

STATEWIDE INDEPENDENT LIVING COUNCIL (SILC)

September 26, 2023

Meeting Held Via Zoom

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DHS/DRS Aberdeen Office/Conference Room

MEMBERS PRESENT: Theresa Marzahn, Valere Beeck, Richard Moeller, Matt Cain, Ryan Groeneweg, Patty Kuglitsch, Tasha Jones, Eric Weiss and Ronda Williams.

MEMBERS ABSENT: Syndee Jundt. **OTHERS PRESENT:** CJ Moit, Lance Sigdestad, Laura Stoltenburg, Jennifer Lewis, Codi Erickson, Katie Peterson, Carmen Steen, Bonnie Nelson, Beth Sigdestad, Dave Sigdestad, Ava Sigdestad, Carol Reap, Glenda Bakken, Kay Espland, Jackie Bosma, Ann Fortin, Tricia Eggers, Jobi Gramlow, Sam Johnson, Deb Reiter, McKenzie Ovenstone, Kami Van Sickle, Scott Miller and Colette Wagoner. The interpreters were Julie Paluch, Whitney Gard and Andrea Heupal.

WELCOMING NEW MEMBERS: Welcome & Introductory Comments: Ryan Groeneweg, SILC Chairperson, called the meeting to order and invited everyone to introduce themselves. A quorum was present. Ryan turned the meeting over to Eric at this time.

Overview/Basics -How things fit together Statewide Independent Living Council (SILC), Division of Rehabilitation Services, known as the Designated State Entity (DSE) and the Centers for Independent Living (CILs). Eric explained that the Division of Rehabilitation Services (DRS) serves as the Designated State Entity (DSE) in the state, and he serves on the SILC as the DSE representative of the agency. He spoke to staff and their roles i.e., Jennifer is the Division's Independent Living Specialist and works with the Independent Living (IL) Program and Colette provides staff support to the SILC and Board of Vocational Rehabilitation (BVR). Codi Erickson is a Center for Independent Living (CIL) director and she attends meetings as an interested member of the public. He noted the importance of her involvement as a director, and as a signatory of the State Plan for Independent Living (SPIL).

South Dakota has two CILs, Independent Living Choices (ILC) and Western Resources for Independent Living (WRIL) which provide IL services. The CILs provide Core Services, i.e., advocacy, IL skills training, information and referral, peer counseling, institutional transition, diversion, and youth transition.

He outlined the Administration for Community Living (ACL), US Department of Health and Human Services, as the federal partner which provides funding to the states. Part C funds are awarded directly from ACL to the CILs. ACL awards Part B funds to the Division, which then contracts with the 2 CILs to provide IL services in the state. The Division provides the state matching funds for the Part B funds in addition to providing other federal and state funds (Social Security Reimbursement funds) to provide IL

services and programs. He spoke to ILC as one organization and explained that the organization receives 3 grant awards from ACL. ILC assumed 2 previous centers for independent living which dissolved, and now the 3 grants are termed ILC North, ILC South, and Native American ILC. We refer to ILC as one entity. In South Dakota the IL Network includes the SILC, the two CILs and Division as partners.

He spoke to the Division being one of 5 divisions falling under the Department of Human Services. These consist of the Division of Developmental Disabilities, Long Term Services and Supports, SD Developmental Center in Redfield, Division of Service to the Blind and Visually Impaired and DRS. DRS provides a variety of services intended to assist persons with disabilities in finding or keeping employment, in addition to operating the Activities of Daily Living Program, Deaf Services, Telecommunications Relay Services (TRS), equipment programs, and Disability Determination Services. DRS has a total of 102 employees, 13 offices and operates a budget of \$30 million, of which approximately \$20 million is federal funds. The largest program under the Division is the vocational rehabilitation program.

Eric added that the Department of Human Services' website underwent changes and is now operational. The focus has been to connect people with disabilities with services with the emphasis on accessibility. The site can be viewed at: <https://dhs.sd.gov/en>. Positive comments were made about the site, noting the ease of navigation and incorporating accessibility features.

Colette spoke to the establishment of the SILC, federally mandated under Title VII of the Rehabilitation Act (Act). Each state and US territory has a SILC. SD's SILC was established by Executive Order in 1993 by Governor Walter Miller. All SILC members are appointed by the Governor. SILC member qualifications include providing statewide representation, representing a broad range of individuals with disabilities with diverse backgrounds and who are knowledgeable about CILs and IL services. A majority of SILC members must be persons with disabilities and not employed by any state agency or center for independent living. SILC members serve three-year terms and cannot serve more than two consecutive terms. Term limits apply to both voting and non-voting members (there are a few exceptions).

