workplace (Grants)."
10. Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," subrecipients are encouraged to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.
11. Any website that is funded in whole or in part under this award must include the following statement on the home page, on all major entry pages, and on any pages from which the visitor may access or use a web-based services "This web site is funded through a grant from the Office of Juvenile Justice and Delinquency Prevention, Office of Justice Programs, U.S. Department of Justice. Neither the U.S. Department of Justice nor any of its components operate, control, are responsible for, or necessarily endorse, the web site."

Equal Employment Opportunity Plan (EEO): Pursuant to 28 C.F.R. §§ 42.301-.301, applicant must take one of the following actions: either submit an EEO to the SDDOC for submission to the Office for Civil Rights (OCR) for review, maintain an EEO on file, or submit an EEO Certification form to the SDDOC for submission to the OCR in order to monitor the subrecipients compliance with the EEO requirement.

Non-supplanting Requirements: Funds or other resources of the applicant normally devoted to programs and activities designed to meet the needs of criminal justice will not be diminished in any way as a result of a grant award of federal funds. The project for which assistance is being requested will be in addition to, and not a substitute for, criminal justice services previously provided without federal assistance.

Audit Requirement: Acceptance of this grant award requires the subgrantee organization or governmental entity to include this subgrant in the scope of their regularly scheduled annual or biennial audit. The audit must be conducted in accordance with the appropriate OMB Circular (A-128, A-133, A-102/Common Rule). If applicable, the subrecipient is in compliance with the federal Single Audit Act, in compliance with § 4-11-2.1, and audits are displayed on the subrecipient's website

Termination Provision: This Agreement may be terminated by the SDDOC hereto upon thirty-(30) days written notice. In the event the applicant/subgrantee breaches any of the terms or conditions hereof, the SDDOC may terminate this Agreement at any time with or without notice. If termination for such default impacts the SDDOC, any payments due to the applicant/subgrantee at the time of termination may be adjusted to cover any additional costs to the SDDOC because of the applicant/subgrantee's default. Upon termination, the SDDOC may assume the responsibility for the project or may award another party funds to complete the work under this Agreement. If after termination for default by the applicant/subgrantee it is determined that the applicant/subgrantee was not at fault, then the applicant/subgrantee shall be paid for eligible services rendered and expenses incurred up to the date of termination.

Insurance Provision: The Subgrantee, at all times during the term of this Agreement, shall obtain and maintain in force insurance coverage of the types and with the limits as follows:

- Commercial General Liability Insurance: The Subgrantee shall maintain occurrence based commercial general liability insurance or equivalent form with a limit of not less than **\$1 million** for each occurrence. If such insurance contains a general aggregate limit it shall apply separately to this Agreement or be no less than two times the occurrence limit.
- Professional Liability Insurance or Miscellaneous Professional Liability Insurance: The Subgrantee agrees to procure and maintain professional liability insurance or miscellaneous professional liability insurance with a limit not less than **\$1 million**.
- Business Automobile Liability Insurance: The Subgrantee shall maintain business automobile liability insurance or equivalent form with a limit not less than **\$1 million** for each accident. Such insurance shall include coverage for owned, hired, and non-owned vehicles.
- Worker's Compensation Insurance: The Subgrantee shall procure and maintain workers' compensation and employers' liability insurance as required by South Dakota law.

Before beginning work under this Agreement, the Subgrantee shall furnish the State with properly executed Certificates of Insurance which shall clearly evidence all insurance required in this Agreement and which provide that such insurance may not be canceled, except on 30 days prior written notice to the State. The Subgrantee shall furnish copies of insurance policies if requested by the State. Such insurance shall contain no special limitations or exclusions as they may relate to this agreement.

Default Provision: This Agreement depends upon the continued availability of federal funds awarded to the SDDOC and appropriated funds and expenditure authority from the Legislature for this purpose. If for any reason the Legislature

fails to appropriate funds or grant expenditure authority, or funds become unavailable by operation of law or federal funds rejections, this Agreement will be terminated by the State. Termination for any of these reasons is not default by the State nor does it give rise to a claim against the State. Failing to provide monthly reimbursement and quarterly progress reports may result in termination of the subgrant award.

Amendment Provision: This Agreement may not be assigned without the express prior written consent of the State. This Agreement may not be amended except in writing, which writing shall be expressly identified as a part hereof and be signed by an authorized representative of each of the parties hereto.

Venue Clause: This Agreement shall be governed by and construed in accordance with the laws of the State of South Dakota. Any lawsuit pertaining to or affecting this Agreement shall be venued in Circuit Court, Sixth Judicial Circuit, Hughes County, South Dakota.

