

STATEWIDE INDEPENDENT LIVING COUNCIL (SILC)

December 19, 2023

Meeting Held Via Zoom

&

DHS/DRS DHS Hillsview Plaza/Conference Room

MEMBERS PRESENT: Theresa Marzahn, Valere Beeck, Richard Moeller, Matt Cain, Ryan Groeneweg, Patty Kuglitsch, Kendra Gottsleben, Vicki Steffes, CJ Moit, Tasha Jones, Eric Weiss, and Ronda Williams. **MEMBERS ABSENT:** Syndee Jundt. **OTHERS PRESENT:** Jennifer Lewis, Codi Erickson, Mary Beth Holzwarth, and Colette Wagoner. The interpreters were Julie Paluch and Alecia Barnes.

OPENING ACTIONS: Welcome & Introductory Comments: Ryan Groeneweg, SILC Chairperson, called the meeting to order noting there was a quorum and invited everyone to introduce themselves. He outlined the voting procedures for those newer to the SILC. Review and Approval of Agenda: Ryan asked if there were any changes to the agenda. **MOTION TO APPROVE THE AGENDA AS DISSEMINATED – MADE (M), SECONDED (S) AND CARRIED (C).** Yeas: Matt, CJ, Vicki, Kendra, Patty, Richard, Val, and Theresa. NAYS: None. Review and approval of minutes: Ryan asked if there were any objections to approving all the meeting minutes in one motion; there were none. **MOTION TO APPROVE ALL MINUTES AS DISSEMINATED TO INCLUDE THE SILC SEPTEMBER 26 MEETING MINUTES, EXECUTIVE COMMITTEE MINUTES FROM DECEMBER 1ST AND STATE PLAN FOR INDEPENDENT LIVING (SPIL) COMMITTEE MEETING MINUTES FROM OCTOBER 19 AND NOVEMBER 16TH, MSC.** Yeas: Matt, CJ, Vicki, Kendra, Patty, Richard, Val, and Theresa. NAYS: None.

PUBLIC COMMENT: Ryan invited comment and there was none. He explained this is a standing agenda item for each meeting allowing members of the public to address the SILC.

EXECUTIVE SESSION: This is also a standing agenda, utilized if there is a need for the SILC to have a closed discussion to address any matter(s) that is sensitive/private or confidential. Hearing no need, Ryan moved the agenda.

ANNOUNCEMENTS: There were none.

DRAFT STATE PLAN FOR INDEPENDENT LIVING (SPIL): Eric initiated this item by providing background information on work started over a year ago on the development of the SPIL. He added that the current SPIL was amended and extended one year, allowing additional time to work on drafting the future SPIL for 2024- 2027. He spoke of the development and dissemination of a community survey; the work of the Consumer

Services Committee identifying independent living needs and barriers, and the work of the SPIL Committee.

The SPIL Committee has met periodically in addition to hosting two meetings involving the review of draft sections of the SPIL. These meetings were open to the public, allowing input and other feedback. Eric identified this as an action item for the SILC, explaining the need to keep things moving forward with the development of the draft State Plan. Activities will include scheduling a public forum and soliciting input. Following the public forum, the State Plan will be finalized, presented to the SILC for approval in order to submit it to the Administration for Community Living (ACL) for review and approval. The next 3-year approvable SPIL is due June 30, 2024; with an effective date of October 1, 2024. The SILC must be cognizant of the timelines of issuing notice of the public meeting and hosting the forum in late February or early March. The SPIL will be reviewed for additional changes, and it will be presented to the SILC for review and approval. This will also allow time to gather signatures of the Chair, CILs, and DSE and submit the plan to ACL prior to the end of June.

Colette spoke to the sections of the SPIL. She explained the Executive Summary would be completed after the public meeting and comment period. Section 1: Goals, Objectives, and Activities contains the mission of the IL Network and the SPIL. There are 3 goals and 9 objectives. This section describes the objectives and activities of the IL Network, how the evaluation of the SPIL will be conducted, and it identifies the financial resources to support the work of the IL Network and the SPIL (it is not a detailed budget).

Section 2: Scope, Extent, and Arrangement of Services: identifies the services that will be delivered across the state by the CILs; defines the outreach that will be completed to unserved and underserved populations; and identifies the coordination with other programs and organizations.

