05:02:03:27. Voter registration list maintenance confirmation notice. The confirmation mailing notice shall be a double postcard stating that the voter's registration may be canceled if the card is not returned by the voter registration deadline for the next primary election. In addition, the card shall state that if the information on the return card is correct, the voter must sign and return the card by the voter registration deadline for the next primary election or the voter's registration shall be designated as inactive.

The confirmation mailing must be sent by forwardable mail to any voter in the active registration file who:

- (1) Has failed to vote and has not updated the voter's registration information in two general election cycles: or
- (2) Has failed to vote and has not updated the voter's registration information in two general election cycles and has a National Change of Address outside the jurisdiction with the United States Post Office. The confirmation mailing postcard must contain the following information:

Voter Registration Information

(List voter's name, complete mailing

(postage)

address, complete residence address,

political party, ward, precinct, school	County Auditor
district, county commission district,	
legislative district, water district,	, SD
township, and location of precinct	
polling place)	
If this information is correct and you wish	
to remain registered to vote, please check	Forwarding Service Requested
the first box, sign below, tear off this	or Address Service Requested
preaddressed and prepaid card and mail.	
If this is not correct, please see reverse side	
for instructions.	
(bold) You must check one: (unbold)	
☐ I certify that the above information is	
correct or has been corrected; or	
☐ I certify that I have registered elsewhere	(Voter's Name)
and/or please cancel my registration.	(Voter's Address)
	(Voter's City, State, Zip)
Date Voter Signature	
The reverse side shall be in the following form:	

Voter Registration List Maintenance Confirmation Notice

- 1. If the information on the reverse side is correct and you wish to remain registered to vote, please check the first box, sign, tear off, and return the attached card.
- 2. If any of this information is not correct, please check the first box, make the appropriate changes, sign, tear off, and return the attached card. Your voter registration will be changed to reflect the information which you provide.

 If you indicate a residence address outside of your registration county, your voter registration will be canceled; and we encourage you to register to vote in your new county or state.

(Postage Prepaid)

(County Auditor's Address)

- 3. If this card is not returned by the voter registration deadline for the next primary election your voter registration will become inactive.

 With an inactive registration you will be able to vote by signing an affirmation of current address at your polling place.
- 4. If this card is not returned by the voter registration deadline for the next primary election and you do not vote by the second general election from today, your registration will be canceled.

5. If you have registered to vote elsewhere, please check the second box, sign, and return.

If a county auditor sends a letter instead of a postcard, they need to use this verbiage in their letter.

Voter Registration Information

(List voter's name, complete mailing address, complete residence address, political party, ward, precinct, district, county commission district, legislative district, water district, township, and location of precinct polling place)

- 1. If the information above is correct and you wish to remain registered to vote, please check the first box, sign, and return in the enclosed envelope.
- 2. If any of this information is not correct, please check the first box, make the appropriate changes, sign, and return in the enclosed envelope. Your voter registration will be changed to reflect the information which you provide. If you indicate a residence address outside of your registration county, your voter registration will be canceled; and we encourage you to register to vote in your new county or state.
- 3. If this letter is not returned by the voter registration deadline for the next primary election your voter registration will become inactive. With an inactive registration you will be able to vote by signing an affirmation of current address at your polling place.
- 4. If this letter is not returned by the voter registration deadline for the next primary election and you do not vote by the second general election from today, your registration will be canceled.

5. <u>If you have registered to vote elsewhere, please check the second box, sign, and return in the enclosed envelope.</u>

(hol	div	Von	mug	t cl	reck	one:	unbold)
LOOI	u.	IVU	mus	$\iota \iota \iota$	ICCIN	UIIU.	unoord	_

I certify that	the above information is correct or has been corrected; or
I certify that	I have registered elsewhere and/or please cancel my registration.
Date	Voter Signature

Auditor will need to enclose a return envelope with their mailing address listed on the return envelope with postage paid.

Source: 44 SDR 94, effective December 4, 2017.

General Authority: SDCL 12-1-9(1), 12-4-35.

Law Implemented: SDCL 12-4-19.

