



South Dakota  
Department of  
**Social Services**

**South Dakota Board of  
Social Work Examiners**  
810 N. Main Street, Suite 298  
Spearfish, SD 57783  
**Phone:** 605.642.1600

**Email:** [office@sdlicensing.com](mailto:office@sdlicensing.com)

**Web:** <https://dss.sd.gov/licensingboards/socialwork/social.aspx>

**OFFICIAL BOARD MINUTES**

**Videoconference**

**February 10, 2023-12:00PM CST / 11:00 AM MST**

**Members Present:**

Karen Chesley, President  
Michael Forgy, Secretary/Treasurer  
Jennifer Gray, Member  
Susan Kornder, Member  
Sharon Stratman, Member  
Kim Brakke, Lay Member  
Bonnie Untereiner-Bjork, Lay Member

**Members Absent:**

None

**Others Present:** Carol Tellinghuisen, Executive Secretary; Brooke Tellinghuisen-Geddes, Executive Assistant; Katie Funke, Administrative Assistant; Amber Bruns, Vicki Isler, Lisa Stanley, ABA Advisory Committee Members; Greg Tishkoff, DSS Legal Counsel; Tracy Mercer, Special Projects Coordinator, DSS; Jenny Jorgenson, Assistant Attorney General, SD Office of the Attorney General; Stephanie Beard, Public Member.

**Call to Order/Welcome:** Chesley called the meeting to order at 12:01 p.m. CST.

**Roll Call:** Chesley requested Tellinghuisen-Geddes call the roll. Chesley, yes; Forgy, yes; Gray, yes; Kornder, yes; Stratman, yes; Brakke, yes; Bjork, yes . A quorum was present.

**Corrections or additions to the agenda:** Chesley asked that the ASWB Resolution process be added to the agenda after ABA Legislation.

**Approval of the agenda:** Stratman made a motion to approve the agenda. Bjork seconded the motion. **MOTION PASSED** by unanimous voice vote.

**Public Comment:** Beard asked that a complaint be added to the agenda. Tellinghuisen advised that we cannot add a complaint to the agenda and it must come in writing to the Board and that all pending complaints will be discussed in executive session only.

**Approval of the Minutes from Board meeting December 9, 2022:** Forgy made a motion to approve the minutes from December 9, 2022. Stratman seconded the motion. **MOTION PASSED** by unanimous voice vote.

**FY Financial Update:** Tellinghuisen-Geddes reported fiscal year-to-date figures as of December 31, 2022: expenses of \$61,796.34; revenue of \$74,927.59 and a cash balance of \$328,972.16.

**ABA Updates:** Isler advised Wyoming recently established licensure for Behavior Analyst's under their Board of Psychology. She further stated it could have a positive impact on the number of South Dakota licensees in the future with being a neighboring state.

**ABA Legislation:** Tishkoff advised that legislation to remove the sunset clause has passed and has been signed by the Governor. Tellinghuisen thanked Isler and Stanley for testifying on behalf of this legislation.

**ASWB Resolution Process:** Forgy advised that he will be working on a document to present to ASWB as a resolution process for ethical complaints filed on SD licensees who are practicing in another state. He hopes to have it finalized and ready to submit to ASWB by this summer.

**Election of Officers:** Stratman made a motion to keep the current slate of officers with Chelsey as President and Forgy as Secretary/Treasurer. Bjork seconded the motion. **MOTION PASSED** by unanimous voice vote.

**ASWB Education Meeting, New Orleans April 21-22, 2023:** The Board agreed to send one Board member and/or staff to attend this meeting. Gray advised she may be able to attend. Members interested in attending should contact the Board office.

**Schedule Next Meeting:** The next meeting is scheduled for April 14, 2023 via Microsoft Teams at 11:00 a.m. MST/12:00 p.m. CST.

**Any other business coming in between date of mailing and date of meeting:** No other business was reported.

**Executive Session Pursuant to SDCL 1-25-2:** Stratman made a motion to enter executive session at 12:23 p.m. CST. Forgy seconded the motion. **MOTION PASSED** by unanimous voice vote. Bruns, Isler, Stanley, Beard and Mercer exited the meeting. The Board exited executive session at 12:42 p.m. CST.

**Complaints/Investigations:** Tellinghuisen Geddes advised that complaints #277, #278, #279 and #281 are all pending.

Gray recommended the Board accept the stipulation as presented for complaint #276. Forgy made a motion to accept Gray's recommendation. Chesley seconded the motion. **MOTION PASSED** by roll call vote: Chesley, yes; Forgy, yes; Gray, abstain; Kornder, yes; Stratman, yes; Brakke, yes; Bjork, yes.

**CSW-PIP Supervision Contracts:** Chesley made a motion to approve the following contracts. Stratman seconded the motion. **MOTION PASSED** by unanimous voice vote.

Catlett, J.: Supervision with Rall beginning January 11, 2023;

VanSloten, M.: Supervision with Bartmann beginning January 11, 2023;

Holmquest, C.: Supervision with Owen beginning January 9, 2023;

Olson, K.: Supervision with Eining beginning January 4, 2023;

Michel, H.: Supervision with Herrboldt beginning December 27, 2022;

Aasen, A.: Supervision with Seefeldt beginning January 9, 2023;

Bronson, T.: Supervision with Amdahl beginning December 9, 2022;

Hahne, S.: Supervision with Finn beginning November 29, 2022;

Hooyer, A.: Supervision with Herrboldt beginning January 17, 2023;

Shepherd, K.: Supervision with Rose beginning October 21, 2022;

**CSW-PIP Applicant Approval Report:** Tellinghuisen Geddes reported that the following individuals have been licensed by endorsement as CSW-PIP's: Sarah Lux; Scoot Moore; and Tori Vogt.

**Executive Secretary Contract Renewal:** Stratman moved to renew the Executive Secretary Contract with Professional Licensing with a cost-of-living increase if granted by the state. Chesley seconded the motion. **MOTION PASSED** by roll call vote: Chesley, yes; Forgy, yes; Gray, yes; Kornder, yes; Stratman, yes; Brakke, yes; Bjork, yes.

Gray made a motion to adjourn at 12:46 p.m. CST. Stratman seconded the motion. **MOTION PASSED** by unanimous voice vote

Respectfully submitted,



Carol Tellinghuisen  
Executive Secretary

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.