Section 3 – Network of Centers: identifies all current CILs, funding sources and oversight entities; describes the plans for expansion and potential adjustment of the network; describes how funds are distributed; addresses what happens if a CIL closes; describes the plans for changes to service areas and/or funding levels to accommodate expansion and/or adjustment of the Network; and it lists counties/areas assigned to each of the CILs.

This section provides detailed descriptions for expanding, building, and/or adjusting the statewide network of CILs based on increased funding, new funding, one time funding, or cuts in funding. It also requires definitions of served, unserved, and underserved; minimum funding level for a CIL and formula/plan for distribution of funds to ensure that each CIL receives at least the minimum; priorities for establishment of new CIL(s); action/process for distribution of funds relinquished or removed from a CIL and/or if a

CIL closes; plan to build capacity of existing CILs and/or expand statewide reach by establishing branch offices and/or satellites of existing CILs; plan/formula for distribution of new funds (Part B, Part C, onetime funds, etc.); plan/formula for adjusting distribution of funds when cut/reduced; plan for changes to center service areas and/or funding levels to accommodate expansion and/or adjustment of the Network.

Section 4: Designated State Entity: lists the responsibilities of the DSE; describes the process for distribution and granting of funds; the oversight process; and identifies the administrative and staffing support provided by the DSE.

Section 5 Statewide Independent Living Council: describes how the SILC is established and autonomy is ensured; addresses how the SILC resource plan is developed; and describes how the SILC will be maintained over the course of the SPIL.

Section 6 Legal Basis and Certifications: identifies the DSE agency; identifies the SILC; and identifies the CILs eligible to sign the State Plan.

Section 7 DSE Assurances: lists all the assurances the DSE agrees to follow; the DSE Director signs agreeing to the assurances and to fulfill the role of the DSE.

Section 8 SILC Assurances and Indicators: lists all the assurances and indicators of minimum compliance that the SILC agrees to follow; identifies the SILC Chairperson to sign the SPIL; SILC Chairperson signs agreeing to the assurances and indicators.

Section 9 Signatures: SILC Chairperson signs agreeing to the content of the SPIL; the CILs sign agreeing to the content of the Plan; at a minimum, 51% of the CIL directors must sign the Plan.

There was discussion and clarification provided on the listing of services provided to persons with disabilities under Section 2. There were minor changes suggested to Section 3 and the geographic area served by each CIL. **MOTION TO MOVE FORWARD WITH THE SPIL AS DRAFTED IN ORDER TO PLAN AND SCHEDULE THE REQUIRED PUBLIC MEETING AND THAT MINOR EDITS MAY BE ADDED TO THE PLAN, MSC.** Yeas: Matt, CJ, Vicki, Kendra, Patty, Richard, Val, and Theresa. NAYS: None.

DIVISION OF REHABILITATION SERVICES (DRS) REPORT/INDEPENDENT LIVING SPECIALIST: Consumer Satisfaction Survey Report: Jennifer explained that the SILC developed rating and narrative questions for the CILs to ask each participant to respond to at the time of closure in order to gauge consumer satisfaction. Closures include successful and unsuccessful closed cases. Unsuccessful closures included

those who the CIL cannot reach, participant(s) moved, or did not complete services. The CILs submit a quarterly summary report to the Division as a requirement of the contract. Two summary reports were provided for the periods of June 1, 2023, through August 30, 2023, and June 1, 2023, through September 30, 2023. For future reference, only one summary report will be provided as work was done to move this report to reflect the time period of the State Plan. The response rate for both time periods was higher than 30%, which has increased since reporting at the last meeting. Overall, the four questions reflect positive responses for both CILs. The narrative questions also reflect positive comments, i.e., life alert systems offered by the CILs, individuals feeling more safe, appreciative comments about Home Modifications and Assistive Devices (HMAD), Telecommunication Adaptive Devices (TAD), Telecommunication Equipment Distribution (TED) received, comments about being able to get out of their home/access their communities, needs being met, life skills provided. Positive comments about staff were made (caring, genuine, pleasant, informational, kept them informed, follow-up). People are very appreciative of the services they have received. The other narrative question asks what was the least helpful in experiences with IL services and comments included: accidentally push the button for emergency help, need for more peer support, wait list for lift, difficulty contacting staff, more TAD options.

