



South Dakota
Department of
Social Services

South Dakota Board of
Social Work Examiners
810 N. Main Street, Suite 298
Spearfish, SD 57783
Phone: 605.642.1600

Email: office@sdlicensing.com

Web: <https://dss.sd.gov/licensingboards/socialwork/social.aspx>

**DRAFT MEETING AGENDA
VIDEO CONFERENCE**

**South Dakota Board of Social Work Examiners
February 20, 2026-12:00PM CST/11:00AM MST**

The public is invited to attend the meeting via Microsoft Teams at the following link:

https://teams.microsoft.com/join/19%3ameeting_N2JmNzY0MTAtMTI3YS00OThjLWE3ZjktODE1MDVhZmMwZWl1%40thread.v2/0?context=%7b%22Tid%22%3a%22e69efb98-56ef-4797-a76b-e1ec658a639c%22%2c%22Oid%22%3a%22ee0a24e7-6d2c-4495-ade5-4377098865d2%22%7d

Or by calling: 1-469-770-0416, Passcode: 903624749#

If members of the public would like to be sent the Microsoft Teams invitation to the meeting instead of using the above link, please contact the Board office prior to the meeting at office@sdlicensing.com.

Note: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the Board office at office@sdlicensing.com or 605-642-1600 in advance of the meeting to make any necessary arrangements.

Member Listing:

1. Susan Kornder, CSW-PIP, President
2. Rachel Gangle, CSW-PIP, Secretary-Treasurer
3. Chantelle Blue Arm, CSW-PIP, Member
4. Kelli Willis, CSW-PIP, Member
5. Amber Zandstra, Lay Member
6. Kristen Mion, Lay Member
7. Jenna Brandt, SW, Member
8. Amber Bruns, EdD, BCBA, LBA-Applied Behavior Analyst Committee
9. Lisa Stanley, DVM, Lay Member-Applied Behavior Analyst Committee
10. Kimberly Marso, Applied Behavior Analyst Committee

Purpose: The Board protects the health and safety of the consumer public by licensure of qualified persons, enforcement of the statutes, rules and regulations governing the practice of social work, including the appropriate resolution of complaints.

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1. Call to Order/Welcome

2. Roll Call
3. Corrections or additions to the agenda
4. Approval of the agenda
5. Public Comment
6. Hearing in the Matter of the Application of Vivian Steavenson for Licensure as a Certified Social Worker
7. Executive Session-**if needed**- Pursuant to SDCL 1-25-2 (3) for consultation with legal counsel regarding the Hearing in the Matter of the Application of Vivian Steavenson for licensure as a Certified Social Worker
8. Approval of the minutes from December 5, 2025
9. FY Financial Update
10. ABA Updates
11. Legislative Updates
12. Election of Officers
13. Lake Area Technical College-AAS Degree in Social Work
14. Schedule next meetings(s)
15. Any other business coming in between date of mailing and date of meeting
16. Executive Session Pursuant to SDCL 1-25-2
 - a. Complaints/Investigations
 - b. CSW-PIP Contract approvals
17. Complaints/Investigations-Vote
18. CSW-PIP Contract Approvals-Vote
19. Adjourn



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OFFICIAL BOARD MINUTES

Video Conference

December 5, 2025-11:00AM MST / 12:00 PM CST

Members Present: Susan Kornder, President
Kelli Willis, Member
Chantelle Blue Arm, Member
Rachel Gangle, Member
Jenna Brandt, Member
Amber Zandstra, Lay Member
Kristen Mion, Lay Member

Members Absent: None

Others Present: Brooke Tellinghuisen-Geddes, Executive Secretary; Katie Funke, Executive Assistant; Kimberly Marso, ABA Committee; Amber Bruns, ABA Committee; Greg Tishkoff, Legal Counsel, DSS; Tracy Mercer, DSS; Will Anderson, Public Member.

Call to Order/Welcome: Kornder called the meeting to order at 12:00 p.m. CST. Kornder welcomed new lay member, Kristen Mion, to the Board.

Roll Call: Kornder requested Tellinghuisen-Geddes call the roll. Kornder, yes; Willis, yes; Gangle, yes; Blue Arm, yes; Zandstra, yes; Brandt, yes; Mion, yes. A quorum was present.

