Statewide Independent Living Council (SILC)
SPIL Committee Meeting Minutes

Date: September 22, 2025, Zoom Meeting

Attendees: Ryan Groeneweg, Colette Wagoner, Eric Weiss, Jennifer Lewis, Matt Cain, Cody Erickson (WRIL), Brett Glirbas, Lance (via interpreter), and interpreters. Staff: Colette Wagoner.

Call to Order: Chair Ryan Groeneweg called the meeting to order and noted that the committee was convening to continue discussion of the draft State Plan for Independent Living (SPIL) goals, objectives, and indicators in preparation for sharing recommendations with the full SILC.

Public Comment
The meeting was opened for public comment. No public comments were received.

SPIL Development Discussion
Revised SPIL Framework
Colette presented a revised draft SPIL framework developed from prior committee discussions. The revisions were intended to:

- Reduce duplication among goals and objectives.
- Improve organization and flow.
- Distinguish service delivery activities from IL network operations and capacity-building functions.
- Align indicators with available data sources such as Program Performance Reports (PPRs), quarterly reports, annual reviews, and consumer satisfaction information.

The revised structure maintained three primary goals:
Goal 1: Improve Access Through Outreach and Engagement

Objectives included:

- Increase awareness of Independent Living services.
- Conduct targeted outreach to underserved populations and communities.
- Evaluate outreach effectiveness and access to services.

Discussion included:

- Identification of underserved populations and geographic areas.
- Use of existing data and reports to establish service trends.
- Consumer satisfaction data and other feedback methods to identify service gaps and emerging needs.

Goal 2: Strengthen Independent Living Services and Outcomes

The committee discussed consolidating several service-related objectives under one goal area focused on consumer outcomes.

Proposed objectives included:

- Strengthen Independent Living Skills Training (ILST) and peer support.
- Strengthen transition services across the lifespan.
- Support navigation and access to community resources.

Discussion addressed:

- Utilizing existing PPR data to measure Independent Living Skills Training and peer support activities.
- Consumer outcome measures and methods for evaluating whether services increase independence, confidence, and community participation.
- Transition services for youth, diversion from institutional settings, and transitions from institutions back into the community.
- Information and referral services and challenges associated with collecting detailed referral-specific data.

Jennifer Lewis and Matt Cain noted limitations within current data collection systems and cautioned against creating measures requiring data elements that are not currently collected or supported by existing databases.

Goal 3: Strengthen IL Network Capacity, Coordination, and Sustainability

The committee reviewed revisions moving operational and network-capacity issues into a separate goal.

Proposed objectives included:

- Improve operational consistency and data quality.
- Strengthen IL network knowledge and capacity.
- Improve coordination and collaboration.
- Support sustainability and resource development.

Discussion included:

Operational Consistency

- Standardized forms and documentation practices.
- Consistent reporting procedures.
- Use of workgroups to examine service documentation and reporting practices.

Training and Capacity Building

- Ongoing professional development opportunities for Independent Living staff.
- Training and technical assistance opportunities for SILC and DSE staff.
- Sharing of relevant training opportunities among network partners.

Resource Development

- Expectations for Centers for Independent Living to engage in resource development activities.
- Discussion of technical assistance received regarding resource development requirements and limitations on establishing funding-generation targets within the SPIL.
- Emphasis on encouraging resource development and sharing funding opportunities throughout the network.

Coordination and Collaboration

- Participation in coordinated statewide activities and initiatives.
- Improving communication among network partners.
- Identification of service gaps, partnership opportunities, and reduction of duplication of effort.

Discussion on Data Collection and Performance Measures

Committee members discussed the use of baseline data and performance measurement.

Key discussion points included:

- Preference for utilizing data already available through existing reports whenever possible.
- Concerns regarding creation of new reporting requirements for CILs.
- Recognition that a single year of data may not provide an adequate baseline and that multiple data points may provide a more accurate trend analysis.
- Consideration of methods to obtain meaningful consumer feedback without creating additional administrative burden.

Committee Consensus

The committee reviewed the revised SPIL goals and objectives and discussed presentation to the full SILC.

Committee members expressed support for:

Proposed Goals

1. Improve Access Through Outreach and Engagement
2. Strengthen Independent Living Services and Outcomes
3. Strengthen IL Network Capacity, Coordination, and Sustainability

Members generally agreed the revised structure improved organization and reduced duplication. Several members noted that objectives and indicators may require additional refinement before final adoption.

Consensus was reached to:

- Utilize the revised framework presented by staff.
- Prepare a clean draft of the goals and objectives.

- Share the draft with the full SILC for discussion at the September 29 meeting.
- Continue refinement of objectives and indicators following SILC review.

Next Steps

- Staff will prepare and distribute a clean draft of the revised goals and objectives.
- The committee will present the draft framework to the full SILC on September 29.
- Additional refinement of objectives, indicators, and measurements will continue based on feedback received.

Adjournment

The SPIL Committee meeting adjourned following completion of SPIL discussion.