

South Dakota Board of Social Work Examiners

dss.sd.gov/licensingboards/social.aspx

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DRAFT MEETING AGENDA TELECONFERENCE

South Dakota Board of Social Work Examiners
September 11, 2020-12:00PM CDT/11:00AM MDT

Teleconference:

The public is invited to attend the meeting via teleconference. Please call the switchboard at 605-224-1125, key in the access code 0471578#. For assistance please call (605) 773-3011.

Member Listing:

1. Karen Chesley, CSW-PIP, President
2. Michael Forgy, CSW-PIP, Secretary/Treasurer
3. Todd Herrboldt, CSW-PIP, Member
4. Jennifer Gray, CSW-PIP, Member
5. Sharon Stratman, SW, Member
6. Abby Rehorst, Lay Member
7. Cindy Steele, Lay Member
8. Vicki Isler, Ed.D., BCBA-D-Applied Behavior Analyst Committee
9. Amber Bruns, MS, BCBA-Applied Behavior Analyst Committee
10. Lisa Stanley, DVM, Lay Member-Applied Behavior Analyst Committee

Purpose: The Board protects the health and safety of the consumer public by licensure of qualified persons, enforcement of the statutes, rules and regulations governing the practice of social work, including the appropriate resolution of complaints.

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1. Call to Order/Welcome and introductions-Chesley
 2. Roll Call-Chesley
 3. Corrections or additions to the agenda
 4. Approval of the agenda
 5. Public Comment at 12:05 p.m.- *5 minutes for the public to address the Board*
 6. Approval of the minutes from June 11, 2020
 7. FY Financial Update
 8. Online renewals
 9. Dual Licensure
 10. Schedule next meeting
 11. Executive Session Pursuant to SDCL 1-25-2
 - a. Complaints/investigations
 - b. #268
 - c. #270
 - d. #271
 - e. Applicant for licensure 2020-4
 12. CSW-PIP Contract Approvals

13. CSW-PIP Applicant Approvals-Report
14. Any other business coming in between date of mailing and date of meeting
15. Adjourn

TELECONFERENCE ACCESS:

Please call the switchboard at 605-224-1125, key in the access code 0471578#. For assistance please call (605) 773-3011.

DRAFT

OFFICIAL BOARD MINUTES

Teleconference

June 11, 2020-12:00PM CDT/11:00AM MDT

Members Present: Karen Chesley, President
Michael Forgy, Secretary/Treasurer
Todd Herrboldt, Member
Jennifer Gray, Member
Sharon Stratman, Member (joined at 11:51AM)
Abby Rehorst, Lay Member

Members Absent: Cindy Steele, Lay Member

Others Present: Carol Tellinghuisen, Executive Secretary; Jill Lesselyoung, Executive Assistant, Brooke Tellinghuisen Geddes, Executive Assistant; Amber Bruns, Lisa Stanley, Vicki Isler, ABA Advisory Committee Members; Quincy Kjerstad, Assistant Attorney General; Marilyn Kinsman, DSS; Dave Mendel, NASW-SD

Call to Order/Welcome and Introductions: President Chesley called the meeting to order at 11:01AM MDT.

Roll Call: Chesley requested Lesselyoung call the roll. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Rehorst, yes. A quorum was present.

Corrections or additions to the agenda: None.

Approval of the agenda: Forgy made a motion to approve the agenda. Gray seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Rehorst, yes.

Public Comment: Chesley called for any comments from the public. There were no public comments.

Approval of the Minutes from Board meeting April 9, 2020: Forgy made a motion to approve the minutes from April 9, 2020. Chesley seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Rehorst, yes.

FY Financial Update: Lesselyoung reported fiscal year to date figures as of April 30, 2020: revenue of \$108,978.64, expenses of \$82,976.24, and cash balance of \$216,803.74.

Telehealth-Executive Orders: Lesselyoung advised the Board's website was updated with the latest information on the executive order allowing out of state licensees for social work to practice until December 30th, 2020, unless sooner terminated or extended.

Examination requirements-Executive Order: Executive Order 2020-25 allows the SWA, SW, and CSW applicants who have met licensure requirements with the exception of passing the ASWB examination to be issued a license effective July 1, 2020 through November 30, 2020 at which time the Board must receive proof of successful passage of the exam from ASWB. Herrboldt questioned whether those licensed as a CSW would be allowed to start supervision for the CSW-PIP. Kjerstad advised he will look into it.

