



SOUTH DAKOTA STATE EMERGENCY  
RESPONSE COMMISSION  
SEPTEMBER 10, 2024  
5:15 P.M. CT

Meeting is being held in conjunction with the South Dakota  
Emergency Management Association 2024 Fall Conference.

Cedar Shore Resort  
1500 Shoreline Dr.  
Oacoma, SD

The public may participate by live audio or by streaming through a computer or other mobile device.  
The full board packet and directions for access to the meeting and live streaming can be found on the  
South Dakota Boards and Commissions Portal at

<https://boardsandcommissions.sd.gov/Meetings.aspx?BoardID=36>

### **Agenda**

- 1. Introductions**
- 2. Call to Order and Roll Call**
- 3. Approval of June 25, 2024, SERC Meeting Minutes**
- 4. Federal Updates**
- 5. LEPC Grant Application Package – Kelsey Newling, DANR**
- 6. EPA Regulations Update – Bre Bockstahler – EPA Region 8**
- 7. Regional Haz Mat Team Update – South Dakota Office of Homeland Security**
- 8. Sturgis Rally Update – Tina Titze Office of Emergency Management**
- 9. HMEP Grants, Training, and Planning Report – OEM**
- 10. Public Comment Period**
- 11. Other Business**
- 12. Adjourn**

Notice is given to individuals with disabilities that the meeting is being held in a physically accessible location. Individuals requiring assistive technology or other services in order to participate in the meeting or materials in an alternate format should contact Brian Walsh, Nondiscrimination Coordinator, by calling (605) 773-5559 or by email at [Brian.Walsh@state.sd.us](mailto:Brian.Walsh@state.sd.us) as soon as possible but no later than two business days prior to the meeting in order to ensure accommodations are available.

Audio recording for this meeting is available on the South Dakota Boards and Commissions Portal at <https://boardsandcommissions.sd.gov/Meetings.aspx?Board1D=36>

Minutes of the  
South Dakota Emergency Response Commission Meeting  
Conducted via Digital Dakota Network  
Matthew Training Center, Joe Foss Building, Pierre, SD

June 25, 2024  
10:00 AM Central Time

Chairman Willett announced the meeting was streaming live on SD.net, a service of South Dakota Public Broadcasting.

**INTRODUCTIONS:** Participants introduced themselves.

**CALL TO ORDER AND ROLL CALL:** Chairman Willett called the meeting to order. The roll was called, and a quorum was present.

**COMMISSION MEMBERS PRESENT:** Chairman Dustin Willett, Doug Hinkle sitting in for Vice Chairman Merriman, Trish Kindt, Becky Pitz (came in late) Kaitlin Sherer, Tina Titze, and Jason Humphrey.

**COMMISSION MEMBERS ABSENT:** Andrew Canham, David Ackerman, and Sean Kruger.

**OTHERS:** Rhett Howard, Office of Emergency Management; Kelsey Newling, SD DANR; Betty Dunaway SD (DANR; Craig Conway, CISA; Bre Bockstahler, EPA Region 8; Jon Groen, Department of Homeland Security.

**APPROVAL OF MARCH 18, 2024, MINUTES:** Chairman Dustin Willett asked for a motion to approve the March 18, 2024, minutes. A motion was made by Kaitlin Sherer, seconded by Trish Kindt, to approve the minutes. A roll call vote was taken. The motion passed unanimously.

**FEDERAL UPDATES:** Bre Bockstahler highlighted a few updates that include the following:

1. The Safer Communities by Chemical Accident Prevention rule (SCAP) updates the Risk Management Program (RMP). It became effective in early May 2024, and kicks off the three-year clock for implementation. EPA is looking at it through the lens of climate change. Highlights include:
  - Having facilities determine if there are new safer or better technologies;

- Coordination/Cooperation with locals – requires facilities to perform enhanced exercises and to reach out to locals’ responders so they are made aware of potential exercise requirements.

For more information, go to: <https://www.epa.gov/rmp/risk-management-program-safer-communities-chemical-accident-prevention-final-rule>

2. Clean Water Act Hazardous Substance Facility Response Plans (FRP) became effective at the end of May 2024. The facility response plan requirements apply to facilities that are within ½ mile of a waterway and store a CWA hazardous substance. Such a facility may be required to have a FRP. EPA is looking at ways to get the word out. Again, there is a three-year clock for implementation.

