

**South Dakota Science and Technology Authority Board of Directors**  
**Meeting Minutes**  
**Thursday, March 25, 2021**  
**Lead, South Dakota**

The Board of Directors of the South Dakota Science and Technology Authority (SDSTA) convened at 8:00 AM Mountain Time (MT) on Thursday, March 25, 2021, in the Education and Outreach (E&O) Building Conference Room at the South Dakota Science and Technology Authority, 630 East Summit Street, Lead, South Dakota. To maintain physical distance due to the COVID-19 pandemic, face masks were required, and a conference number was posted on the agenda with an invitation for members of the public to participate in the meeting by telephone.

**MEMBERS OF THE BOARD IN ATTENDANCE**

Dr. Ani Aprahamian (by phone)  
Vice Chairperson Dana Dykhouse (in person)  
Secretary/Treasurer Patricia Lebrun (by phone)  
Mr. Roger Musick (by phone)  
Chairperson Casey Peterson (in person)  
Dr. Robert Wilson (by phone)

**MEMBERS OF THE BOARD ABSENT**

Vice Chairperson Ron Wheeler  
Dr. James Rankin, ex-officio

**SDSTA STAFF PRESENT DURING ALL OR PART OF THE MEETING**

Mr. Tim Engel, Legal Counsel (in person)  
Ms. Nancy Geary, Chief Financial Officer (in person)  
Ms. Pam Hamilton, Project Manager for Organizational Development (in person)  
Mr. Mike Headley, Executive Director (in person)  
Dr. Jaret Heise, Science Director (in person)  
Mr. Bill Kelly, Contracts & Procurement Manager (in person)  
Ms. Mandy Knight, Administrative Services Manager (in person)  
Mr. William McElroy, Operations Division Deputy Director (in person)  
Ms. Staci Miller, SURF Foundation Director (by phone)  
Mr. KC Russell, Cultural Diversity Coordinator (by phone)  
Ms. Wendy Straub, Hoists & Shafts Director (in person)  
Ms. Constance Walter, Communications Director (in person)  
Ms. Natasha Wheeler, Administrative Assistant (in person)  
Ms. Deb Wolf, Education and Public Relations Director/IDEA Program Manager (in person)  
Ms. Rochelle Zens, IDEA Program Lead (by phone)

**ALSO PRESENT DURING ALL OR PART OF THE MEETING**

Ms. Elizabeth Freer, dialogue LLC Principal (by phone)  
Ms. Nicol Reiner, Education & Outreach Director (BHSU) (by phone)

**ITEM 1. CALL TO ORDER**

Chairperson Casey Peterson called the meeting to order at 8:00 AM (MT). Roll call was held. Dr. Ani Aprahamian, Ms. Pat Lebrun, Mr. Roger Musick and Dr. Bob Wilson were present by phone. Mr. Dana Dykhouse and Chairperson Peterson was present in person. Dr. Jim Rankin and Mr. Ron Wheeler were absent. Chairperson Peterson then asked audience members to introduce themselves. He said if anyone from the audience had any questions or comments for the board to address, to please complete the public

comment form located at the sign-in table and time will be given at the end of the agenda to discuss. He reported no comment forms were submitted.

## **ITEM 2. APPROVE AGENDA**

Chairperson Peterson asked if there were any modifications to the agenda. Hearing none, Chairperson Peterson asked for a motion to approve the agenda.

*Motion by Mr. Dykhouse and seconded by Mr. Musick to approve the agenda as presented. Motion passed unanimously by roll call vote.*

## **ITEM 3. APPROVE MINUTES**

Chairperson Peterson asked if there were any comments on the December 17, 2020 or January 25, 2021 Minutes. Hearing none, he asked for a motion to approve the minutes.

*Motion by Mr. Musick and seconded by Ms. Lebrun to approve the December 17, 2020 and January 25, 2021 minutes as presented. Motion passed unanimously by roll call vote.*

## **ITEM 4. GENERAL CONFLICT OF INTEREST DISCLOSURE**

SDSTA Legal Counsel Mr. Tim Engel invited members of the board to disclose anything that might be construed to be a conflict of interest with respect to items under consideration at today's meeting.