Corrections or additions to the agenda: None.

Approval of the agenda: Willis made a motion to approve the agenda. Gangle seconded the motion. **MOTION PASSED** by unanimous voice vote.

Public Comment: None.

Approval of the Minutes from Board meeting September 12, 2025: Gangle made a motion to approve the minutes from September 12, 2025. Willis seconded the motion. **MOTION PASSED** by unanimous voice vote.

FY Financial Update: Tellinghuisen-Geddes reported fiscal year-end figures as of October 31, 2025: expenses of \$50,773.03; revenue of \$80,240.01 and a cash balance of \$547,361.23.

ABA Updates: Tellinghuisen-Geddes reported there were 106 active ABA licenses.

2025 Annual Meeting of the Delegate Assembly Report: Willis reported she attended this meeting on behalf of the board.

Social Work Licensure Compact Report: Willis also attended this meeting as the compact representative in which they reviewed the rules. It was reported the rules did not pass. It was also reported the committee will be conducting fundraising for software.

Background Check Legislation: Tellinghuisen Geddes reported the legislation to authorize background checks for multistate licenses has been approved by the Department and has gone through the review process with LRC. There were no substantive changes requested by LRC.

Out-of-State Supervision Discussion: The board discussed the process for considering out-of-state supervision for CSW-PIP applicants who have not taken the clinical exam and are not fully licensed at the highest level in another state, with consideration of ARSD 20:59:05:06. The board agreed that any application for an individual who has completed any portion of their supervision out-of-state, but isn't fully licensed at the highest level and applying by endorsement, must be considered by the full board at a regular meeting to determine equivalency of their supervision. The board office will draft a checklist of forms and information to require for these individuals.

Schedule Next Meeting: The next meetings are scheduled for Friday, February 20, 2026, at 11:00 a.m. MST/ 12:00 p.m. CST and Friday, May 8, 2026, at 11:00 a.m. MST/ 12:00 p.m.

Any other business coming in between date of mailing and date of meeting: Tellinghuisen Geddes reported that the Executive Secretary contract will be due for an updated RFP for FY27. The board agreed to allow Kornder to review and update the standard RFP language as necessary on behalf of the board.

Executive Session Pursuant to SDCL 1-25-2: Willis made a motion to enter executive session at 12:27 p.m. CST. Zandstra seconded the motion. **MOTION PASSED** by unanimous voice vote. All others exited the meeting. The Board exited executive session at 12:35 p.m. CST.

Complaints/Investigations: The Board office reported one pending complaint.

CSW-PIP Supervision Contracts: Brandt made a motion to approve the following contracts. Zandstra seconded the motion. **MOTION PASSED** by unanimous voice vote with Gangle and Kornder abstaining from the vote for the contracts whom they serve as the supervisor.

Perez, K.: Supervision with Corrigan beginning November 14, 2025;

Morgan, M.: Supervision with Mesman beginning October 20, 2025;

Pape Johnson, B.: Supervision with Prouty beginning September 26, 2025;

Anderson, J.: Supervision with Fortuna beginning September 13, 2025;

Wright, G.: Supervision with Gangle beginning September 5, 2025;

Schieffer, K.: Supervision with Bossman beginning September 11, 2025;

Minor, L.: Supervision with Warner beginning September 2, 2025;

Koistinen, K.: Supervision with Johnson beginning August 27, 2025;

Turbak, M.: Supervision with Eckhoff beginning September 19, 2025;

Hess, E.: Supervision with Edison beginning October 6, 2025;

Wallace, J.: Supervision with Lueth beginning August 29, 2025;

Schneck, T.: Supervision with Davis beginning September 22, 2025;

McClure, D.: Supervision with Van'tHul beginning September 22, 2025;

Kuchar, G.: Supervision with Gangle beginning October 3, 2025;

Groeneweg, H.: Supervision with Lueth beginning October 3, 2025;

DeWeerd, K.: Supervision with Lueth beginning October 6, 2025;

Boyles, T.: Supervision with Eckhoff beginning October 6, 2025;

Fields, C.: Supervision with Evans beginning October 14, 2025;

Fields, C.: Supervision with Jacobson beginning October 14, 2025;

Kilbourn, A.: Supervision with Thompson beginning September 26, 2025;