For more detailed information go to: <https://www.epa.gov/hazardous-substance-spills-planning-regulations/final-rulemaking-clean-water-act-hazardous>

3. EPA has been doing outreach to industry and locals’ responders about the new requirements.
4. PFOA/PFOS have been designated as hazardous substances under CERCLA and are now subject to CERCLA and EPCRA release reporting. The reporting quantity is 1 pound.

For more detailed information go to: <https://www.epa.gov/epcra/designation-pfoa-and-pfos-hazardous-substances-under-cercla-release-reporting-requirements>

The PFAS destruction guidance update ([Interim Guidance on the Destruction and Disposal of Perfluoroalkyl and Polyfluoroalkyl Substances and Materials Containing Perfluoroalkyl and Polyfluoroalkyl Substances](#)) was released back in April.

5. EPA Region 8 is willing and able to work with locals for questions about the emergency planning requirements and can offer workshops if there is a need.

Chairman Willett opened the floor for public discussion. He commented that in terms of the SCCAP and the exercise requirements, we need to communicate with the chemical industry but there should also be a quick briefing aimed at First Responders, so they can hear from EPA, what the rule is and what is required. Doug Hinkle stated that facilities should share their plans with first responders to ensure responders can perform the response. Bre Bockstahler agreed and stated the SCCAP rule is intended to close the loop for facilities that depend on a fire department for response. Bre stated if there is a mechanism to get information out, she would be happy to facilitate that. Trish Kindt asked if there are any fact sheets for facilities or first responders and Bre replied that since this just passed in May, EPA is still trying to gather information.

Chairman Willett asked if the FRP requirement about the reporting quantity for each chemical and asked how to determine applicability when looking at a Tier II report. Bre replied that his question doesn’t have an easy answer, and that’s one thing EPA is working on. Bre stated there are 296 CWA chemicals and the facility needs to be within a half mile of a water way and the threshold is 1,000 times the reportable quantity for the chemicals listed in CWA. There were no further questions for Bre.

Craig Conway from CISA wanted to give an update on the Chemlock Program. CISA has had a great round of outreach assessments to water treatment facilities in the last quarter. The Rocky Mountain Region is quite a bit ahead of several other regions in terms of types of security postures, etc. It has opened a round of looking at the next layer of security vulnerabilities. CISA is looking at redoing their resources, so they are better tailored to the Rocky Mountain region.

There's a host of security grants available. The non-profit grant is tailored to adding physical security measures in local and state communities and that grant was just doubled in size. Craig encouraged those that missed the first round to reconsider/reapply. Chairman Willett asked if there were any questions. He also expressed appreciation for the Chemlock program and followed with a question about the lack of funding for the Chemical side inspectors (Thad & others) and he asked what those inspectors are going to be retasked to do. Craig replied that they are partnering with the PSA programs to amplify human resources there, especially around election security. In SD that has been going to the county clerk offices and helping bolster security assessments for elections. They have also been helping with safe assessments for hospitals, universities, and anyone else who needs security assessments. CISA has also been bringing in chemical expertise, to look at threats from explosive attacks or other types of attacks on facilities. CISA commented they have been having a great partnership with the PSA's. There were no further questions for CISA.

ELECTIONS OF OFFICERS: Chairman Willett commented that he enjoyed serving a couple of terms as Chairman and he looks forward to staying on the board for the future, but he is trying to reduce a few of his responsibilities, therefore he won't be seeking a third term as Chairman but still looking forward to staying involved with this commission. He finished with a thank you to everyone for years of good work.

Chairman Willett opened the floor to nominations for Chairperson Position for SD SERC. Trish Kindt nominated Kaitlin Sherer. Kaitlin Sherer accepted the nomination. There were no other nominations for Chairperson. Doug Hinkle moved that nominations cease a unanimous ballot be cast for Kaitlin Sherer for Chairperson. Tina Titze seconded the motion. A rollcall vote was taken and was unanimously approved.

Chairman Willett opened the floor for nominations for Vice Chairperson. Trish Kindt asked Dustin Willett if he would accept the role of the Vice Chairman if nominated. Dustin Willett said he would be willing to take on the role of Vice Chairman. Trish Kindt nominated Dustin Willett to serve as Vice Chairperson. Jason Humphrey seconded the nomination. No further discussion was had. A rollcall vote was taken, and the motion carried unanimously.

Newly elected Chairperson Sherer proceeded with running the meeting and moved discussion to the next agenda item.

