

**SD CASA Commission Meeting
Conference Call
December 11, 2019
10:30 am – 11:30 am Central Time**

Attending: Commissioners – Kim Max (Chair), Kristie Fiegen, Judge Smith, JoLynn Bostrom UJS Staff – Sara Kelly CASA Directors and Board members – Kehala Two Bulls, Stacey Tieszen, Jackie Horton, Julie Wermers, Keli Brooks and Staci Perry.

Meeting Called to Order: Chair Kim Max called the meeting to order at 10:34 am.

Format of meeting minutes: Discussion on the level of detail needed for the meeting minutes. General meeting minutes are for the public and will reflect motions and votes, commissioners and staff will keep their detail notes for historical purposes.

Change fund award to reimbursement: Discussion on if there is a need to move the payment from pre-expense to reimbursement. No concern or benefit was noted to change the payment process. All attending Commissioners agreed to leave payment as is, prior to expenditure.

Change annual meeting from an appropriation style meeting to a foundation style meeting: Discussion was held regarding if the current meeting style of appropriation style should be switched to foundation style. JoLynn Bostrom moved to leave the meeting as appropriation style, Judge Smith second the motion. Motion carried.

Review site visit format: Sara Kelly asked the Commissioners if they had any recommendations for site visits with local programs and boards. Commissioners agreed this will be a reviewed item every year after the annual meeting and prior to site visits.

Increase in CASA Commission fund update: The Commission was updated on the potential bill to increase the CASA Commission fund. Commissioners will be kept updated throughout the 2020 legislative session.

Other business: Commissioners confirmed April 23, 2020 as the primary date for the annual meeting. April 30, 2020 is the backup meeting.

Public Input: Keli Books, East Central CASA Board, began to address the Commissioners, however the conference call time was up and the call was cut off.

Meeting Ended: 11:30 am