**SOUTH DAKOTA WHEAT COMMISSION MEETING**

**2301 Research Park Way, Brookings SD 57006 - Zoom**

**April 22, 2024**

**Minutes**

**Present:** Commissioners: Bryan Jorgensen, SDWC

Terry Hand, SDWC

Tregg Cronin, SDWC

Leon Koeppe, SDWC

Jamie Johnson, SDWC

Staff: Reid Christopherson, SDWC

 Jon Kleinjan, SDWC

 Guests: Caren Assman, SDWGA

Dr Joe Cassady, SDSU

 Dr John Blanton, SDSU

1. **Call to Order:**

 **Chairman Jorgensen called the meeting to order at 11:32 a.m.**

1. **Approval of Agenda**

**Commissioner Johnson moved to approve the agenda. Seconded by Commissioner Koeppe. Motion Approved.**

1. **SDWGA Proposal**

Caren Assman presented an overview on the proposed “Rotate Into Profit” wheat promotion plan**. Commissioner Koeppe moved to approve $10,000 in funding (FY24 funds) towards this effort. Seconded by Commissioner Johnson. Motion Approved.**

1. **Bank Authorization**

**Commissioner Cronin moved to remove Reid Christopherson from all bank and credit card authorizations upon his retirement (June 8, 2024). Motion Seconded by Koeppe. Motion Approved.**

1. **Bank Change**

**Commissioner Cronin moved to change the bank accounts for the South Dakota Wheat Commission from BankWest (Pierre SD) to First Bank & Trust (Brookings SD) effective with the start of FY25.**

* + - **South Dakota Wheat Commission**
		- **Established by SDCL 38-10**
		- **Federal ID 46-6003989**
		- **Authorized Signatures**
			1. **Jonathan Kleinjan**
			2. **Bryan Jorgensen**
			3. **Terry Hand**
			4. **Leon Koeppe**
			5. **Terry Hand**
			6. **Jamie Johnson**

 **Seconded by Commissioner Koeppe. Motion approved.**

1. **Executive Director Salary Adjustment**

**Commissioner Johnson moved to increase the salary for Jonathan Kleinjan, Executive Director, to $100,000 per year effective with the pay period starting May 24, 2024. Seconded by Commissioner Cronin. Motion Approved.**

1. **Commission Meeting Date**

The next meeting is scheduled for June 20, 2024, in Brookings SD, time and potential tours to be determined.

1. **Upcoming Conferences**

**Details were reviewed for the upcoming Wheat Foods Council meeting in Manhattan KS (June 2024) and U.S. Wheat Associates in Oklahoma City OK (July 2024).**

1. **Adjournment**

**Commissioner Johnson moved to adjourn at 12:01 p.m., seconded by Commissioner Hand. Meeting adjourned.**

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Leon Koeppe, Secretary Date Jon Kleinjan, Executive Director Date

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