Online renewals: DSS is encouraging the Board to move to a platform of online renewals and acceptance of credit card payments. The Board office secured a bid from the current vendor, BPro and Albertson Consulting. The bids cover the Psychology Board as well as Social Work. The Board office will meet with Kinsman and Albertson Consulting for further clarification on their bid and revisit both bids at a future meeting.

Schedule next meeting date: The next meeting is set for September 11, 2020 in Chamberlain as an in-person meeting. If needed the meeting will be moved to teleconference or zoom. DSS is planning to have the Board record meetings for posting at a future date. The Board discussed the intercall system or zoom for recordings. The Board office will consult with Kinsman on the intercall system.

Executive Session Pursuant to SDCL 1-25-2: Herrboldt made a motion to enter executive session at 11:40AM. Gray seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Rehorst, yes. Isler, Bruns, Stanley, Kinsman and Mendel exited the meeting. Stratman joined the meeting at 11:51AM. Forgy made a motion to exit executive session at 11:56AM. Herrboldt seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes; Rehorst, yes.

Complaints/Investigations:

#268-Herrboldt reported pending.

In the matter of the stipulation for Jeffrey Hurst, CSW-PIP, Chesley recommended to approve supervision with Christensen beginning June 1, 2020 and the requested ethics class; Ethics: A comprehensive Look at Today's Issues for 11.5 hours. Herrboldt made a motion to approve the recommendation as presented by Chesley. Stratman seconded the motion. **MOTION PASSED** by roll call vote. Chesley, abstain; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes; Rehorst, yes.

CSW-PIP Supervision Contracts:

Forgy made a motion to approve the following contracts. Stratman seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes; Rehorst, yes.

Fuller, S.: Supervision with Eining beginning May 20, 2020.

Fett, E.: Supervision with Gardiner beginning March 23, 2020.

Brewer, M.: Supervision with Chase beginning June 8, 2020.

Block, C.: Supervision with Wexler beginning April 1, 2020.

Forgy made a motion to approve the following contract. Chesley seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, abstain; Stratman, yes; Rehorst, yes.

Schumacher, J.: Supervision with Gray beginning April 17, 2020.

Herrboldt made a motion to approve the following contract. Chesley seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes; Rehorst, yes

Obineche, M.: Supervision with Sprague beginning April 7, 2020.

CSW-PIP Applicant Approvals:

To expedite licensure, the Board had agreed to have Chesley review and approve the out of state applicants for licensure prior to the Board meeting. The following applicants were approved for licensure by Chesley:

Cotton, P.

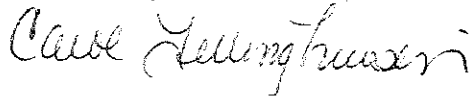
Dolce, P.

Vote on testing approval for applicant #2020-3: Chesley made a motion to approve the testing authorization for applicant #2020-3. Stratman seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes; Rehorst, yes.

Any other business coming in between date of mailing and date of meeting: There was no other business.

Herrboldt made a motion to adjourn at 12:10PM MDT. Gray seconded the motion. **MOTION PASSED** by roll call vote. Chesley, yes; Forgy, yes; Herrboldt, yes; Gray, yes; Stratman, yes; Rehorst, yes.

Respectfully submitted,



Carol Tellinghuisen
Executive Secretary

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.

**BOARD OF SOCIAL WORK EXAMINERS
 REVENUE SUMMARY
 FOR MONTH ENDING 06/30/20**

COMP	ACCOUNT	BDGT YEAR	GRANT YEAR	CENTER	FUND SRC	SUB FUND	FISCAL YEAR	FISCAL MONTH	YTD AMOUNT	MTD AMOUNT
6503	4293000	0	0	0893000	719		2020	12	\$ 122,075.00	\$ 10,420.00
6503	4920045			0893000	719		2020	12	\$ 3,923.64	\$ -
									\$ 125,998.64	\$ 10,420.00