Mr. Headley stated he had a conflict of interest regarding Agenda Item No. 17, Sanford Underground Research Facility (SURF) Institute Science Program Scoping Study, as the proposed contracting company is owned by his wife with whom he shares personal finances.

No other conflicts of interest were disclosed.

## **ITEM 5. DISCLOSURES AND WAIVER UNDER SDCL CH. 3-23**

Mr. Engel said he contacted all board members before the March 25, 2021 board meeting and asked them to make any disclosures related to SDCL CH. 3-23. He said no disclosures were reported.

## **ITEM 6. REPORT FROM THE AUDIT COMMITTEE**

### **ITEM 6A. INTERNAL CONTROLS AUDIT UPDATE**

Ms. Lebrun said SDSTA staff is working on items recommended by the internal controls audit report and requested a report at the June 24, 2021 board meeting on actions taken. Mr. Headley and Ms. Geary agreed to provide a report.

### **ITEM 6B. AUDIT COMMITTEE MEETING UPDATE – ACCEPTANCE OF AUDIT REPORT, FISCAL YEAR ENDED JUNE 30, 2020**

Ms. Lebrun said the audit report was presented to the board at the December 17, 2020 meeting as an informational item and is now presented for approval. She said it was a clean audit and she has not received any comments or been made aware of any concerns related to the report.

*Motion by Ms. Lebrun and seconded by Mr. Dykhouse to accept the Audit Report for the Fiscal Year Ended June 30, 2020 as reviewed and discussed at the December 17, 2020 board meeting. Motion passed unanimously by roll call vote.*

## **ITEM 7. FINANCIAL REPORT**

### **ITEM 7A. FEBRUARY FINANCIAL STATEMENTS**

Ms. Geary said Cooperative Agreement (CA) spending was over budget for February due to several pieces of equipment that were billed in February but included in the budget for other months. She said

spending for the CA is under budget on the contract to-date. Part of the underrun is a result of COVID-19, including suspended hiring efforts which have now been resumed. Ms. Geary said the underrun will be addressed by purchasing items listed in the Underrun Spend Plan. She said SDSTA currently has 181 full-time employees and 10 temporary employees.

Ms. Geary said she finished rebilling to various contracts in January and February 2021 to address the difference in the provisional overhead rates originally billed and the Department of Health and Human Services (DHHS) audited overhead rates.

*Motion by Mr. Dykhouse and seconded by Mr. Musick to accept the financial report as presented.  
Motion passed unanimously by roll call vote.*

## **ITEM 8. REPORT FROM THE EXECUTIVE DIRECTOR**

### **ITEM 8A. DECLARATION OF SURPLUS – LOCKERS, FLYGT PUMP, BAOSTEEL CYLINDERS**

Mr. Headley said three declarations of surplus included 18 old lockers that are no longer in use and have been donated to the Lead-Deadwood Economic Development, a Flygt pump that is no longer operable or repairable that has been scrapped, and 20 empty Baosteel cylinders originally used to store xenon which are no longer suitable for use and have been scrapped.

### **ITEM 8B. SDSTA QUARTERLY UPDATE**

Mr. Headley re-stated the SURF mission: “We advance world class science and inspire learning across generations”; and the SURF vision: “The world’s preferred location for underground science and education”; and reviewed SURF’s core values: safety focused, care for others, professional and team players.

Mr. Headley reviewed COVID-19 response activity, including a transition to minimal essential operations on March 25, 2020; the return of 25 Kiewit-Alberici Joint Venture (KAJV) staff to three surface sites on April 16, 2020; the restart of underground activities including construction on May 6, 2020; and KAJV’s return to full staffing at both the surface and underground on May 18, 2020. He said SURF is currently maintaining a 6-month supply of personal protective equipment and supporting day and night shift operations with 25% of staff telecommuting and rotating on site as needed. Mr. Headley said SDSTA is promoting COVID-19 vaccine education and offering a \$100.00 bonus to staff members who receive the full vaccine dose. Mr. Headley reported zero positive cases and zero quarantines at SURF at this time.