The SILC's bylaws identify that an ex officio/nonvoting member can make a motion or second a motion, but two ex-officio/non-voting members cannot make AND second a given motion. Voting by proxy is not allowed. The SILC meets quarterly with meetings typically in March, June, September, and December. Meetings are open to the public. Information about the SILC can be found on the state's Boards/Commissions portal to include meeting agendas, minutes, membership, reports, etc.

There are 5 duties the SILC must carry out. The duties include develop the SPIL in conjunction with the CILs; monitor, review and evaluate the implementation of the

SPIL; meet regularly (ensure meetings are open to the public and provide sufficient notice); submit periodic reports to ACL, and coordinate activities with other entities in the State that provide services similar to or complimentary to IL services. The SILC may conduct the following: work with CILs to coordinate services to improve services to individuals with disabilities; conduct resource development, and perform other functions consistent with the purpose of the Act, as authorized in the approved SPIL. The one limitation for all SILC's is they cannot provide services directly to individuals with disabilities. Members were encouraged to ask questions at any time.

The SPIL was brought up again, a document required by law and it outlines how the IL Network is going to improve the IL service delivery in the state. The SPIL identifies the needs and priorities of consumers, providers, and other stakeholders, and identifies the goals and objectives to respond to the identified needs. The SPIL is a 3 year document. The current SPIL was for FY2021 – 2023, it was amended, with minor changes, resubmitted, and approved. The changes impacted the dates of the plan, extending the plan through September 2024.

The staff support agreement was mentioned. There is a contract between the Division and Black Hills Special Services Cooperative to provide staff support for the SILC and BVR. Staff duties were reviewed.

Matt was asked to share information about ILC. He explained that the main office is located in Sioux Falls with offices in various locations throughout the state. ILC serves 50+ counties and the 9 tribal nations. ILC provides services in addition to IL services including personal attendant care services through the Activities of Daily Living Waiver, a Medicaid waiver program.

Codi spoke to WRIL having staff in Pierre, Spearfish and Rapid City (main office). WRIL staff serve 17 counties with staff traveling to parts of the state that border North Dakota, Nebraska, and Wyoming. WRIL does not provide personal attendant care services, however they have a housing grant which provides services related to securing accessible affordable housing.

OPENING ACTIONS: The guidelines for voting were reviewed; all members can make a motion, second a motion, and then voting is conducted by roll call. Staff reviews the listing of voting members and the Chair only votes in case of a tie. Ryan asked if this was acceptable by all, and there were no objections. If a member has a conflict of interest, they are asked to identify this prior to voting.

Review and Approval of Agenda: Ryan asked if there were any changes to the agenda.

MOTION TO APPROVE THE AGENDA AS DISSEMINATED – MADE (M), SECONDED (S) AND CARRIED (C). YEAS: Matt, Patty, Theresa, Valere, and Richard. NAYS: None.

Review and approval of minutes: Ryan asked for any changes or additions to the SILC's June meeting minutes or the SILC's Executive Committee meeting minutes from August 23rd. **MOTION TO APPROVE ALL MINUTES AS DISSEMINATED, MSC.** YEAS: Matt, Patty, Theresa, Valere, and Richard. NAYS: None.

PUBLIC COMMENT: Ryan invited comment, and there was none. This is a standing agenda item for each meeting allowing members of the public to address the SILC.

EXECUTIVE SESSION: This is also a standing agenda, utilized if there is a need for the SILC to have a closed discussion to address any matter(s) that is sensitive/private or confidential. Hearing no need, Ryan moved the agenda.

ANNOUNCEMENTS: There were none.

CENTERS FOR INDEPENDENT LIVING REPORTS/OVERVIEW & UPDATES: ILC: Matt spoke to the Harley Raffle fundraising event that was recently completed. The fundraiser raises about \$20,000 annually and this year's winner was from Fargo, ND. ILC is at full staff. ILC created a new position, a Peer Support & Youth Transition Coordinator to oversee the one-on-one peer support and the 28 peer support groups, as well as the summer youth transition programs. This individual will be housed in the Sioux Falls office. There is always a need to fill the personal attendant care positions for individuals served through the ADLS program. Seems more people are applying for positions now which could be due to the economy, and the salary was recently raised. ILC works with a variety of contractors to build ramps, bathroom remodels, lower kitchen counters, etc. Contractors are more available now and willing to provide bids on projects. Fiscal year ends on September 30th, and as of yesterday ILC served 2,594 individuals, which is the most ever served. In addition to installing 76 ramps. Matt credited the funding streams available for the ramps, mostly received from the Division through the Ramp Project Grant. Other funds came from private donations and grants.