Subcontractors Provision: The Subgrantee may only use subcontractors to perform the services as outlined in their approved grant proposal. Any additional subcontracts or awards may only be granted with the express prior written consent of the State. The Subgrantee will include provisions in its subcontracts requiring its subcontractors to comply with the applicable provisions of this Agreement, to indemnify the State and to provide insurance coverage for the benefit of the State in a manner consistent with this Agreement. The Subgrantee will cause its subcontractors, agents, and employees to comply, with applicable federal, state and local laws, regulations, ordinances, guidelines, permits and requirements and will adopt such review and inspection procedures as are necessary to assure such compliance.

Subgrantee Agreement: It is understood and agreed by the Subgrantee that any grant received as a result of this application shall be subject to the Special Assurances and Conditions and other policies, regulations, and rules issued by the Department of Justice for the administration of grant projects under (P.L. 100-690) including, but not limited to, the following:

1. Competitive bids must be obtained for all equipment, construction and contracted services applications, as required by applicable local, state, or federal law or regulations.
2. If any agency other than the applicant is to contribute supporting or local funds, the Applicant must document the contribution.
3. Any funds awarded under one subgrant cannot be used in another.
4. Expenses or expenditures for items not listed in the original budget will not be reimbursed. Variances from the approved budget will require a budget amendment approved in advance by SD Department of Corrections.
5. All applicants are subject to federal, state, and local laws and regulations.
6. The Subgrantee shall not obligate any funds until the SD Department of Corrections formally awards subgrant.
7. The Subgrantee agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.
8. Reimbursement of expenses is contingent upon submission of monthly financial reports.
9. The Subgrantee understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of SD Department of Corrections and OJP.
10. When issuing statements, press releases, requests for proposals, bid solicitations, and other documents describing projects or programs funded in whole or in part with federal money, all grantees receiving federal funds shall clearly state: 1) the percentage of the total cost of the program or project which will be financed with federal money, and 2) the dollar amount of federal funds for the project or program.
11. In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, disability, or age against a recipient of funds, the recipient will forward a copy of the finding to the Office of Civil Rights, Office of Justice Programs and to the SD Department of Corrections.
12. The Subgrantee agrees to hold harmless and indemnify the State of South Dakota, its officers, agents and employees, from and against any and all actions, suits, damages, liability or other proceedings which may arise as a result of performing services hereunder. This section does not require the Subgrantee to be responsible for or defend against claims of damages arising solely from acts or omissions of the State, its officers or employees. Nothing in this Agreement shall be construed as a waiver of sovereign immunity or consent to jurisdiction in any court other than the courts of the Unified Judicial System of the State of South Dakota.

State of South Dakota Grant Subrecipient Attestation:

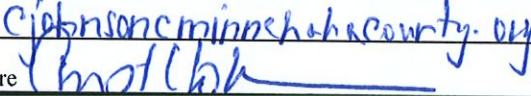


If awarded, the subgrantee will attest to meeting the following requirements per SDCL 1-56-10:

1. A conflict of interest policy is enforced within the subrecipient's organization;
2. The Internal Revenue Service Form 990 has been filed, if applicable, in compliance with federal law, and is displayed immediately after filing on the subrecipient's website;
3. An effective internal control system is employed by the subrecipient's organization; and
4. If applicable, the subrecipient is in compliance with the federal Single Audit Act, in compliance with § 4-11-2.1, and audits are displayed on the subrecipient's website.

The officials that certify this document agree to spend the money as outlined within this proposal in order to access the funds. Proposals must be approved by DOC prior to expenditure of funds and claims must be submitted to DOC no later than January 30, 2020 in order to be eligible for reimbursement.

The Applicant Agency/Subgrantee hereby certifies agreement with the above special conditions, assurances and certifications.

Original Signatures are Required

A. Agency Director			
Name	Crystal Johnson	Title	States Attorney
Address	415 N. Dakota Ave	City/State/Zip	Sioux Falls SD 57104
E-mail	cjohnson@minnehahacounty.org	Phone	605-367-4226 Fax 367-4306
Signature		Date	8/12/2020
B. Program Director (If different than the Agency Director)			
Name	Tara Palmiotto	Title	Deputy States Attorney
Address	415 N. Dakota Ave	City/State/Zip	Sioux Falls, SD 57104
E-mail	tpalmiotto@minnehahacounty.org	Phone	(605) 367-4226 Fax (605) 367-4306
Signature		Date	8/12/20
A. Financial Officer (County/Organization Officer Overseeing Financial Aspects of Award)			
Name	Vicki Huitt	Title	Deputy Auditor
Address	415 N. Dakota Ave	City/State/Zip	Sioux Falls, SD 57104
E-mail	vhuitt@minnehahacounty.org	Phone	605-978-5743 Fax
Signature		Date	8/21/2020

Applications must be submitted received by the Department of Corrections by September 4, 2020.