5:02:03:19. Voter registration address verification notice. The verification notice sent by nonforwardable, return-if-undeliverable mail to the mailing address of registered voters as required by SDCL 12-4-19 must contain the following:

(1) Heading: Voter Registration Address Verification Notice;

(2) First instruction: (bold) If this person no longer lives at this address, check the box "No longer here" on the front of this card and place in a mailbox. Do not throw away. (unbold);

(3) Information: Voter's name, complete residence address, political party, ward, precinct, school district, county commission district, legislative district, water district, township, and date of registration;

(4) Second instruction: Please review the information on this card. If any of the information is not correct and you wish to change it, please call ______ to request a new voter registration form; and

(5) Postal endorsement: Return Service Requested.

Source: 25 SDR 8, effective August 3, 1998; 35 SDR 306, effective July 1, 2009; 45 SDR 9, effective July 30, 2018.

General Authority: SDCL 12-1-9(1), 12-4-35.

Law Implemented: SDCL 12-4-19, 12-4-19.6, 12-4-19.7.

5:02:03:13. Voter registration instructions. The instructions attached to each voter registration form other than those used in the county auditor's office, the alternative form provided in § 5:02:03:01, or those used by agencies listed in § 5:02:03:12 must be in the following form:

South Dakota Voter Registration Form

Please follow these instructions carefully to ensure that your voter registration is properly completed.

You can use this form to:

- * Register to vote in South Dakota
- * Change your registration name or address
- * Change your party affiliation

To register to vote in South Dakota, you must:

- * Be a United States citizen
- * Reside in South Dakota for thirty consecutive days as defined by §12-1-4
- * Be at least 18 years old on or before the next election
- * Not be currently serving a sentence for a felony conviction
- * Not be judged mentally incompetent by a court of law

To register, please complete the entire registration form by printing the requested information. If you are currently registered to vote, please also fill out the attached cancellation form. Return the registration/cancellation form to the county auditor in your county of residence. Any private

person or entity registering voters is required to provide you with their contact information.

(bold) The deadline for registration is 15 days before any election. Your form must be

received by the auditor by this deadline if you are to vote in the next election. (unbold)

Within 15 days you will receive a notice of your registration. If you do not, contact your county

auditor.

Source: 21 SDR 77, effective October 24, 1994; 23 SDR 115, effective January 22, 1997;

29 SDR 177, effective July 2, 2003; 31 SDR 214, effective July 4, 2005; 39 SDR 123, effective

January 16, 2013.

General Authority: SDCL 12-4-35.

Law Implemented: SDCL <u>12-1-4; 12-3-1;</u> 12-4-2, 12-4-3.

2

5:02:03:01. Voter registration form. The voter registration form must be legibly printed, and a county may create a large print version. The voter registration form must be printed on one or more pages that are eight-and-a-half-inch-wide by eleven-inch-tall paper in the following format containing the following information:

South Dakota Voter Registration Form								
3	County							
	Use this form to:	Reg	ister to vote or report a name,	, add	ress, or party o	change.		
	Please print. Comp	lete	the entire form. Return this f	orm	to your county	auditor.		
The deadline for voter registration is 15 days before any election. Your form must be received by the county auditor by this deadline if you are to vote in the next election. Within 15 days of submission you will receive a notice of your registration. If you do not, contact your county auditor. Any private person or entity registering voters is required to provide you with their contact information. For more information, visit www.sdsos.gov.								
1	Are you a citizen of the United States of America? Will you be 18 years of age on or before the next election? Yes No							
2	Last Name		First Name	Mic	ddle Name(s)/Ini	tial	Suffix	
3	Residence Address	Apt	. or Lot#		City	State	Zip Code	
4	Mailing Address (if different)				City	State	Zip Code	
4a	If you live in a rural area and do not have a street address; if your residence address is a PO Box, rural box, or general delivery; or if you have no address, please describe the physical location of your residence in writing in the space below, which may include writing the names of the streets or intersections nearest to where you live and listing any landmarks (e.g., schools, churches, stores) near where you live. If you run out of room, or if you want to draw a map to pinpoint your residence and you do not have enough room in the space provided, use the back of this form:							
5	Date of Birth (Required): Month / Day / Year	6	Telephone Number (voluntary):		Driver License (equired)	DL) # or SD N	lon-Driver ID #	
8	Choice of Party – See information in the box below:	9	Email Address (voluntary):	D Se	you do not have river ID, provide ecurity Number	the last 4 dig	its of Social	
Choice of Party Information: If you are currently registered to vote in South Dakota and you leave the choice of party field blank, you will remain registered with your current party affiliation. If you are not currently registered in South Dakota to vote and you leave the choice of party field blank, you will be entered as a no party affiliation voter.								
Pri	Previous Voter Registration Information Required Below. Use this section to cancel your previous voter registration:							

