



South Dakota Board of Podiatry

Mailing Address:
810 North Main Street, Suite 298
Spearfish, SD 57783

Phone: (605) 642-1600
E-Mail: office@sdlicensing.com

Draft-Video Conference BOARD MEETING AGENDA

TO: All Board Members
FROM: Brooke Tellinghuisen Geddes
DATE: July 17, 2024
MEETING DATE: August 16, 2024
LOCATION: Video Conference

The public is invited to attend the meeting via Microsoft Teams at the following link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZWM3YjY3YjMtYmU2ZC00ZThmLTljOGUtMzJjODViODM1ZDJi%40thread.v2/0?context=%7b%22Tid%22%3a%22e69efb98-56ef-4797-a76b-e1ec658a639c%22%2c%22Oid%22%3a%22ee0a24e7-6d2c-4495-ade5-4377098865d2%22%7d

If members of the public would like to be sent the Microsoft Teams invitation to the meeting instead of using the above link, please contact the Board office prior to the meeting at office@sdlicensing.com. If you are having trouble with the link, please call the Board office at 605-642-1600.

MEETING TIME: 11:00AM MDT / 12:00PM CDT

Agenda Item Number

1. Call to Order
2. Roll Call-Torness
3. Public Hearing to Adopt Proposed Rules
4. Approval of the Agenda

5. Public Comment Period
6. Approval of the Minutes from March 1, 2024
7. FY Financial Update
8. Application Ratification Process
9. Board Member Per Diem Policy
10. Schedule Next Meeting(s)
11. Any other Business
12. Executive Session pursuant to SDCL 1-25-2
13. Adjourn

DRAFT

20:55:04:01. License renewal -- Fee -- Annual renewal. Each ~~person licensed licensee~~ seeking to practice podiatry within this state shall secure a license from the board and shall renew ~~the~~ a license to practice podiatry shall submit a renewal application to the board annually by July ~~1~~ first. The renewal fee is ~~\$350~~ five hundred dollars. Failure to secure a license renewal shall result in a suspension of license. If a licensee fails to timely renew the license prior to renewal being granted, the applicant shall show satisfactory evidence of 30 hours of continuing medical education as provided in § 20:55:01:08.

Source: SL 1975, ch 16, § 1; 12 SDR 122, effective January 30, 1986; 12 SDR 151, 12 SDR 155, effective July 1, 1986; 15 SDR 198, effective June 30, 1989; 26 SDR 143, effective May 7, 2000; SL 2018, ch 228, § 14, effective July 1, 2018; 45 SDR 82, effective December 10, 2018.

General Authority: SDCL 36-8-3, 36-8-15.

Law Implemented: SDCL 36-8-15, 36-8-23.



Board of Podiatry Examiners

Mailing Address:
810 North Main Street, Suite 298
Spearfish, SD 57783

Phone: (605) 642-1600
E-Mail: office@sdlicensing.com
Home Page: podiatry.sd.gov

OFFICIAL BOARD MINUTES for March 1, 2024 VIDEO CONFERENCE

Members Present: Scott Torness, DPM, President
James Johnston, DPM, Secretary-Treasurer
Adam Nichols, DPM, Member
Rylan Johnson, DPM, Member
Jeanie Blair, Lay Member

Members Absent: None

Others Present: Brooke Tellinghuisen Geddes, Executive Secretary
Katie Funke, Executive Assistant
Megan Borchert, General Counsel

Call to Order/Welcome and Introductions: Torness called the meeting to order at 11:01 a.m. MST. The Board welcomed new members Nichols and Johnson.

Roll Call: Tellinghuisen Geddes called the roll. Torness, yes; Johnston, yes; Nichols, yes; Johnson, yes; Blair, yes. A quorum was present.

Corrections or additions to the agenda: None.

Approval of the agenda: Johnston made a motion to approve the agenda. Blair seconded the motion. **MOTION PASSED** by unanimous voice vote.

Public Comment: There was no public comment.

Approval of the Minutes from October 6, 2023: Nichols made a motion to approve the minutes from October 6, 2023. Torness seconded the motion. **MOTION PASSED** by unanimous voice vote.