The Home Modifications Assistive Devices program provided over \$1,000,000 in modifications i.e., ramps, bathroom remodels, devices, lift/shower chairs, which are funds through the waiver, state funds, United Way, and ILC utilized \$250,000 of their reserve funds to support these needs to avoid a waiting list. Other services provided to supplement IL services include a contract with the MS Society to provide case management services, Money Follows the Person services, and ADLS services. ILC was recently awarded a MyCIL grant through ACL. This grant will provide services to Native American youth residing on a reservation (peer support or general support to youth with disabilities not connected to a school system). ILC is also developing policies to enable work with funding through LTSS.

In response to a question about increasing numbers of persons served, Matt attributed it to steadily increasing numbers served, more people seeking services, especially

after COVID, growth of staff, diversifying funds/raising funds for services/staffing. In response to a question, Matt noted that ILC must obtain 2 bids in order to complete a larger modification project to ensure reputable contractors and prices. HMAD is one service that looks at financial income to qualify and there is a \$10,000 lifetime limit.

WRIL: Codi explained that the agency met its contract goal with the Division by 100% which is wonderful because they were short staff for awhile this past year. An individual was recently hired for the Spearfish location. She stated that approximately 150 people were served by two staff. The new staff member will undergo training and then will assume some of the caseload. WRIL is exploring fundraising events i.e., soup cook off with a raffle, and host it at the office. This will be a meet and greet event to extend an invite for people to come and see the new office location. WRIL will explore having staff work from home during the winter months, i.e., snow days. Richard shared that WRIL recently assisted him with obtaining a mobile alert system, and he had positive comments about the staff and service.

DIVISION OF REHABILITATION SERVICES (DRS) REPORT/INDEPENDENT

LIVING SPECIALIST: Consumer Satisfaction Survey Report: Jennifer explained that the SILC developed rating and narrative questions for the CILs to ask each participant at closure to gauge consumer satisfaction. Closures include successfully and unsuccessfully closed cases. The CILs submit a quarterly summary report to the Division as a requirement of the contract. The summary is for the reporting period of June 1, 2022 through May 31, 2023, a full year's worth of information. The data reflects a 21.93% response rate. Jennifer noted the response rate for WRIL was low, below 8% and efforts are being implemented to increase responses (offering an electronic option and scanning a QR code to provide responses). Hopefully, these efforts will show gains in the reports to come. She noted the number of unsuccessful closures was high for WRIL. To close a case successfully, the participant must meet at least 50% of their goals. So, if a participant had only one goal and the case was closed before accomplishing the goal, it would be closed unsuccessfully. WRIL staff were encouraged to explore other areas of need with the consumer and including other goal areas for them to increase the success rate.

In terms of responses to the four questions, the majority of participants were satisfied with services and they feel they are living more independently. Narrative responses were mostly positive, i.e., staff is helpful/friendly, assistance with obtaining other services, obtaining devices (walk in shower, emergency alarm/dialer, grab bars, lift). The responses to what was least helpful were fewer and included the installation process, waiting for response/the time it took sometimes, social groups met at times that didn't work for child, former ILS. And, some responses are beyond the CIL's control, picking specific device, charging a device, obtaining their disability payment.

Status of CIL Contracts: This report reflects 2 months of activity for the CILs contracts with the Division. The fiscal started June 1, 2023 (16.7% of the contract year). Both CILs are close to being on target for the percentage of expenditures (ILC at 17.7% and WRIL at 15.83%). At this time, ILC is projected to go over and WRIL will under utilize their contract. This is only two months of information and each month will vary.

WRIL Report for 4th Quarter: The report shows a total of 484 individuals received services for the quarter, and 893 individuals received services since June 1st. Two core service areas (nursing home transition and post-secondary transition showed no services or individuals served). Jennifer conducted training last week with WRIL staff and these two areas were a focus. Staff are providing services in a lot of areas and either not coding items or not correctly coding work. These areas should show improvement with future reporting. A question was asked about post-secondary transition and if this means post high school. Jennifer responded to the question noting it includes youth with significant disabilities after the completion of secondary education to post-secondary life. It could include transition from school to post-secondary education, training, employment or independent living. A question was asked if the Pre Employment Transition Services (PRE ETS) Summer Camps offered through ILC are counted. The answer was no as ILC applied for grants through the Division utilizing VR funds (not IL funds), so these numbers are not reported.