0 Previous La	st Name	First Name		Middle Name(s)		Suffix
1 Previous A	ddress		City		tate	Zip Code
.2 Previous D	river License Nur	nber and State	Previous County			
3 Would you	like to be a prec	inct election worker on elect	ion day?	Yes	N	0
imprisonm *I am a citi *I will be 1 election; *I have maleast 30 da *I have not conviction;	ent and \$4,000 f zen of the Unite 8 years or older intained residen ys prior to subm been judged mo currently serving	perjury (2 years ine), that: d States of America; on or before the next ce in South Dakota for at itting the registration form; entally incompetent; a sentence for a felony		Signature Date: / Month Day	Required /	

- 1. The deadline for voter registration:
- 2. Whether the applicant is a U.S. citizen:
- 3. The applicant has resided in South Dakota for at least thirty consecutive days at the time of the election:
- 4. Is a resident of only one place:
- 5. A question as to whether the applicant is or will be 18 years of age at the next election;
- 6. Name;

Auditor use only. Agency code:

- 7. Residence/voting address in South Dakota:
- 8. If the applicant uses a commercial mail receiving agency, mail forwarding service, or other post office box as the individual's residence address without a description of the location of the individual's habitation, the applicant may be registered only as a federal voter.
- 9. Mailing address if different than residence/voting address:

- 10. If you live in a rural area and do not have a street address; if your residence address is a PO Box, rural box, or general delivery; or if you have no address, please describe the physical location of your residence in writing in the space below, which may include writing the names of the streets or intersections nearest to where you live and listing any landmarks (e.g., schools, churches, stores) near where you live. If you run out of room, or if you want to draw a map to pinpoint your residence and you do not have enough room in the space provided, use the back of this form::
- 11. Date of birth:
- 12. Telephone number (optional):
- 13. Email address (optional)
- 14. South Dakota Drivers License number or South Dakota nondriver license number ID:
- 15. If neither a SD DL or SD Non-driver DL then last four numbers of SSN:
- 16. Choice of Party (optional):
- 17. Previous voter registration which includes:
 - a. Previous Name:
 - b. Previous Address:
 - c. Previous Driver or Non-Driver license number and state:
 - i. Or last four numbers of SSN:
 - d. Previous County
- 18. A signed statement declaring under the penalty of perjury that the applicant:
 - a. Is a citizen of the United States of America;
 - b. At the time of the election will be at least eighteen years of age at the time of the election:

- c. At the time of the election maintains residence in the state of South Dakota;
- d. Has not been judged mentally incompetent;
- e. Is not currently serving a sentence for a felony conviction:
- f. Has complied with South Dakota law regarding registration of voters, pursuant to chapter 12-4;
- g. Authorizes the cancellation of a previous registration, if applicable.

Source: 2 SDR 5, effective July 30, 1975; 5 SDR 31, effective November 1, 1978; 6 SDR 25, effective September 24, 1979; 12 SDR 43, effective September 23, 1985; 14 SDR 19, effective August 9, 1987; 16 SDR 20, effective August 10, 1989; 19 SDR 12, effective August 5, 1992; 21 SDR 77, effective October 24, 1994; 22 SDR 95, effective January 18, 1996; 23 SDR 115, effective January 22, 1997; 25 SDR 167, effective July 6, 1999; 29 SDR 177, effective July 2, 2003; 30 SDR 171, effective May 10, 2004; 31 SDR 214, effective July 4, 2005; 32 SDR 225, effective July 3, 2006; 35 SDR 48, effective September 8, 2008; 39 SDR 123, effective January 16, 2013; 42 SDR 178, effective July 1, 2016; 46 SDR 42, effective September 30, 2019; 49 SDR 47, effective November 21, 2022; 49 SDR 89, effective May 1, 2023; 50 SDR 12, effective August 8, 2023.

