



South Dakota
Department of
Social Services

South Dakota Board of
Social Work Examiners
810 N. Main Street, Suite 298
Spearfish, SD 57783
Phone: 605.642.1600

Email: office@sdlicensing.com

Web: <https://dss.sd.gov/licensingboards/socialwork/social.aspx>

**DRAFT MEETING AGENDA
VIDEO CONFERENCE**

South Dakota Board of Social Work Examiners
September 22, 2023-12:00PM CDT/11:00AM MDT

The public is invited to attend the meeting via Microsoft Teams at the following link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_YzgyZmNmMzctODYzNy00MDIyLWJlYzItYzVjNTBmZTlwZWZh%40thead.v2/0?context=%7b%22Tid%22%3a%22e69efb98-56ef-4797-a76b-e1ec658a639c%22%2c%22Oid%22%3a%22ee0a24e7-6d2c-4495-ade5-4377098865d2%22%7d

If members of the public would like to be sent the Microsoft Teams invitation to the meeting instead of using the above link, please contact the Board office prior to the meeting at office@sdlicensing.com.

Member Listing:

1. Karen Chesley, CSW-PIP, President
2. Michael Forgy, CSW-PIP, Secretary/Treasurer
3. Jennifer Gray, CSW-PIP, Member
4. Sharon Stratman, SW, Member
5. Susan Kornder, CSW-PIP, Member
6. Kim Brakke, Lay Member
7. Bonnie Untereiner-Bjork, Lay Member
8. Vicki Isler, Ed.D., BCBA-D-Applied Behavior Analyst Committee
9. Amber Bruns, MS, BCBA-Applied Behavior Analyst Committee
10. Lisa Stanley, DVM, Lay Member-Applied Behavior Analyst Committee

Purpose: The Board protects the health and safety of the consumer public by licensure of qualified persons, enforcement of the statutes, rules and regulations governing the practice of social work, including the appropriate resolution of complaints.

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1. Call to Order/Welcome
 2. Roll Call
 3. Corrections or additions to the agenda
 4. Approval of the agenda
 5. Public Comment at 12:05 p.m.- 5 minutes for the public to address the Board
 6. Approval of the minutes from June 26, 2023

7. FY Financial Update
8. ABA Updates
9. ASWB 2023 Annual Meeting of the Delegate Assembly November 3-4; Memphis, TN
10. Code-of-Ethics Discussion- Gray/Bass
11. Administrative Rules Discussion
12. Schedule next meetings(s)
13. Any other business coming in between date of mailing and date of meeting
14. Executive Session Pursuant to SDCL 1-25-2
 - a. Complaints/investigations
#291
 - b. Executive Secretary Contract
 - c. CSW-PIP Contract approvals
 - d. Out-of-State PIP Report
15. CSW-PIP Contract Approvals
16. Adjourn



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OFFICIAL BOARD MINUTES

In-Person Meeting with Teleconference Access

Capital Area Counseling

2001 Eastgate Dr.

Pierre, SD 57501

June 26, 2023-11:00AM CDT / 10:00 AM MDT

Members Present:

Karen Chesley, President (joined at 11:15 AM CDT)
Michael Forgy, Secretary/Treasurer
Jennifer Gray, Member
Sharon Stratman, Member
Bonnie Untereiner-Bjork, Lay Member
Susan Kornder, Member (via teleconference)

Members Absent:

Kim Brakke, Lay Member

Others Present: Carol Tellinghuisen, Executive Secretary; Brooke Tellinghuisen-Geddes, Executive Assistant; Amber Bruns (via teleconference), Vicki Isler, ABA Advisory Committee Members; Tracy Mercer, Special Projects Coordinator, DSS; Greg Tishkoff, Legal Counsel, DSS.

Call to Order/Welcome: Forgy called the meeting to order at 11:05 a.m. CDT.

Roll Call: Forgy requested Tellinghuisen-Geddes call the roll. Chesley, absent; Forgy, yes; Gray, yes; Kornder, yes; Stratman, yes; Brakke, absent; Bjork, yes. A quorum was present.

