

## Statewide Independent Living Council

Mission: The SILC advocates for and helps to create local and state support systems which permit persons with disabilities to determine, achieve and maintain independence, productivity, and integration into community life.

**Quarterly Meeting**  
**Thursday, July 14, 2022**  
**9:00 AM (Central Time)**

**Virtual Meeting: ZOOM (see below)**

(Full instructions can be found on last page)

Please come prepared to: participate in dialogue, listen, learn, ask questions, provide feedback, and share ideas

To join the meeting by Zoom – Click on the below link, select computer audio:

<https://us06web.zoom.us/j/86908256218?pwd=VXllU2h4a0ZzY0JxRkg2T1RMNHRvdz09>

- Meeting ID: 869 0825 6218
- Passcode: 2TVNcb

To join the meeting by Telephone:

Dial by your location

+1 312 626 6799 US (Chicago)

- Meeting ID: 869 0825 6218
- Passcode: 518512

If you choose, a conference room at the Department of Human Services (DHS) state office is available for persons who want to participate in the Virtual Meeting. DHS is located at Hillsvew Properties Plaza; 3800 E Hwy 34, Pierre, SD.

Agenda Item	Lead Person	Information or Action Item
<p><b>9:00 AM (Central Time)</b>  <b>Opening Actions:</b></p> <ul style="list-style-type: none"> <li>• Housekeeping Items</li> <li>• Welcome &amp; Introductions</li> <li>• Review of Voting Process</li> <li>• Review &amp; Approval of Agenda</li> <li>• Review &amp; Approval of Meeting Minutes                             <ul style="list-style-type: none"> <li>○ April 14, 2022, Meeting Minutes</li> <li>○ Executive Committee Mtg June 27, 2022</li> </ul> </li> </ul>	<p>Mark Koterwski,                      Chairperson</p>	<p>Action</p>
<p><b>Public Comment</b>                      If you are interested in providing public comment, please send notification to <a href="mailto:cwagoner@bhssc.org">cwagoner@bhssc.org</a> or call (605) 494.3613</p>	<p>Mark Koterwski</p>	<p>Information</p>
<p><b>Executive Session</b> (if there is a need for closed discussion regarding a sensitive or confidential matter.)</p>	<p>Mark Koterwski</p>	<p>Information</p>

<b>Announcements</b>	Mark Koterwski	Information
<b>9:30 AM</b> <b>Division of Rehabilitation Services Report – IL Specialist</b> <ul style="list-style-type: none"> <li>• CILs Quarterly Reports</li> <li>• FY22 Onsite Reviews</li> </ul>	Jennifer Lewis	Information
<b>10:00 AM</b> <b>Centers for Independent Living (CILs) Report/Updates</b> <ul style="list-style-type: none"> <li>• Independent Living Choices (ILC – South, North, Native American ILC)</li> <li>• Western Resources for Independent Living (WRIL)</li> </ul>	ILC – Matt Cain WRIL – Codi Erickson	Information
<b>10:30 Break</b>		
<b>10:40 AM</b> <b>Summer Transition Camps – A Closer Look</b> <b>What is offered through Independent Living Choices</b>	Matt Cain Denise Reed	Information
<b>11:25 AM</b> <b>Division of Service to the Blind and Visually Impaired (D/SBVI)</b>	Ronda Williams	Information
<b>11:35 AM</b> <b>Board of Service to the Blind and Visually Impaired (B/SBVI) Update</b>	Ronda Williams Ryan Groeneweg	Information
<b>11:45 AM SILC Staff Update</b> <ul style="list-style-type: none"> <li>• National Disability Employment Awareness Month (NDEAM) Update</li> <li>• Governor’s Awards Update</li> <li>• BVR/SILC Nomination/Appointment Update</li> <li>• Budget</li> <li>• 2022 Fall Conference</li> </ul>	Colette Wagoner	Information
<b>12:00/Noon</b> <b>Board of Vocational Rehabilitation (BVR) Update</b>	Eric Weiss	Information
<b>12:15 Lunch Break</b>		
<b>1:00 PM</b> <b>Conversation with Dr. Eric Kurtz – Center for Disabilities Overview/5 year Strategic Planning Process/Needs Assessment/Findings/</b>	Eric Weiss introduce Dr. Eric Kurtz	Information
<b>2:00 PM SILC Committee Updates</b> <ul style="list-style-type: none"> <li>• Consumer Services Committee</li> <li>• Public Awareness/Outreach Committee <ul style="list-style-type: none"> <li>❖ Champion of IL Awards</li> </ul> </li> <li>• Advocacy/Interagency Collaboration Committee</li> </ul>	Ronda Williams Mark Sternhagen Tasha Jones	Information