General Authority: SDCL 12-1-9(1).

Law Implemented: <u>SDCL 12-3-1</u>, 12-4-1.2, <u>12-4-1.3</u>, 12-4-3, 12-4-5.4, 12-4-6, 12-4-8, 12-4-15; 12-20-1.1.

CHAPTER 5:02:10

ABSENTEE VOTING

Section

<u>5:02:10:01</u>	Application for absentee ballot.				
<u>5:02:10:01.01</u>	Receipt for absentee ballot returned by authorized messenger.				
5:02:10:01.02	Guidelines for acceptance of facsimile absentee ballot applications from				
UOCAVA voters.					

5:02:10:01.03	Combined absentee ballot application/return envelope.
5:02:10:01.04	Repealed.
5:02:10:02	Repealed.
5:02:10:03	Envelope for sending ballots to voter.
5:02:10:04	Instructions to absentee voters.
5:02:10:05	Official return envelope for ballots used in voting.
5:02:10:06	Official record of absentee ballots delivered to voters.
5:02:10:07	Repealed.
<u>5:02:10:08</u>	Envelopes for use with voting service and overseas ballots.
5:02:10:09	Nursing facility, assisted living center, or hospital absentee voting.

5:02:10:01.01. Receipt for absentee ballot <u>returned by authorized messenger</u>. When anyone returns a voted ballot in person, the auditor's receipt for that absentee ballot shall be in the following form:

RECEIPT FOR ABSENTEE BALLOT <u>RETURNED BY AUTHORIZED MESSENGER</u>

I ack	nowledge receipt of the absentee ballot voted by	whose voting
preci	nct is and whose permanent residence is	
	I received this absentee ballot from	
	(authorized messenger).	
Signe	ed on this day of	
	, 20	
	(Signature)	
	Person in Charg	ge of the Election
1983.	Source: 6 SDR 25, effective September 24, 1979; 10 SDR 27, effective	September 26,
	General Authority: SDCL 12-1-9.	
	Law Implemented: SDCL 12-19-9.	

5:02:09:05. Recount procedure. The following procedure shall be used in recounting any election counted by an automatic tabulating system:

- (1) If a discrepancy in the number of ballots for a precinct is discovered during ballot tabulation and is not resolved at that time, the county auditor shall make every effort to resolve the discrepancy following the official county canvass and prior to the convening of the recount board;
- (2) The recount board shall first examine each ballot to determine if the official stamp has been placed on the ballot and may not count any vote on an unstamped ballot;
- (3) If any discrepancy remains after subdivisions (1) and (2) have been completed and the total number of ballots in a precinct exceeds the number of names in the pollbook, the ballots shall be placed in a box and the recount board shall draw from the box the number of ballots that is equal to the excess and place these in an envelope labeled "ballots drawn by recount board to justify totals";
- (4) The recount board shall review ballots for proper marking procedure according to the voting instructions. Each ballot marked in a manner other than as provided in the instructions to voter and which may not be counted by the machine shall be hand counted or duplicated in the manner used by a resolution board and the duplicate counted by machine. The recount board shall determine the voter's intent based on the standards found in ARSD 5:02:09:22;

- (5) The recount board shall review each ballot to determine if there are any write-in votes. Any write-in vote may not be counted but all other votes for which the voter's intent can be determined shall be counted;
- (6) The recount board shall examine the ballots reviewed by the resolution board to determine the correctness of the initial rejection or duplication. The recount board shall rule on whether each mark is to be counted or rejected according to § 5:02:09:22;
- (7) The recount board shall <u>supervise the</u> test <u>of</u> the automatic tabulating equipment according to § 5:02:09:01.02. The board may conduct additional tests of the equipment including a comparison with <u>hand-counted manual counted</u> results from a precinct;
- (8) The recount board shall <u>supervise the count of</u> the ballots with the automatic tabulating equipment. A <u>hand manual</u> count may be conducted to verify the accuracy of the count by the automatic tabulating equipment. If any discrepancy is found, the discrepancy shall be resolved before the recount is concluded. If any vote cannot be accurately counted by the automatic tabulating equipment but can be <u>hand manually</u> counted, the <u>hand manual</u> count tally of that vote shall be added to the count by the automatic tabulating equipment;
- (9) The recount board shall complete the Certificate of Disputed Ballot as provided in § 5:02:19:09;