Tier II Reporting Update: Kelsey Newling, DANR, introduced herself.

Tier II reports were due March 1<sup>st</sup>, she continues to see reports coming in, whether those be annual reports or changes to their previous reports. Currently 1,740 reports have been submitted. DANR is still trying to get the rest of the reports and their fees in.

TRI Submittals: As a reminder, TRI reports are submitted annually. These reports come from facilities that manufacture, process, or otherwise use any EPCRA Section 313 chemical in quantities greater than the established threshold during a calendar year.

The facilities are required to submit their report to the federal EPA and the SERC. The reports summarize emissions, discharges, wastes sent to landfills, material sent for recycling or off-site treatment.

The TRI reporting deadline is July 1, 2024. We have received reports from 84 facilities. So, at this time we expect that more reports will come in, but majority have been submitted. Typically, around 100 reports are submitted each year.

REGIONAL HAZ MAT TEAM UPDATE: Jon Groen, South Dakota Homeland Security, reported they've been busy during the last week due to the rainfall on the east side of the state. A 6-person swift water rescue team was deployed to Dakota Dunes for a day. 25 rescues were conducted in extremely hazardous conditions. One task force member suffered heat exhaustion but is doing well now. Two other personnel are assisting with a different search and rescue platform that assists with identifying proposed search areas, areas that have already been searched, areas with known hazards, etc.

Task force members from Rapid City Fire Department assisted with a hazardous materials incident reported as a semi-tanker rolled over that was carrying tar. There haven't been any additional updates.

Task force members from Aberdeen, Watertown, and Sioux Falls will be training in the Black Hills during the Sturgis Rally again this year. He concluded and opened floor for questions.

Trish Kindt commented on the tar accident. It was north of Witten, SD. It was near a creek but did not impact the creek. The locals built an earthen berm to prevent the product from flowing into the creek. The truck was carrying top oil, which is a little tinner than tar but, is still an oil, so it is not as mobile as other products such as gasoline or diesel. It pooled up in the grass near the semi. Cleanup is ongoing, and the locations needs to be cleaned up, but she does not expect any significant issues long term.

Vice Chairperson Willett asked if there had been any reports of chemical facilities or orphan tanks being impacted by the flooding. Jon Groen replied that he hadn't heard of any. Tina Titze commented that OEM staff is working in the area and individuals that are in the Union and Yankton County EOC's feeding them reports and nothing like that has come in. The focus is currently on Union, Lincoln, and Yankton counties. They did get a report that a train bridge on Highway 48 went into the river, but the trains can take a longer route and get around the bridge. There have not been any reports of chemical releases. The Big Sioux River did crest. It did hold for a while at those record levels, but the water is slowly going down. The Jim River is about to crest, with reports indicating it will take about a day for the crest to pass through. OEM is currently working with different entities including the Corp of Engineers. The Corp has been holding releases out of Gavins Point Dam to 24,000 cfs, so that is helping with the levels on the Missouri River. Rivers are cresting at different times, so that has been a big help with the flooding.

Trish Kindt commented that DANR has not learned of any reports of flood related chemical releases yet. Staff are calling facilities that submit Tier II reports, to determine if any are having problems. We are hearing reports that some have a lot of water in secondary containment from too much rain. There have been facilities that have tanks in areas they haven't been able to get to, so it's possible there may still be a problem but at this point they haven't learned of any. On occasion underground tanks can surface during flood events, due to saturated soils but, there have not been reports of this happening.

LEPC Roster Approval: Chairperson Sherer stated that a new roster had been sent out in the last couple of days. Kelsey Newling added that the Mellette County roster was submitted this morning, and she put it on the overhead screen for review by all commission members. She explained that at the last SERC meeting, members voted to move approval of 7 rosters to this meeting. The SERC members were sent the rosters for Hyde, Kingsbury, Lake, Roberts, and Tripp. The roster for Mellette County is displayed on the screen. The other LEPC, Hutchinson County, has a new Emergency Manager. She has not had time to really investigate the LEPC portion of her duties currently. Kelsey informed the EM that their roster can be appointed for them until she can get the LEPC up and running again.

Kelsey asked the SERC members to vote to approve the rosters for Mellette, Hyde, Kingsbury, Lake, Roberts, and Tripp counties. Kelsey also asked the SERC members to vote to appoint the Hutchinson County LEPC until an active roster can be provided.

