



South Dakota
Department of
Social Services

South Dakota Board of
Social Work Examiners
810 N. Main Street, Suite 298
Spearfish, SD 57783
Phone: 605.642.1600

Email: office@sdlicensing.com

Web: <https://dss.sd.gov/licensingboards/socialwork/social.aspx>

**DRAFT MEETING AGENDA
VIDEO CONFERENCE**

South Dakota Board of Social Work Examiners
April 18, 2025-12:00PM CDT/11:00AM MDT

The public is invited to attend the meeting via Microsoft Teams at the following link:

https://teams.microsoft.com/join/19%3ameeting_Y2I0MDIkZTEtYjk3My00MmJmLWE3MGEtYzcwMjFINzJkYzVh%40thead.v2/0?context=%7b%22Tid%22%3a%22e69efb98-56ef-4797-a76b-e1ec658a639c%22%2c%22Oid%22%3a%22ee0a24e7-6d2c-4495-ade5-4377098865d2%22%7d

Or by calling: 1-469-770-0416, Passcode: 85328016#

If members of the public would like to be sent the Microsoft Teams invitation to the meeting instead of using the above link, please contact the Board office prior to the meeting at office@sdlicensing.com.

Member Listing:

1. Susan Kornder, CSW-PIP, President
2. Kelli Willis, CSW-PIP, Member
3. Chantelle Blue Arm, CSW-PIP, Member
4. Rachel Gangle, CSW-PIP, Member
5. Bonnie Untereiner-Bjork, Lay Member, Secretary/Treasurer
6. Amber Zandstra, Lay Member
7. Jenna Brandt, SW, Member
8. Amber Bruns, MS, BCBA-Applied Behavior Analyst Committee
9. Lisa Stanley, DVM, Lay Member-Applied Behavior Analyst Committee
10. Kimberly Marso, Applied Behavior Analyst Committee

Purpose: The Board protects the health and safety of the consumer public by licensure of qualified persons, enforcement of the statutes, rules and regulations governing the practice of social work, including the appropriate resolution of complaints.

-
1. Call to Order/Welcome
 2. Roll Call
 3. Corrections or additions to the agenda

4. Approval of the agenda
5. Public Comment
6. Approval of the minutes from February 21, 2025
7. FY Financial Update
8. ABA Updates
9. 2025 ASWB Education Meeting, May 2-3rd, 2025, Portland, OR -Update
10. Schedule next meetings(s)
11. Any other business coming in between date of mailing and date of meeting
12. Executive Session Pursuant to SDCL 1-25-2
 - a. Complaints/Investigations
 - i. #294
 - ii. #308
 - b. CSW-PIP Contract approvals
13. Complaints/Investigations-Vote
14. CSW-PIP Contract Approvals-Vote
15. Adjourn



South Dakota
Department of
Social Services

South Dakota Board of
Social Work Examiners
810 N. Main Street, Suite 298
Spearfish, SD 57783
Phone: 605.642.1600

Email: office@sdlicensing.com

Web: <https://dss.sd.gov/licensingboards/socialwork/social.aspx>

OFFICIAL BOARD MINUTES

Video Conference

February 21, 2024-11:00AM MST / 12:00 PM CST

Members Present: Susan Kornder, President
Kelli Willis, Member
Chantelle Blue Arm, Member
Rachel Gangle, Member
Jenna Brandt, Member
Amber Zandstra, Lay Member

Members Absent: Bonnie Untereiner-Bjork, Secretary/Treasurer

Others Present: Brooke Tellinghuisen-Geddes, Executive Secretary; Katie Funke, Executive Assistant; Kelli Gabriel, Administrative Assistant; Kimberly Marso, ABA Committee; Amber Bruns, ABA Committee; Lisa Stanley, ABA Committee; Tracy Mercer, Special Projects Coordinator, DSS; Greg Tishkoff, Legal Counsel, DSS; Megan Grode Wolters, USD.

