



South Dakota
Department of
Social Services

South Dakota Board of
Social Work Examiners
810 N. Main Street, Suite 298
Spearfish, SD 57783
Phone: 605.642.1600

Email: office@sdlicensing.com

Web: <https://dss.sd.gov/licensingboards/socialwork/social.aspx>

**DRAFT MEETING AGENDA
VIDEO CONFERENCE**

South Dakota Board of Social Work Examiners
November 17, 2023-12:00PM CST/11:00AM MST

The public is invited to attend the meeting via Microsoft Teams at the following link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZDFIYjkxZjYtMDE3Ny00NWRiLWE0NmYtN2ZjY2Y4MGI5ODIh%40thead.v2/0?context=%7b%22id%22%3a%22e69efb98-56ef-4797-a76b-e1ec658a639c%22%2c%22oid%22%3a%22ee0a24e7-6d2c-4495-ade5-4377098865d2%22%7d

If members of the public would like to be sent the Microsoft Teams invitation to the meeting instead of using the above link, please contact the Board office prior to the meeting at office@sdlicensing.com.

Member Listing:

1. Karen Chesley, CSW-PIP, President
2. Michael Forgy, CSW-PIP, Secretary/Treasurer
3. Jennifer Gray, CSW-PIP, Member
4. Sharon Stratman, SW, Member
5. Susan Kornder, CSW-PIP, Member
6. Vacant, Lay Member
7. Bonnie Untereiner-Bjork, Lay Member
8. Vicki Isler, Ed.D., BCBA-D-Applied Behavior Analyst Committee
9. Amber Bruns, MS, BCBA-Applied Behavior Analyst Committee
10. Lisa Stanley, DVM, Lay Member-Applied Behavior Analyst Committee

Purpose: The Board protects the health and safety of the consumer public by licensure of qualified persons, enforcement of the statutes, rules and regulations governing the practice of social work, including the appropriate resolution of complaints.

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1. Call to Order/Welcome
 2. Roll Call
 3. Corrections or additions to the agenda
 4. Approval of the agenda
 5. Public Comment at 12:05 p.m.- 5 minutes for the public to address the Board
 6. Approval of the minutes from September 22, 2023

7. FY Financial Update
8. ABA Updates
9. Legislative Updates
10. Administrative Rules Updates
11. ASWB 2024 Education Meeting- May 3-4, 2024, Arlington, Virginia
12. Schedule next meetings(s)
13. Any other business coming in between date of mailing and date of meeting
14. Executive Session Pursuant to SDCL 1-25-2
 - a. Complaints/investigations
 - b. CSW-PIP Contract approvals
 - c. Out-of-State PIP Report
15. CSW-PIP Contract Approvals
16. Adjourn



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OFFICIAL BOARD MINUTES

Video Conference

September 22, 2023-11:00AM MDT / 12:00 PM CDT

Members Present: Karen Chesley, President
Michael Forgy, Secretary/Treasurer
Jennifer Gray, Member
Susan Kornder, Member
Sharon Stratman, Member
Bonnie Untereiner-Bjork, Lay Member

Members Absent: Kim Brakke, Lay Member

Others Present: Carol Tellinghuisen, Executive Secretary; Brooke Tellinghuisen-Geddes, Executive Assistant; Katie Funke, Administrative Assistant; Amber Bruns, Lisa Stanley, Vicki Isler, ABA Advisory Committee Members; Tracy Mercer, Special Projects Coordinator, DSS; Greg Tishkoff, Legal Counsel, DSS; Kelly Bass, USD; Dave Mendel, NASW; Evan Walton SD Public Broadcasting; Kathleen Raml, public member

Call to Order/Welcome: Chesley called the meeting to order at 12:05 a.m. CDT.

Roll Call: Chesley requested Tellinghuisen-Geddes call the roll. Chesley, yes; Forgy, yes; Gray, yes; Kornder, yes; Stratman, yes; Brakke, absent; Bjork, yes. A quorum was present.

Corrections or additions to the agenda: Tellinghuisen-Geddes informed the Board that lay member, Kim Brakke, has resigned from the Board.

Approval of the agenda: Forgy made a motion to approve the agenda. Stratman seconded the motion. **MOTION PASSED** by unanimous voice vote.

Public Comment: None.

