



South Dakota Board of Physical Therapy

Mailing Address:
810 North Main Street, Suite 298
Spearfish, SD 57783

Phone: (605) 642-1600
E-Mail: office@sdlicensing.com

Draft-Video Conference **BOARD MEETING AGENDA**

TO: All Board Members

FROM: Brooke Tellinghuisen Geddes

MEETING DATE: April 14, 2026

MEETING TIME: 11:00AM MST/ 12:00PM CST

LOCATION: Video Conference

The public is invited to attend the meeting via Microsoft Teams at the following link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NTIyZDY2NDEtYmE1ZC00MzZjLTk3NTctMTg1ODBkNTk0MTk2%40thread.v2/0?context=%7b%22Tid%22%3a%22e69efb98-56ef-4797-a76b-e1ec658a639c%22%2c%22Oid%22%3a%22ee0a24e7-6d2c-4495-ade5-4377098865d2%22%7d

Or by calling: 1 469-770-0416, Passcode: 889303669#

If members of the public would like to be sent the Microsoft Teams invitation to the meeting instead of using the above link, please contact the board office prior to the meeting at office@sdlicensing.com. If you are having issues accessing the link, please contact the board office at 605-642-1600.

Note: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact the Board office at office@sdlicensing.com or 605-642-1600 in advance of the meeting to make any necessary arrangements.

Agenda Item Number:

1. Call to Order/Welcome
2. Roll Call
3. Approval of the Agenda
4. Public Comment

5. Approval of the Minutes from January 6, 2026
6. Financial Update
7. Midwest Health Management Services- Health Professionals Assistance Program (HPAP)- Update
8. Cross Profession Data Collection- updates
9. FSBPT Voting Delegates
10. Legislative Updates
11. Healthy Practice Resource Tool Discussion
12. Election of Officers
13. Schedule Next Meeting(s)
14. Executive Session pursuant to SDCL 1-25-2
 - a. Complaints/Investigations- if any
 - b. Re-Entry Applications-if any
15. Vote on Complaints/Investigations- if applicable
16. Ratification on Re-Entry Applications-if any
17. Any other Business
18. Adjourn

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OFFICIAL BOARD MINUTES FOR JANUARY 6, 2026 VIDEO CONFERENCE

MEMBERS PRESENT: Patti Berg-Poppe, President
Leonard Suel, Vice-President
Rebeca Schmitz, Secretary
Matthew Weigel, Member
Brad Thuringer, Member
Linda Ahrendt, Lay Member
Janelle Toman, Lay Member

MEMBERS ABSENT: None.

OTHERS PRESENT: Brooke Tellinghuisen Geddes, Executive Director
Katie Funke, Executive Assistant
Tamara Lee, SD Dept. of Health, General Counsel
Amanda McKnelly, Midwest Health Management Services, LLC

CALL TO ORDER: Berg-Poppe called the meeting to order at 12:01 PM CST.

ROLL CALL: Tellinghuisen Geddes called the roll. Berg-Poppe, yes; Suel, yes; Schmitz, yes; Thuringer, yes; Toman, yes; Ahrendt, yes; Weigel, yes. A quorum was present.

APPROVAL OF THE AGENDA: Toman made a motion to approve the agenda. Schmitz seconded the motion. **MOTION PASSED** by unanimous voice vote.

PUBLIC COMMENT PERIOD: None.

APPROVAL OF THE MINUTES FROM NOVEMBER 4, 2025: Weigel made a motion to approve the minutes from November 4, 2025. Ahrendt seconded the motion. **MOTION PASSED** by unanimous voice vote.

FINANCIAL UPDATE: Tellinghuisen-Geddes reported year-end financials as of November 30, 2025: revenue of \$104,520.00, expenses of \$74,615.30 and a cash balance of \$1,226,450.48.

MIDWEST HEALTH MANAGEMENT SERVICES- HEALTH PROFESSIONALS ASSISTANCE PROGRAM (HPAP): McKnelly, Executive Director of Midwest Health Management Services, gave an overview of the HPAP program and how they work with South Dakota licensure boards. The program provides monitoring and case management services for various licensure boards whose health professionals may be experiencing symptoms of mental health or substance use illnesses. The program includes both voluntary and mandated enrollments. The board reviewed a draft agreement with Midwest Health Management Services. Following discussion, Suel made a motion to approve the agreement pending legal review and approval. Schmitz seconded the motion. **MOTION PASSED** by unanimous voice vote.

RENWAL UPDATE: Tellinghuisen Geddes reported that 93 PT's and 38 PTA's have not renewed their license. Although their license is in expired status, they will have until July 1, 2026, to renew their license, after which point the license will be forfeited.