WRIL is providing HMAD and assistive devices currently. This is an area the center struggled with the previous year. A total of 123 individuals received services this fiscal year which is very positive for them. Since October 1, WRIL had a total of 203 new applicants. WRIL conducted outreach in communities they serve. The largest referral source is family/friends. The report reflected outreach with schools and assistive living facilities.

ILC Report for 4th Quarter: Jennifer reported that she was in Sioux Falls in August conducting staff training. The topic of nursing home transition and post secondary transition was a topic similar to WRIL. She again noted that numbers should be reported in these areas in the coming reports. ILC served 1,298 individuals under the HMAD and Assistive Devices Program since June 1st, 2022. Since October 1, there was a total of 947 new applicants. ILC activities reflected outreach with churches, psychiatry offices, tribal nations, tribal schools, post-secondary campuses, participated in job fairs and visited with staff from other agencies. ILC's largest referral group comes from medical personnel. ILC staff participated in 5 Catch the Wave events and transition clinics with the Transition Services Liaison Project. ILC also participated in systems advocacy by attending meetings, providing comments and reviewing rights restrictions for participants.

IL Funding Sources: Jennifer explained the different funding sources available to support IL services in the state, i.e., Part C, Part B, Social Security Reimbursement

Funds (SSA), and other state funds. The budget has separate columns for monies the Division has contracted with the CILs in support of IL Services in addition to the Part B funds and match, i.e., SSA funds and the ramp project monies. Budgets were provided for SFY 2023 and 2024. The largest difference was the amount awarded to ILC to support the ramp project. ILC was awarded \$315,00 in SFY 2023 and awarded \$225,000 in SFY 2024. These are estimates of what the CILs will need to build ramps.

MOTION TO AMEND THE AGENDA AND MOVE ONE OR TWO ITEMS FORWARD, I.E., BVR UPDATE AND SPIL, DEPENDING UPON THE ARRIVAL OF GUESTS FOR THE PRESENTATION OF THE CHAMPION OF IL SERVICES AWARD, MSC.
YEAS: Matt, Patty, Theresa, Valere, and Richard. NAYS: None.

BREAK

BOARD OF VOCATIONAL REHABILITATION (BVR) UPDATE: Eric identified this as a standing agenda item for the SILC. Eric talked about the BVR and responsibilities as the State Rehabilitation Council to the VR agency. The BVR provides input regarding the agency's performance, assists with developing the State Plan's goals and priorities, analyzing consumer satisfaction, and coordinates activities with others. The BVR last met on September 12th via Zoom. New appointed members include Shawn Lyons and Kara Schweitzer, and Brooke Lusk was reappointed. Members learned about the recent case file review conducted along with findings and the results of the consumer satisfaction survey. The next meeting is scheduled on December 5th. Eric spoke to the Boards and Commissions website, demonstrating how to locate the SILC and or BVR and provided the link: located at: <https://boardsandcommissions.sd.gov>

CHAMPION OF INDEPENDENT LIVING SERVICES AWARD PRESENTATION:
Ryan asked for introductions from all attendees. Ryan thanked Lance Sigdestad for attending, in addition to his family members. Ryan congratulated him on being selected as this year's recipient for the Champion of Independent Services Award. Ryan thanked all the guests for attending and supporting Lance with this awards presentation. He talked about the award and the various categories that can be recognized: an individual with disabilities, parent/family member, organization, professional or service provider, a business, school or program that is fully inclusive. Ryan reported that the annual recognition program was started in 2015. To date, these awards have been given to nine individuals and one program. Ryan turned the meeting over to Tasha.

Tasha spoke to the process of soliciting and reviewing nominations. Lance's nomination was identified and chosen for his commitment and motivation to live a full life in all areas, i.e., family, friends, career, community, fun and recreation. He worked for CSD for over 30 years, and now works for SD Deaf Resources and Outreach Programs (SD DROP). He is independent, an advocate, a role model, and an invested

community member. Lance exemplifies the “Independent Living Philosophy” living life to its fullest and working with others to achieve the same. Tasha turned it over to staff to read the write up. Colette read the outline, also identifying Lance as an individual who was born deaf, and faced communication challenges his entire life. This helped shape his passion and drive to serve the deaf community and individuals who have experienced language, cognitive, sensory, and other communication barriers. Lance has worked over 30 years in supportive services for those who are deaf, deaf blind, deaf disabled and hard of hearing. Lances’ advocacy and educational efforts have led to improved services in multiple areas including communication, employment outcomes, Telecommunication Relay Services, and equipment, and other communication assistance services. He is recognized for his energy, passion, and drive. He exemplifies the Independent Living Philosophy.