Approval of the Minutes from Board meeting June 26, 2023: Stratman made a motion to approve the minutes from June 26, 2023. Forgy seconded the motion. **MOTION PASSED** by unanimous voice vote.

FY Financial Update: Tellinghuisen-Geddes reported fiscal year-end figures as of June 30, 2023: expenses of \$113,937.56; revenue of \$166,572.59 and a cash balance of \$368,475.94.

ABA Updates: Isler and Bruns informed the Board that USD's program currently has 4 students enrolled and Augustana's program has 15 students enrolled. Isler also informed the Board that USD will have a Master's program for Behavior Analysts starting next fall.

ASWB 2023 Annual Meeting of the Delegate Assembly, Memphis, TN, November 3-4, 2023: Tellinghuisen will check her schedule and try to attend this meeting.

Code-of-Ethics Discussion- Gray/Bass: Gray invited Bass to discuss ways the Board, NASW and USD can work together to make sure the code-of-ethics is being taught to students. Bass discussed ways USD is implementing the code-of-ethics into academic preparation and the importance of not only incorporating it into academics but incorporating it into supervision. The Board agreed that supervision requirements and possibly continuing education requirements need to be updated.

Administrative Rules Discussion: The Board reviewed preliminary changes to supervision requirements for CSW-PIP candidates and discussed potential changes to qualifications of a CSW-PIP supervisor. The Board is looking at updating supervisor qualifications that must be met before a licensee may be considered an approved supervisor. The Board will be discussing changes to the administrative rules in the coming months.

Schedule Next Meeting: The next meeting is scheduled for November 17, 2023 at 11 a.m. MST/12 p.m. CST.

Any other business coming in between date of mailing and date of meeting: No other business was reported.

Executive Session Pursuant to SDCL 1-25-2: Forgy made a motion to enter executive session at 12:42 a.m. CDT. Stratman seconded the motion. **MOTION PASSED** by unanimous voice vote. All others exited the meeting. The Board exited executive session at 1:14 p.m. CDT.

Complaints/Investigations: Tellinghuisen-Geddes reported that complaint #291 is pending.

CSW-PIP Supervision Contracts: Forgy made a motion to approve the following contracts. Gray seconded the motion. **MOTION PASSED** by unanimous voice vote.

Cope, E.: Supervision with Rickel beginning August 25, 2023;

Weiland, R.: Supervision with Dracy beginning August 22, 2023;

Steckler, T.: Supervision with Ball beginning September 1, 2023;

Sobolik, N.: Supervision with Eben beginning August 1, 2023;

Ignato, B.: Supervision with Kaspar beginning July 24, 2023;

Thacker, S.: Supervision with Anderson beginning July 11, 2023;

Callaghan, J.: Supervision with Kleinsasser beginning June 26, 2023;

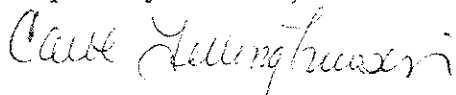
Hall, E.: Supervision with Lohff beginning June 26, 2023;

Sathoff, H.: Supervision with Heinert beginning June 20, 2023;
Halverson, S.: Supervision with Lerew beginning June 28, 2023;
Engel, M.: Supervision with Manns beginning July 27, 2023;
Young, T.: Supervision with Hunter beginning August 3, 2023;
Keizer, E.: Supervision with Patzlaff beginning August 3, 2023;
Hendrickson, L.: Supervision with Van't Hul beginning August 14, 2023;

CSW-PIP Applicant Approval Report: Tellinghuisen Geddes reported that the following individuals have been licensed by endorsement as CSW-PIP's: Cother Abdo, Tania Bailon-Lobo, Trevor Frybarger, Timothy Greim, Avis LaGrange, Melissa Lee, Robin List, Gretchen Peterson, Lisa Priel, Jennifer Ruggeri, Zoraida Sanchez, Monya Schmidt Robinson.

Forgy made a motion to adjourn at 1:16 p.m. CDT. Kornder seconded the motion. **MOTION PASSED** by unanimous voice vote.

Respectfully submitted,



Carol Tellinghuisen
Executive Secretary

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.