Corrections or additions to the agenda: Forgy advised he had one issue pertaining to complaints and investigations that needed discussed in executive session.

Approval of the agenda: Stratman made a motion to approve the agenda. Gray seconded the motion. **MOTION PASSED** by unanimous voice vote.

Public Comment: None.

Approval of the Minutes from Board meeting April 14, 2023 Bjork made a motion to approve the minutes from April 14, 2023. Stratman seconded the motion. **MOTION PASSED** by unanimous voice vote.

FY Financial Update: Tellinghuisen-Geddes reported fiscal year-to-date figures as of April 30, 2023: expenses of \$100,211.51; revenue of \$142,092.59 and a cash balance of \$357,721.99.

ABA Updates: Isler advised that the new class has been chosen for the USD Behavior Analysis Graduate Program starting in the fall. Isler also mentioned that the first year Augustana program students will be starting their practicum.

ASWB Education Meeting, New Orleans April 21-22, 2023: Gray reported on topics discussed at the ASWB Education meeting she attended in April. She reported there was little to no conversation on the compact. Major topics included NASW's push for getting rid of the exam. Further, Gray advised it would be a good idea to collaborate with NASW, CSWE, ASWB, USD and other Social Work entities to focus on code-of-ethics with students.

ASWB 2023 Annual Meeting of the Delegate Assembly, Memphis, TN, November 3-4, 2023: Chesley made a motion to send board members and or staff to the ASWB Meeting of the Delegate Assembly in November. Stratman seconded the motion. **MOTION PASSED** by unanimous voice vote.

Social Work Licensure Compact Discussion: Discussion was held on the Social Work Licensure Compact. The Board voiced concerns related to fiscal consequences for a smaller licensure board due to lack of a funding mechanism as this board is self-sufficient and does not rely on state funds; transfer of authority from the South Dakota Board to a national entity; and background check requirements which will add substantial time and administrative burden to the applicant in the licensure process. The Board believes it is counterproductive to the efforts South Dakota has made to streamline licensure as the additional application wait time and administrative burden (due to background checks) would hold up the application process for South Dakota residents applying for licensure. Ultimately, the board has decided to watch the progression of the compact but does not plan to move forward with it at this time.

CSW-PIP Supervision Discussion: Discussion was held on CSW-PIP supervision requirements and the need for more regulation in qualifications of supervisors. The board discussed potentially adding requirements on supervisor training, length of time a supervisor must hold a license prior to being eligible to supervising a CSW-PIP candidate and limiting the number of supervisees a supervisor can have at one time. The Board formed a committee that will consist of two board members, board staff and legal counsel to review the administrative rules and make recommendations to the Board on changes needed at a future meeting. Forgy and Kornder offered to serve on the committee. Tellinghuisen-Geddes will send around dates for the meetings.

Schedule Next Meeting: The next meeting is scheduled for Friday, September 22, 2023 at 12 p.m. CDT/11:00 a.m. MDT via Microsoft Teams.

Any other business coming in between date of mailing and date of meeting: No other business was reported.

Executive Session Pursuant to SDCL 1-25-2: Stratman made a motion to enter executive session at 12:01 p.m. CDT. Bjork seconded the motion. **MOTION PASSED** by unanimous voice vote. Bruns, Isler and Mercer exited the meeting. The Board exited executive session at 12:44 p.m. CDT.

Complaints/Investigations: Tellinghuisen-Geddes reported that complaint #286 is pending.

CSW-PIP Supervision Contracts:

Bjork made a motion to deny the following contract due to lack of appropriate supervisor. Chesley seconded the motion. **MOTION PASSED** by unanimous voice vote.

Zetina, S.: Supervision with Anderson denied.

Bjork made a motion to approve the following contract upon receipt of completed contract for supervision form. Chesley seconded the motion. **MOTION PASSED** by unanimous voice vote.

Johnson, A.: Supervision with Ulmer beginning March 31, 2023.

Bjork made a motion to approve the following contracts pending satisfactory response to the Board's questions by the Board President. Stratman seconded the motion. **MOTION PASSED** by unanimous voice vote.