Chairperson Sherer asked for a motion to approve the 6 rosters. Doug Hinkle moved to approve the rosters, seconded by Trish Kindt. A rollcall vote was taken, and the motion carried unanimously.

A motion was made by Vice Chairperson Willett and second by Doug Hinkle to appoint Hutchinson County LEPC. A rollcall vote was taken, and the motion carried unanimously.

#### HMEP GRANTS, TRAINING AND PLANNING REPORT:

Rhett Howard, OEM, reported they are \$19,000 shy of getting their HMEP 22 grant spent, a little over \$16,000 of that will be spent on common sub-grantees once HMEP 24 gets started. Just under 40% of HMEP 23 has been spent. Two of the subgrantees have completed out their year and 8 more working hard on theirs. Currently there are 8 subgrantees for HMEP 24 with about \$110,333 will be the federal share. Rhett hopes to hear from PHSMA in August for HMEP 24. Rhett is working diligently to get all of HMEP 22 spent.

Vice Chairperson Willett asked with the impact across FEMA side of the house with grants, is DOT looking at any reductions in 2024 or 2025 or are the funding levels stable. Rhett Howard replied he hasn't gotten the report for the next 3-year cycle and what they are going to allocate for yet, but the last 2 years has been comparable to what they allocated for us. Rhett is hoping that they will hold steady and could use around another \$25,000 if PHMSA is willing to appropriate it. There is a formula they have for how many hazmat incidents are acted on in our state, population, and so forth. Being sparsely populated as we are in South Dakota we don't get what we need.

#### PUBLIC COMMENT PERIOD:

Chairman Sherer opened the floor for public comment. No comments were made.

OTHER BUSINESS:

Kelsey Newling reported the next SERC meeting will be in conjunction with the SD Emergency Management Association Conference in Chamberlain. The meeting will be on Tuesday, September 10, 2024, at 5 PM Central. The dates of the conference are September 9-12.

Chairperson Sherer adjourned.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

DRAFT



**DEPARTMENT of AGRICULTURE  
and NATURAL RESOURCES**

JOE FOSS BUILDING  
523 E CAPITOL AVE  
PIERRE SD 57501-3182  
danr.sd.gov

September 30, 2024

MEMO TO: Local Emergency Planning Committees  
MEMO FROM: Kelsey Newling  
SUBJECT: LEPC Grants

I am contacting you regarding the Local Emergency Planning Committee (LEPC) grants. Active LEPCs in South Dakota are eligible for funding under the provisions of SDCL 1-50-10. An LEPC that does not meet the provisions of SDCL 1-50-10, is not considered “active” and is not eligible for grant funds.

There are five forms you may need to submit in order to apply for a grant.

1. **Certification of Eligibility** - The first step in applying for a grant is to provide information demonstrating your LEPC is active. If your LEPC is not “active,” you are not eligible for a grant;
2. **Grant Agreement** – Required under SDCL 1-56-10;
3. **Activity and Expenditure Summary** – Any LEPC that has received past grant funds must submit this form to demonstrate funds were utilized responsibly;
4. **Request for LEPC Grant Carryover** – Any LEPC with a total outstanding/unspent LEPC Grant balance in excess of \$200.00 must submit this request for a grant extension; and
5. **LEPC Grant Application** – Indicate your plans for utilization of grant funds.

**The complete grant application package must be postmarked, received, or hand-delivered by November 30, 2024.**

**Applications postmarked, received, or hand-delivered after the November 30, 2024, deadline WILL NOT be accepted.** You may wish to consider submitting your application via certified or registered mail for the purpose of documenting and confirming the delivery date.

If your LEPC meets the provisions of SDCL 1-50-10, and if you can demonstrate past LEPC grant funds were utilized in a responsible manner, you will be contacted regarding the grant.

Please be aware that some LEPCs may receive more than one copy of this application package. Only one application should be submitted per LEPC.

If you have any questions about the grant process, please contact Kelsey Newling via e-mail at [Kelsey.Newling@state.sd.us](mailto:Kelsey.Newling@state.sd.us) or by calling 605-773-3296.



# APPLICATION GUIDE FOR LEPC GRANTS

## **Program Intent**

The intent of this program is to provide local emergency planning committees (LEPCs) with funding to support Emergency Planning and Community Right to Know activities at the local level. This is designed to be a streamlined grant program with simplified application and summary reporting processes. Every attempt has been made to keep forms short and concise, and to reduce paperwork requirements.

