



South Dakota Board of Podiatry

Mailing Address:
810 North Main Street, Suite 298
Spearfish, SD 57783

Phone: (605) 642-1600
E-Mail: office@sdlicensing.com

Draft-Video Conference **BOARD MEETING AGENDA**

TO: All Board Members

FROM: Brooke Tellinghuisen Geddes

MEETING DATE: May 9, 2025

MEETING TIME: 11:00AM MDT / 12:00PM CDT

LOCATION: Video Conference

The public is invited to attend the meeting via Microsoft Teams at the following link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NjMzMWY5MDktNDJkOC00ODFiLTk5ZTUtMzAwMzk2ZWZjM2E5%40thread.v2/0?context=%7b%22Tid%22%3a%22e69efb98-56ef-4797-a76b-e1ec658a639c%22%2c%22Oid%22%3a%22ee0a24e7-6d2c-4495-ade5-4377098865d2%22%7d

Or by calling: 1-469-770-0416, Passcode: 697425863#

If members of the public would like to be sent the Microsoft Teams invitation to the meeting instead of using the above link, please contact the Board office prior to the meeting at office@sdlicensing.com. If you are having trouble with the link, please call the Board office at 605-642-1600.

Agenda Item Number

1. Call to Order- Torness
2. Roll Call
3. Approval of the Agenda
4. Public Comment Period

5. Approval of the Minutes from September 20, 2024
6. FY Financial Update
7. Election of Officers
8. Legislative Updates
9. Application Ratification Process
10. Schedule Next Meeting(s)
11. Any other Business
12. Executive Session pursuant to SDCL 1-25-2
 - a. Executive Secretary Contract Renewal
13. Vote on Executive Secretary Contract Renewal
14. Adjourn



Board of Podiatry Examiners

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Home Page: podiatry.sd.gov

OFFICIAL BOARD MINUTES for September 20, 2024 VIDEO CONFERENCE

Members Present: Scott Torness, DPM, President
James Johnston, DPM, Secretary-Treasurer
Adam Nichols, DPM, Member
Rylan Johnson, DPM, Member
Jeanie Blair, Lay Member

Members Absent: None

Others Present: Brooke Tellinghuisen Geddes, Executive Secretary
Katie Funke, Executive Assistant

Call to Order/Welcome and Introductions: Torness called the meeting to order at 11:00 a.m. MDT.

Roll Call: Tellinghuisen Geddes called the roll. Torness, yes; Johnston, yes; Nichols, yes; Johnson, yes; Blair, yes. A quorum was present.

Public Hearing to Adopt Proposed Rules: The public rules hearing was conducted by Torness. Tellinghuisen Geddes provided a report on the draft rules and recommendations from LRC. Torness made a motion to adopt the draft rules with LRC edits for form, style, clarity and legality. Nichols seconded the motion. **MOTION PASSED** by roll call vote: Torness, yes; Johnston, yes; Nichols, yes; Johnson, yes; Blair, yes.

Approval of the agenda: Torness made a motion to approve the agenda. Blair seconded the motion. **MOTION PASSED** by unanimous voice vote.

Public Comment: There was no public comment.

Approval of the Minutes from March 1, 2024: Nichols made a motion to approve the minutes from March 1, 2024. Blair seconded the motion. **MOTION PASSED** by unanimous voice vote.

FY Financial Update: Tellinghuisen Geddes reported fiscal year-end figures as of June 30, 2024: revenue of \$27,936.05; expenditures of \$27,307.50 and cash balance of \$26,495.73. It was explained that because of the corrections from incorrect charges and transfers in/out, the board actually spent \$23,818 and took in \$20,956, resulting in a net loss of \$2,862 for FY24.

Application Ratification Process: The board decided to table this topic until the next meeting when legal counsel could be present.

Board Member Per Diem Policy: The board discussed a new per diem policy, considering the new per diem rates that went into effect on July 1st, and agreed to only take payment for one board meeting per year. Torness made a motion to allow payment to board members for one board meeting per year. Nichols seconded the motion. **MOTION PASSED** by unanimous voice vote.

Schedule Next Meeting: The next meeting is scheduled for May 9, 2025 at 11:00 a.m. MDT/12:00 p.m. CDT via Microsoft Teams.

Any other Business: None.

Executive Session pursuant to SDCL 1-25-2: The board did not have a need to enter Executive Session.

Blair made a motion to adjourn the meeting at 11:18 a.m. MDT. Nichols seconded the motion. **MOTION PASSED** by unanimous voice vote.

Respectfully submitted,



Brooke Tellinghuisen Geddes
Executive Secretary

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.

