



South Dakota Board of Nursing Facility Administrators  
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South Dakota Board of Nursing Facility Administrators  
Teleconference Board Meeting  
September 20, 2023

President Hinker called the meeting to order at 1:10 pm Central.

**Members of the Board present via teleconference:** Justin Hinker, Tim Yeaton, Daryl Reinicke and Marilyn Kinsman.

**Board staff in attendance via teleconference:** Brittany Novotny and Lisa Harsma.

**Legal Counsel in attendance via teleconference:** Shelly Munson.

**Guests in attendance via teleconference:** Cassandra Deffenbaugh, Diana Weiland and Heather Krzmarzick.

Hinker called for public testimony during the open forum. There was no public testimony.

Motion to approve the minutes of the April 5, 2023 Board Meeting by Yeaton. Second by Hinker. Motion carried.

Motion to approve the agenda by Yeaton. Second by Hinker. Motion carried.

Motion to approve the financial report by Yeaton. Second by Kinsman. Motion carried.

Novotny provided an office update.

Heather Krzmarzick from the Department of Human Services provided an update on the Division of Long Term Services and Supports.

Cassandra Deffenbaugh from the Department of Health provided an update on the Department of Health Office of Health Facilities Licensure and Certification.

Novotny reviewed the updated Department of Health website.

Motion to move into Executive Session per SDCL 1-25-2 (3) by Yeaton. Second by Kinsman. Motion carried. The Board went into Executive Session at 1:42 pm.

Motion to move out of Executive Session by Yeaton. Second by Kinsman. Motion carried. The Board came out of Executive Session at 1:50 pm.

Motion to approve Nursing Facility Administrator licenses for Marcus Block, Clay Brouwer, Blake Minsaas, Molly Wright, Nicole Donahue, Tyler Donahue, Stephen Schmitz and Amanda Peterson and Emergency Permits for Brenda Carda, Elizabeth DeBerg, Chase Watson, Brian Williams Kathy Peterson and Molly Wright by Yeaton. Second by Kinsman. Motion carried.

The Board announced meeting dates of March 20, 2024 and September 4, 2024.

Motion by Yeaton to adjourn the meeting. Second by Kinsman. Motion carried. The meeting was adjourned at 1:55 pm.

Respectfully Submitted,

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Jason Hanssen  
Secretary