## **Eligible Uses for Funds**

SDCL 1-50-10 states that the funds will be distributed as grants to be "Expended by the LEPCs to defray the expenses of operating the SARA Title III program and SARA Title I activities." This can incorporate a wide variety of activities including, but not limited to:

- ⇒ General office expenses needed to operate the program - postage, copying, printing, paper, meeting room rental, other meeting expenses, advertising costs, office expenses, etc.;
- ⇒ Salaries for personnel hired to do data entry, risk assessment, hazards analysis, commodity flow studies, or other special Haz Mat related projects;
- ⇒ Expenses associated with updating the emergency response plan;
- ⇒ Expenses related to holding hazardous materials response exercises;
- ⇒ Haz Mat Training of local emergency response personnel and first responders;
- ⇒ Hazardous Materials Incident response equipment; and
- ⇒ Computer hardware and/or software to be used for Title III data management, responding to information requests, hazardous materials emergency response, and/or hazardous materials response planning activities.

## **Compliance and Eligibility** (Certification of Eligibility for LEPC Grant form)

"Active" LEPCs in South Dakota are eligible for funding under the provisions of SDCL 1-50-10. To qualify for funding, LEPC's must provide documentation and must certify that they meet the criteria for an "Active" LEPC. A LEPC must also certify that they have a mechanism to receive, expend, and track funds.

## **Application and Signatures** (LEPC Grant Application form)

Current bylaws and membership rosters must be on file with the state or included with the application. If bylaws are revised, they must be resubmitted. Information management procedures and meeting schedules must be identified if they are not included in the bylaws.

## **Carryover of Funds** (Request for LEPC Grant Carryover form)

Under certain circumstances a small amount of unspent grant funds may be carried over to the next fiscal year. However, the LEPC must continue to track and document use of these funds.

## **Tracking** (Activity and Expenditure Summary form)

LEPC's must track expenditure of funds and must submit documentation to show how prior grant funds were utilized. Failure to submit the required summary documentation will affect future eligibility for grant funds.

## **Grant Amounts**

Individual grant amounts will be determined by the distribution formula contained in SDCL 1-50-10. The first \$16,500 will be divided evenly among LEPCs that qualify for and have applied for the grant. The remaining amount will be divided among the qualifying LEPCs, based upon the number of facilities that paid Tier II fees for the reporting year from which the grant is funded. Increasing facility compliance in your planning district can result in an increase in your portion of grants for future years.

## Questions

If you have questions or require assistance, please contact Kelsey Newling via email at [Kelsey.Newling@state.sd.us](mailto:Kelsey.Newling@state.sd.us) or by calling 605-773-3296.

Kelsey Newling  
SD DANR – State Emergency Response Commission  
523 East Capitol Avenue  
Pierre, South Dakota 57501

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## **ADDITIONAL INFORMATION PROVIDED TO LEPCs FOR INFORMATIONAL PURPOSES**

### **SDCL 1-50**

A link to the SDCL 1-50 website is available at <https://danr.sd.gov/Agriculture/Inspection/SaraTitle3>

1-50-10. SERC report--Contents--Appropriations--Distribution of grants. At the end of the budget year the SERC shall submit a report to the Legislature detailing any fees collected pursuant to § 1-50-8 which are in excess of the amount appropriated for these purposes and request a budget appropriation to remit this amount to the local emergency planning committees in the form of grants to support emergency planning and community right-to-know activities at the local level. Grants shall be distributed according to the following schedule:

- (1) An amount not to exceed sixteen thousand five hundred dollars shall be distributed equally to all active local emergency planning committees if the active committees have addressed the minimum requirements of the program including:
  - (a) Annually submit a membership roster which meets the requirements of this section to the SERC for approval;
  - (b) Elect officers and adopt bylaws;
  - (c) Hold regular meetings at least once per quarter;
  - (d) Develop a procedure to provide information to the public on request;
  - (e) Provide public notice of meetings and of the availability of right-to-know information;
  - (f) Submit a draft emergency response plan; and
  - (g) Exercise and update the plan as required.
  
- (2) Any additional excess funds shall be included in the next year's legislative budget to be appropriated to be divided by the total number of facilities reporting statewide and the funds shall be disbursed to the local emergency planning committees on a per-facility basis.

Grants distributed under this program shall be expended by the local emergency planning committees to defray the expenses of operating the SARA title III program and related SARA title I activities.