Call to Order/Welcome: Kornder called the meeting to order at 12:00 p.m. CST.

Roll Call: Kornder requested Tellinghuisen-Geddes call the roll. Kornder, yes; Willis, yes; Gangle, yes; Blue Arm, yes; Bjork, no; Zandstra, yes; Brandt, yes. A quorum was present.

Corrections or additions to the agenda: None.

Approval of the agenda: Willis made a motion to approve the agenda. Zandstra seconded the motion. **MOTION PASSED** by unanimous voice vote.

Public Comment: None.

Approval of the Minutes from Board meeting December 6, 2024: Zandstra made a motion to approve the minutes from December 6, 2024. Gangle seconded the motion. **MOTION PASSED** by unanimous voice vote.

FY Financial Update: Tellinghuisen-Geddes reported fiscal year-to-date figures as of January 31, 2025: expenses of \$80,061.46; revenue of \$150,066.24 and a cash balance of \$511,740.31.

ABA Updates: None.

2025 Social Work Compact Commission Meeting Update-Willis: Willis provided an update from the 2025 Social Work Compact Commission meeting recently attended. She reported she was elected as the vice-chair/chair elect to the executive committee and expressed appreciation for being able to represent South Dakota. She also reported the bylaws were reviewed and adopted at that meeting. More business will take place with the executive committee continuing to meet every 4 to 6 weeks. Tellinghuisen Geddes questioned the anticipated date for multi-state licenses to begin being issued. Willis reported the goal is for compact member states to begin issuing multi-state licenses by the end of 2026.

2025 ASWB Education Meeting, May 2-3rd, 2025, Portland, OR: Willis made a motion to approve funding for one board member and/or staff to attend this meeting. Zandstra seconded the motion. **MOTION PASSED** by unanimous voice vote. The board office will be in touch with members who express interest.

Election of Officers: Gangle made a motion to keep the current slate of officers the same with Kornder as President and Bjork as Secretary/Treasurer. Willis seconded the motion. **MOTION PASSED** by unanimous voice vote.

Legislative Updates- if any: Tellinghuisen Geddes reported SB 74 passed which will require the Board to review open meeting laws once per year.

Schedule Next Meeting: The next meeting is scheduled for April 18, 2025, at 11 a.m. MDT/12 p.m. CDT via Microsoft Teams.

Any other business coming in between date of mailing and date of meeting: None.

Executive Session Pursuant to SDCL 1-25-2: Blue Arm made a motion to enter executive session at 12:15 p.m. CST. Willis seconded the motion. **MOTION PASSED** by unanimous voice vote. All others exited the meeting. The Board exited executive session at 12:22 p.m. CST.

Executive Secretary Contract-Vote: Gangle made a motion to renew the Executive Secretary Contract with Professional Licensing with the cost-of-living increase consistent with the cost-of-living increase granted by the state. Willis seconded the motion. **MOTION PASSED** by unanimous voice vote.

Complaints/Investigations: One complaint was dismissed by the investigative committee and already reported to the board, and one complaint was reported as pending.

CSW-PIP Supervision Contracts: Blue Arm made a motion to approve the following contracts. Willis seconded the motion. **MOTION PASSED** by unanimous voice vote.

Kretsch-Guthmiller, C.: Supervision with Auch beginning February 10, 2025;

Weber, S.: Supervision with Rickel beginning February 3, 2025;

Patenode, L.: Supervision with Lux beginning January 29, 2025;

Lawrence, A.: Supervision with Herrboldt beginning January 24, 2025;

Adam, S.: Supervision with Laidlaw beginning February 1, 2025;

Apple, M.: Supervision with Starr beginning January 17, 2025;

Geditz, A.: Supervision with Kornder beginning December 30, 2024;

Tessier, M.: Supervision with Auch beginning February 1, 2025;

Tronvold, K.: Supervision with Wexler beginning January 3, 2025;

Kor, G.: Supervision with Bass beginning February 3, 2025.