Hulsebus, B.: Supervision with Grandpre beginning October 21, 2025;

Sande Russel, D.: Supervision with Wiegand beginning October 21, 2025;

Carpenter, M.: Supervision with Seefeldt beginning October 29, 2025;

Barber-Ensz.: Supervision with Dykstra beginning November 11, 2025;

Umberger, B.: Supervision with Bass beginning November 17, 2025;

Bauer, S.: Supervision with Bass beginning November 17, 2025;

Haga, S.: Supervision with Bass beginning November 17, 2025;

Holzbauer, K.: Supervision with Bass beginning November 17, 2025;

Thompson, T.: Supervision with Bass beginning November 17, 2025;

Patenode, L.: Supervision with Tobin beginning November 4, 2025;

Barnaud, T.: Supervision with Fuller beginning November 7, 2025;

Cordie, M.: Supervision with Kornder beginning October 28, 2025;

Any Other Business: None.

Willis made a motion to adjourn at 12:37 p.m. CST. Brandt seconded the motion. **MOTION PASSED** by unanimous voice vote.

Respectfully submitted,



Brooke Tellinghuisen Geddes
Executive Secretary

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.

BOARD OF SOCIAL WORK EXAMINERS
 REVENUE SUMMARY
 FOR MONTH ENDING 12/31/25

COMP	ACCOUNT	BDGT GRANT		CENTER	SRC	FUND		FISCAL YEAR	FISCAL MONTH	YTD AMOUNT	MTD AMOUNT
		YEAR	YEAR			SUB FUND	FUND				
6503	4293000	0	0	0893000	719			2026	06	\$ 131,696.00	\$ 47,691.00
6503	4920045			0893000	719			2026	06	\$ 20,055.01	\$ -
										\$ 151,751.01	\$ 47,691.00

**BOARD OF SOCIAL WORK EXAMINERS
EXPENDITURE SUMMARY REPORT
FOR MONTH ENDING 12/31/25**

COMP	ACCOUNT	BDGT		GRANT		ACCOUNT DESCRIPTION	CENTER	FUND		FISCAL YEAR	FISCAL MONTH	YTD AMOUNT	MTD AMOUNT
		YEAR	YEAR	YEAR	YEAR			SRC	SUB				
6503	5204201	0	0	0	0	BFM CENTRAL SERVICES	0893000	719		2026	06	\$ 1,985.25	\$ -
6503	5204204	0	0	0	0	RECORDS MGMT SERVICES	0893000	719		2026	06	\$ 167.50	\$ -
6503	5204207	0	0	0	0	HUMAN RESOURCES SERVICES	0893000	719		2026	06	\$ 270.04	\$ -
6503	5204510	0	0	0	0	RENTS-OTHER	0893000	719		2026	06	\$ 2,100.00	\$ 300.00
6503	5204740	0	0	0	0	BANK FEES AND CHARGES	0893000	719		2026	06	\$ 5.28	\$ -
6503	5205328	0	0	0	0	PRINTING-COMMERCIAL	0893000	719		2026	06	\$ 491.45	\$ -
6503	5101030	0	0	0	0	BOARD & COMM MBRS FEES	0893000	719		2026	06	\$ 2,324.00	\$ 830.00
6503	5102010	0	0	0	0	OASI-EMPLOYER'S SHARE	0893000	719		2026	06	\$ 177.85	\$ 63.50
6503	5204090	0	0	0	0	MANAGEMENT CONSULTANT	0893000	719		2026	06	\$ 59,444.67	\$ 8,440.29
6503	5204130	0	0	0	0	OTHER CONSULTING	0893000	719		2026	06	\$ 4,267.50	\$ 613.75
												\$ 71,233.54	\$ 10,247.54

8/17/25

BOARD OF SOCIAL WORK EXAMINERS
 CASH CENTER BALANCE
 FOR MONTH ENDING 12/31/25

COMP ACCOUNT		EDGT GRANT	CENTER	FUND SRC	SUB FUND	FISCAL YEAR	FISCAL MONTH	CASH BALANCE
6503	1140000		0893000	719		2026	06	\$ 598,411.72
								\$ 598,411.72



36-26-16. Qualifications for social work associate.

