



SOUTH DAKOTA
DEPARTMENT OF HEALTH

South Dakota Board of Examiners for Speech-Language Pathology

Mailing Address:
810 North Main Street, Suite 298
Spearfish, SD 57783

Phone: (605) 642-1600
E-Mail: office@sdlicensing.com
Home Page: speechpath.sd.gov

Draft-Video Conference BOARD MEETING AGENDA

TO: All Board Members
FROM: Brooke Tellinghuisen Geddes
DATE: September 4, 2024
MEETING DATE: October 11, 2024
LOCATION: Video Conference

The public is invited to attend the meeting via Microsoft Teams at the following link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_YTIwZmRkNTktNmM2NC00Zjk1LTlmNDQtNThkNmVmMTdkNGNI%40thread.v2/0?context=%7b%22Tid%22%3a%22e69efb98-56ef-4797-a76b-e1ec658a639c%22%2c%22Oid%22%3a%22ee0a24e7-6d2c-4495-ade5-4377098865d2%22%7d

If members of the public would like to be sent the Microsoft Teams invitation to the meeting instead of using the above link, please contact the Board office prior to the meeting at office@sdlicensing.com.

MEETING TIME: 8:30AM MDT / 9:30AM CDT

Agenda Item Number

1. Call to Order
2. Roll Call
3. Corrections or Additions to the Agenda
4. Approval of the Agenda
5. Public Comment

6. Approval of the Minutes from April 12, 2024
7. Financial Update
8. Application Ratification Process
9. Schedule Next Meeting
10. Any other business
11. Executive Session pursuant to SDCL 1-25-2
 - a. Complaints- if any
12. Adjourn

DRAFT



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DRAFT BOARD MINUTES FOR November 12, 2024 Video Conference-Microsoft Teams

MEMBERS PRESENT: Mandy Williams, President
Tiffany Trask, Member
Nancy Suelflow, Member
Julie Holiday, Member

MEMBERS ABSENT: Audra Nelson-Bailey, Lay Member

OTHERS PRESENT: Brooke Tellinghuisen Geddes, Executive Secretary
Katie Funke, Executive Assistant
Tona Hand, Administrative Assistant
Megan Borchert, General Counsel, Attorney General's Office

CALL TO ORDER/WELCOME AND INTRODUCTIONS: President Williams called the meeting to order at 9:33 AM CDT.

ROLL CALL: Williams requested Tellinghuisen Geddes to call the roll. Williams, yes; Trask, yes; Holiday, yes; Suelflow, yes; Nelson Bailey, absent. A quorum was present.

WELCOME NEW BOARD MEMBERS/INTRODUCTIONS: Board members and staff introduced themselves.

CORRECTIONS OR ADDITIONS TO THE AGENDA: None

APPROVAL OF THE AGENDA: Trask made a motion to approve the agenda. Holiday seconded the motion. **MOTION PASSED** by unanimous voice vote.

PUBLIC TESTIMONY/PUBLIC COMMENT PERIOD: None.

APPROVAL OF THE MINUTES FROM NOVEMBER 3, 2023: Holiday made a motion to approve the minutes as written for November 3, 2023. Suelflow seconded the motion. **MOTION**

PASSED by unanimous voice vote.

FINANCIAL UPDATE: Tellinghuisen Geddes reported year-to-date figures as of February 29, 2024: revenue of \$91,852.65; expenses of \$44,171.02; and a cash balance of \$268,934.78.

LEGISLATIVE UPDATES: Borchert made the Board aware of the passing of SB57 which is an act to create uniform procedures for consideration of criminal histories and convictions in professional or occupational licensure. She also made the board aware of Senate Concurrent Resolution 602 which is a resolution to analyze and report information on healthcare workforce in South Dakota and may impact this board as the board may be asked to collect certain information at renewal time in effort to collect this data.

ELECTION OF OFFICERS: Trask made a motion to elect Williams as President and Holiday as Vice-President. Suelflow seconded the motion. **MOTION PASSED** by unanimous voice vote.

MTC SLPA ADVISORY BOARD MEETING REPRESENTATIVE: Suelflow volunteered to serve as the MTC SLPA Advisory Board meeting representative.

SCHEDULE NEXT MEETING: The next meeting is scheduled for October 11, 2024 at 9:30 a.m. CDT via Microsoft Teams.

EXECUTIVE SESSION PURSUANT TO SDCL 1-25-2: Trask made a motion at 9:57 a.m. CDT to enter executive session to discuss the executive secretary contract renewal and board development. Holiday seconded the motion. **MOTION PASSED** by unanimous voice vote. The board exited executive session at 10:17 a.m. CDT.

EXECUTIVE SECRETARY CONTRACT RENEWAL: Suelflow made a motion to renew the Executive Secretary Contract with a cost-of-living increase consistent with the cost-of-living increase granted by the state. Trask seconded the motion. **MOTION PASSED** by unanimous voice vote.

COMPLAINTS/INVESTIGATIONS: None.

Holiday made a motion to adjourn at 10:19 a.m. CDT. Trask seconded the motion. **MOTION PASSED** by unanimous voice vote.

Respectfully submitted,



Brooke Tellinghuisen Geddes
Executive Secretary

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.