**Source:** SL 1992, ch 254, § 65; SDCL, § 34A-12-23; SL 1993, ch 257, § 1.

### **SDCL 1-25 - MEETINGS OF PUBLIC AGENCIES – OPEN GOVERNMENT**

- A Guide to South Dakotas Open Meeting Law: [http://atg.sd.gov/docs/Open\\_Meetings\\_brochure\\_text\\_2015.pdf](http://atg.sd.gov/docs/Open_Meetings_brochure_text_2015.pdf) (Read this!)
- FAQ Open Meeting Commission Procedures: <http://atg.sd.gov/legal/opengovernment/faqs.aspx>
- Attorney General's Office Website: <http://atg.sd.gov/Legal/OpenGovernment/default.aspx>

## Certification of Eligibility for LEPC Grants

### Requirements

Your LEPC must be an “active” committee, as per South Dakota Codified Law 1-50-10.

**Important: You must complete EVERY section, or your grant application will be considered incomplete!**

Date LEPC bylaws were adopted:	
Date LEPC officers were elected:	
Establish a meeting schedule (what is the meeting schedule?):	
Dates of the quarterly meetings (Oct. 1, through Sept. 30):	Meeting #1: Meeting #2: Meeting #3: Meeting #4:
Describe your procedure for providing information to the public:	
Are meetings held in compliance with public notice requirements of the open meeting law?:	
Date a written emergency response plan was finalized (plans must be submitted to the SERC for review):	
Date of your <b>annual</b> update of the written emergency response plan:	
Date of your last Haz Mat exercise:	

### Certification

The completed table shows the LEPC is an “active” committee and is eligible to apply for funds available through SDCL 1-50-10. A completed application package must include the following:

- “Certification of Eligibility” form (required);
- “LEPC Grant Application” form (required);
- “State of South Dakota Grant Recipient or Subrecipient Attestation” form (required);
- “Activity and Expenditure Summary” form (if applicable); and
- “Request for LEPC Grant Carryover” form (if applicable).

The LEPC understands:

1. The amount awarded will depend on the formula in the law;
2. The committee will not receive a grant if it does not meet requirements outlined in SDCL 1-50-10;
3. Grant funds must be utilized to support the SARA Title III program;
4. Failure to utilize funds for their intended purpose may result in ineligibility for future grants.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Local Emergency Planning Committee

\_\_\_\_\_  
Date

# LEPC GRANT APPLICATION

## APPLICANT INFORMATION

LEPC Name \_\_\_\_\_

Chairperson \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## PROJECT INFORMATION

Grant funds will be utilized for: Provide a brief description of proposed plans for the grant funds.

## CERTIFICATION

I certify under penalty of law that I have personally examined and am familiar with the information contained in this application and I agree, on behalf of the LEPC, to provide documentation of funds expended, and to abide by the terms of the agreement.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Local Emergency Planning Committee

\_\_\_\_\_  
Date

**Request for**  
**Local Emergency Planning Committee**  
**Grant Carryover**

The Local Emergency Planning Committee (LEPC) hereby acknowledges LEPC grant funds received during a prior grant year have not been utilized. Rather than return the funds, the LEPC formally requests the State Emergency Response Commission (SERC) consent to an extension.

Unspent/outstanding LEPC Grant balance: \$ \_\_\_\_\_

The LEPC will utilize unspent/outstanding funds for the following projects/purchases:

- \_\_\_\_\_  
Estimated Cost: \_\_\_\_\_ Estimated Completion date: \_\_\_\_\_
- \_\_\_\_\_  
Estimated Cost: \_\_\_\_\_ Estimated Completion date: \_\_\_\_\_
- \_\_\_\_\_  
Estimated Cost: \_\_\_\_\_ Estimated Completion date: \_\_\_\_\_
- \_\_\_\_\_  
Estimated Cost: \_\_\_\_\_ Estimated Completion date: \_\_\_\_\_
- \_\_\_\_\_  
Estimated Cost: \_\_\_\_\_ Estimated Completion date: \_\_\_\_\_

Note:

Original grant restrictions remain in effect.  
The SERC may request grant funds be returned if they are not utilized within three years of the original grant award date.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
(Signature – LEPC Chairperson)

\* Please note that any LEPC with a total outstanding/unspent LEPC Grant balance in excess of \$200.00 must submit this request for a grant extension.