(10) Any question arising on the recount shall be determined by majority vote of the

recount board; and

(11) The recount board shall certify the new returns as printed by the automatic tabulating

equipment or as hand counted as the "Official Returns" for the election by completing the

Certificate of Recount as provided in § 5:02:19:08. The Certificate of Recount shall be filed with

the person in charge of the election and shall constitute the final returns for the election in that

jurisdiction. If the recount involved an election canvassed by the State Board of Canvassers a

duplicate original of the Certificate of Recount shall be forwarded to the secretary of state to be

incorporated into the statewide totals as provided by SDCL 12-21-39.

Source: 3 SDR 69, effective April 10, 1977; 6 SDR 25, effective September 24, 1979; 21

SDR 77, effective October 24, 1994; 26 SDR 168, effective June 25, 2000; 28 SDR 99, effective

January 17, 2002; 29 SDR 177, effective July 2, 2003; 33 SDR 230, effective July 1, 2007; 36

SDR 112, effective January 11, 2010.

General Authority: SDCL 12-17B-7, 12-17B-17(4).

Law Implemented: SDCL 12-17B-7, 12-17B-16.

3

5:02:06:10.03. Primary election ballot for ballot marking device. If a ballot marking device uses an activation card ballot, the primary election ballot must have a blue indicator for the Democratic Party, white for the Republican Party, tan for non-political and a different color as certified by the Secretary of State for any other party which must be printed at the bottom of the front side of the ballot. The primary election ballot shall be white and in the following form, as applicable:

This ballot marking device will print only the selections the voter makes on the machine in the format below. If the voter does not make a selection on a race or ballot measure the words "No Selection Made" will be printed on the ballot next to that race or ballot measure.

111111111111111111111111111111111111111
0000001

OFFICIAL PARTY PRIMARY ELECTION BALLOT
JUNE,
COUNTY, SOUTH DAKOTA
PRECINCT
PRESIDENTIAL DELEGATES AND ALTERNATES
CANDIDATES PREFERRING CANDIDATE A FOR PRESIDENT
DELEGATE A, DELEGATE B, DELEGATE C,
ALTERNATE A, ALTERNATE B, ALTERNATE C
DELEGATES TO SUPPORT A PRESIDENTIAL CANDIDATE
DELEGATES TO SUPPORT CANDIDATE A
UNITED STATES SENATOR

CANDIDATE NAME UNITED STATES REPRESENTATIVE-----CANDIDATE NAME GOVERNOR-----CANDIDATE NAME STATE SENATOR, DISTRICT _____------CANDIDATE NAME STATE REPRESENTATIVE, DISTRICT _____------CANDIDATE NAME STATE REPRESENTATIVE, DISTRICT ____ (A or B) -----**CANDIDATE NAME** (COUNTY TREASURER) or (COUNTY FINANCE OFFICER)------**CANDIDATE NAME** (COUNTY AUDITOR) or (COUNTY FINANCE OFFICER)-----CANDIDATE NAME STATES ATTORNEY-----CANDIDATE NAME CANDIDATE NAME REGISTER OF DEEDS-----**CANDIDATE NAME** CORONER -----**CANDIDATE NAME** COUNTY COMMISSIONER, DISTRICT ____------**CANDIDATE NAME** COUNTY COMMISSIONER AT LARGE-----CANDIDATE NAME DELEGATES TO STATE CONVENTION-----