FY Financial Update: Tellinghuisen Geddes reported fiscal year-to-date figures as of January 31, 2024: revenue of \$2,526.19; expenditures of \$16,792.26 and cash balance of \$11,601.11. It was reported that the board will be getting a credit of approximately \$5,243.07 for errors on charges from the Department of Health covering fiscal years FY23 and FY24. It was also reported that the bulk of the income for the board is received in April through June based on the renewal period.

Fee Increase Discussion: The Board discussed the finances from the last three fiscal years. The board decided in order to remain solvent, a fee increase is necessary. Tellinghuisen Geddes advised that the statutory fee cap is set at \$500. Therefore, raising the fee in administrative rules from \$350 to \$500 would help bring in an additional \$7,950, assuming all licensees continued to renew their license. Board members felt that a \$500 renewal fee is not out of line with surrounding states renewal fees. Nichols made a motion to accept the administrative rule change as proposed increasing the renewal fee from \$350 to \$500. Torness seconded the motion. **MOTION PASSED** by unanimous voice vote.

Election of Officers: Nichols made a motion to keep the current slate of officers the same with Torness as President and Johnston as Secretary-Treasurer. Blair seconded the motion. **MOTION PASSED** by unanimous voice vote.

FPMB Membership Dues Discussion: The Board discussed the current membership invoice from The Federation of Podiatric Medical Boards. Tellinghuisen Geddes advised the board had not paid this fee in the past due to the financial circumstances of the Board but that FPMB was asking for a contribution this year of a dollar amount the Board could pay. Torness made a motion to pay up to a \$100 membership fee to FPMB. Nichols seconded the motion. **MOTION PASSED** by unanimous voice vote.

Legislative Updates: Borchert made the Board aware of the passing of SB57 which is an act to create uniform procedures for consideration of criminal histories and convictions in professional or occupational licensure. Tellinghuisen Geddes made the board aware of Senate Concurrent Resolution 602 which is a resolution to analyze and report information on healthcare workforce in South Dakota and may impact this board as the board may be asked to collect certain information at renewal time in effort to collect this data.

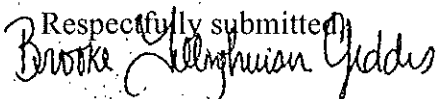
Schedule Next Meeting: The next meeting is scheduled for August 16, 2024 at 11:00 a.m. MDT/12:00 p.m. CDT via Microsoft Teams.

Any other Business: None.

Executive Session pursuant to SDCL 1-25-2: Nichols made a motion at 11:30 a.m. to enter executive session to discuss board development and the executive secretary contract. Blair seconded the motion. **MOTION PASSED** by unanimous voice vote. The board exited executive session at 11:45 a.m.

Vote on Executive Secretary Contract Renewal: Nichols made a motion to renew the executive secretary contract with Professional Licensing at the current rate. Johnson seconded the motion. **MOTION PASSED** by unanimous voice vote.

Nichols made a motion to adjourn the meeting at 11:49 a.m. MST. Johnson seconded the motion. **MOTION PASSED** by unanimous voice vote.

Respectfully submitted,


Brooke Tellinghuisen Geddes
Executive Secretary

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.

DRAFT

2

BAL1409R1

STATE OF SOUTH DAKOTA
CASH CENTER BALANCES
AS OF: 06/30/2024

AGENCY: 09 HEALTH
BUDGET UNIT: 09210 BOARD OF PODIATRY EXAMINERS - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
6503	092100061821	1140000	26,495.73	DR	BOARD OF PODIATRY EXAMINERS
COMPANY/SOURCE TOTAL 6503 618			26,495.73	DR *	
6503	092100066701	1140000	1,226,130.64	DR	PHYSICAL THERAPY BOARD
COMPANY/SOURCE TOTAL 6503 667			1,226,130.64	DR *	
COMP/BUDG UNIT TOTAL 6503 09210			1,252,626.37	DR **	
BUDGET UNIT TOTAL 09210			1,252,626.37	DR ***	

STATE OF SOUTH DAKOTA
MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT
FOR PERIOD ENDING: 06/30/2024