The board shall issue a license as a "social work associate" to an applicant who:

- (1) Has a baccalaureate degree in a nonsocial work field or discipline or an associate of arts degree in the human services in a program approved by the board from a junior college, college, or university approved by the board or equivalent as determined by the board;
- (2) Has passed an examination prepared by the board for this purpose.

Source: SL 1975, ch 22, § 15.

December 10, 2021, Minutes

Lake Area Tech Associate's Programs for SWA Licensure: Tellinghuisen-Geddes stated that the department chair for the Human Services Technician program at Lake Area Technical Institute reached out to the Board Office regarding SWA licensure for their program graduates. Forgy questioned if the school was accredited by a national agency. Tellinghuisen-Geddes stated that graduates from Lake Area Tech receive an associates of applied science degree instead of an associate of arts degree as is set forth in statute. Forgy agreed to look into the issue and report back to the Board at the next meeting.

February 20, 2022, Minutes

Lake Area Tech Associate's Programs for SWA Licensure: Forgy relayed his research and findings regarding Lake Area Tech's associate of science degree for the social work associate license to the Board. Forgy made a motion to approve Lake Area Tech's Associate of Science degree as sufficient to apply for the social work associate license with the recommendation that Lake Area Tech consider adding further courses specific to social work to their curriculum. Gray seconded the motion. **MOTION PASSED** by unanimous voice vote.

South Dakota Board of Social Work Examiners

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810 N. Main Street, Suite 298

Spearfish, SD 57783

Phone: 605.642.1600

Fax: 605.722.1006

Email: proflic@rushmore.com



February 14, 2022

Lake Area Technical Institute

Attn: Jackie Abel

abelj@lakeareatech.edu

SENT VIA E-MAIL ONLY

Dear Ms. Abel:

Thank you for reaching out to the Board of Social Work Examiners regarding Lake Area Tech's AAS degree in Human Services and Social Work Associate licensure. At the teleconference meeting held on February 10, 2022, the Board considered your request. The Board agreed that Lake Area Tech's AAS degree in Human Services is equivalent to the current associate of arts in human services that is required to apply for licensure as a Social Work Associate.

Therefore, this letter serves as confirmation that a graduate from Lake Area Technical Institute with an Associate's of Science Degree in Human Services shall be able to apply for the Social Work Associate license in South Dakota. The Board further agreed to recommend some courses that may better prepare your graduates for work as a Social Work Associate. The South Dakota Board of Social Work Examiners adheres to the NASW Code of Ethics. A course with an emphasis in ethics for social workers would aide your students in preparing for a career in social work. Further, courses with a direct emphasis on social work would also prepare your students for work in the field. Please reach out to the Board office with any questions, concerns, or if you would like direct coursework suggestions. Thank you and we look forward to having Lake Area Tech graduates as applicants for licensure as a Social Work Associate.

Sincerely,

Mike Forgy, MSW-PIP

Member, SD Board of Social Work Examiners

MF:ar



Associate of Social Work

Semester Course Outline • 2025 – 2026

18 Months (4 Semesters) • Revised: 4/14/25

Associate of Applied Science (A.A.S.) Degree • Credits Required for Graduation: 67.5

First Year – Fall Semester

Course Number	Course Title	Clock Hours	Credits
ASW 100	Introduction to Social Work	45	3
ASW 105	Social Work Theory	15	1
ASW 110	Behavioral and Mental Health Support	60	4
ASW 115	Developmental Disabilities	45	3
ASW 120	Social Work Field Observation	60	1
• CMST 101	Foundations of Communication *	45	3
• PSYC 101	General Psychology *	45	3
Total		315	18

First Year – Spring Semester

Course Number	Course Title	Clock Hours	Credits
ASW 125	Human Behavior in the Social Environment	60	4
ASW 130	Families and Relationships in a Diverse Society	60	4
ASW 135	Casework Skills and Resources	60	4
PSYC 251	Abnormal Psychology (Must take PSYC 101 first)	45	3
• SOC 100	Introduction to Sociology *	45	3
Total		270	18

Second Year – Fall Semester

Course Number	Course Title	Clock Hours	Credits
ASW 200	Addiction Studies	45	3
ASW 205	Social Work Ethics	45	3
ASW 210	Victim Advocacy	45	3
ASW 215	Introduction to Criminal Justice	45	3
• ENGL 101	Composition *	45	3
• MATH 103	Mathematical Reasoning *	45	3
Total		270	18

Second Year – Spring Semester

Course Number	Course Title	Clock Hours	Credits
ASW 220	Social Work Test Prep	30	2
ASW 225	Social Work Field Experience	300	5
CHW 115	Health Promotion	45	3
CSC 102 or CSC 105	Windows Applications for Technicians or Computer Software Applications	45	3
CSS 100	Career Search Strategies	8	.5
Total		428	13.5

- Courses marked with an asterisk (*) can be transferred directly to the university system. Students should speak with an advisor before doing so.

