

South Dakota State Library Board

MINUTES

Regular Meeting

October 17, 2024, at 1:30 pm CT
South Dakota State Library
800 Governors Drive, Pierre SD 57501-2235

REGULAR MEETING

- Members Present** Jane Norling, Kim Borsch, Janice Minder, Travis Aslesen, and Tom Nelson
- Members Absent** Stacy Kvale, and Bob Frieberg
- Others Present** Paul Giovanetti, Nina Mentzel, Jeanette Munyer, Virginia Kaus, Amanda Raiche, Kathleen Slocum, Michelle Loffelmacher, Josh Easter, Scottie Bruch, George Seamon, and Quynn Verhelst; State Library.
- Call to Order/
Roll call** President Nelson called the regular meeting to order at 1:31 pm CT. Verhelst read the roll call. There was a quorum.
- Declaration of
Conflicts of
Interest** None.
- Adoption of
Agenda** Seamon requested to move Scottie Bruch staff report to before the State Librarian report.

A MOTION WAS MADE by Aslesen and seconded by Norling to approve the agenda as amended. MOTION CARRIED
- Welcome** Nelson welcomed everyone to the meeting.
- Approval of
Minutes** Nelson relayed he was present at the July 18, 2024 meeting and would like the minutes to reflect that.

A MOTION WAS MADE by Norling and seconded by Borsch to approve the minutes of the July 18, 2024, meeting as corrected. MOTION CARRIED
- Staff Report** **Scotie Bruch, School Library Coordinator – ExCite Update**
Scottie reported on ExCite (formerly known as BootCamp) which is held every summer. This year she added the School Library Leadership Retreat in July.

ExCite is a library methods course designed for librarians, although it has previously included all types of educators. Past topics have centered around school library standards and guidelines, as well as textual, informational, and civil

and ethical literacy. This year, the course focused on creating an impactful school library and was specifically tailored for school librarians. There was a significant amount of positive feedback regarding the specialized focus on their needs.

The School Librarian Leadership Retreat was the first retreat of its kind, consisting of a day-and-a-half event in Pierre. It covered similar topics as ExCite but included additional speakers, new content, and ideas for passive programming. Feedback from participants was also positive.

Both training sessions empowered school librarians and provided them with the tools needed to enhance their library programs.

ExCite has now been transformed into an on-demand course titled School Library 101, allowing students to complete it at their own pace. Currently, there are 10-15 students enrolled in this course.

**Report of the
State Librarian**

George Seamon reported on:

- SDLA Conference
 - Kim Bonen, JoAnne Freitag, and Josh Easter were on the local arrangements committee; Kathleen Slocum was on the awards committee.
 - SDSL had 5 presentations/sessions.
 - Josh Easter won Support Staff of the Year.
- Personnel
 - We have an accepted offer for the Inter-Library Loan position, Kayla Quintana will be starting November 12th.
- SD Library Board Handbook
 - Updated the handbook structure and information.
 - Currently being edited.
- Regional Training
 - Held a session in Sturgis on October 11th. Next in-person will be held October 23rd in Mitchell and an online session October 24th.
 - Topic this year is grant writing.
- Upcoming Events
 - Collect + Connect; librarians chat about what is going on in their libraries.
 - Webinars about databases are available.

Old Business

None

New Business

Board Training

Seamon walked the board through the draft version of the handbook.

Election of Officers

Nelson opened the floor for nominations.

A MOTION WAS MADE by Minder and seconded by Aslesen for Nelson to remain as President and Norling to remain as Vice President.
MOTION CARRIED

Set Meeting Dates and Locations for 2025

February 20, 2025, at 1:30 pm CT via Zoom
May 15, 2025, at 1:30 pm CT via Zoom
August 21, 2025, at 1:30 pm CT via Zoom
November 20, 2025, at 1:30 pm CT via Zoom

Staff Reports

Amanda Raiche, Youth Services Coordinator – Summer Reading wrap-up

Each year, we ask public libraries to complete a summer reading survey, regardless of whether they held a program. This survey helps us understand the state of summer reading in South Dakota. This year, 98 out of 106 public libraries submitted their surveys. Of those, 87% hosted a summer reading program, and 89% chose to use the CSLP (Collaborative Summer Library Program) theme, "Adventure Begins at Your Library." Additionally, 24 libraries received Stephanie Miller Davis grant funds to assist with summer reading expenses. Next year's theme will be "Color Our World."

This summer also marked Smokey Bear's 80th birthday. Libraries received information from the National Forest Service to help enhance their programming activities and book lists in celebration of this milestone.

Shawn Behrends, State Data Coordinator – Certification & Accreditation

Through the voluntary staff certification program, the State Library encourages public, academic, and State Library staff to enhance their knowledge and skills through continuing education. Certification is valid for three years, during which time libraries must reapply and demonstrate that they have accrued 30 hours of continuing education. This year, 38 librarians from 27 libraries were certified, bringing the total number of currently certified librarians to 95.

The State Library also recognizes libraries through its accreditation program for demonstrating that they meet specific benchmarks for providing high-quality library services to their communities. This is a voluntary program in which library staff and their trustees complete a self-assessment based on our public library standards manual. Libraries can seek accreditation at one of three levels: essential, enhanced, or exemplary. This year, 10 libraries achieved accreditation, which is valid for three years. Accreditation requires significant effort from both trustees and staff, making it an achievement worthy of celebration. Currently, there are a total of 30 accredited libraries.

Kathleen Slocum, Accessible Services Library Manager – ALS Update

Accessible Library Services (ALS) has been quite active since the last board meeting. They have participated in several national conferences, the South Dakota Book Festival, and most recently, the Dakotas AER Conference in Aberdeen. Just yesterday, Josh and Jeanette attended the State Approved Activity Training Coordinators Program in Pierre. This program is designed for coordinators and activity directors in the retirement and health communities, helping them to learn and enhance their professionalism. ALS was invited to present on how we can serve their members in health facilities.

We have discovered that many individuals were previously unaware of our existence; however, we are now making our presence known. We have been invited to set up vendor tables, deliver presentations, and participate in discussions to share our insights. ALS has also recently completed its summer reading program, which included both adults and children, with approximately 20 participants. Prizes for participants included two Android tablets and four \$50 gift cards, generously provided by the Rapid City Lions Club.

Q & A from the Board

Next Meeting

February 20, 2025, at 1:30 pm CT via Zoom
May 15, 2025, at 1:30 pm CT via Zoom
August 21, 2025, at 1:30 pm CT via Zoom
November 20, 2025, at 1:30 pm CT via Zoom

Public Comment

None

Adjournment

A MOTION was made by Borsch and seconded by Minder to adjourn the meeting at 2:14 pm CT.