Status of CIL Contracts: This report reflects 5 months of activity for the CILs contracts with the Division. The state fiscal year started June 1, 2023 (41.67% of the contract year utilized). Both CILs are on target in terms of needed service (ILC at 43% and WRIL at 41%) which identifies the CILs are on track to spend their entire contract.

Independent Living Choices (ILC) Quarterly Report for the time period of June 1 through August 2023. ILC has provided services in all core service areas. The total number of individuals served since June 1, 2023, is 2,574. The report identifies how many hours of service and people receive services for HMAD, assistive devices and housing. Total new applicants served is 410 with the number of applicants under the age of 25 being 41 this quarter. There is a lengthy list of activities that ILC staff participated in or organized to talk about IL services/resources. The majority of participants identify medical personnel for learning about services (family member/friends is 2nd). There were no participants electing to complete the IL services referral form. ILC conducted activities with schools or worked with the Transition Services Liaison Project (TSLP) on events and participated in meetings where housing and/or transportation needs were addressed. System advocacy activities and staff training activities were identified. ILC is at full staff.

Western Resources for Independent Living (WRIL) Quarterly Report for June 2023 through August 2023: Services were provided in the majority of core services areas, except for nursing home transitions and post-secondary transition. WRIL served a total of 395 individuals this quarter. Individuals are receiving HMAD, Assistive Devices, and Housing services, which has improved over the last year and half (i.e., identifying

contractors is very difficult). A total of 99 new individuals are being served with 44 of them age 25 or younger. Activities were described of events or activities participated in or organized. Participants learned of services through family member/friends as the top ranked referral group with medical personnel second. Responses to questions of communication learned or obtained about underserved populations and/or locations included wanting more services (not IL related) and lack of staff in Spearfish. No participants were elected to complete the IL services referral form. Activities were conducted with schools, TSLP, and with nursing homes/assisted living facilities. The report identified a staff vacancy in the Spearfish office.

Jennifer moved to the September period reports for each of the CILs. Moving forward, the reports will now align with the same time period as the State Plan, which starts October 1st. She provided updates for each CIL in the above listed areas. In response to a question regarding the difficulty with maintaining staff in Spearfish, one of the reasons is that this position requires a lot of travel.

IL Funding Sources: The different funding sources were explained that are utilized to support IL services in the state, i.e., Part C, Part B, Social Security Reimbursement Funds (SSA), and other state funds. The budget has separate columns for monies the Division has contracted with the CILs in support of IL Services in addition to the Part B funds and match, i.e., SSA funds and the ramp project monies. Part C funds are based on the federal year of October 1st through the end of September, and Part B funds are based upon the state fiscal year of June 1st through the end of May.

CENTERS FOR INDEPENDENT LIVING (CILs) UPDATES: ILC: Matt reported that with the end of the federal fiscal year and completing the Program Performance Report (PPR), he had current information to share. The totals include numbers for ILC South, ILC North and ILC Native American. ILC served a total of 2,627 people compared to the previous high of 2,555. He attributed this to the addition of staff and increased need for IL services. Sixty percent of those served were 60 years or older; 33% were ages 20-59, and 7% were 19 or younger. Demographics included serving 83% Caucasian, 11% Native American and 6% other. This is the 2nd year that the number of Native Americans served is higher than the percentage of South Dakotans that identify as Native American. The breakdown of people served by disability categories include physical/66%. Cognitive/12%, mental/emotional/8%, and the remainder were in the other or multiple disabilities. Twelve individuals were assisted with moving out of a nursing home; 423 individuals were assisted with nursing home deterrence. A total of 74 ramps were installed, including 21 installed on the Tribal Nations. A total of 251 HMAD projects were completed, which equates to about \$4,900 per modification. He spoke to peer support, having a total of 26 peer support groups and 32 peer support volunteers. ILC recently hired a full-time peer support coordinator to help grow this area.

Last year, ILC offered 5 summer transition programs with 38 students attending. He thanked the Division for the ability to access these types of funds, as vocational rehabilitation dollars are utilized to support these activities. At least one person was served by ILC in every county or Tribal Nation in their coverage area. ILC is fortunate to have access to 4 or 5 contractors, which is less wait time for the installation for individuals served. ILC staff recently added the QR code to access the consumer satisfaction survey which should increase the response rate. ILC partnered with the Home Builders Association and the City of Sioux Falls with the Repair Affair event. This is a one-day annual program to make homes more accessible for the elderly and individuals with disabilities (i.e., installation of ramps, grab bars, railings).