Lance thanked everyone for attending. He stated it is an honor to be chosen and recognized. He spoke to the award and how it reflects his life’s work and acknowledged those who have been supportive of him on this journey, i.e., his parents, family, members of the Deaf community and others. He shared stories of working with individuals throughout the state and what an impact services have had on their lives and the affect on him personally. His family has been his biggest support in addition to the agencies that he has worked for and with, i.e., CSD, SD DROP, DHS, DRS, Bridging South Dakota, all working for equal access for all. We all need to continue our work and continue to ensure that everyone regardless of disability will have equal access to all aspects of life and community living. He thanked everyone again for their belief in him and the work accomplished to date.

The floor was opened to others, including guests to share comments about Lance. Family members spoke about his passion, drive and upbeat personality. Patty congratulated Lance on receiving the award and the work he has done with deaf children. Others spoke of their working relationship with him and the impact of services he has provided, being a role model, and noting that he is very deserving of this award.

Guests were invited to stay, visit with Lance and enjoy the refreshments. Ryan thanked everyone for attending, supporting Lance and all that he has accomplished, and for promoting the independent living philosophy. He encouraged everyone to make future nominations for the Champion of Independent Living Services Award.

STATE PLAN FOR INDEPENDENT LIVING – PREPARING THE FY 2025-2027 SPIL:

Eric spoke on behalf of the SPIL Committee and the work done so far on preparing for the next SPIL cycle. He noted that the current SPIL is in effect through September 2024. Work is currently being done to develop the next 3 year SPIL cycle, and it will be submitted in June 2024, and if approved, the effective date will be 1 October 2024. He talked about the work conducted last spring when a community survey was disseminated, results gathered and reviewed. The Consumer Services Committee

worked on gathering information to identify barriers to individuals living as independently as possible. The identified needs and barriers were reviewed and considered which provided direction with drafting goals and objectives.

The SPIL committee is currently prioritizing the goals, objectives and activities in order to keep the work manageable. The timeline includes presenting a draft document to the SILC at the December meeting for their review and comment. Necessary revisions will be made and the draft document will be posted. A public meeting will be held in early March to obtain public comment. The final draft will be approved by the SILC during the June meeting. The draft SPIL needs to be submitted to ACL prior to the end of June for review and approval.

The SPIL committee met the end of August and reviewed the draft goals, objectives and activities. The committee's goal is to reduce what is currently drafted (3 goals, 13 objectives and 27 activities) into something more manageable and accomplishable. He mentioned that Matt and Codi are both involved with the committee, as their involvement is critical with the development of the SPIL, because both are signatories of the SPIL. He extended appreciation of all committee members and their work. Positive comments were made about keeping the goals and objectives manageable.

DIVISION OF SERVICE TO THE BLIND AND VISUALLY IMPAIRED (DSBVI)

UPDATE: Ronda spoke to the IL Older Blind Program operated under SBVI which is managed by Sandy Neyhart. Sandy supervises the Rehabilitation Teachers who work with individuals with vision loss on independent living skills to enable them to remain living as independently as possible. There are 5 rehabilitation teachers with one vacancy in the Rapid City office. They are currently interviewing individuals for this position. She reminded members of the presentation by the Community Health Workers (CHW) Collaborative Program at a previous meeting. CHW staff serve as a link between health/social services and the community to facilitate access to services to improve the quality and culture competence of service delivery. Ronda followed up with CHW staff and arranged meetings with SBVI's supervisors. CHW has been invited to present at the Division's staff training hoping to enhance collaboration and facilitate referrals.

Staff has met with the Lions Executive Director Jennifer Siget to discuss networking opportunities, referrals, and how to share donated equipment with each other. Staff connected with Ski For Light coordinators. Ski for Light, an organization which provides visually and mobility impaired individuals with access to outdoor activities in the summer and winter, i.e., adaptive skiing. Ski for Light is seeking assistance from the Division with the provision of training for their volunteers. Areas will include helping the volunteers to have a better understanding of vision loss, handling service animals, reading with non-sighted individuals. Two training sessions are planned at this time. Ski for Light will be held January 21 – 25, 2024 and will provide adaptive skiing, cross

country skiing, snowmobiling. These events are held at Terry Peak and Couer Wharf mine. The website has more information: <https://www.bhsfl.org/ski-for-light>.