AGENCY	BUDGET UNIT	CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE
09	HEALTH						
09210	BOARD OF PODIATRY EXAMINERS - INFO						
09210	BOARD OF PODIATRY EXAMINERS - INFO						
COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE			
COMPANY NO	6503	PROFESSIONAL & LICENSING BOARDS					
092100061821	6503	51010300000000000000	BOARD & COMM MERS FEES	.00	540.00		
ACCT: 5101		EMPLOYEE SALARIES		.00	540.00	*	
092100061821	6503	51020100000000000000	OASI-EMPLOYER'S SHARE	.00	41.31		
ACCT: 5102		EMPLOYEE BENEFITS		.00	41.31	*	
ACCT: 51		PERSONAL SERVICES		.00	581.31	**	
092100061821	6503	52040200000000000000	DUES & MEMBERSHIP FEES	.00	100.00		
092100061821	6503	52040500000000000000	COMPUTER CONSULTANT	116.00	636.00		
092100061821	6503	52040800000000000000	LEGAL CONSULTANT	240.00	898.80		
092100061821	6503	52040900000000000000	MANAGEMENT CONSULTANT	128.96	16,385.44		
092100061821	6503	52041810000000000000	BIT DEVELOPMENT COSTS	.00	125.40		
092100061821	6503	52042000000000000000	CENTRAL SERVICES	.00	3,261.28		
092100061821	6503	52042040000000000000	RECORDS MGMT SERVICES	.00	227.05		
092100061821	6503	52042070000000000000	HUMAN RESOURCES SERVICES	.00	265.94		
092100061821	6503	52045800000000000000	TRUCK-DRAYAGE & FREIGHT	.00	93.95		
092100061821	6503	52045900000000000000	INS PREMIUMS & SURETY BDS	.00	855.00		
092100061821	6503	52049600000000000000	OTHER CONTRACTUAL SERVICE	133.34	387.40		
ACCT: 5204		CONTRACTUAL SERVICES		618.30	23,236.26	*	
092100061821	6503	5228000	OPER TRANS OUT -NON BUDGT	.00	3,489.93		
ACCT: 5228		NONOP EXP/NONBGTD OP TR		.00	3,489.93	*	
ACCT: 52		OPERATING EXPENSES		618.30	26,726.19	**	
COMP: 6503		PROFESSIONAL & LICENSING BOARDS		618.30	27,307.50	***	
CENTER: 092100061821				618.30	27,307.50	****	
B UNIT: 09210				618.30	27,307.50	*****	

STATE OF SOUTH DAKOTA
 REVENUE SUMMARY BY BUDGET UNIT
 FOR PERIOD ENDING: 06/30/2024

AGENCY 09 HEALTH
 BUDGET UNIT 09210 BOARD OF PODIATRY EXAMINERS - INFO

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE
COMPANY NO 6503					
COMPANY NAME PROFESSIONAL & LICENSING BOARDS					
092100061821	6503	4293959	PODIATRY EXAM LIC FEE	5,770.00	20,490.00
ACCT:	4293	BUSINESS & OCCUP LICENSING (NON-GOVERNMENTAL)		5,770.00	20,490.00 *
ACCT:	42	LICENSES, PERMITS & FEES		5,770.00	20,490.00 **
092100061821	6503	4910000	OPERATING TRANSFERS IN	.00	6,979.86
ACCT:	4910	OPERATING TRANSFERS IN		.00	6,979.86 *
092100061821	6503	4920045	NONOPERATING REVENUES	.00	466.19
ACCT:	4920	NONOPERATING REVENUE		.00	466.19 *
ACCT:	49	OTHER REVENUE		.00	7,446.05 **
CNTR:	092100061821			5,770.00	27,936.05 ***
CNTR:	092100061			5,770.00	27,936.05 ****
092100066701	6503	4910000	OPERATING TRANSFERS IN	.00	1,158,648.00
ACCT:	4910	OPERATING TRANSFERS IN		.00	1,158,648.00 *
ACCT:	49	OTHER REVENUE		.00	1,158,648.00 **
CNTR:	092100066701			.00	1,158,648.00 ***
CNTR:	092100066			.00	1,158,648.00 ****
CNTR:	0921000			5,770.00	1,186,584.05 *****
COMP:	6503			5,770.00	1,186,584.05 *****
B UNIT:	09210			5,770.00	1,186,584.05 *****