BOARD OF SOCIAL WORK EXAMINERS
EXPENDITURE SUMMARY REPORT
FOR MONTH ENDING 09/30/23

COMP	ACCOUNT	BDGT		GRANT		ACCOUNT DESCRIPTION	CENTER	FUND SRC	SUB FUND	FISCAL YEAR	FISCAL MONTH	YTD AMOUNT	MTD AMOUNT
		YEAR	YEAR	YEAR	YEAR								
6503	5101030	0	0	0	0	BOARD & COMM MBRS FEES	0893000	719		2024	03	\$ 600.00	\$ 300.00
6503	5102010	0	0	0	0	OASI-EMPLOYER'S SHARE	0893000	719		2024	03	\$ 51.25	\$ 22.95
6503	5203030	0	0	0	0	AUTO-PRIV (IN-ST) H/RTT	0893000	719		2024	03	\$ 1,098.03	\$ -
6503	5203140	0	0	0	0	TAXABLE MEALS/IN-STATE	0893000	719		2024	03	\$ 70.00	\$ -
6503	5204090	0	0	0	0	MANAGEMENT CONSULTANT	0893000	719		2024	03	\$ 32,325.88	\$ 8,108.87
6503	5204130	0	0	0	0	OTHER CONSULTING	0893000	719		2024	03	\$ 2,432.50	\$ 580.00
6503	5204201	0	0	0	0	BPM CENTRAL SERVICES	0893000	719		2024	03	\$ 757.84	\$ -
6503	5204204	0	0	0	0	RECORDS MGMT SERVICES	0893000	719		2024	03	\$ 72.50	\$ -
6503	5204207	0	0	0	0	HUMAN RESOURCES SERVICES	0893000	719		2024	03	\$ 156.48	\$ -
6503	5204510	0	0	0	0	RENTS-OTHER	0893000	719		2024	03	\$ 1,200.00	\$ 300.00
6503	5204530	0	0	0	0	TELECOMMUNICATIONS SRVCS	0893000	719		2024	03	\$ 1,298.05	\$ -
6503	5204740	0	0	0	0	BANK FEES AND CHARGES	0893000	719		2024	03	\$ 1.57	\$ -
												\$ 40,064.10	\$ 9,311.82

BOARD OF SOCIAL WORK EXAMINERS
 REVENUE SUMMARY
 FOR MONTH ENDING 09/30/23

COMP	ACCOUNT	BDGT YEAR	GRANT YEAR	CENTER	FUND SRC	SUB FUND	FISCAL YEAR	FISCAL MONTH	YTD AMOUNT	MTD AMOUNT
6503	4293000	0	0	0893000	719		2024	03	\$ 18,270.00	\$ 5,830.00
6503	4920045			0893000	719		2024	03	\$ 7,406.51	\$ -
									\$ 25,676.51	\$ 5,830.00

Assigned content area	Number of jurisdictions
Professional ethics	48
Cultural competency	13
Suicide prevention	12
Clinical content	5
Diversity, equity and inclusion	4
Mandated reporting	4
Child abuse recognition	3
Domestic violence	3
HIV/AIDS	3
Clinical supervision	2
Diagnosis	2
Practice with veterans and common mental health conditions	2
State statutes and rules	2
Human trafficking	1
Macro practice	1
Pain management	1
Practice with persons experiencing SUD	1
Practice with persons identifying as LGBTQ	1
Practice with persons with disabilities	1
Prescription opioids	1
Prevention of medical errors	1
Public health priority areas	1
Sexual harassment prevention	1