BOARD OF SOCIAL WORK EXAMINERS
 EXPENDITURE SUMMARY REPORT
 FOR MONTH ENDING 06/30/20

COMP	ACCOUNT	BDGT YEAR	GRANT YEAR	ACCOUNT DESCRIPTION	CENTER	FUND SRC	SUB FUND	FISCAL YEAR	FISCAL MONTH	YTD AMOUNT	MTD AMOUNT
6503	5203350	0	0	NON-TAXABLE MEALS/OUT-ST	0893000	719		2020	12	\$ 186.00	\$ -
6503	5204020	0	0	DUES & MEMBERSHIP FEES	0893000	719		2020	12	\$ 250.00	\$ -
6503	5204080	0	0	LEGAL CONSULTANT	0893000	719		2020	12	\$ 237.00	\$ -
6503	5204090	0	0	MANAGEMENT CONSULTANT	0893000	719		2020	12	\$ 77,698.33	\$ 249.53
6503	5101030	0	0	BOARD & COMM MBRS FEES	0893000	719		2020	12	\$ 900.00	\$ -
6503	5204201	0	0	BFM CENTRAL SERVICES	0893000	719		2020	12	\$ 1,608.47	\$ -
6503	5204204	0	0	RECORDS MGMT SERVICES	0893000	719		2020	12	\$ 311.25	\$ -
6503	5204207	0	0	HUMAN RESOURCES SERVICES	0893000	719		2020	12	\$ 520.37	\$ -
6503	5204510	0	0	RENTS-OTHER	0893000	719		2020	12	\$ 3,809.00	\$ -
6503	5204530	0	0	TELECOMMUNICATIONS SRVCS	0893000	719		2020	12	\$ 64.00	\$ -
6503	5204530	0	0	TELECOMMUNICATIONS SRVCS	0893000	719		2020	12	\$ 116.00	\$ 54.00
6503	5204590	0	0	INS PREMIUMS & SURETY BDS	0893000	719		2020	12	\$ 1,338.47	\$ -
6503	5102010	0	0	OASI-EMPLOYER'S SHARE	0893000	719		2020	12	\$ 68.85	\$ -
6503	5203260	0	0	AIR-COMM-OUT-OF-STATE	0893000	719		2020	12	\$ 598.00	\$ -
6503	5203280	0	0	OTHER-PUBLIC-OUT-OF-STATE	0893000	719		2020	12	\$ 60.00	\$ -
6503	5203300	0	0	LODGING/OUT-OF-STATE	0893000	719		2020	12	\$ 644.64	\$ -
6503	5205320	0	0	PRINTING-COMMERCIAL	0893000	719		2020	12	\$ 2,253.43	\$ 124.17
										\$ 90,663.81	\$ 427.70

BOARD OF SOCIAL WORK EXAMINERS
 REVENUE SUMMARY
 FOR MONTH ENDING 07/31/20

COMP	ACCOUNT	BDGT YEAR	GRANT YEAR	CENTER	FUND SRC	SUB FUND	FISCAL YEAR	FISCAL MONTH	YTD AMOUNT	MTD AMOUNT
6503	4293000	0	0	0893000	719		2021	01	\$ 4,180.00	\$ 4,180.00
									\$ 4,180.00	\$ 4,180.00

BOARD OF SOCIAL WORK EXAMINERS
 EXPENDITURE SUMMARY REPORT
 FOR MONTH ENDING 07/31/20

COMP	ACCOUNT	BDGT YEAR	GRANT YEAR	ACCOUNT DESCRIPTION	CENTER	FUND SRC	SUB FUND	FISCAL YEAR	FISCAL MONTH	YTD AMOUNT	MTD AMOUNT
6503	5204090	0	0	MANAGEMENT CONSULTANT	0893000	719		2021	01	\$ 13,259.63	\$ 13,259.63
6503	5204201	0	0	BFM CENTRAL SERVICES	0893000	719		2021	01	\$ 233.08	\$ 233.08
6503	5204204	0	0	RECORDS MGMT SERVICES	0893000	719		2021	01	\$ 80.00	\$ 80.00
6503	5204510	0	0	RENTS-OTHER	0893000	719		2021	01	\$ 600.00	\$ 600.00
6503	5205320	0	0	PRINTING-COMMERCIAL	0893000	719		2021	01	\$ 324.47	\$ 324.47
										\$ 14,497.18	\$ 14,497.18