WRIL: Cody spoke about a fundraiser event conducted the month of November selling braided breads, which was successful and hopefully will be conducted next year. The bid dinner fundraiser event was cancelled by the board due to rise of COVID related cases. There have been incidences where staff were exposed to COVID and the need to close the office. Staff are able to work from home. Staff are reviewing policies for needed changes due to the need to allow staff the ability to work from home. Jennifer assisted staff with creating the QR code for the consumer satisfaction survey. Staff are noticing a small improvement with responses; however older individuals do not know about or how to use the QR code.

WRIL is trying to fill the position in Spearfish. It was recently filled, and the person has left the position. Staff from Rapid City is covering this area now. The current staff is maintaining or exceeding what is needed for service units. The units might drop a bit for November/December because of the holidays but it will increase again. The ramp contract is almost completely spent, funds were needed for three participants. WRIL is projecting to utilize all of the HMAD funds by February. WRIL struggles to obtain contractors for needed projects. A peer support group was started for individuals from the Douglas school district. They meet at the Rapid City office and have different topics for discussion. The position in Spearfish will be reposted following the holidays.

BOARD OF VOCATIONAL REHABILITATION: Eric explained that the Board is the advisory board to the VR agency which provides services to individuals with disabilities seeking employment. This is a standing agenda item for the SILC. Currently, Board agenda items and activities have included working with the Division on the development of their 4-year VR State Plan which is due in March. This State Plan submission is a total rewrite/4-year cycle for program years 2024-2027. The Combined State Plan contains six core programs including Department of Labor and Regulation programs, Division of Service to the Blind and Visually Impaired and Division of Rehabilitation Services.

The Board's last meeting was held on December 5th. A guest presenter talked about their experiences with transition services and how those services assisted him with

obtaining his employment goal. A presentation was offered on eTrac. VR purchases eTrac user accounts for VR recipients and VR counselors. ETrac is an online curriculum (self-paced, instructor led, and virtual) designed to teach job search skills for those struggling to overcome barriers to employment. The Board also reviewed and approved their Annual Report which is submitted to the Governor and RSA Commissioner. The next Board meeting is scheduled for March 6th.

Eric displayed the State's Boards/Commissions portal and showed members various screens and how to find the Statewide Independent Living Council and the Board of Vocational Rehabilitation. The screens displayed upcoming meetings, archived meetings, and other related information. This information can be found at: <https://boardsandcommissions.sd.gov/>.

DIVISION OF SERVICE TO THE BLIND AND VISUALLY IMPAIRED (DSBVI): Ronda explained the D/SBVI has the IL Older Blind program. They typically work with older individuals with vision loss. Assistance is provided with mobility, magnification devices, and independent living skills provided to increase the person's ability to remain in their own home. SBVI has five rehabilitation teachers located in Sioux Falls, Rapid City, Pierre, and Aberdeen. A total of 413 individuals with vision loss were served this past year through the IL Older Blind program (70% of these individuals have macular degeneration). Sixty-four percent of these individuals were over the age of 80 and four people were over the age of 100 (all these individuals still live in their own homes). The Division has an electronic video magnification lease loan program (CCTV lease program). This program has provided services or devices to over 1,400 older citizens with vision loss since it was started in 2004. There are 209 machines being used currently. The equipment is loaned to individuals who meet financial need; otherwise, individuals can lease the equipment for \$30/month. An all-staff training is being planned to take place in Ft. Pierre this summer with a more concentrated focus on vision loss, and orientation and mobility.

BOARD OF SERVICE TO THE BLIND AND VISUALLY IMPAIRED (B/SBVI): Ryan shared that B/SBVI met on December 15th, and he serves as the chairperson for this board as well. The B/SBVI meets via Dakota Digital Network/videoconferencing and some individuals connect through the internet. The B/SBVI reviewed their annual report, which is similar to the BVR's report. The annual report will include information about the IL Older Blind Program, Business Enterprise program and vocational rehabilitation services program. Information was also included on the work conducted on the Combined State Plan. There is one vacancy on their board because several members were recently appointed. This included Carla Miller, SD Parent Connection; George Seamon, State Library; and Pam Fischer, previous recipient of services. The B/SBVI's next meeting will be held March 15th.

