

## Statewide Independent Living Council

Mission: The SILC advocates for and helps to create local and state support systems which permit persons with disabilities to determine, achieve and maintain independence, productivity, and integration into community life.

To contact SILC Staff:  
605.494.3613 or [cwagoner@bhssc.org](mailto:cwagoner@bhssc.org)

## Quarterly Meeting

**Thursday, June 29, 2023**  
**9:00 AM (Central Time)**

**Virtual Meeting: ZOOM (see below)**  
(Full instructions can be found on last page)

Please come prepared to: participate in dialogue, listen, learn, ask questions, provide feedback, and share ideas

To join the meeting by Zoom – Click on the below link, select computer audio:

### Join Zoom Meeting

<https://us06web.zoom.us/j/86854242725?pwd=VXIMNEtWNk9naVZNVIVCcEp1YVJhZz09>

Meeting ID: 868 5424 2725  
Passcode: OMPUtE

To join the meeting by Telephone; Dial by your location  
+1 312 626 6799 US (Chicago)

Meeting ID: 868 5424 2725  
Passcode: 518667

If you choose, a conference room at the Department of Human Services (DHS) state office is available for persons who want to participate in the Virtual Meeting. DHS is located at Hillsvew Properties Plaza; 3800 E Hwy 34, Pierre, SD.

Agenda Item	Lead Person	Information or Action Item
<b>9:00 AM (Central Time)</b> <b>Opening Actions:</b> <ul style="list-style-type: none"><li>• Housekeeping Items</li><li>• Welcome &amp; Introductions</li><li>• Review of Voting Process</li><li>• Review &amp; Approval of Agenda</li><li>• Review &amp; Approval of Meeting Minutes</li></ul> SILC April 6, 2023 Meeting Minutes Executive Committee Mtg Minutes – May 17, 2023	Mark Koterwski, Chairperson	Action Items
<b>Public Comment</b> If you are interested in providing public comment, please send notification to <a href="mailto:cwagoner@bhssc.org">cwagoner@bhssc.org</a> or call (605) 494.3613	Mark Koterwski	Information

<b>Executive Session</b> (if there is a need for closed discussion regarding a sensitive or confidential matter.)	Mark Koterwski	Information
<b>Announcements</b>	Mark Koterwski	Information
<b>9:30 AM SD Deaf Resources and Outreach Program Services = What is different - What is the same Staffing</b>	Mark Koterwski & other staff	Information
<b>10:00 AM</b> <b>Centers for Independent Living Reports/Updates</b> <ul style="list-style-type: none"> <li>• Independent Living Choices (ILC South, ILC North and Native American ILC)</li> <li>• Western Resources for Independent Living (WRIL)</li> </ul>	ILC/Matt Cain  WRIL/Codi Erickson	Information
<b>10:30 AM</b> <b>What is your best life at home?</b> <b>Considerations for home modifications to support independent living and enhanced well-being.</b>	Susan Ray-Degges, North Dakota State University	Information
<b>11:45 AM</b> <b>Division of Rehabilitation Services (DRS) Report</b> <b>Independent Living Specialist</b> <ul style="list-style-type: none"> <li>• CILs Quarterly Reports</li> <li>• CIL FY 23 Onsite Reviews</li> </ul>	Jennifer Lewis	Information
<b>12:15 PM Lunch Break</b>		
<b>1:00 PM</b> <b>State Plan for Independent Living</b> <b>Preparing the FY2025-2027 SPIL (Due June 30, 2024)</b> <ul style="list-style-type: none"> <li>• Draft Goals/Objectives</li> <li>• Current Committee Makeup</li> <li>• Timelines</li> </ul>	SPIL Committee Eric W	Information
<b>1:20 PM</b> <b>Board of Vocational Rehabilitation (BVR) Update</b>	Eric Weiss	Information
<b>1:35 PM</b> <b>Division of Service to the Blind and Visually Impaired (DSBVI) Update</b>	Ronda Williams	Information
<b>1:50 PM</b> <b>Board of Service to the Blind and Visually Impaired (B/SBVI)Update</b>	Ronda Williams & Ryan Groeneweg	Information
<b>2:00 PM SILC Staff Update</b> <ul style="list-style-type: none"> <li>• SILC Program Performance Report (PPR)/Update</li> <li>• State Plan for Independent Living (SPIL) FY 2024/Update</li> <li>• National Disability Employment Awareness Month/NDEAM Update</li> </ul>	Colette W	Information & Action Items