## South Dakota Office of Emergency Management – Quarterly SERC Report

### **Memorandum:**

**To:** South Dakota State Emergency Response Commission (SERC)

**From:** Rhett Howard, HMEP Grant Administrator

**Date:** September 10th, 2024

**Re:** Quarterly FFY2022 / FFY2023 / FFY2024 HMEP Grant Report

**FFY 2022 HMEP Grant Awarded: Total Sub-Grantee Contractual awarded: \$ 122,359.00.**

*Note: This dollar amount does not reflect the Administration Fees awarded to the State of South Dakota from PHMSA for grant management, nor any non-federal match figures.*

**HMEP22 Contractual (Sub-Grantee) grant money spent to date: \$104,618.96.**

**FFY 2022 Total Contractual Amount Remaining To-Date (Federal): \$17,740.04**

- Aberdeen Fire Rescue - \$5,950.00 – Completed hosting the Response to Lithium Battery Emergency training held 5/31/2023.
- Aberdeen Fire Rescue - \$6,738.49 – 2023 Cold Zone Hazmat Conference held 5/10/2023.
- Aberdeen Fire Rescue - \$5,950.00 – Airport Rescue Firefighting held 9/8/2023.
- Aberdeen Fire Rescue - \$2,088.27 – Hazcat Operations Training in Rapid City held 9/17 – 9/21/23.
- Aberdeen Fire Rescue - \$1,689.24 purchase 2 Level A Hzmat Suits with their leftover on 12/22/23.
- **All Aberdeen Fire Rescue activities have been completed. \$0.00 remains.**
- Rapid City Fire Rescue - \$15,392.64 – Hosting HazCat Operations Training held 9/17 – 9/21/23.
- Rapid City Fire Rescue - \$6,820.73 – Decon-Tect Train the Trainer – held 9/12 – 9/15/23.
- Rapid City Fire Rescue - \$4,323.03 – TEEEX NFPA 1072 Hazmat Incident Command held 3/9/2023.
- Rapid City Fire Rescue - \$1,897.88 – TEEEX NFPA 1072 Hazmat Incident Command held 5/18/2023.
- Rapid City Fire Rescue - \$1,435.63 – Midwest Hazmat Conference held 6/5/24. Depletes leftover funds for RCFR in HMEP22.
- Rapid City Fire Rescue – used \$86.63 from HMEP23 RCFR Propane Response 101 to Advanced grant to fully reimburse their HMEP22 Midwest Hazmat Conference. **Not added to HMEP22 for this SERC report totals figures.**
- **All Rapid City Fire Rescue activities have been completed. \$0.09 remains.**
- Sioux Falls Fire Rescue - \$7,830.35 – WRI Swiftwater Spill Response Training – 9/10 – 9/15/23.
- Sioux Falls Fire Rescue - \$5,950.00 – Hazmat IQ class held 4/27/23.
- Sioux Falls Fire Rescue - \$5,450.00 – Hazmat IQ Advanced class held 4/28/23.
- **All Sioux Falls Fire Rescue activities have been completed. \$14,004.65 remains (will be used in HMEP24).**
- Watertown Fire Rescue - \$9,291.53 - Airport Rescue Firefighting held 9/5 – 9/6/23.
- Watertown Fire Rescue - \$3,837.57 – 2023 Cold Zone Class held in 5/10-12/23.

- All Watertown Fire Rescue activities have been completed. \$258.90 remains (will be used in HMEP24).
  - Bennett County - \$2,473.60 – Hazardous Materials Operations Level Class held 9/23 – 9/24/23.
  - All Bennett County HMEP22 activities have been completed. \$476.40 remains (will be used in HMEP24).
  - Clark County - \$4,000.00 – Updated Hazardous Materials Response Plan completed 9/21/23.
  - All Clark County HMEP22 activities have been completed. \$0.00 remains.
  - Codington County - \$1,500.00 – Completed Hazmat Awareness/Operations Class held 1/13/23.
  - Codington County - \$1,500.00 – Completed Hazmat Awareness/Operations Class held 1/20/23.
  - Codington County - \$1,500.00 – Completed Hazmat Awareness/Operations Class held 3/08/23.
  - All Codington County HMEP22 activities have been completed. \$0.00 remains.
  - Deuel County - \$4,000.00 – Updated Hazardous Materials Response Plan completed 9/21/23.
  - All Fall River County HMEP22 activities have been completed. \$0.00 remains.
  - Fall River County – \$1,000.00 - Hazmat Awareness Training on 5/10/23.
  - All Fall River County HMEP22 activities have been completed. \$3,000.00 remains.
  - Miner County - \$4,000.00 – Updated Hazardous Materials Response Plan completed 9/29/2023.
  - All Miner County HMEP22 activities have been completed. \$0.00 remains.
- Note:** most leftover funds from HMEP22 will be used to help repeat sub-grantees with their HMEP24 activities. SDOEM staff will work with Fall River County to use their extra \$3,000.00 if possible.