CANDIDATE NAME

PRECINCI COMMITTEEMAN	
	CANDIDATE NAME
PRECINCT COMMITTEEWOMAN	
	CANDIDATE NAME
JUDGE OF THE CIRCUIT COURT CI	RCUIT, POSITION
	CANDIDATE NAME
NAME WATER DEVELOPMENT DISTRIC	T DIRECTOR, AREA
	CANDIDATE NAME
HEARTLAND CONSUMERS POWER DIS	STRICT,
SUBDIVISION # DIRECTOR	
	CANDIDATE NAME
SCHOOL BOARD MEMBER,YEAR T	ERM
	CANDIDATE NAME
MAYOR	
	CANDIDATE NAME
CITY COMMISSION, YEAR TERM	
	CANDIDATE NAME
COUNTY INITIATED MEASURE 1	
	YES OR NO
COUNTY REFERRED LAW 2	
	YES OR NO
OFFICIAL PARTY PRIMARY ELEC	CTION BALLOT
COUNTY, SOUTH DAKOTA	
JUNE,	
PRECINCT	

Printing note: The top right corner of the front side of each ballot must be cut off

approximately one half inch from the right and top of the ballot. The person in charge of the election

shall instruct the election worker to place the ballot stamp on the reverse side of the ballot.

The ballot style specific activation bar code and associated number must be preprinted at the

top left of the ballot and the official election name, date of the election, county, state, precinct

name/number or ballot style name, and party color indicator (as prescribed in § 5:02:06:10) must

be printed at the bottom of the ballot on 4.25" wide, white thermal ballot paper prior to being

distributed to the polling location.

County Auditor/County Finance Officer Notes: The pre-printing language requirements

above are only waived for a county that uses the ExpressVote and the ExpressLink ballot printer for

in-person absentee voting in the county auditor's office. The county auditor will purchase blank

white thermal ballot paper with the party color indicator (as prescribed in § 5:02:06:10). The auditor

or auditor's staff shall use the ExpressLink ballot printer to print the following on the blank white

thermal ballot paper prior to distributing a ballot to a voter during absentee voting: the activation

barcode and ballot style number, the words Official Party Primary Election Ballot, date of the

election, county, state, and precinct name/number. This information must be printed on the top left

of the ballot.

Source: 44 SDR 17, effective August 8, 2017; 45 SDR 9, effective July 30, 2018.

General Authority: SDCL 12-1-9(2).

Law Implemented: SDCL 12-5-3.11, 12-6-4, 12-16-2.1.

4

<u>5:02:10:04</u>. **Instructions to absentee voters.** All ballots mailed or delivered to absentee voters shall include instructions that read as follows:

TO THE VOTER:

- Mark your ballot privately.
- Fill in the oval next to the name or ballot question. Use only a blue or black ink pen. Do not use a felt tip pen or marker.
- (insert a statement regarding whether and how many times the ballot should be folded).
- Place your ballot in the return envelope and seal it securely.
- Complete the statement on the back of the return envelope and (bold) **SIGN IT** (unbold).
- Mail the ballot (voter must pay for postage to mail the ballot unless the voter is covered under the UOCAVA act), deliver it in person, or have someone an absentee ballot messenger deliver it for you to the person in charge of the election. (bold) Do not return absentee ballot to your polling place (unbold).
- The ballot must be received by the person in charge of the election in time to transmit it to your precinct polling place before the polls close on election day.
- Additional information on absentee voting is available at <u>www.sdsos.gov</u>.

Printers Note: Use correct return time designation in sixth bullet point.

Source: 2 SDR 46, effective December 30, 1975; 5 SDR 31, effective November 1, 1978; 6 SDR 25, effective September 24, 1979; 8 SDR 24, effective September 16, 1981; 10 SDR 27, effective September 26, 1983; 12 SDR 43, effective September 23, 1985; 19 SDR 12, effective August 5, 1992; 31 SDR 35, effective September 23, 2004; 32 SDR 225, effective July 3, 2006; 35 SDR 306, effective July 1, 2009; 36 SDR 112, effective January 11, 2010; 45 SDR 9, effective July 30, 2018; 50 SDR 66, effective December 5, 2023.

General Authority: SDCL 12-1-9(9).

Law Implemented: SDCL 12-19-4, <u>12-19-7</u>, 12-19-5, 12-19-41.