Marker, A.: Supervision with Johnson beginning December 13, 2024;

McMillan, A.: Supervision with Davis beginning October 21, 2024;

Any Other Business: None.

Gangle made a motion to adjourn at 12:35 p.m. CST. Willis seconded the motion. **MOTION PASSED** by unanimous voice vote.

Respectfully submitted,



Brooke Tellinghuisen Geddes
Executive Secretary

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.

BOARD OF SOCIAL WORK EXAMINERS
REVENUE SUMMARY
FOR MONTH ENDING 03/31/25

COMP	ACCOUNT	BDGT GRANT		CENTER	FUND SRC		SUB FUND	FISCAL YEAR		FISCAL MONTH		YTD AMOUNT	MTD AMOUNT
		YEAR	YEAR					YEAR	YEAR	MONTH	MONTH		
6503	4920045			0893000	719			2025		09		\$ 15,956.24	\$ -
6503	4293000	0	0	0893000	719			2025		09		\$ 142,730.00	\$ 4,010.00
												\$ 158,686.24	\$ 4,010.00

**BOARD OF SOCIAL WORK EXAMINERS
EXPENDITURE SUMMARY REPORT
FOR MONTH ENDING 03/31/25**

COMP	ACCOUNT	BDGT GRANT		ACCOUNT DESCRIPTION	CENTER	FUND		FISCAL YEAR	FISCAL MONTH	YTD		MTD
		YEAR	YEAR			SRC	SUB FUND			AMOUNT		
6503	5101030	0	0	BOARD & COMM MBRS FEES	0893000	719		2025	09	\$ 4,044.00	\$	-
6503	5102010	0	0	OASH-EMPLOYER'S SHARE	0893000	719		2025	09	\$ 309.37	\$	-
6503	5203120	0	0	INCIDENTALS-TRAVEL-IN ST.	0893000	719		2025	09	\$ 36.00	\$	36.00
6503	5203260	0	0	AIR-COMM-OUT-OF-STATE	0893000	719		2025	09	\$ 469.96	\$	469.96
6503	5203280	0	0	OTHER-PUBLIC-OUT-OF-STATE	0893000	719		2025	09	\$ 42.53	\$	42.53
6503	5203300	0	0	LODGING/OUT-OF-STATE	0893000	719		2025	09	\$ 273.92	\$	273.92
6503	5203350	0	0	NON-TAXABLE MEALS/OUT-ST	0893000	719		2025	09	\$ 140.00	\$	140.00
6503	5204020	0	0	DUES & MEMBERSHIP FEES	0893000	719		2025	09	\$ 250.00	\$	-
6503	5204090	0	0	MANAGEMENT CONSULTANT	0893000	719		2025	09	\$ 83,835.14	\$	8,341.03
6503	5204130	0	0	OTHER CONSULTING	0893000	719		2025	09	\$ 5,768.75	\$	580.00
6503	5204201	0	0	BFM CENTRAL SERVICES	0893000	719		2025	09	\$ 3,083.87	\$	1,650.30
6503	5204204	0	0	RECORDS MGMT SERVICES	0893000	719		2025	09	\$ 248.75	\$	-
6503	5204207	0	0	HUMAN RESOURCES SERVICES	0893000	719		2025	09	\$ 1,048.80	\$	236.70
6503	5204360	0	0	ADVERTISING-NEWSPAPER	0893000	719		2025	09	\$ 127.18	\$	-
6503	5204510	0	0	RENTS-OTHER	0893000	719		2025	09	\$ 3,000.00	\$	300.00
6503	5204740	0	0	BANK FEES AND CHARGES	0893000	719		2025	09	\$ 14.24	\$	5.67
6503	5205328	0	0	PRINTING-COMMERCIAL	0893000	719		2025	09	\$ 521.37	\$	-
										\$ 103,213.88	\$	12,076.11

[illegible]