Please submit your proposal to:
South Dakota Department of Corrections
Attn: Nicole Gednalske
3200 E Highway 34
c/o 500 E Capital Ave
Pierre, SD 57501
Phone: (605) 773-2165
Email: Nicole.Gednalske@state.sd.us

Federal Fiscal Year 2021 Formula Grant Subgrant Application Summary

Applicant: Pennington County
Agency: Lutheran Social Services
Program Area: Reducing Racial and Ethnic Disparities in Juvenile Justice (RED)
Funding Year: 3

Budget

Category	Amount	Narrative
Personnel	\$ 31,139.00	.73 FTE DMC Case Manager
Contracted Services	\$ -	
Travel and Per Diem	\$ -	
Equipment	\$ -	
Operating Expenses	\$ -	
Indirect Costs	\$ 3,861.00	12.4% of Direct Costs
Total		\$35,000.00

Summary of Application

Pennington County currently serves youth through Pennington County LSS. The applicant is requesting funding for the salary of a DMC Case Manager position. The case manager is a .73 FTE position that works specifically with minority youth and families who are at risk of non-compliance or escalation within the juvenile justice system.

In the first 3 quarters of FFY20, the program has served 606 youth. 533 of youth served, or 88%, completed program requirements. Due to the pandemic the DMC Case Manager worked remotely. The case manager continued to complete court reminder calls and follow up with youth and families that come through the Reception Center. The Juvenile Court System in Pennington County has seen a decrease in youth coming to court which is partially due to the states attorney's office extending court dates because of the pandemic.

Federal Fiscal Year 2021 Formula Grant Subgrant Application Summary

Applicant: Minnehaha County
Agency: Lutheran Social Services (LSS)
Program Area: Reducing Racial and Ethnic Disparities in Juvenile Justice (RED)
Funding Year: 4

Budget

Category	Amount	Narrative
Personnel	\$ 31,139.00	.76 FTE Case Manager
Contracted Services	\$ -	
Travel and Per Diem	\$ -	
Equipment	\$ -	
Operating Expenses	\$ -	
Indirect Costs	\$ 3,861.00	12.4% of Direct Costs
Total		\$35,000.00

Summary of Application

Minnehaha County currently serves youth through Minnehaha County LSS. The applicant is requesting funding for the salary of a DMC Case Manager position. The case manager is a .76 FTE position that works specifically with minority youth and families who are at risk of non-compliance or escalation within the juvenile justice system. The case manager position is devoted to helping these families by reviewing community resources, determining program eligibility, assisting in contacting and signing up with services, developing transportation plans, and troubleshooting any other barriers to participation.

Arise Youth Center/ East in Sioux Falls has seen that consistent case management has improved compliance with court orders and appearances.

In the first 3 quarters of FFY20, the program has served 87 youth. 66 of youth served, or 76%, completed program requirements. Due to COVID-19 the scope of services became limited; however, the case manager was able to meet with families virtually, as well as arrange bus passes, assist in school enrollment, and help to set up other appointments. Although fewer clients were referred and less in-person services were available during this time, the case manager was able to be flexible in order to meet the needs of the referred youth.

Federal Fiscal Year 2021 Formula Grant Subgrant Application Summary

Applicant: Minnehaha County
Agency: Minnehaha County State's Attorney's Office
Program Area: Reducing Racial and Ethnic Disparities in Juvenile Justice (RED)
Funding Year: 2

Budget

Category	Amount	Narrative
Personnel	\$ 48,206.02	Diversion Coordinator Salary and Benefits
Contracted Services	\$ 930.00	Restorative Justice Workshop and Travel Costs
Travel and Per Diem	\$ 577.39	Spring Juvenile Justice Conference
Equipment	\$ 61.38	Annual Fee for "Why Try" Diversion Training Program
Operating Expenses	\$ -	
Indirect Costs	\$ -	
Total		\$49,774.79

Summary of Application

Minnehaha County currently serves youth through the Minnehaha County State's Attorney's Office. The most recent data from the State of South Dakota indicates that 62% of juvenile arrests in Minnehaha County are youth of color. Thus, this grant application requests funding for 62% of a Diversion Coordinator position, with the remaining 38% to be covered through other funding. The position was first filled in September 2019 and has had a full caseload since October 2019. The Diversion Coordinator is a full-time position that facilitates pre-arrest diversions, helping to prevent youth from deeper involvement in the juvenile justice system. The Diversion Coordinator provides an initial assessment of the risks and needs of each youth to connect them with appropriate resources and programs. The position works closely with juvenile prosecutors and school resource officers.

In addition to continuing the Diversion Coordinator position, the project also focuses on improving culturally informed programming for youth of color who are at risk of or involved in the juvenile justice system. The applicant is also working to provide implicit bias training to local stakeholders.

In the first 3 quarters of FFY20, the program has served 344 youth. During the height of the COVID-19 pandemic the program was able to conform to new safety requirements by doing Zoom and phone intakes. In-person intakes resumed in May.