SILC STAFF UPDATE/SILC PROGRAM PERFORMANCE REPORT (PPR). The PPR is an annual report required by federal regulations and it is completed by the DSE and SILC. The annual report calls for information on activities, achievements and utilized resources during the time period of October 1, 2022, through September 30, 2023. This report is due at the end of January. The first section of the report includes administrative data, sources, and expenditures of funds during the reporting year, DSE's administrative support services, staffing, and monitoring activities involving the CILs. Sections 2 & 3 include information about individuals with disabilities receiving services. These two sections show "Zero" because the SILC does not provide direct services. All participant related numbers will be reported by ILC and WRIL in their reports because each CIL is also required to submit a PPR. The fourth section asks for information on community activities involving the DSE, SILC and the outcomes of activities. This information is gathered from SILC members, SILC and DSE staff. Colette explained that emails are disseminated asking members/staff about activities they have been involved in or organized and examples were provided (i.e., attending the local transit meeting, housing meeting, arranged a public listening session, or other events where IL related issues were addressed). Section 5 seeks information about the SILC, i.e., composition, qualifications, and activities of the SILC. Section 6 asks for program accomplishments, goal achievements, updates to the SPIL, whether any substantial problems or difficulties arose during this time period and any other additional information. Section 7 requires the signatures for the DSE director and SILC Chair.

The agenda identifies this as an action item because the report is due at the end of January. Action could support the addition of minor edits or other needed changes. Colette explained that edits could be submitted to staff by January 12th as this will allow time to obtain the signatures of the SILC Chair and DSE in order to finalize and upload the report. **MOTION TO ACCEPT THE PPR NOTING THAT MINOR EDITS CAN BE ACCEPTED THROUGH JANUARY 12TH ALLOWING TIME TO FINALIZE THE REPORT, OBTAIN THE NECESSARY SIGNATURES AND SUBMIT IT TO ACL PRIOR TO THE DEADLINE, MSC.**

LUNCH BREAK

SOUTH DAKOTA DIVISION OF CRIMINAL INVESTIGATION – HUMAN

TRAFFICKING: Mary Beth Holzwarth, Human Trafficking Coordinator was introduced; she was hired in 2022 after the position was created by the SD Attorney General's Office. Mary Beth has a background of child sexual assault prevention, and she worked with SD's women's prison as a reentry coach working with at risk women. She also worked with individuals who experienced childhood trauma. Her work history tied the correlation between childhood trauma and the vulnerabilities that can lead a person to potentially being trafficked. Mary Beth works with nonprofits dedicated to preventing

human trafficking, she works with law enforcement, tribal law enforcement and their federal counterparts.

Mary Beth explained she has been in her position for a year and noted that all the training topics address “vulnerabilities”. Vulnerabilities can stem from growing up in divorce separated households, experiencing/witnessing alcohol and/or substance abuse, child abuse, and physical/mental/verbal/emotional abuse/violence. She has provided training to various groups, i.e., law enforcement, agencies, churches. She has conducted basic training to help identify red flags on trafficking, how to approach victims, signs that might identify victims, and the exploitation of a given vulnerability.

Adverse Childhood Experiences (ACEs) addresses potential vulnerabilities from maltreatment experienced in childhood. Training includes rebuilding resiliency in people and identifying needed supports for individuals.

Enough Abuse/Prevention: how to deal with disclosures, empowering adults on how to handle disclosures, what to do, and what is required for mandatory reporters, including expectations. This training is for any agency or organization that works with children and/or families.

Internet Crimes Against Children (ICAC): Working with youth or adults and teaching them about different ways that technology can be a danger and how to stay safe using technology. What apps to look for, what to do if something happens, and ways to minimize risk (grooming).

Surviving and Thriving/Story of Resilience: sharing of her sons’ story of experiencing sexual assault, and how they navigated life following the discovery. Demonstrates life is still possible/people can go move on.

Moving On is a program originally taught in the prison, she is the only master trainer, and it is a train the trainer course. It provides people with skills, i.e., communication skills, developing healthy relationships, handling emotions, navigating negative and positive self-talk, and includes how to prepare to have a better career. This is a trauma focused training utilized with women prisoners, parolees, and it will be offered to those in transitional facilities. This program assists with connecting individuals with counseling centers.