Reporting on SURF occupational injury statistics, Mr. Headley said there was only one reportable injury over the last year, in June 2020, resulting in a Total Recordable Incident Rate of 1.2. The safety program continues to advance, including a more systematic approach to severe weather management on site.

Mr. Headley said several organizational changes have taken place at SURF, including the following: a new Surface Operations and Utilities Department Deputy Director position filled by Mr. Jake Davis (former SDSTA Engineer); a new Inclusion, Diversity, Equity and Access (IDEA) Program Manager position filled by Ms. Deb Wolf; the Education and Outreach (E&O) Director position filled by Ms. Nicol Reiner; the Contracts and Procurement Manager position filled by William (Bill) Kelly; and a new Hoists and Shafts Department Director position filled by Wendy Straub, who is the first woman to fill a field operations management position at SURF. Mr. Headley expressed his appreciation to Ms. Sharon Hemmingson for her continued consulting support in the Contracts and Procurement Office.

Mr. Headley provided an update for Long-Baseline Neutrino Facility (LBNF)/Deep Underground Neutrino Experiment (DUNE) and said pre-excavation activities will conclude soon and Ross hoist

commissioning activities are underway. Thyssen Mining Inc. (TMI) is set to mobilize in early April 2021, and 1,229 collaborators from 201 institutions and 33 nations, including CERN, are represented in the LBNF/DUNE collaboration. He said several reliability projects are nearing completion, significant Ross hoist upgrades are in the commissioning phase, Ross Shaft certification is nearly complete, and the main excavation of three caverns is planned to begin shortly. Mr. Headley said the pace of LBNF/DUNE activities remains high, as does SDSTA support provided to the project. Mr. Headley also shared several photos, illustrating hoist upgrade progress and TMI equipment that will be going underground in April 2021.

Mr. Headley said the SDSTA IDEA Office has been established, with Ms. Wolf serving as the director and Mr. KC Russell and Ms. Zens onboard as team members. He said related projects include reviewing previous cultural strategic planning, rewriting the SDSTA social media policy to support core value statements, planning for management level training with the IDEAL Center at the Science Museum of Minnesota and South Dakota Established Program to Stimulate Competitive Research (EPSCoR), continued work on the application process for the CIRCLES Alliance grant, the Communications team's selection of Dr. Annette Lee as a keynote speaker for Neutrino Day 2021, planning for the ethnobotanical garden and IDEA annual planning, including a focus on a diverse workforce and IDEA-focused community and education outreach efforts.

Mr. Headley said the E&O program has seen an increase in student contacts with over 1,000 in February and increased requests for onsite field trips and virtual field trips including the hoist room, waste water treatment plant, Davis Campus, and the new geology of the Open Cut tour with drone footage. He said E&O has extended its reach by providing presentations to groups in California, Oklahoma, Virginia, Washington, and British Columbia and E&O's summer professional development, which will be held simultaneously in-person and virtually, was booked with a waiting list (over 50 teachers reaching out to participate) one week after the advertisement was posted. Mr. Headley said SDSTA continues to expand its relationship with Black Hills State University (BHSU), providing curriculum units to BHSU's pre-service education students and collaborating on hiring for new science education faculty. Mr. Headley thanked BHSU President Dr. Laurie Nichols and Provost and Vice President for Academic Affairs Dr. Priscilla Romkema for their support.