Hericks, M.; Supervision with Cary beginning March 31, 2023;

Van Sloten, M.; Supervision with Cary beginning April 6, 2023;

Grong, A.; Supervision with Cary beginning April 6, 2023;

Weinrich, G.; Supervision with Cary beginning April 6, 2023;

Hodgen, N.; Supervision with Cary beginning April 17, 2023;

Bronson, T.: Supervision with Cary beginning June 1, 2023.

Stratman made a motion to approve the following contracts. Gray seconded the motion. **MOTION PASSED** by unanimous voice vote.

Hilton, M.: Supervision with Rodrigues beginning May 22, 2023;

Baker, M.: Supervision with Hataway beginning May 22, 2023;

Soukup, T.: Supervision with Hanlon beginning May 19, 2023;

Dale, C.: Supervision with Zimmerman beginning May 16, 2023;

Whitley, S.: Supervision with Bartmann beginning May 16, 2023;

Soukup T.: Supervision with Lahammer beginning May 15, 2023;

Mulloy, K.: Supervision with Gasca beginning May 15, 2023;

Mulloy K.: Supervision with Gangle beginning May 8, 2023;

Young, T.: Supervision with Gangle beginning May 8, 2023;

Woldemariam, T.: Supervision with Lueth beginning May 1, 2023;

Scherr, S.: Supervision with Rall beginning May 2, 2023;

Slenk, L.: Supervision with Wenge beginning April 25, 2023;
Schoenfelder, M.: Supervision with Seefeldt beginning May 1, 2023;
Thammavongkeo, B.: Supervision with Pavlis beginning April 21, 2023;
Hill, E.: Supervision with Desmet beginning April 17, 2023;
Hodgen, N.: Supervision with Gangle beginning April 11, 2023;
Druzbacky, C.; Supervision with Shepherd beginning April 17, 2023;
Brink, C.; Supervision with Mathis beginning March 20, 2023;
Chase, Y.; Supervision with Johnson beginning March 16, 2023;
Adkins, E.; Supervision with Baldwin beginning March 31, 2023;
Aurand, P.; Supervision with Allen beginning May 11, 2023.

CSW-PIP Applicant Approval Report: Tellinghuisen Geddes reported that the following individuals have been licensed by endorsement as CSW-PIP's: Macey Christian, Karen Dolan, Janita Easter, Amy Gabrielski, Sandra Labadia, Michael Lockwood and Jeanne Williamson.

Gray made a motion to adjourn at 12:54 p.m. CDT. Kornder seconded the motion. **MOTION PASSED** by unanimous voice vote

Respectfully submitted,



Carol Tellinghuisen
Executive Secretary

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.

BOARD OF SOCIAL WORK EXAMINERS
 REVENUE SUMMARY
 FOR MONTH ENDING 06/30/23

| COMP | ACCOUNT | BDOGT | GRANT | CENTER | FUND | SUB | FISCAL | FISCAL | YTD | MTD |
|------|---------|-------|-------|---------|------|------|--------|---------------|-----|-----------|
| 6503 | 4293000 | 0 | 0 | 0893000 | 719 | 2023 | 12 | \$ | \$ | \$ |
| 6503 | 4920045 | | | 0893000 | 719 | 2023 | 12 | \$ | \$ | \$ |
| | | | | | | | | \$ 164,135.00 | \$ | 16,320.00 |
| | | | | | | | | \$ 2,437.59 | \$ | - |
| | | | | | | | | \$ 166,572.59 | \$ | 16,320.00 |