Mary Beth is willing to travel to provide these types of trainings. Other training options have been provided to staff at colleges/universities, schools, churches, medical professionals, nonprofits, and hospitality staff. She is currently working with River City Transit Services staff who drive individuals to various parts of the community and state. Training can be catered to a particular field and what staff are doing on a daily basis in

terms of interactions with the public. Mary Beth also coordinates with others that are available to provide these types of training.

Mary Beth described a side project she is working on in the Pierre area. is trying to establish a resource hub. Similar to Love Inc. of the Black Hills, it involves businesses, churches and other entities which make up a resource hub. In working with various individuals or a group of individuals and unmet needs are discovered, they try to identify how to fill in the gaps (i.e., emergent care for foster families, housing, need for volunteers/mentors, celebrating recovery). If anyone from the Pierre area wants to join, her contact information will be shared with members.

Mary Beth also included her partner who works as the Missing and Murdered Indigenous Persons (MMIP) Coordinator, noting that she is also available to provide presentations on MMIP issues in the state. She encouraged members to reach out to her/connect with any questions. Mary Beth can provide her contact information if needed.

STAFF UPDATE CONTINUED: National Disability Employment Awareness Month (NDEAM): NDEAM events are financially supported by the BVR, B/SBVI and the SILC. There were 14 communities that conducted events in 2023. The number of attendees at the events was approximately 1,664. Some communities utilized presenters from South Dakota, some utilized presenters from out of state, some hosted employer and employee recognition events. Total expenses to date for 2023 are \$24,168.63. The SILC & B/SBVI each contributed \$5,000. A debriefing was held on December 7th which involved the local community planners, 25 individuals participated. Several BVR/B/SBVI and SILC members participated. Notes were taken i.e., planners were asked to provide feedback on what worked well, things they would change, or would have been done differently, speaker ideas, and more. The meeting allowed the planners to ask questions among other planners.

The 2024 NDEAM Request for Funding was disseminated on December 18th with a due date of Friday, February 2nd, 2024. We are seeking BVR, B/SBVI and SILC members to serve on the NDEAM review committee. Committee responsibilities include reviewing the proposals and providing funding recommendations to the full BVR. The committee typically meets later in February or early in March. Vicki and Patty agreed to serve on the review committee.

Governors Awards 2023: The Awards Ceremony was held on October 30th in Pierre at the Capitol. The event was also livestreamed. Kendra shared that the livestream had 231 views. Seven recipients from across the state were honored. It was a well-attended event. The Governor presented the awards and the Lt Governor attended. Approximately 72 individuals attended the reception held at the Ramkota Hotel &

Conference Center. Total costs for the Governor's Awards Ceremony were \$2,660.28 (plaques, photographer, photos, and reception).

The 2024 solicitation package will be disseminated March 11, 2024, and nominations will be due on May 3rd. We are seeking BVR, B/SBVI, and SILC members to serve on the Governor's Awards Review Committee. The review committee is tasked with reviewing all nominations and providing their recommendations for one recipient for each category to the Governor for consideration/action. Kendra and CJ volunteered to serve on the review committee.

Budget Update/Fall Conference: Colette explained that there is an agreement in place between the Division and Black Hills Special Services Cooperative to provide staff support for both the BVR and SILC. The contract is a one-year agreement for the time period from January 1 through the end of December. The expenses are kept track separately for each the BVR and SILC. A budget was disseminated which identified the expenses through the end of November. There might be another NDEAM bill or two to come in. In terms of expenses for BVR and SILC members, most are related to members attending the Fall Conference. There were five BVR members and one SILC member that attended the conference. Costs included registration fees, mileage, per diem and lodging expenses. In terms of the CIL Staff Training line item there were a total of 14 CIL staff who attended the Fall Conference; ILC had 10 staff and WRIL had four staff attend. Total costs for this line item were \$7,783.94. The 2024 Fall Conference will be held October 29, 30, and 31st in Deadwood.

OTHER BUSINESS: There was none.

CLOSING ACTIONS: Future Agenda Items: Members were asked to send suggestions for agenda items to Ryan or to staff. Next Meeting: staff will disseminate a doodle poll to identify a date in March that works for the majority. Adjournment: The Chair asked if there was anything else or other final business. He called for a motion to adjourn.

MOTION TO ADJOURN AT 2:20 PM, MSC. YEAS: Matt, CJ, Vicki, Kendra, Richard, Val, and Theresa. NAYS: None.