**FFY 2023 HMEP Grant Awarded: Total Sub-Grantee Contractual awarded: \$115,867.00.**

*Note: This dollar amount does not reflect the Administration Fees awarded to the State of South Dakota from PHMSA for grant management, nor any non-federal match figures.*

**HMEP23 Contractual (Sub-Grantee) grant money spent to date: \$82,666.55.**

**FFY 2023 Total Contractual Amount Remaining To-Date (Federal): \$33,200.45.**

- Aberdeen Fire Rescue - \$6,055.00 – Attended the Midwest Hazmat Response Conference held 5/2/2024.
- Aberdeen Fire Rescue - \$7,200.00 – Propane Response 101 to Advanced class held 6/2/24.
- Bon Homme County - \$4,000.00 – Completed their Hazardous Materials Response Plan Update.
- All Bon Homme County HMEP23 activities have been completed. \$0.00 remains.
- Rapid City Fire Rescue - \$11,000.00 – Completed their Federal Resources Hazmat IQ & Advanced Hazmat IQ classes held 2/21 & 2/22/2024.
- Rapid City Fire Rescue - \$7,829.50 - Propane Response 101 to Advanced class held 6/2/24.
- Rapid City Fire Rescue - \$7,658.00 – IAFC Hazmat Conference held 6/5 – 6/10/24.
- Rapid City Fire Rescue – used \$41.15 from leftover HMEP23 RCFR Propane Response 101 to Advanced grant to fully reimburse their IAFC Hazmat Conference held 6/5 – 6/10/24. Already figured into their \$7,658.00 total IAFC Hazmat Conference payment for this SERC report totals figures.
- Rapid City Fire Rescue – used \$86.63 from HMEP23 RCFR Propane Response 101 to Advanced grant to fully reimburse their HMEP22 Midwest Hazmat Conference. **Added to HMEP23 totals** for this SERC report totals figures.
- All Rapid City Fire Rescue HMEP23 activities have been completed. \$142.72 remains.
- Sioux Falls Fire Rescue - \$5,950.00 – Completed their Hazmat IQ class held on 3/14/2024.
- Sioux Falls Fire Rescue - \$5,450.00 – Completed their Advanced Hazmat IQ class held on 3/15/2024.

- Sioux Falls Fire Rescue - \$11,610.25 – Completed their WRI Swiftwater Spill Response Class held in July 2024.
- **All Sioux Falls Fire Rescue HMEP23 activities have been completed. \$169.75 remains.**
- Watertown Fire Rescue - \$2,036.02 – Attended the Cold Zone Conference held May 2024.
- Watertown Fire Rescue - \$5,950.00 - Completed their Hazmat IQ class held on 4/22/2024.
- Clay County - \$4,800.00 – Completed their Hazmat Response Plan update on 8/15/24.
- **All Clay County HMEP23 activities have been completed. \$200.00 remains.**
- Codington County - \$1,500.00 – Completed the Hazmat Awareness/Operations Class held 1/12/24.
- Codington County - \$1,500.00 – Completed the Hazmat Awareness/Operations Class held 2/2/24.
- **All Codington County HMEP23 activities have been completed. \$0.00 remains.**

*The HMEP24 Grant application was submitted to PHMSA in late March 2024. There are 4 County's and 4 Task Force 1 Fire Departments participating. SDOEM staff expects to hear back from PHMSA with the HMEP24 grant award in late Summer, early Fall before 10/1/2024.*

*There is \$110,333.00 in federal funds proposed to be granted to the 8 sub-grantees in HMEP24.*

*The 8 HMEP24 sub-grantees are:*

- *Aberdeen Fire Rescue*
- *Rapid City Fire Rescue*
- *Sioux Falls Fire Rescue*
- *Watertown Fire Rescue*
- *Bennett County*
- *Codington County*
- *Grant County*
- *Walworth County*