STATE OF SOUTH DAKOTA
REVENUE SUMMARY BY BUDGET UNIT
FOR PERIOD ENDING: 03/31/2025

AGENCY	09	HEALTH	BUDGET UNIT	09210	BOARD OF PODIATRY EXAMINERS - INFO			
CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE			
COMPANY NO	6503							
COMPANY NAME	PROFESSIONAL & LICENSING BOARDS							
092100061821	6503	4293959	PODIATRY EXAM LIC FEE	.00	4,400.00			
ACCT:	4293	BUSINESS & OCCUP LICENSING (NON-GOVERNMENTAL)		.00	4,400.00	*		
ACCT:	42	LICENSES, PERMITS & FEES		.00	4,400.00	**		
092100061821	6503	4920045	NONOPERATING REVENUES	.00	740.61			
ACCT:	4920	NONOPERATING REVENUE		.00	740.61	*		
ACCT:	49	OTHER REVENUE		.00	740.61	**		
CNTR:	092100061821			.00	5,140.61	***		
CNTR:	092100061			.00	5,140.61	****		
09210006701	6503	4920045	NONOPERATING REVENUES	.00	39,018.93			
ACCT:	4920	NONOPERATING REVENUE		.00	39,018.93	*		
ACCT:	49	OTHER REVENUE		.00	39,018.93	**		
CNTR:	09210006701			.00	39,018.93	***		
CNTR:	092100066			.00	39,018.93	****		
CNTR:	0921000			.00	44,159.54	*****		
COMP:	6503			.00	44,159.54	*****		
B UNIT:	09210			.00	44,159.54	*****		

STATE OF SOUTH DAKOTA
MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT
FOR PERIOD ENDING: 03/31/2025

AGENCY BUDGET UNIT CENTER-5	09 09210 09210	HEALTH BOARD OF PODIATRY EXAMINERS - INFO BOARD OF PODIATRY EXAMINERS - INFO	CURRENT MONTH	YEAR-TO-DATE	
CENTER	COMP	ACCOUNT	DESCRIPTION		
COMPANY NO	6503		PROFESSIONAL & LICENSING BOARDS		
COMPANY NAME					
092100061821	6503	510103000000000000	BOARD & COMM MBRS FEES	.00	830.00
ACCT: 5101			EMPLOYEE SALARIES	.00	830.00
092100061821	6503	510201000000000000	OASI-EMPLOYER'S SHARE	.00	63.50
ACCT: 5102			EMPLOYEE BENEFITS	.00	63.50
ACCT: 51			PERSONAL SERVICES	.00	893.50
092100061821	6503	520402000000000000	DUES & MEMBERSHIP FEES	.00	103.00
092100061821	6503	520405000000000000	COMPUTER CONSULTANT	35.00	416.25
092100061821	6503	520408000000000000	LEGAL CONSULTANT	57.50	632.50
092100061821	6503	520409000000000000	MANAGEMENT CONSULTANT	1,275.63	12,857.31
092100061821	6503	520420000000000000	CENTRAL SERVICES	254.78	1,334.40
092100061821	6503	520420400000000000	RECORDS MGMT SERVICES	.00	125.40
092100061821	6503	520420700000000000	HUMAN RESOURCES SERVICES	.00	212.75
092100061821	6503	520430000000000000	PUBLISHING	.00	336.35
092100061821	6503	520496000000000000	OTHER CONTRACTUAL SERVICE	7.00	163.28
ACCT: 5204			CONTRACTUAL SERVICES	1,629.91	16,181.24
092100061821	6503	520531000000000000	PRINTING-STATE	143.45	143.45
ACCT: 5205			SUPPLIES & MATERIALS	143.45	143.45
ACCT: 52			OPERATING EXPENSES	1,773.36	16,324.69
COMP: 6503			PROFESSIONAL & LICENSING BOARDS	1,773.36	17,218.19
CENTER: 092100061821				1,773.36	17,218.19
B UNIT: 09210				1,773.36	17,218.19

AGENCY: 09 HEALTH
BUDGET UNIT: 09210 BOARD OF PODIATRY EXAMINERS - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
6503	092100061821	1140000	14,418.15	DR *	BOARD OF PODIATRY EXAMINERS
COMPANY/SOURCE TOTAL 6503 618 14,418.15 DR *					
6503	092100066701	1140000	1,162,270.86	DR	PHYSICAL THERAPY BOARD
COMPANY/SOURCE TOTAL 6503 667 1,162,270.86 DR *					
COMP/BUDG UNIT TOTAL 6503 09210 1,176,689.01 DR **					
BUDGET UNIT TOTAL 09210 1,176,689.01 DR ***					