CROSS PROFESSION DATA COLLECTION DISCUSSION: The board discussed how they plan to utilize the cross-profession data collected on renewal applications during the recent renewal period. Tellinghuisen Geddes mentioned that the board's role is to license physical therapists and physical therapist assistants, ensure minimum competency and standards of practice and investigate complaints and enforce the practice act. Although the Board may be the most appropriate entity to collect the data, to avoid skewed data or sampling bias, it is outside the purview of the board to analyze or use the data for its own purposes as it could create a conflict of interest. Berg-Poppe mentioned that the University of South Dakota may be willing to compile and/or analyze the data. Board members mentioned the data may be helpful to the Association as well. There are still outstanding questions about how to best utilize and disseminate the data. Berg-Poppe advised she will reach out to the FSBPT liaison about how other states are utilizing their data and asked that Tellinghuisen Geddes reach out to the Department of Labor on whether would be willing or able to take on the analysis and dissemination of the workforce data set. The board will discuss it at a future meeting.

LEGISLATIVE UPDATES-IF ANY: There are no pending bills filed that have an impact on the Board at this time. However, board members mentioned they anticipate seeing bill that will allow Physical Therapists to certify eligibility for handicap placards. Although the board cannot take an official position on the bill until it is dropped, there was a consensus that the board would be supportive of this change.

HEALTHY PRACTICE RESOURCE TOOL: The board discussed FSBPT's Healthy Practice Resource Tool. Berg-Poppe mentioned she has made her way through some of the modules. Following discussion, the board asked that the link be distributed to board members so that they may all review the modules before deciding whether to add the continuing education to category 2 approved continuing education. The discussion was tabled until the next meeting.

SCHEDULE NEXT MEETING(S): The next meeting is scheduled for April 14, 2026, at 11AM MST/12 PM CST via Microsoft Teams. The following meeting is scheduled for August 11, 2026, at 11AM MDT/12PM CDT.

EXECUTIVE SESSION PURSUANT TO SDCL 1-25-2: The Board did not have a need to enter executive session.

COMPLAINTS/INVESTIGATIONS: One complaint was reported as pending.

RATIFICATION ON RE-ENTRY APPLICATIONS: None to report.

EXECUTIVE SECRETARY CONTRACT RENEWAL: Suel made a motion to approve the renewal of the executive secretary contract with Professional Licensing at the same rate as the current contract. Schmitz seconded the motion. **MOTION PASSED** by unanimous voice vote.

ANY OTHER BUSINESS: Thuringer announced that he has been appointed to the Education Committee within FSBPT.

Toman made a motion to adjourn at 12:57 PM CST. Thuringer seconded the motion. **MOTION PASSED** by unanimous voice vote.



Respectfully submitted,
Brooke Tellinghuisen Geddes
Executive Director

1-27-1.17. Draft minutes of public meeting to be available--Exceptions--Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.

STATE OF SOUTH DAKOTA
 REVENUE SUMMARY BY BUDGET UNIT
 FOR PERIOD ENDING: 02/28/2026

AGENCY 09 HEALTH
 BUDGET UNIT 09214 BOARD OF PHYSICAL THERAPY - INFO

CENTER	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE	
COMPANY NO 6503						
COMPANY NAME PROFESSIONAL & LICENSING BOARDS						
092140066701	6503	4293881	PT APPLICATION	480.00	5,160.00	
092140066701	6503	4293882	PTA APPLICATION	240.00	2,280.00	
092140066701	6503	4293883	PT RENEWAL	.00	177,840.00	
092140066701	6503	4293884	PTA RENEWAL	.00	3,120.00	
092140066701	6503	4293886	COMPACT CHECKS	.00	12,240.00	
ACCT:	4293	BUSINESS & OCCUP LICENSING (NON-GOVERNMENTAL)		720.00	200,640.00	*
ACCT:	42	LICENSES, PERMITS & FEES		720.00	200,640.00	**
CNTR:	092140066701			720.00	200,640.00	***
CNTR:	092140066			720.00	200,640.00	****
CNTR:	0921400			720.00	200,640.00	*****
COMP:	6503			720.00	200,640.00	*****
B UNIT:	09214			720.00	200,640.00	*****
AGENCY:	09			19,287,988.12	95,486,089.84	*****