Human Services Technician • Activity Technician/Mental Health Option

Semester Course Outline • 2023 – 2024

18 Months (4 Semesters) • Revised: 1/20/23

Associate of Applied Science (A.A.S.) Degree • Credits Required for Graduation: 65.5

*Optional exit point for Diploma • 9 Months (2 Semesters) • Credits Required: 30.5



Fall Semester

Course Number	Course Title	Clock Hours	Credits
HST 117	Medical Terminology	28	1
HST 136	Medication Administration	14	.5
HST 139	Death and Dying	15	1
HST 143	Developmental Disabilities	84	3
HST 149	Behavior Support Training	84	3
HST 160	Clinical Experience	90	1.5
AED 100	Automated External Defibrillator	14	.5
HAZ 100	Hazardous Materials	14	.5
<ul style="list-style-type: none"> Selected Communications Course (Choose one) COMM 101 – Communications and Career Strategies ENGL 101 – Composition * (CSS 100 – Career Search Strategies .5 credit) 		45	3
Total		388	14

Spring Semester

Course Number	Course Title	Clock Hours	Credits
HST 119	Group Techniques	28	1
■ HST 127	Personal Care Assistant (Nutritional Diets)	56	2
HST 132	Sexual Offending and People with Disabilities	56	2
HST 137	Families	56	2
HST 159	Diversity Studies	56	2
HST 164	Program Planning	56	2
HST 203	On-The-Job Training in the Activity Technician/Mental Health Setting	150	2.5
PSYC 100	Psychology of Human Relations	45	3
Total		503	16.5

■ The following can be substituted for HST 127

CNA 101 – Certified Nursing Assistant Theory, 2 credits

CNA 103 – Certified Nursing Assistant Theory and Clinical, 3 credits

CNA Certificate

* **Exit point for Diploma Option:** An exit point is intended for those students who do not pursue the Associate of Applied Science (A.A.S.) Degree. These students will receive a diploma.

Semester Course Outline • 2023 – 2024

Second Year – Fall Semester

Course Number	Course Title	Clock Hours	Credits
HST 176	Casework Skills and Resources	56	2
HST 177	Ethics and Issues in Human Services	45	3
HST 188	Addictions	45	3
PSYC 101	General Psychology * (Must take before PSYC 251)	45	3
<ul style="list-style-type: none"> Selected Mathematics Course (Choose one) MATH 100 – Applied General Math MATH 101 – Intermediate Algebra MATH 114 – College Algebra * 		45	3
<ul style="list-style-type: none"> Selected Social Science Course (Choose one) SOC 100 – Introduction to Sociology * SOC 110 – Social Issues (Only offered in the Spring Semester) 		45	3
Total		281	17

Second Year – Spring Semester

Course Number	Course Title	Clock Hours	Credits
• CMST 101	Fundamentals of Speech * (CSS 100 – Career Search Strategies .5 credit)	45	3
CSC 102	Windows Applications for Technicians	45	3
ECON 105	Leadership in the Global Workplace	45	3
PSYC 251	Abnormal Psychology (Must take PSYC 101 first)	45	3
Electives (Choose <u>two</u> of the following): HST 179 – Introduction to Criminal Justice HST 183 – Juvenile Delinquency HST 195 – Life Span Development BUS 170 – Human Resource Management BUS 220 – Personal Finance		45 45 45 45 45	3 3 3 3 3
Total		270	18
Additional Electives			
HST 173	Special Topics in Human Services	28	1
HST 192	Police Academy	28	1
COMM 105	Beginning Sign Language	28	1

- Students will select a course in each of the areas listed to meet general education requirements. Courses marked with an asterisk (*) can be transferred directly to the university system and may be substituted for recommended courses on the outline. Students should speak with an advisor before doing so.