State	Statute Language	Link to Statute
Alabama	<p>85D-X-01 Continuing Education.</p> <p>(4) The contact hour requirements for each category of licensure are as follows:</p> <p>(a) A licensed bachelor social worker must submit proof of thirty (30) contact hours of continuing education, of which 10 hours must be a live classroom event and 3 hours must be in ethics.</p> <p>(b) A licensed master social worker must submit proof of thirty (30) contact hours of continuing education, of which 10 hours must be a live classroom event and 3 hours must be in ethics. A licensed master social worker with a clinical designation must also have 3 hours in clinical.</p> <p>(c) A licensed independent clinical social worker must submit proof of thirty (30) contact hours of continuing education, of which 10 hours must be a live classroom event, 3 hours in ethics and 3 hours in clinical.</p>	<p>https://socialwork.alabama.gov/wp-content/uploads/2022/08/85D-X-01.pdf</p>
ASWB Model Law	<p>Regulations – Continuing Social Work Competence</p> <p>(b) A Program of Continuing Education must contain at least one of the following content areas related to social work practice:</p> <ol style="list-style-type: none"> (1) Theories and concepts of human behavior in the social environment; (2) Social work practice, knowledge and skills; (3) Social work research, programs, or practice evaluations; (4) Social work management, administration or social policy; (5) Social work ethics; (6) Other area approved by the Board deemed important and relevant to current social work practice 	<p>https://www.aswb.org/wp-content/uploads/2020/17/Model-Law-for-ethics.pdf</p>
Guam	<p>5.122325. Requirement.</p> <p>(b) The following amount of continuing education hours must be earned in the following program areas:</p> <ol style="list-style-type: none"> (1) six (6) education hours addressing social work ethics, and must be completed through courses offered by NASW; (2) four (4) education hours addressing cultural competency, specific to the diverse population of Guam; and (3) two (2) education hours in the area of working with persons with disabilities. 	<p>https://1.next.westlaw.com/Document/5B8CAB37A89E43BA05E04DF5E04B6E1/View/FullText.html?navigationPath=Search%2Fv1%2Fresults%2Fnavigation%2F0ad604c000018b3f117b46bc00b4393fppcl%3De0be4e6cae347d0858a06e13cad72ac%26N%3D%2FSTATUTE%26fragmentIdentifier%3D5B8CAB37A89E43BA05E04DF5E04B6E1%26parentBank%3D0926cartidoc%3D15926contextData%3D0%2528cc.Search%2529%26transitionType%3D05earchItem&listSource=Search&listPageSource=ad280d9e0c04efc4205d6dc674a6efcb&list=STATUTE&rank=4&sessionScopeId=19a34dac72598347e3bc213abaf9ffc602bc30833146f153c93e67dfc922d556ppclid=ee0be4e6cae347d0858a06e13cad72ac&originatioNContext=Search%26result&transitionType=SearchItem&contexTData=%28cc.Search%29</p>
Iowa	<p>645-281.3(154C.272C) Standards.</p> <p>281.3(2) Specific criteria. Continuing education hours of credit can be obtained by completing:</p> <p>a. A minimum of three hours per biennium in social work ethics.</p>	<p>https://www.legis.iowa.gov/docs/leg/ule/03-11-2020/645_281_3.pdf</p>
Michigan	<p>R 338.2961 Bachelor's and master's of social work license renewals; continuing education requirements.</p> <p>(2) At least 5 of the 45 continuing education contact hours in each renewal period must be in ethics.</p>	<p>https://legis.lia.state.mi.us/AdminCode/DownBoardAdminInfo/DeFile?FileName=8929338_2931%20to%209329338_2965.pdf&ReturnHTML=True</p>
Minnesota	<p>348E.130 CONTINUING EDUCATION REQUIREMENTS FOR LICENSEES.</p> <p>Subdivision 1. Total clock hours required. (a) A licensee must complete 40 hours of continuing education for each two-year renewal term. At the time of license renewal, a licensee must provide evidence satisfactory to the board that the licensee has completed the required continuing education hours during the previous renewal term. Of the total clock hours required:</p> <ol style="list-style-type: none"> (i) all licensees must complete: (ii) two hours in social work ethics as defined in section 348E.010; and (iii) four hours in cultural responsiveness; <p>348E.010 DEFINITIONS.</p> <p>Subd. 7e. Continuing education social work ethics. "Continuing education social work ethics" means:</p> <ol style="list-style-type: none"> (1) the history and evolution of values and ethics in social work, including cultural awareness and social diversity; (2) ethics theories; (3) professional standards of social work practice, as specified in the ethical codes of the National Association of Social Workers, the Association of Canadian Social Workers, the Clinical Social Work Federation, and the Council on Social Work Education; (4) the legal requirements and other considerations for each jurisdiction that registers, certifies, or licenses social workers; or (5) the ethical decision-making process. 	<p>https://www.revisor.mn.gov/statutes/cite/348E.130</p> <p>https://www.revisor.mn.gov/statutes/cite/348E.010</p>