**BOARD OF SOCIAL WORK EXAMINERS
EXPENDITURE SUMMARY REPORT
FOR MONTH ENDING 06/30/23**

| COMP | ACCOUNT | BDGT GRANT | | ACCOUNT DESCRIPTION | CENTER | FUND SRC | SUB FUND | FISCAL YEAR | FISCAL MONTH | YTD AMOUNT | MTD AMOUNT |
|------|---------|------------|------|---------------------------|---------|----------|----------|-------------|--------------|---------------|------------|
| | | YEAR | YEAR | | | | | | | | |
| 6503 | 5204740 | 0 | 0 | BANK FEES AND CHARGES | 0893000 | 719 | | 2023 | 12 | \$ 10.24 | \$ 0.42 |
| 6503 | 5205320 | 0 | 0 | PRINTING-COMMERCIAL | 0893000 | 719 | | 2023 | 12 | \$ 1,217.48 | \$ - |
| 6503 | 5101030 | 0 | 0 | BOARD & COMM MBRS FEES | 0893000 | 719 | | 2023 | 12 | \$ 1,560.00 | \$ - |
| 6503 | 5102010 | 0 | 0 | OAS-EMPL OYER'S SHARE | 0893000 | 719 | | 2023 | 12 | \$ 119.34 | \$ - |
| 6503 | 5203030 | 0 | 0 | AUTO-PRIV (IN-ST.) H/RTE | 0893000 | 719 | | 2023 | 12 | \$ 228.18 | \$ - |
| 6503 | 5203100 | 0 | 0 | LODGING/IN-STATE | 0893000 | 719 | | 2023 | 12 | \$ 114.28 | \$ - |
| 6503 | 5203150 | 0 | 0 | NON-TAXABLE MEAL/S/IN-ST | 0893000 | 719 | | 2023 | 12 | \$ 156.00 | \$ - |
| 6503 | 5203260 | 0 | 0 | AIR-COMM-OUT-OF-STATE | 0893000 | 719 | | 2023 | 12 | \$ 792.60 | \$ - |
| 6503 | 5203280 | 0 | 0 | OTHER-PUBLIC-OUT-OF-STATE | 0893000 | 719 | | 2023 | 12 | \$ 80.00 | \$ - |
| 6503 | 5203300 | 0 | 0 | LODGING/OUT-OF-STATE | 0893000 | 719 | | 2023 | 12 | \$ 943.74 | \$ - |
| 6503 | 5204020 | 0 | 0 | DUES & MEMBERSHIP FEES | 0893000 | 719 | | 2023 | 12 | \$ 250.00 | \$ - |
| 6503 | 5204090 | 0 | 0 | MANAGEMENT CONSULTANT | 0893000 | 719 | | 2023 | 12 | \$ 92,224.43 | \$ 341.75 |
| 6503 | 5204130 | 0 | 0 | OTHER CONSULTING | 0893000 | 719 | | 2023 | 12 | \$ 7,020.00 | \$ 235.00 |
| 6503 | 5204201 | 0 | 0 | BRM CENTRAL SERVICES | 0893000 | 719 | | 2023 | 12 | \$ 2,759.58 | \$ - |
| 6503 | 5204204 | 0 | 0 | RECORDS MGMT SERVICES | 0893000 | 719 | | 2023 | 12 | \$ 267.50 | \$ - |
| 6503 | 5204207 | 0 | 0 | HUMAN RESOURCES SERVICES | 0893000 | 719 | | 2023 | 12 | \$ 678.58 | \$ 85.98 |
| 6503 | 5204510 | 0 | 0 | RENTS-OTHER | 0893000 | 719 | | 2023 | 12 | \$ 3,600.00 | \$ - |
| 6503 | 5204530 | 0 | 0 | TELECOMMUNICATIONS SRVCS | 0893000 | 719 | | 2023 | 12 | \$ 375.61 | \$ - |
| 6503 | 5204590 | 0 | 0 | INS PREMIUMS & SURETY BDS | 0893000 | 719 | | 2023 | 12 | \$ 1,540.00 | \$ - |
| | | | | | | | | | | \$ 113,937.56 | \$ 663.15 |

BOARD OF SOCIAL WORK EXAMINERS
 CASH CENTER BALANCE
 FOR MONTH ENDING 06/30/23

| COMP ACCOUNT | BDDT GRANT | CENTER | FUND SRC | SUB FUND | FISCAL YEAR | FISCAL MONTH | CASH BALANCE |
|--------------|------------|---------|----------|----------|-------------|--------------|---------------|
| 6503 | 1140000 | 0893000 | 719 | | 2023 | 12 | \$ 368,475.94 |
| | | | | | | | \$ 368,475.94 |

(2)