STATE OF SOUTH DAKOTA
MONTHLY OBJECT/SUB-OBJECT REPORT BY BUDGET UNIT
FOR PERIOD ENDING: 02/28/2026

AGENCY	09	HEALTH	COMP	ACCOUNT	DESCRIPTION	CURRENT MONTH	YEAR-TO-DATE
BUDGET UNIT	09214	BOARD OF PHYSICAL THERAPY - INFO					
CENTER-5	09214	BOARD OF PHYSICAL THERAPY - INFO					
CENTER	COMP	ACCOUNT		DESCRIPTION			
COMPANY NO	6503						
COMPANY NAME	PROFESSIONAL & LICENSING BOARDS						
092140066701	6503	510103000000000000		BOARD & COMM MERS FEES	.00	3,320.00	*
ACCT: 5101		EMPLOYEE SALARIES			.00	3,320.00	*
092140066701	6503	510201000000000000		OASI-EMPLOYER'S SHARE	.00	254.00	**
ACCT: 5102		EMPLOYEE BENEFITS			.00	254.00	**
ACCT: 51		PERSONAL SERVICES				3,574.00	**
092140066701	6503	520402000000000000		DUES & MEMBERSHIP FEES	.00	1,832.00	
092140066701	6503	520405000000000000		COMPUTER CONSULTANT	700.00	6,194.00	
092140066701	6503	520409000000000000		MANAGEMENT CONSULTANT	10,425.00	97,110.73	
092140066701	6503	520420000000000000		CENTRAL SERVICES	.00	937.71	
092140066701	6503	520420700000000000		HUMAN RESOURCES SERVICES	210.02	600.06	
092140066701	6503	520496000000000000		OTHER CONTRACTUAL SERVICE	55.55	3,406.73	
ACCT: 5204		CONTRACTUAL SERVICES			11,390.57	110,081.23	*
092140066701	6503	520531000000000000		PRINTING-STATE	.00	131.40	
ACCT: 5205		SUPPLIES & MATERIALS			.00	131.40	*
ACCT: 52		OPERATING EXPENSES			11,390.57	110,212.63	**
COMP: 6503	PROFESSIONAL & LICENSING BOARDS				11,390.57	113,786.63	***
CENTER: 092140066701					11,390.57	113,786.63	****
B UNIT: 09214					11,390.57	113,786.63	*****
AGENCY: 09					13,444,514.92	103,985,980.14	*****

AGENCY: 09 HEALTH
BUDGET UNIT: 09210 BOARD OF PODIATRY EXAMINERS - INFO

COMPANY	CENTER	ACCOUNT	BALANCE	DR/CR	CENTER DESCRIPTION
6503	092100061821	1140000	28,413.50	DR	BOARD OF PODIATRY EXAMINERS
COMPANY/SOURCE TOTAL 6503 618			28,413.50	DR *	
6503	092100066701	1140000	1,283,399.15	DR	PHYSICAL THERAPY BOARD
COMPANY/SOURCE TOTAL 6503 667			1,283,399.15	DR *	
COMP/BUDG UNIT TOTAL 6503 09210			1,311,812.65	DR **	
BUDGET UNIT TOTAL 09210			1,311,812.65	DR ***	

State	Collects Data	Analyzes Data	Disseminates Data	Notes
North Dakota (ND)	ND Board of PT collects and shares with UND DATA Group	UND DATA Group (data scientists) clean, analyze, and report	Included in a Biennial Report to the ND Legislature (mandated by statute)	Statutory mandate for biennial reporting; strong academic partnership model. Biennial Report Hyperlink
Oregon (OR)	Each health board collects workforce data (mandated by statute)	Central office within Dept. of Health performs analytics; boards may do additional analyses	Public workforce dashboard ; central office reports	Statute requires collection; boards pay per-survey fee; centralized analytics infrastructure Dashboard Hyperlink
Louisiana (LA)	LA Board of PT collects data	Not specified in correspondence (data previously presented at FSBPT)	Data displayed on LA PT Board website	Executive Director: Charlotte Martin; unclear whether analysis is contracted. Display Hyperlink
Minnesota (MN)	MN Department of Health collects for all health professions (mandated)	MN Department of Health analyzes and produces dashboards and interagency reports	Public dashboards via MN Dept. of Health	Cross-professional minimum data set to be incorporated into surveys in Q4 2026. Dashboard Hyperlink

Brooke Tellinghuisen Geddes

From: Caitlin Jennings <cjennings@fsbpt.org>
Sent: Tuesday, December 30, 2025 9:44 AM
To: Brooke Tellinghuisen Geddes
Subject: Delegate Selection

Follow Up Flag: Follow up
Flag Status: Flagged

Brooke,

It's time to select your Voting Delegate, Alternate Delegate, and Funded Administrator!

These positions will be funded to attend the following events, and your Voting Delegate will represent your board by voting for candidates and motions.

Leadership Issues Forum, July 18-19, Arlington, Virginia

- Voting Delegate
- Board Administrator

Annual Education Meeting, October 22-24, Greenville, South Carolina

- Voting Delegate
- Funded Alternate Delegate
- Board Administrator

You can learn more about these events on the [FSBPT Website](#).

Instructions

Please use these instructions for selecting your delegates and administrator and for making any subsequent changes. You will receive a system-generated email shortly alerting you to ownership of your delegation so that you can make changes. Only one person can "own" a delegation. If you would like another member of your staff to make these updates instead, please let me know and I can make them the "owner."

This is also a great time to look at your board and make sure that it is up to date. Here are instructions on how to do that:

- [FSBPT Portal User Guide: Board Roster](#)
- [FSBPT Portal Video: Board Roster](#) (6 min)

The official deadline for delegate selection is May 1, but we ask that you please make them before April 10 if possible. **If you know you will not be able to make your selections by April 10, please let me know.**

Please let me know if you have any questions or need anything else.

Best,

Caitlin Jennings
Membership and Communications Manager
Federation of State Boards of Physical Therapy
She/Her ([What is this?](#))