#### **ITEM 8C. MAINTENANCE SUPPORT FACILITY UPDATE**

Ms. Pam Hamilton said the Maintenance Support Facility (MSF) is scheduled for substantial completion on April 8, 2021, and project end date on April 21, 2021. She said furniture, fixtures and equipment install is scheduled for May 3, 2021 and staff moves could begin as early as May 10, 2021. Ms. Hamilton shared several photos of the project from September and October 2020 at the beginning of the pre-engineered metal building erection, and exterior views from November 2020 and March 2021 with a comparison to the conceptual design. Ms. Hamilton shared interior photos and said the shop side of the building will include a 10-ton bridge crane with 16-foot hook height and a coverage area of 30 feet by 125 feet, rail taken from the Yates Shaft, a trench drain, three overhead doors and heat. She said the warehouse end of the building will include 21 pallet racks, a secured storage area, a science test area and room to grow. Ms. Hamilton also shared photos of the office area within the building which will include a breakroom, office spaces and an elevator. She said the building will be American with Disabilities Act (ADA) compliant. Ms. Hamilton said employee all-day parking will be in the main Administration Building parking lot and a walkway will be constructed for access to the MSF building.

#### **ITEM 8D. SCIENCE UPDATE**

Dr. Jaret Heise said the SURF User Association was launched with the announcement of an executive committee in December 2020, and the officers, a chair and secretary, were selected in January 2021. He said the executive committee meets quarterly, with the first quarterly meeting held in February 2021,

and the association maintains regular interactions with SURF management. Dr. Heise said a meeting of general SURF user membership will be held annually and the first meeting is tentatively planned for fall 2021. Dr. Heise said Snowmass is the community engagement portion of the US High Energy Physics strategic planning, and the user association will help SURF be involved in that project. He said SURF submitted a letter of interest describing the site's current status and proposed future facilities and SURF's Strategic Advisory Committee and Science Program Committee, to be established in 2021, will be leveraged also.

Dr. Heise provided a brief update on the four main physics experiments onsite and shared graphs of researcher efforts at SURF: 1). LUX-ZEPLIN (LZ)—testing underway with a cold detector and some of the xenon, including light sensors and the radon removal system, and initial condensing trials are planned to start in April 2021. 2). MAJORANA DEMONSTRATOR (MJD)—began collecting production data in June 2015 and finished in early March 2021. He said the future of the MJD program beyond 2021 is being examined by the collaboration; a ton-scale review is planned for July and an American/European summit is scheduled for September. 3). Compact Accelerator System for Performing Astrophysical Research (CASPAR)— completed gamma-ray reactions and the sodium iodide detector array was transported to the surface and successfully returned from loan to Notre Dame. The future of the project includes plans to resume in fiscal year 2024 in a yet-to-be-determined location and a cost estimate for a site on the 2300L was developed to submit for a pre-proposal to the National Science Foundation. 4). Black Hills State University Underground Campus (BHUC)—Ross Campus operations started in September 2015 and ended in July 2020, and SURF signed a decommissioning statement. BHUC will be sharing space with MJD Davis Campus machining activities; a memorandum of understanding has been established and initial operations at the Davis Campus started in November 2020. He said expansion is limited at the Davis Campus and hopes are to return to the Ross Campus following LBNF construction in fiscal year 2024.

Dr. Heise made note of several other experiments at SURF: SIGMA-V started drilling on the 4100L level in January 2021 after COVID-19-related delays; discussions are in progress for a low-mass dark matter project supporting initial design for a detector at the Davis Campus in fiscal year 2023 to 2024; and GEOX™ has battery-operated air flow monitors on the 4850L level, but no biology trips have taken place in the last year due to COVID-19 restrictions. Lastly, he said engineering projects include a thermal breakout effort led by the Rapid City company RESPEC and a post-blast monitoring proposal from SD Mines. Finally, Xilinx work has been suspended due to a lack of chip availability related to COVID-19 delays.

Mr. Headley said the Science Program Study for the SURF Institute was finished in December 2020 and the next phase will include development of a scoping document that defines the Institute's scope. He said feedback will be solicited from several working groups before presenting the report to the board at the June 2021 meeting and that the Arup design company will also be doing some initial pro-bono work to determine where an institute could be sited at SURF.

