



South Dakota Board of Nursing Facility Administrators  
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South Dakota Board of Nursing Facility Administrators  
Teleconference Board Meeting  
April 5, 2023

President Hinker called the meeting to order at 1:03 pm Central.

**Members of the Board present via teleconference:** Justin Hinker, Jason Hanssen, Timothy Yeaton, Daryl Reinicke and Marilyn Kinsman

**Board staff in attendance via teleconference:** Brittany Novotny and Lisa Harsma

**Legal Counsel in attendance via teleconference:** Shelly Munson

**Guests in attendance via teleconference:** Andrea Knoll and Mackenzie Huber

Hinker called for public testimony during the open forum. There was no public testimony.

Motion to approve the minutes of the September 14, 2022 Board Meeting by Reinicke. Second by Kinsman. Motion carried.

Motion to approve the agenda by Reinicke. Second by Kinsman. Motion carried.

Motion to approve the financial report by Hanssen. Second by Yeaton. Motion carried.

Novotny provided an office update.

Motion to move into Executive Session per SDCL 1-25-2 (3) and (4) by Yeaton. Second by Reinicke. Motion carried. The Board went into Executive Session at 1:14 pm.

Motion to move out of Executive Session by Yeaton. Second by Reinicke. Motion carried. The Board came out of Executive Session at 1:38 pm.

Motion to dismiss complaints 01.2223 and 02.2223 by Reinicke. Second by Yeaton. Motion carried.

Motion to proceed with the administrative rule promulgation process to update fees by Reinicke. Second by Hanssen. Motion carried.

Motion to approve the FY 2024 contracts, as presented, by Yeaton. Second by Kinsman. Motion carried.

Motion to approve the Board Policies, as presented, by Hanssen. Second by Reinicke. Motion carried.

Motion to approve the Continuing Education Guidelines, as presented, by Yeaton. Second by Kinsman. Motion carried.


Reinicke nominated Justin Hinker for the position of President, Timothy Yeaton for the position of Vice President and Jason Hanssen for the position of Secretary/Treasurer. Motion to close nominations and elect Justin Hinker as President, Timothy Yeaton as Vice President, and Jason Hanssen as Secretary Treasurer by Reinicke. Second by Kinsman. Motion carried.

Motion to approve Nursing Facility Administrator licenses for Richard Bergman, James Foster, Robert Roeper, Kimberly Sivertsen, Dorene Spies, Kay Vanness, Calyn Weiss, Helen Wichman and Michael Zwicker and Emergency Permits for Clay Brouwer, Loren Diekman, Michelle Kettwig, Travis Miles, Rachel Morehouse, Charisse Oland, Amanda Peterson, Stephen Schmitz, Molly Wright and Kimberly Sivertsen by Hanssen. Second by Reinicke. Motion carried.

The Board announced meeting dates of September 20, 2023 and March 20, 2024.

Motion to adjourn the meeting at 1:52 pm by Yeaton. Second by Reinicke. Motion carried.

Respectfully Submitted,



Jason Hanssen  
Secretary