Students who select to take transferable communications course CMST 101 or ENGL 101, must also register for CSS 100 – Career Search Strategies for .5 credit. This curriculum is required for all Lake Area Tech graduates and is included in the COMM 101 course but is separate from the university system.

Human Services Technician • Development Disabilities Option

Semester Course Outline • 2023 – 2024

18 Months (4 Semesters) • Revised: 1/20/23

Associate of Applied Science (A.A.S.) Degree • Credits Required for Graduation: 65.5

*Optional exit point for Diploma • 9 Months (2 Semesters) • Credits Required: 30.5



Fall Semester

Course Number	Course Title	Clock Hours	Credits
HST 117	Medical Terminology	28	1
HST 136	Medication Administration	14	.5
HST 139	Death and Dying	15	1
HST 143	Developmental Disabilities	84	3
HST 149	Behavior Support Training	84	3
HST 160	Clinical Experience	90	1.5
AED 100	Automated External Defibrillator	14	.5
HAZ 100	Hazardous Materials	14	.5
• Selected Communications Course (Choose one) COMM 101 – Communications and Career Strategies ENGL 101 – Composition * (CSS 100 – Career Search Strategies .5 credit)		45	3
Total		388	14

Spring Semester

Course Number	Course Title	Clock Hours	Credits
HST 119	Group Techniques	28	1
■ HST 127	Personal Care Assistant (Nutritional Diets)	56	2
HST 132	Sexual Offending and People with Disabilities	56	2
HST 137	Families	56	2
HST 159	Diversity Studies	56	2
HST 164	Program Planning	56	2
HST 201	On-The-Job Training in the Developmental Disabilities Setting	150	2.5
PSYC 100	Psychology of Human Relations	45	3
Total		503	16.5

■ The following can be substituted for HST 127

CNA 101 – Certified Nursing Assistant Theory, 2 credits

CNA 103 – Certified Nursing Assistant Theory and Clinical, 3 credits

CNA Certificate

* **Exit point for Diploma Option:** An exit point is intended for those students who do not pursue the Associate of Applied Science (A.A.S.) Degree. These students will receive a diploma.

Semester Course Outline • 2023 – 2024

Second Year – Fall Semester

Course Number	Course Title	Clock Hours	Credits
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HST 177	Ethics and Issues in Human Services	45	3
HST 188	Addictions	45	3
PSYC 101	General Psychology * (Must take before PSYC 251)	45	3
<ul style="list-style-type: none"> Selected Mathematics Course (Choose one) MATH 100 – Applied General Math MATH 101 – Intermediate Algebra MATH 114 – College Algebra * 		45	3
<ul style="list-style-type: none"> Selected Social Science Course (Choose one) SOC 100 – Introduction to Sociology * SOC 110 – Social Issues (Only offered in the Spring Semester) 		45	3
Total		281	17

Second Year - Spring Semester

Course Number	Course Title	Clock Hours	Credits
• CMST 101	Fundamentals of Speech * (CSS 100 – Career Search Strategies .5 credit)	45	3
CSC 102	Windows Applications for Technicians	45	3
ECON 105	Leadership in the Global Workplace	45	3
PSYC 251	Abnormal Psychology (Must take PSYC 101 first)	45	3
Electives (Choose <u>two</u> of the following):			
HST 179 – Introduction to Criminal Justice		45	3
HST 183 – Juvenile Delinquency		45	3
HST 195 – Life Span Development		45	3
BUS 170 – Human Resource Management		45	3
BUS 220 – Personal Finance		45	3
Total		270	18
Additional Electives			
HST 173	Special Topics in Human Services	28	1
HST 192	Police Academy	28	1
COMM 105	Beginning Sign Language	28	1

- Students will select a course in each of the areas listed to meet general education requirements. Courses marked with an asterisk (*) can be transferred directly to the university system and may be substituted for recommended courses on the outline. Students should speak with an advisor before doing so.

Students who select to take transferable communications course CMST 101 or ENGL 101, must also register for CSS 100 – Career Search Strategies for .5 credit. This curriculum is required for all Lake Area Tech graduates and is included in the COMM 101 course but is separate from the university system.