Tennessee	<p>1385-01-.09 CONTINUING EDUCATION.</p> <p>(4) Requirements for licensed baccalaureate social worker.</p> <p>(a) Each licensee shall obtain eighteen (18) continuing education clock hours relative to social work practice every two (2) calendar years preceding the year of renewal.</p> <p>(b) At least six (6) of the eighteen (18) hours shall be in social work ethics.</p> <p>(5) Requirements for licensed master's social worker.</p> <p>(a) Each licensee shall obtain twenty-four (24) continuing education clock hours relative to social work practice every two (2) calendar years preceding the year of renewal.</p> <p>(b) At least six (6) of the twenty-four (24) hours shall be in social work ethics.</p> <p>(6) Requirements for licensed advanced practice social worker and licensed clinical social worker.</p> <p>(a) Each licensee shall obtain thirty (30) continuing education clock hours relative to social work practice every two (2) calendar years preceding the year of renewal.</p> <p>(b) At least six (6) of the thirty (30) hours shall be in social work ethics.</p> <p>(7) Acceptable Social Work Continuing Education.</p> <p>(a) In-person attendance at seminars, workshops, or mini-courses oriented to the awareness of professional ethics and to the enhancement of social work practice, values, skills, and knowledge for the purpose of accomplishing specific written learning objectives is acceptable continuing education.</p> <p>1. Cross-disciplinary offerings from medicine, law, administration, education and the behavioral sciences are acceptable, if they are clearly related to the awareness of professional ethics and to the enhancement of social work practices, values, skills, and knowledge.</p> <p>(e) Remote attendance of or completion of multi-media courses that have specific written learning objectives oriented toward the awareness of professional ethics and to the enhancement of social work practice, values, skills, and knowledge is acceptable. These courses must be presented by a qualified presenter, have a method to verify completion of the learning experience and include the issuance of verification of the completion of the continuing education.</p>	<p>https://publications.tn.gov/files.com/rules/1365/1365-01_20220606.pdf</p>
Texas	<p>781.501. Requirements for Continuing Education</p> <p>(a) Minimum Continuing Education Hours Required:</p> <p>(1) A licensee must complete 30 hours of continuing education during each renewal period that they hold a license. The 30 hours of continuing education must include 6 hours in ethics and 3 hours in cultural diversity or competency.</p> <p>(c) Acceptable ethics hours include, but are not limited to continuing education on:</p> <ol style="list-style-type: none"> (1) state or federal laws, including agency rules, relevant to the practice of social work; (2) practice guidelines established by local, regional, state, national, or international professional organizations; (3) training or education designed to demonstrate or affirm the ideals and responsibilities of the profession; and (4) training or education intended to assist licensees in determining appropriate decision-making and behavior, improve consistency in or enhance the professional delivery of services, and provide a minimum acceptable level of practice. 	<p>https://www.lhcc.texas.gov/wp-content/uploads/2023/10/2023-September-SW.pdf</p>
Virginia	<p>18VAC140-20-105. Continued competency requirements for renewal of an active license.</p> <p>A. Licensed clinical social workers shall be required to have completed a minimum of 30 contact hours of continuing education and LBSWs and LMSWs shall be required to have completed a minimum of 15 contact hours of continuing education prior to licensure renewal in even years. Courses or activities shall be directly related to the practice of social work or another behavioral health field. A minimum of six of those hours for licensed clinical social workers and a minimum of three of those hours for licensed social workers must pertain to ethics or the standards of practice for the behavioral health professions or to laws governing the practice of social work in Virginia.</p>	<p>https://www.dhs.virginia.gov/media/dhsweb/files/lsw/lsw2023SocialWork.pdf</p>
West Virginia	<p>§ 25-5-3. Continuing Social Work Education Requirements for License Renewal.</p> <p>3.1. A licensee shall obtain, as a condition of renewal of license, at least thirty (30) contact hours of continuing social work education within each two (2) year license period:</p> <p>3.1b. At least 1 of the 30 contact hours shall be in social work ethics</p> <p>§ 25-5-2. Definitions.</p> <p>2.6. "Social work ethics education" means a continuing social work education program of fundamental values and ethical behaviors which constitute guidelines of professional behavior as defined in the Code of Ethics of the National Association of Social Workers.</p>	<p>https://1.next.westlaw.com/Document/90884862A2011E4a9f86D0C72A3188529ew/FullText.html?navigationPath=forum&listSource=Search&listPageSource=ad280d9e0c04efc4205d6dc674a6efcb&list=STATUTE&rank=4&sessionScopeId=19a34dac72598347e3bc213abaf9ffc602bc30833146f153c93e67dfc922d556ppclid=ee0be4e6cae347d0858a06e13cad72ac&originatioNContext=Search%26result&transitionType=SearchItem&contexTData=%28cc.Search%29</p>