*Motion by Mr. Dykhouse and seconded by Mr. Musick to accept the Executive Director's report as presented. Motion passed unanimously by roll call vote.*

## **ITEM 9. APPROVAL OF LEASE AGREEMENT BETWEEN SDSTA AND TMI FOR ROSS PIPE AND MAINTENANCE SHOP**

Mr. Headley said SDSTA staff will be vacating several buildings south of the Ross Headframe, and TMI has an interest in using the space through the end of excavation. He said the proposed lease agreement allows TMI to use the buildings by paying a rental fee of \$1,200.00 a month, including utilities, and the funds will be used to demolish the buildings once TMI is done using them. Mr. Engel said the lease

discloses any potential environmental issues and makes TMI responsible for any necessary updates or upkeep and any applicable taxes, although taxes should not apply.

*Motion by Mr. Musick and seconded by Ms. Lebrun to approve the Lease Agreement between the South Dakota Science and Technology Authority and Thyssen Mining Inc. and authorize the chairperson to sign the agreement. Motion passed unanimously by roll call vote.*

#### **ITEM 10. APPROVAL OF EASEMENTS WITH ADJOINING LANDOWNERS**

Mr. Engel said two easements are up for approval in which SDSTA grants specific Lead landowners use of SDSTA property. He said the first easement concerns a parking area near the Ross gate that the residents have been using; the Department of Energy has agreed to exclude it from the Temporary Construction Agreement for that area. Mr. Engel said the second easement concerns property adjoining the Ellison property and grants the homeowner access to the parking area at their residence. Mr. Headley clarified that the second easement is already on the plat and the easement establishes a clean paper trail.

*Motion by Mr. Dykhouse and seconded by Dr. Aprahamian to approve two Easements with adjoining landowners and authorize the executive director to sign the Easements. Motion passed unanimously by roll call vote.*

#### **ITEM 11. APPROVAL OF SURF FOUNDATION AMENDED BY-LAWS**

Mr. Headley presented a modification to the By-Laws of the SURF Foundation Board of Directors. He said the current By-Laws appoints the SDSTA Board of Directors chairperson to an ex-officio role on the SURF Foundation Board of Directors, and the modification adds the appointment of the immediate past chairperson of the SURF Foundation Board of Directors to serve an ex-officio role on the SURF Foundation Board of Directors as well. Mr. Engel stated this modification was the intent of the founders but was not made clear in the By-Laws. The modification has been approved by the SURF Foundation board but must also be approved by the SDSTA board to take effect.

*Motion by Mr. Musick and seconded by Mr. Dykhouse to approve the SURF Foundation By-Laws amended December 16, 2020, as presented. Motion passed unanimously by roll call vote.*

*Dr. Wilson left the meeting at 9:10 AM.*

#### **ITEM 12. EXECUTIVE SESSION**

*Motion by Mr. Musick and seconded by Dr. Aprahamian to enter into executive session to discuss personnel matters and to consult with legal counsel concerning legal and contractual matters as permitted by SDCL 1-25-2(1), (3) and (4). Motion passed unanimously by roll call vote.*

*The board recessed at 9:20 AM for a ten-minute break followed by executive session.*

*The board reconvened in open session at 11:17 AM.*

#### **ITEM 13. REPORT FROM EXECUTIVE SESSION**

Chairperson Peterson reported that the board discussed personnel matters and consulted with legal counsel concerning legal and contractual matters. No action was taken.

*Motion by Ms. Lebrun and seconded by Mr. Musick to approve the executive session report. Motion passed unanimously by roll call vote.*

#### **ITEM 14. APPROVAL OF INSURANCE PACKAGE FOR LBNF LOGISTICS SUPPORT CONTRACT (RIGGING)**

Mr. Engel said the proposed insurance package involves hoisting and rigging in support for LBNF excavation. He said the proposal is for Fermilab Research Alliance (FRA) to purchase a builder's risk