<ul style="list-style-type: none"> <li>• State Plan for Independent Living (SPIL) Committee <ul style="list-style-type: none"> <li>❖ Current State Plan for Independent Living (SPIL) <ul style="list-style-type: none"> <li>✓ Tracking Report, SILC Member Activities Reporting Form, activities that SILC members participated in/sharing of information</li> </ul> </li> <li>❖ 2023-2026 SPIL <ul style="list-style-type: none"> <li>✓ SILC Community Survey Update</li> </ul> </li> </ul> </li> <li>• Bylaws/Policies/Procedures Committee</li> </ul>	Eric Weiss	
<b>2:30 PM</b>		
<b>Draft “Guidance on Use of Social Media”</b>	Colette Wagoner	Action Item
<b>2:45 PM</b>		
<b>Honoring of Outgoing Members</b>	Eric Weiss Executive Committee	Information
<b>3:00 PM</b>		
<b>Other Business</b>	Mark Koterwski	Information
<b>3:15 PM</b>		
<b>Closing Actions</b>		
➤ Future Agenda Items	Mark Koterwski	Information
➤ Doodle Poll will be disseminated to identify future meeting date		
➤ Adjournment		

**Need for Auxiliary Aids or Services**

Any individual(s) who will require auxiliary aids and services for a disability in order to participate in the meeting (e.g., sign language interpreters, assistive listening devices, materials in alternative format) should submit a request to SILC staff at 1.605.494.3613 or [cwagoner@bhssc.org](mailto:cwagoner@bhssc.org).

Please request these auxiliary aids and services no later than **10 days prior to the meeting** in order to ensure requested auxiliary aids and services are available.

## Meeting Protocol

- ❑ Be prompt in attending Statewide Independent Living Council (Board) and committee meetings.
- ❑ Only one person speaks at a time. In order to obtain the floor and address the Board, all in attendance – members, staff and public – must be recognized by the Chairperson and given permission to do so.
- ❑ To gain recognition of the chairperson, raise your hand and/or address the Chairperson as appropriate i.e., Mr. Chairperson, Ms. Chairperson.
- ❑ If two or more members seek recognition of the chairperson at the same time, the chairperson will determine the order in which they will be invited to address the Board.
- ❑ If a person has already spoken to the issue, and wishes to speak to it again, others who have not yet spoken to it will first be given the opportunity to speak.
- ❑ Private conversations are not to be conducted during the meeting. The chairperson has the authority to ask others, who have not been given the floor, to refrain from talking while someone else has the floor (this is true for all in attendance – members; staff; public).
- ❑ Remind participants that this is the time to say something if they have something to say. It will do little good for them to express their dissatisfaction with what was said or agreed upon after the meeting is over.
- ❑ People need to speak on the subject being discussed.
- ❑ Comments and discussions need to address issues.
- ❑ Listen alertly and with an open mind.

## Tips for a Virtual Meeting

- Prepare a quiet, distraction free location
- Keep your audio muted when not speaking
- State your name when you want to speak or be identified
- Speak at your normal conversational volume
- Position your camera properly – if you use a web camera, be sure it is in a stable position, focused at eye level. Doing so helps create a more direct sense of engagement with other participants.
- Join the presentation a few minutes early to ensure you can see the presenter/presentation and can hear
- Limit distractions  
You can make it easier to focus on the meeting by turning off notifications, closing or minimizing running apps, and muting your smartphone.
- Avoid multi-tasking  
You'll retain the discussion better if you refrain from replying to emails or text messages during the meeting and wait to work on that PowerPoint presentation until after the meeting ends.
- Prepare materials in advance  
If you will be sharing content during the meeting, make sure you have the files and/or links ready to go before the meeting begins.

### **Additional. . . .**

1. Remember you are on camera whenever you have your video camera on. Even if you are not seeing yourself, everyone else is seeing you. If you need to do something during the meeting, turn your camera off. And, do not do anything that will embarrass yourself.
2. Remember, unless you are muted, you are not muted. Stay muted unless you are talking. Also, remember, if you need to get up, get coffee, talk to someone in the room—turn both your camera and your microphone off.
3. If you are in a rocking chair during a virtual meeting, do not rock.
4. Stay focused on the meeting at hand.
5. Be camera ready

## Statewide Independent Living Council Quarterly Meeting

Time: July 14, 2022 09:00 AM Central Time (US and Canada)

Join Zoom Meeting

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Meeting ID: 869 0825 6218

Passcode: 2TVNcb

One tap mobile

+17207072699,,86908256218#,,,,\*518512# US (Denver)

+12532158782,,86908256218#,,,,\*518512# US (Tacoma)

Dial by your location

+1 720 707 2699 US (Denver)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 869 0825 6218

Passcode: 518512

Find your local number: <https://us06web.zoom.us/u/k2mowWwdq>

Join by SIP

86908256218@zoomcrc.com

Join by H.323

162.255.37.11 (US West)

162.255.36.11 (US East)

115.114.131.7 (India Mumbai)

115.114.115.7 (India Hyderabad)

213.19.144.110 (Amsterdam Netherlands)

213.244.140.110 (Germany)

103.122.166.55 (Australia Sydney)

103.122.167.55 (Australia Melbourne)

149.137.40.110 (Singapore)

64.211.144.160 (Brazil)

149.137.68.253 (Mexico)

69.174.57.160 (Canada Toronto)

65.39.152.160 (Canada Vancouver)

207.226.132.110 (Japan Tokyo)

149.137.24.110 (Japan Osaka)

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