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STATE OF SOUTH DAKOTA
 REVENUE SUMMARY BY BUDGET UNIT
 FOR PERIOD ENDING: 06/30/2024

AGENCY 09 HEALTH
 BUDGET UNIT 09212 BOARD OF SPEECH-LANGUAGE PATHOLOGY -INFO

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE
COMPANY NO 6503					
COMPANY NAME PROFESSIONAL & LICENSING BOARDS					
092120068622	6503	4293201	INITIAL APPLICATION FEE	1,100.00	10,400.00
092120068622	6503	4293202	LICENSE FEE	1,650.00	12,350.00
092120068622	6503	4293203	RENEWAL FEE	.00	69,150.00
ACCT: 4293			BUSINESS & OCCUP LICENSING (NON-GOVERNMENTAL)	2,750.00	91,900.00 *
ACCT: 42			LICENSES, PERMITS & FEES	2,750.00	91,900.00 **
092120068622	6503	4910000	OPERATING TRANSFERS IN	.00	1,348.96
ACCT: 4910			OPERATING TRANSFERS IN	.00	1,348.96 *
092120068622	6503	4920045	NONOPERATING REVENUES	.00	5,133.75
ACCT: 4920			NONOPERATING REVENUE	.00	5,133.75 *
092120068622	6503	4950000000000000	REFUND OF PRIOR YEARS EXP	.00	119.94
ACCT: 4950			REFUND OF PRIOR YEARS EXPENDITURES	.00	119.94 *
ACCT: 49			OTHER REVENUE	.00	6,602.65 **
CNTR: 092120068622				2,750.00	98,502.65 ***
CNTR: 092120068				2,750.00	98,502.65 ****
CNTR: 0921200				2,750.00	98,502.65 *****
COMP: 6503				2,750.00	98,502.65 *****
B UNIT: 09212				2,750.00	98,502.65 *****

STATE OF SOUTH DAKOTA
MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT
FOR PERIOD ENDING: 06/30/2024

AGENCY	BUDGET UNIT	CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE
09	HEALTH						
09212	BOARD OF SPEECH-LANGUAGE PATHOLOGY -INFO						
09212	BOARD OF SPEECH-LANGUAGE PATHOLOGY -INFO						
092120068622	6503	510103000000000000	BOARD & COMM MBERS FEES		.00	840.00	
ACCT: 5101		EMPLOYEE SALARIES			.00	840.00	*
092120068622	6503	510201000000000000	OASI-EMPLOYER'S SHARE		.00	64.26	
ACCT: 5102		EMPLOYEE BENEFITS			.00	64.26	*
ACCT: 51		PERSONAL SERVICES			.00	904.26	**
092120068622	6503	520333000000000000	NON-EMPLOY TRAVEL-OUT-ST.		.00	325.85	
ACCT: 5203		TRAVEL			.00	325.85	*
092120068622	6503	520402000000000000	DUES & MEMBERSHIP FEES		.00	450.00	
092120068622	6503	520405000000000000	COMPUTER CONSULTANT		479.00	5,082.00	
092120068622	6503	520408000000000000	LEGAL CONSULTANT		281.20	4,173.00	
092120068622	6503	520409000000000000	MANAGEMENT CONSULTANT		377.61	43,683.70	
092120068622	6503	520420000000000000	CENTRAL SERVICES		.00	1,293.22	
092120068622	6503	520420700000000000	HUMAN RESOURCES SERVICES		115.04	421.36	
092120068622	6503	520443000000000000	PUBLISHING		.00	168.64	
092120068622	6503	520458000000000000	TRUCK-DRAYAGE & FREIGHT		.00	107.40	
092120068622	6503	520496000000000000	OTHER CONTRACTUAL SERVICE		7.00	936.77	
ACCT: 5204		CONTRACTUAL SERVICES			1,259.85	56,316.09	*
092120068622	6503	520531000000000000	PRINTING-STATE		.00	626.50	
092120068622	6503	520535000000000000	POSTAGE		.00	51.46	
ACCT: 5205		SUPPLIES & MATERIALS			.00	677.96	*
092120068622	6503	5228000	OPER TRANS OUT -NON BUDGT		.00	2,697.92	
ACCT: 5228		NONOP EXP/NONBGTD OP TR			.00	2,697.92	*
ACCT: 52		OPERATING EXPENSES			1,259.85	60,017.82	**
COMP: 6503		PROFESSIONAL & LICENSING BOARDS			1,259.85	60,922.08	***
CENTER: 092120068622					1,259.85	60,922.08	****
B UNIT: 09212					1,259.85	60,922.08	*****

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STATE OF SOUTH DAKOTA
CASH CENTER BALANCES
AS OF: 06/30/2024

PAGE 147

AGENCY: 09 HEALTH
BUDGET UNIT: 09212 BOARD OF SPEECH-LANGUAGE PATHOLOGY - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
6503	092100068622	1140000	258,049.32	DR	BD OF EXAMINERS FOR SPEECH-LANGUAGE PATH
COMPANY/SOURCE TOTAL 6503 686			258,049.32	DR *	
COMP/BUDG UNIT TOTAL 6503 09212			258,049.32	DR **	
BUDGET UNIT TOTAL 09212			258,049.32	DR ***	