<ul style="list-style-type: none"> <li>• Governor’s Awards Update</li> <li>• Champion for IL Services Award Solicitation Process</li> <li>• 2023 Fall Conference</li> <li>• Budget Update</li> </ul>		
<b>2:15 PM Election of Officers</b>	Eric Weiss Executive Committee	Action
<b>2:30 PM Honoring of Outgoing Members</b>	Eric Weiss Executive Committee	Information
<b>2:45 PM Other Business</b>	New Chairperson	Information
<b>3:00 PM (Tentative End Time) Closing Actions</b> <ul style="list-style-type: none"> <li>➤ Future Agenda Items</li> <li>➤ Next Meeting – staff will disseminate a doodle poll to identify a September meeting date</li> <li>➤ Adjournment</li> </ul>	New Chairperson	Information

**Need for Auxiliary Aids or Services**

Any individual(s) who will require auxiliary aids and services for a disability in order to participate in the meeting (e.g., sign language interpreters, assistive listening devices, materials in alternative format) should submit a request to SILC staff

at 1.605.494.3613 or [cwagoner@bhssc.org](mailto:cwagoner@bhssc.org).

Please request these auxiliary aids and services no later than **10 days prior to the meeting** in order to ensure requested auxiliary aids and services are available.

## Meeting Protocol

- ❑ Be prompt in attending Statewide Independent Living Council (Board) and committee meetings.
- ❑ Only one person speaks at a time. In order to obtain the floor and address the Board, all in attendance – members, staff and public – must be recognized by the Chairperson and given permission to do so.
- ❑ To gain recognition of the chairperson, raise your hand and/or address the Chairperson as appropriate i.e., Mr. Chairperson, Ms. Chairperson.
- ❑ If two or more members seek recognition of the chairperson at the same time, the chairperson will determine the order in which they will be invited to address the Board.
- ❑ If a person has already spoken to the issue, and wishes to speak to it again, others who have not yet spoken to it will first be given the opportunity to speak.
- ❑ Private conversations are not to be conducted during the meeting. The chairperson has the authority to ask others, who have not been given the floor, to refrain from talking while someone else has the floor (this is true for all in attendance – members; staff; public).
- ❑ Remind participants that this is the time to say something if they have something to say. It will do little good for them to express their dissatisfaction with what was said or agreed upon after the meeting is over.
- ❑ People need to speak on the subject being discussed.
- ❑ Comments and discussions need to address issues.
- ❑ Listen alertly and with an open mind.

## Tips for a Virtual Meeting

- Prepare a quiet, distraction free location
- Keep your audio muted when not speaking
- State your name when you want to speak or be identified
- Speak at your normal conversational volume
- Position your camera properly – if you use a web camera, be sure it is in a stable position, focused at eye level. Doing so helps create a more direct sense of engagement with other participants.
- Join the presentation a few minutes early to ensure you can see the presenter/presentation and can hear
- Limit distractions  
You can make it easier to focus on the meeting by turning off notifications, closing or minimizing running apps, and muting your smartphone.
- Avoid multi-tasking  
You'll retain the discussion better if you refrain from replying to emails or text messages during the meeting and wait to work on that PowerPoint presentation until after the meeting ends.
- Prepare materials in advance  
If you will be sharing content during the meeting, make sure you have the files and/or links ready to go before the meeting begins.

### **Additional. . . .**

1. Remember you are on camera whenever you have your video camera on. Even if you are not seeing yourself, everyone else is seeing you. If you need to do something during the meeting, turn your camera off. And, do not do anything that will embarrass yourself.
2. Remember, unless you are muted, you are not muted. Stay muted unless you are talking. Also, remember, if you need to get up, get coffee, talk to someone in the room—turn both your camera and your microphone off.
3. If you are in a rocking chair during a virtual meeting, do not rock.
4. Stay focused on the meeting at hand.
5. Be camera ready

Topic: SILC June 29 Meeting

Time: Jun 29, 2023 09:00 Central Time (US and Canada)

Join Zoom Meeting

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One tap mobile

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+1 312 626 6799 US (Chicago)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 646 558 8656 US (New York)

+1 646 931 3860 US

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Passcode: 518667

Find your local number: <https://us06web.zoom.us/j/kdoe5BlnL5>

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Join by H.323

162.255.37.11 (US West)

162.255.36.11 (US East)

115.114.131.7 (India Mumbai)

115.114.115.7 (India Hyderabad)

213.19.144.110 (Amsterdam Netherlands)

213.244.140.110 (Germany)

103.122.166.55 (Australia Sydney)

103.122.167.55 (Australia Melbourne)

149.137.40.110 (Singapore)

64.211.144.160 (Brazil)

149.137.68.253 (Mexico)

69.174.57.160 (Canada Toronto)

65.39.152.160 (Canada Vancouver)

207.226.132.110 (Japan Tokyo)

149.137.24.110 (Japan Osaka)

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