policy on behalf of SDSTA, KAJV and TMI that would cover hoist, shaft and related structures with a sublimit for the Ross Shaft, hoist, and related infrastructure of \$16 million, meaning \$16 million is the largest amount that would be paid on account of damage to SDSTA property. He said the insurance package will be provided by the London market and will include waivers of subrogation among the insureds, with the intention that any damages caused by one of the insured parties would be covered by the insurance and no claims would be made against the party causing the damage. Mr. Engel said policies coming out of the London market are written differently than policies issued by US-based carriers and there have been disagreements about how to interpret them, so SDSTA hired outside lawyers with experience with the London markets to review the policy language; those lawyers have opined the policy is intended to provide the expected coverage. Mr. Engel said a requirement of SDSTA approval is to include a waiver of subrogation in favor of Homestake and related parties, and SDSTA has requested a list of equipment provided to the insurers for further clarity with respect to the SDSTA-owned property covered under the policy. Mr. Engel said personal injury insurance related to rigging has not been necessary in the past but is now being negotiated as an addition to SDSTA's existing owner's interest policy, or a standalone commercial general liability policy will be purchased, and in either case, the limit of liability will be \$11 million. He said Homestake has agreed to these terms, which would be a deviation from the Property Donation Agreement between SDSTA and Homestake.

Mr. Engel said on the builder's risk insurance policy, FRA would be listed as the insured and SDSTA, KAJV and TMI would be listed as additional insureds. He said as the named insured, FRA would have control over changes to the policy and some control over how policy proceeds are paid out. He said the near-final agreement posted to the board portal states FRA would need to consult with the additional insureds before changing the policy; if there are amounts paid out of the policy for damage to SDSTA property, the funds must go to SDSTA; if SDSTA contests how a claim is adjusted, FRA must cooperate; and if SDSTA wants to make a claim for replacement costs instead of actual cash value, FRA must cooperate. He said downtime claims would not be included in the package for SDSTA.

Mr. Engel recommended the board authorize the chairperson, executive director and general counsel to negotiate the final terms of the package, including the agreement with FRA, and to authorize the executive director to sign the final version of the agreement with FRA. He said if the proposed items do not come to fruition, a special meeting of the board will be held to consider another course of action.

Chairperson Peterson said SDSTA has been working with the various parties involved for months and weeks and the team is working hard to avoid delays in rigging, which is a precursor to excavation. He said there has been much appreciated effort to complete this agreement.

*Motion by Mr. Dykhouse and seconded by Ms. Lebrun to approve the insurance package for LBNF logistics support contract as presented, to authorize the chairperson, executive director and general counsel to negotiate final terms and conditions and to authorize the executive director to sign the agreement concerning the builder's risk policy. Motion passed unanimously by roll call vote.*

#### **ITEM 15. APPROVAL OF LBNF LOGISTICS SUPPORT CONTRACT (RIGGING)**

Mr. Headley said SDSTA's current contract with FRA for Ross Shaft crew support will end March 31, 2021, and a new logistics support contract has been proposed for a three-year term with a total value of approximately \$14 million. Mr. Headley requested approval from the board to finalize negotiations and sign the contract in concert with the associated insurance package (Agenda Item No. 14). Mr. Engel said a majority of the contract consists of FRA's standard terms and conditions, many of which are required by and consistent with federal procurement laws.

*Motion by Mr. Musick and seconded by Dr. Aprahamian to approve LBNF logistics support contract as presented, subject to the negotiation of final terms and conditions by the chairperson, executive director*

*and general counsel, and to authorize the executive director to sign the contract. Motion passed unanimously by roll call vote.*

## **ITEM 16. SELECT NOMINATING COMMITTEE**

Chairperson Peterson said he asked Mr. Dykhouse and Mr. Musick to serve as the nominating committee, and the request was accepted by both individuals.

*Election of officers will be held at the annual board meeting in June.*

## **ITEM 17. SURF INSTITUTE SCIENCE PROGRAM SCOPING STUDY**

Mr. Headley stated he had a conflict of interest regarding Agenda Item 17, SURF Institute Science Program Scoping Study, as the proposed contracting company is owned by his wife with whom he shares personal finances.

