

# South Dakota State Library Board

## MINUTES

**Regular Meeting**  
**February 9, 2021 at 10 am CT**  
Video Conference Call  
MacKay Building, MCR1  
Pierre, South Dakota 57501

### REGULAR MEETING

- Members Present** Tom Nelson, Jane Norling, Monte Loos, Natalie Anderson, Judy Trzynka, Travis Aslesen, and Janice Minder
- Others Present** Kathleen Slocum, Laura Kelly, Sarah Easter, Josh Easter, Alissa Adams, Barb Nickolas, Lynda Lowin, Lynette Thum, Marcia Kaup, Brenda Hemmelman, Daria Bossman, and Quynn Verhelst; State Library.
- Call to Order/  
Roll call** Nelson called the regular meeting to order at 10:03 am CT. Verhelst read the roll call. There was a quorum.
- Declaration of  
Conflicts of  
Interest** None
- Adoption of  
Agenda** Nelson amended the agenda to add under section VII. Old Business b. Election of Officers.  
  
A MOTION was made by Loos and seconded by Norling to adopt the agenda as amended.  
Anderson – Aye                      Aslesen – Aye                      Loos – Aye  
Minder – Aye                          Norling – Aye                      Trzynka – Aye  
Nelson – Aye  
MOTION CARRIED
- Welcome** President Nelson welcomed everyone to the meeting.
- Approval of  
Minutes** A MOTION was made by Norling and seconded by Anderson to approve the minutes of the October 8, 2020 meeting.  
Anderson – Aye                      Aslesen – Aye                      Loos – Aye  
Minder – Aye                          Norling – Aye                      Trzynka – Aye  
Nelson – Aye  
MOTION CARRIED
- Report of the  
State Librarian** Daria Bossman reported on:  
  - Reorganization of the State Library
    - Brenda Hemmelman was promoted to manager of Library Development and Access Services

- Assistant State Librarian position eliminated
- Open positions/now hiring
  - Manager for Braille and Talking Book
  - Library Technology Consultant
- Building construction
  - Controlled Access Room now complete
  - Visitors and patrons must now check in/out
- Public Library Accreditation
  - About 1/3 of SD libraries are accredited in any 3-year period
  - Accreditation process could be used for their own review
  - Their library board needs to be involved
  - We need to find ways to entice/interest more public libraries to access themselves and become accredited, perhaps honorariums
- Recent SDSL publications
  - Annual report; snapshot of the last year
  - Public Library Data Digest
    - Reflection of the aggregated numbers of the public libraries during the past year
- Carson Block trainings
  - In-Person trainings March 25-26 at the State Library; was here in August via Zoom training/well received
- ESSER II funding
  - Coronavirus Response and Relief Supplemental Appropriations
- Grants to states may get more funding (LSTA funding)

**OLD BUSINESS**

**Confirmation of newly appointed board member**

A MOTION was made by Loos and seconded by Anderson to accept the appointment of Travis Aslesen to the State Library Board.

Anderson – Aye	Aslesen – abstain	Loos – Aye
Minder – Aye	Norling – Aye	Trzynka – Aye
Nelson – Aye		

MOTION CARRIED

Welcome Janice Minder to the Library Board, representing the Board of Regents. Thank you to Jay Perry for your years of service.

**Election of officers**

Nelson opened elections for officers.

A MOTION was made by Norling and seconded by Trzynka to continue with Nelson as President and Loos as Vice President for the coming year.

Nelson closed nominations.

Anderson – Aye	Aslesen – Aye	Loos – Abstain
Minder – Aye	Norling – Aye	Trzynka – Aye
Nelson – Abstain		

MOTION CARRIED

**NEW BUSINESS**

**IMLS grant “Framing the Future”**

The State Library, along with 6 other states, is part of an IMLS grant. Framing the Future is about teaching rural librarians about strategic planning. There are three phases and libraries can drop out at any time but cannot come back in.

- Phase 1 – Learn about making everyone feel welcome at the library, Community engagement.
  - To be eligible for phase 2, the library director and at least two trustees must register and view the first webinar.
  - Phase 2 and 3 are invitation only
- Phase 2 – Learn about the importance of strategic planning; Training to be a trainer.
- Phase 3 – Participate in a community planning session lead by Library Strategies Consulting Group, SDSL staff or other librarians who completed Phases 1 & 2.

**Staff Reports**

**Kathleen Slocum, Continuing Education Coordinator**

Kathleen reported on the Public Library Institute to be held June 6-11 at Northern State University. Currently, she has 31 students registered for Institute, with requests from 8 more. The topic this year is open data, understanding how to get through the fake news and how to do research. Kathleen Sullivan, Washington State Library, will be teaching students how to identify public data for their community, how to reach the information easily, and make it accessible to their communities. Librarians from around the state will be helping us to understand how to do newsletters, blogs, and vlogs. Working with *Black Hills Knowledge Network* on locating data and understanding how to read it.

Slocum is presently teaching a class through Web Junction called Civil Legal Justice. Teaching our public librarians how to correctly help patrons find information.

**Lynda Lowin, Braille and Talking Book Library Reader’s Advisor**

Lynda reported on the large print and braille textbook orders, the per capita rate for qualifying students from the federal quota went up to \$418.75 for each qualifying student on the census.

The winter reading program has 35 students registered. This year we are excited about the ability to send tactile reading charts. Lynda previously attended a conference and learned about the extraordinary efforts it takes to relate things to someone visually and auditorily impaired. The colorful pictures and stickers were just a blank sheet of paper. We were failing at accessibility on the very people we were trying to serve. BTB staff started making tactile reading charts for last year’s summer reading. Last fall the State Library was able to purchase a tactile printer using LSTA funds. Starting this year, we will be able to send out reading charts that are a combination of print and braille.

**Q & A from Board**

None.

**Next Meeting**

May 6, 2021 at 1:30 pm local time. Location TBD. (Sturgis or Pierre)

July 29, 2021 at 1:30pm CT via zoom/online

September 29, 2021 at 1:30pm CT tentatively in Pierre or could be in early October.

**Public Comment**

None

**Adjournment**

A MOTION was made by Norling and seconded by Trzynka to adjourn the meeting at 10: 45 am CT.

DRAFT