BOARD OF SERVICE TO THE BLIND AND VISUALLY IMPAIRED (B/SBVI)

UPDATE: Ronda continued with this update noting the B/SBVI met on Friday September 15th. The meetings utilized 3 DDN sites and Zoom. Two individuals were appointed (Pam Fisher and Kelly Deckert). Following the meeting, they received two more appointments (Alicia Lopez and George Seaman). Board activities include the upcoming Governor's Awards Ceremony, with a few board members attending. B/SBVI members can attend and costs will be reimbursed. The B/SBVI passed a motion to provide financial support of the Governor's Awards up to \$5,000. South Dakota Association of the Blind and the National Federation of the Blind South Dakota (NFB) will host a White Cane March and program on Saturday October 14th at 10 am at the China Express in Sioux Falls. (National White Cane Day is October 15th). Another White Cane March will be held in Brookings on October 15th by the Rotary Park. National Federation of the Blind and board member, Richard Crawford wants to bring 3D Photoworks to Sioux Falls. This exhibit contains artwork developed by artists who are blind. The B/SBVI's next meeting will be Friday, December 15th.

LUNCH BREAK

STAFF UPDATE: National Disability Employment Awareness Month (NDEAM): <https://www.dol.gov/agencies/odep/initiatives/ndeam>. The US Department of Labor's Office of Disability Employment Policy (ODEP) announced the 2023 Theme: "Advancing Access and Equity". NDEAM is an annual event held in October and celebrates the contributions of America's workers with disabilities. ODEP's website has a poster and other resources available for free. A list of events has been compiled and disseminated to members. The list contains the community, date, location, speaker, and topics. Members are encouraged to attend an event if they are able to do so. Plus, the SILC received communication from Gaye Mattke, Division of SBVI, noting the B/SBVI will contribute up to \$5,000 to support the 2023 events. The SILC approved up to \$5,000 in financial support during their April 2023 meeting.

Governor's Awards Update: A statewide solicitation was conducted earlier in the year for the Governors Awards nominations. There are five categories: Outstanding Individual with a Disability; Outstanding Employee with a Disability, Employer, (has 3 subcategories of small and large private employer and public employer), Transition Services and Distinguished Service. The ceremony will be held on October 30th with a reception that will follow. Information has been shared with recipients, nominators, and those who wrote letters of support. SILC members should have received an invitation along with an RSVP to attend. The Governors Awards Ceremony is sponsored by the BVR, B/SBVI, SILC and Divisions.

Fall Conference: The Fall Conference will be held October 23-25 at the Ramkota Hotel & Conference Center in Pierre. National speakers have been contacted and sessions are being locked in. Topics will include advocacy, accessibility/universal access, ethics, working with participants with TBI, Mental health/chemical dependency/criminal backgrounds, boundary/safety considerations, case file documentation, counseling practices and client engagement. Breakout sessions will include presenters from SD Parent Connection, Division of Developmental Disabilities and Division of Behavioral Health. Registration information has been disseminated. If you are interested in attending, please let staff know. Member expenses are covered through the staff support agreement (registration fee, hotel, mileage). To date, one SILC member has indicated an interest in attending.

Budget: There have been limited expenditures within the SILC's expense line items through the month of June (the contract started January 1st). Again, expenses are tracked separately for the BVR and SILC in terms of meeting expenses, member travel, and strategic planning expenditures. To date a few expenses have been incurred. Expected expenses will be coming to support the Governor's Awards Ceremony, NDEAM events and member expenses to attend the Fall Conference.

OTHER BUSINESS: There was none.

CLOSING ACTIONS: Future Agenda Items: Members were asked to send suggestions to staff for possible agenda items. Patty inquired about the statistics of individuals served separated by disability through the CILs. This information is gathered annually in the CIL's Program Performance Reports which are due the end of December. The suggestion was made to include this under the IL Specialists report at the March meeting. Next Meeting: staff will disseminate a doodle poll to identify a date in December that works for the majority. Adjournment: The Chair asked if there was anything else or any other final business. He called for a motion to adjourn. **MOTION TO ADJOURN AT 1:40 PM, MSC.** YEAS: Matt, Patty, Theresa, Valere, and Richard. NAYS: None.