*Mr. Headley left the meeting at 11:30 AM for the board's discussion of Agenda Item No. 17.*

Chairperson Peterson said he has agreed to supervise dialogue LLC Principal Ms. Elizabeth Freer throughout the process of the SURF Institute Science Program Scoping Study as a liaison for SDSTA. He said board members received the proposal in a letter dated March 16, 2021. Chairperson Peterson said dialogue LLC has been involved with SURF previously including two other reports regarding the SURF Institute. He said he does not believe SDSTA would be able to find another contractor with the same familiarity, expertise, background and ability to move on the project immediately. Chairperson Peterson invited board discussion with his recommendation to approve the contract with dialogue LLC.

Mr. Musick said he fully agrees that the proposed course of action is the best approach.

Chairperson Peterson said Ms. Freer was on the line and available to answer any questions.

Ms. Freer said a virtual workshop would be held in April to determine what should be included in the 10 to 20-page report defining the scope of the institute. She said the review process, outlined in the proposal, would include external reviewers, a draft report would be done in May 2021, and the final report would be made available to board members at the June 24, 2021 board meeting. Ms. Freer said one of the tasks for the April workshop would be to determine the members of the working group for the initial development for the institute.

Ms. Lebrun expressed her appreciation to Ms. Freer for her efforts related to the institute.

*Motion by Mr. Musick and seconded by Mr. Dykhouse to (A) state the board finds a more advantageous arrangement is not reasonably possible and the contract between SDSTA and dialogue LLC is in SDSTA's best interests, is for the benefit of SDSTA and is fair and reasonable; and (B) authorize the chairperson to act as SDSTA's liaison, allocate SDSTA funding; and (C) authorize the chairperson to modify the existing contract with dialogue LLC to facilitate the development of a SURF Institute Scoping Document and sign the modification. Motion passed unanimously by roll call vote.*

*Mr. Headley returned to the meeting at 11:38 AM.*

## **ITEM 18. SDSTA POLICIES AND PROCEDURES**

Mr. Headley said the SDSTA Social Media policy has been updated and new procedure written to strengthen the policy and recognize that personal social media accounts can impact the reputation of SURF due to an individual's association with the organization. Mr. Engel said language has been reviewed carefully to consider First Amendment rights in relation to the policy. Mr. Headley said Mr.



Engel's firm has provided guidance on addressing the policy to ensure First Amendment rights are respected should any issues arise.

*Motion by Mr. Dykhouse and seconded by Dr. Aprahamian to approve the updated SDSTA Social Media Policy, as presented. Motion passed unanimously by roll call vote.*

#### **ITEM 19. CONFIRM DATE AND TIME OF NEXT MEETING**

Chairperson Peterson reminded the board of the next meeting, scheduled for Thursday, June 24, 2021 at 8:00 AM (MT) in the E&O Conference room and via Zoom.

#### **ITEM 14. PUBLIC COMMENTS**

Chairperson Peterson said he did not receive any public comment request forms and there were no questions from the audience.

#### **ITEM 15. BOARD COMMENTS**

Dr. Aprahamian said she is happy things are going well at the lab.

Mr. Dykhouse gave his congratulations and is pleased things are going well.

Ms. Lebrun said it was a good meeting and is glad progress is being made.

Mr. Musick said it was a very good meeting and he appreciates all the work put forth with the insurance package as it is not easy.

Mr. Engel said thank you to everyone for their patience on the insurance issues and said he appreciates the board support as they get the package to the finish line.

Mr. McElroy thanked the board members for a good meeting and said it is always nice to see everyone's faces.

Mr. Headley thanked Mr. Engel for his hard work and his patience and thanked the board for their support.

Chairperson Peterson thanked everyone for their hard work, said things are going well and there is a great team taking care of things. He expressed his appreciation for everyone's time, effort and attention.

#### **ITEM 16. ADJOURN**

Chairperson Peterson called for a motion to adjourn.

*Motion by Mr. Musick and seconded by Mr. Dykhouse to adjourn. Motion passed unanimously by roll call vote.*

**Meeting adjourned at 11:46 AM.**